

**GARVEY SCHOOL DISTRICT**  
Rosemead, California

Minutes of Regular Meeting  
November 15, 2012, 2012

The Garvey School District Board of Education met in regular session on November 15, 2012, at Garvey Auditorium, Rosemead, California.

**CALL TO ORDER**

The meeting was called to order at 6:31 p.m., by Board President Tony Ramos.

**ROLL CALL**

Present at the meeting were Mr. Bob Bruesch, Ms. M. Janet Chin, Mr. Tony Ramos, Mr. John Yuen (arrived at 6:47 p.m.), and Superintendent Dr. Sandra Johnson.

Also in attendance were Mr. Genaro Alarcon, Mr. Robert McEntire, Dr. Mary Suzuki, and Ms. Maria De La Cruz.

**VISITORS PRESENT**

Present as visitors were the persons listed on the attached Register of Attendance who signed the register and whose signatures were legible and which is hereby made an official part of these minutes.

**PLEDGE OF ALLEGIANCE TO THE FLAG**

Bob Bruesch led the recitation of the Pledge of Allegiance.

**SPECIAL RECOGNITION**

**COMMUNICATIONS/REPORTS FROM THE BOARD AND SUPERINTENDENT**

Dr. Sandra Johnson announced the new Director of Student Services, Michelle Yamarone, who will start next week. Dr. Johnson stated she made some visits to the classrooms and complimented the teachers and students for the work they are doing. Dr. Johnson introduced the new Director of Child Development, Carolyn Wong.

Bob Bruesch stated that Kiwanis received a number of books to be donated to our schools. Dr. Johnson stated that arrangements can be made for pickup and delivery to our schools.

Janet Chin spoke of the recent Veterans Day Assembly held at Monterey Vista which was well attended. Senator Ed Hernandez provided about 30 certificates to the veterans being honored there.

Bob Bruesch talked about a book he recently read, *The Fred Factor*, and recommended that each Board and Cabinet members read about good principles, including everyone making a difference and ways to build relationships in the District.

**REPORTS AND INFORMATION ITEMS**

- A. Richard Marchini, Director of Auxiliary Services, made a presentation regarding the 2012-13 USDA Updated Nutritional Guidelines. He spoke about the impact that these guidelines will have in our District and the benefits expected from having a huge variety of fruits and vegetables as part of these

guidelines. Mr. Marchini indicated that feedback has been received from students regarding the meals that are now being provided as a result of these guidelines.

Janet Chin asked about the schools that participated in the student survey regarding meals, Hillcrest, Garvey Intermediate, and Monterey Vista. Bob Bruesch asked about breakfast in the classroom. Mr. Marchini said that Food Services is not currently providing this service. Mr. Bruesch asked about parent education regarding student meals and nutrition. Dr. Johnson stated that there will be some parent education classes scheduled, and there is a parent educational resource available on the District's website, "My Plate," along with a Wellness Newsletter that will be posted on our Website.

- B.** Robert McEntire, Chief Business Officer, made a presentation on New Residential and Commercial Developer Fees. He presented a most recent development fee justification study and what it means to our District.

Tony Ramos asked about development fee calculations and student factors. Mr. McEntire stated that declining enrollment is a factor based on the most predictable and current student migration patterns. Bob Bruesch asked about square footage or number of rooms if a development was to replace housing. Mr. McEntire stated that replacement housing today is based on square footage.

#### **REPORT FROM UNION REPRESENTATIVES**

- **Garvey Education Association (GEA)**

Michael Drange, president of GEA, addressed the Board regarding the election campaigns on Propositions 30 and 32. He thanked Board members and everyone who helped in a coalition to pass Proposition 30 and defeat Proposition 32. Mr. Drange talked about the District and GEA returning to the bargaining table, and he stated that GEA voted unanimously to request the District the reinstatement of collaborative Wednesdays. Mr. Drange served a Notice of intention to circulate a Recall to Board Member Janet Chin, stating that the notice is also being sent via registered mail.

- **California School Employees Association (CSEA)**

Vickie Walker, president of CSEA, Chapter 292, indicated that CSEA is also celebrating the passage of Proposition 30 and thanked everyone for the hard work that will benefit the students and the community. Ms. Walker stated that CSEA is looking forward to continue negotiations next Tuesday.

#### **REPORT FROM HEAD START REPRESENTATIVE**

Connie Phoong, Head Start Policy Committee (PC) Member, addressed the Board stating that the Head Start Program is at 100 percent enrollment. The new PC members completed three-day training. The next PC meeting is scheduled on November 28, 2012.

Carolyn Wong, Director of Child Development Office, indicated that last night Ms. Phoong was recognized by LACOE for her participation as our District representative for the Head Start/State Preschool Policy Committee. Ms. Wong indicated that the District is applying for continued funding in 2013-2014, one application with LACOE State Preschool and the other application going directly to the California Department of Education of California State Preschool Program (CSPP).

Ms. Wong stated that our District is the only delegate agency at this time that is applying for national accreditation from the National Association of Education of Young Children. Recently, one other agency received accreditation and another decided not to pursue accreditation at this time. Ms. Wong indicated that the Head Start staff will continue the self-assessment process looking at the quality of the Head Start Program and

Head Start staff will continue the self-assessment process looking at the quality of the Head Start Program and seeking input from parents and staff. Ms. Wong stated that she is working with Cabinet members to complete some compliance items and hoping to complete these by the end of November, 2012.

Ms. Wong talked about a recent *Be a Hero: Take Your Child to Preschool Day*, with 100 percent of fathers or father figures involved with their children at Hillcrest School. The Program also had a train-the-trainer workshop. The Nutrition Workshop was held today and was very well attended. Ms. Wong hopes to have more workshops again in the spring related to the two topics.

Janet Chin spoke of the parents' understanding of volunteer hours and the amount of value (\$23 per hour) for this work. Ms. Phoong stated that our District has one of the highest volunteer hours earning more than 20% of the mandated non-federal share of about \$1,200,000.

### **REPORTS FROM DISTRICT REPRESENTATIVES**

- **Garvey Council PTA**

Joanna Monroy, Garvey Council PTA President, and Nancy Eng, Garvey Council PTA First Vice President, presented certificates to Dewey School PTA Board for their International Walk School event in October, 2012.

Ms. Monroy and Ms. Eng, acknowledged each of the executive Board members of unit PTA's in the Garvey School District.

- **Garvey Education Foundation:** None

### **HEARING OF PERSONS IN THE AUDIENCE**

Ariadna Banuelos, West San Gabriel Special Education Local Plan Area (SELPA), Community Advisory Committee (CAC) Secretary, addressed the Board regarding her role representing 14 schools boards in the San Gabriel area and to advise the Superintendent's Council and the special education community on the Individuals with Disabilities Education Act (IDEA) and our local plan. Ms. Banuelos requested a permanent Board agenda item regarding West San Gabriel SELPA to give updates regarding special education and start building a community around the life and family needs of children with special needs. Ms. Banuelos listed a few of the things that were accomplished at recent CAC meetings.

Sylvia Youngblood, West San Gabriel Valley SELPA, CAC Chair, spoke of the 14 school districts and communities that the CAC Committee represents. She indicated that the Committee needs to have 28 members but right now only has eight members. Ms. Youngblood indicated that the Director of West San Gabriel SELPA has been out of compliance in the area of advisory committees and some other issues that need resolution within the Districts.

Charles Hurley addressed the Board regarding unions (GEA and CSEA) and a Board member being pro labor and not pro union.

Michael Drange addressed the Board regarding the December music performances in the month of December, 2012.

**PUBLIC COMMENT PERIOD FOR CLOSED SESSION AGENDA ITEMS:** None

### **MOTION TO GO INTO CLOSED SESSION**

On the motion of Bob Bruesch, seconded by Janet Chin, and carried by a vote of 4 to 0 (Henry Lo not present), the Board adjourned at 7:33 p.m. to closed session and addressed those items posted on the agenda.

### **RECONVENE INTO PUBLIC SESSION**

The Board reconvened in public at 8:37p.m.

### **REPORT OF ACTION TAKEN IN CLOSED SESSION**

Tony Ramos indicated that no action was taken during the closed session.

### **CONSENT AGENDA**

On the motion of Bob Bruesch, seconded by Tony Ramos, and carried by a vote of 4 to 0 (Henry Lo not present), the Board approved the Consent Agenda as indicated below:

#### **A. Board/Superintendent**

1. Approval of Minutes  
The minutes of the following meetings are submitted for approval:  
    Special Meeting – October 18, 2012  
    Regular Meeting – October 25, 2012  
Approved.
2. Conference/Convention Attendance - Revised  
It is recommended that the Board of Education approve requests for conference and convention attendance as presented. Approved.

#### **B. Human Resources**

1. Personnel Assignment Order - Revised  
It is recommended that the Board of Education approve the Personnel Assignment Report No. 12-13-10 as presented. Approved.
2. Student Teaching Agreement with Cal State University Los Angeles  
It is recommended that the Board of Education ratify Student Teaching Agreement with Cal State University Los Angeles. Approved.
3. Effects of Layoff Agreement with CSEA/2011-2012  
It is recommended that the Board of Education approve the Effects of Layoff Agreement with California School Employees Association (CSEA), Chapter 292, for 2011-2012. Approved.
4. Revisions to Job Description – Accounting Clerk III  
It is recommended that the Board of Education approve the revised job description for the Accounting Clerk III position as presented. Pulled by the superintendent, not approved.

#### **C. Learning Support Services**

1. Approval of Document Tracking Services Software

It is recommended that the Board of Education approve the Document Tracking Services' Software License. Approved.

2. Approval of Six Single Plans for Student Achievement (SPSA)

On the motion of Bob Bruesch, seconded by Tony Ramos, and carried by a vote of 4 to 0 (Henry Lo not present), the Board approved the recommended that the Board of Education approve the 2012-13 Single Plans for Student Achievement for Bitely Elementary School, Dewey Elementary School, Monterey Vista Elementary School.

Dr. Johnson pulled the following SPSA's: Sanchez Elementary School, Willard Elementary School and Temple Intermediate School. Dr. Suzuki indicated that the SPSA's are available for review in the Learning Support Services Department. Bob Bruesch asked that these be available on the District's Website.

**D. Business Services**

1. Purchase Order Report

It is recommended that the Board of Education approve Purchase Order Report No.12-13-08 as presented.

Bob Bruesch asked about payments for non-public school tuition totaling \$500,000, and how these services that the District provides are not fully reimbursed by the State. Mr. Bruesch asked if the County can be asked to pay for these non-reimbursable costs. Dr. Mary Suzuki will provide a breakdown of psychological expenses and reimbursement of costs.

Bob Bruesch moved, Tony Ramos seconded, and the motion carried by a vote of 4 to 0 (Henry Lo not present), to approve Item D.1. Purchase Order Report.

2. Appropriation Transfers

It is recommended that the Board of Education approve the Appropriation Transfers as presented. Approved.

3. Notice of Completion

It is recommended that the Board of Education approve the Notice of Completion for Painting and Décor, Ltd. for Hillcrest Elementary Exterior Painting project. Approved.

**Action Items**

- A. Approve agreement with San Joaquin County Office of Education to license a customized version of their electronic one-way link SOFTWARE between Garvey School District's Student Information System (SIS) to Special Education Information System (SEIS).

Dr. Sandra Johnson explained that this agreement will provide software that allows two separate student data bases to interface for better data integrity and avoid having to enter student information twice. After the initial cost, the cost is 75 cents per special education student.

Bob Bruesch moved, John Yuen seconded, and the motion carried by a vote of 4 to 0 (Henry Lo not present), the Board approved Action Item A.

- B. Approve Contract with American Appraisal Associates to conduct a physical inventory of assets costing more than \$500.00.

Tony Ramos asked about the last time that a physical inventory of assets was done. Mr. McEntire stated

that it was done in 2009. The inventory is done to stay in compliance with audit requirements, to get better bond ratings in the future and for the ability to borrow funds. Mr. McEntire also stated that doing inventory now was especially timely as we are nearing completion of all Bond related work. Bob Bruesch commented on the importance of having a true value of District property. Dr. Johnson stated that with SmarteTools, the inventory will be done automatically.

On the motion of Bob Bruesch, seconded by Tony Ramos, and carried by a vote of 4 to 0 (Henry Lo not present), the Board approved Action Item B.

Bob Bruesch commented on an upcoming CSBA workshop regarding leasing of vacant facilities as ways to gain revenue, giving as a model Cypress Unified District. Bob Bruesch asked if Mr. McEntire could go to the CSBA workshop. In the end, it was agreed that Mr. McEntire would contact Cypress Unified School District directly to avoid the additional costs of going to the CSBA workshop.

- C. A Public Hearing opened at 8:55 p.m. and closed at 8:56 p.m., regarding increase in Developer Fees. There were no requests to speak.
- D. On the motion of Bob Bruesch, seconded by Tony Ramos, and carried by a vote of 4 to 0 (Henry Lo not present), the Board adopted Resolution No. 12-13-10 - Imposition and Collection of School Facilities Fees (Developer Fees).
- E. Approve Government Affairs Consulting Agreement between California Consulting, LLC, and Garvey School District for grant research, identification, and writing effective November 1, 2012 to October 31, 2013 at a cost of \$4,000.00 per month.

Bob Bruesch asked about the expiration terms. Dr. Johnson stated that the contract only required a 30-day notice of termination. Bob Bruesch asked for a monthly written report on the grant writing activities.

On the motion of Bob Bruesch, seconded by Janet Chin, and carried by a vote of 4 to 0 (Henry Lo not present), the Board approved Action Item E. with the stipulation of having periodic reviews of grant writing activities.

- F. First reading and possible approval of revisions to Administrative Regulation 5142- Student Safety.

The Board discussed the Vehicle Code requirements of students to wear appropriate safety equipment for bicycles and scooters, staff exposure to liability, and enforcement of the Administrative Regulation.

The Board requested to bring back the Regulation 5142-Student Safety for a second reading with more information on legal requirements.

- G. On the motion of Bob Bruesch, second by John Yuen , and carried by a vote of 4 to 0 (Henry Lo not present), the Board approved the first and final reading of revisions to Board Policy 5116.1 - Intradistrict Open Enrollment.
- H. Discussion held for potential direction to administration regarding a future parcel tax election in the Garvey School District.

The Board asked that the District pursue information on estimates to conduct a community survey for the possibility of a future parcel tax election.

**PUBLIC AGENDA ITEMS:** None

**FUTURE MEETINGS**

Bob Bruesch asked about the cost of electronic textbooks and whether these would generate a savings for the District. Mr. Bruesch asked for a breakdown of scores and the impact that intervention classes are having on program improvement schools to English learner students.

Janet Chin recognized Tony Ramos for serving as Board president this year. The Board re-organization meeting will take place next month.

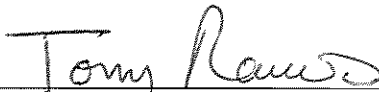
The Board held a moment of silence for the veterans who have lost their lives; and in memory of Mr. Mosqueda's, husband of Susana Mosqueda, Office Manager at Rice School.

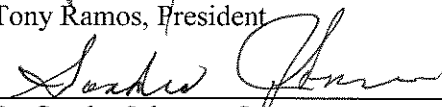
The following are future Board meetings and agenda topics. Public session will begin at 6:30 p.m., and closed session to begin at 7:00 p.m.

Meeting Date	Agenda Topic
December 13, 2012	

**ADJOURNMENT**

There being no additional items, the meeting was adjourned at 9:34 p.m.

  
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Tony Ramos, President

  
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Dr. Sandra Johnson, Secretary

**REGISTER OF ATTENDANCE AT GARVEY SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

Christie Ascencio  
Ariadna Banuelos  
Susan Byard  
Cathie Camacho  
Anabell Cardenas  
Brinda Lee Chavez  
Edward Chavez  
Adriana De Leon  
Graciela Duran  
Paul M. Duran  
Nancy Eng  
Lois Gallardo  
Rose Godinez  
Maria C. Hernandez  
Melinda Hernandez  
Charles Howell  
Chuck Hurley  
Laurie Hurley  
Patricia Kasababian  
Nancy Kugler  
Elizabeth Lee  
Laura Mac  
Garrett Matsumoto  
Guadalupe Meza  
Jana Miranda  
Joanna Monroy  
Phillip Mora  
Les Nakasaki  
Sanya Namboun-Terracina  
Elizabeth Pantoja  
Gary Parsons  
Martha Pinedo  
Angelina Saulino  
Kaitlyn Saulino  
Alayna Sato  
Elizabeth Silva  
Gwen Tambe  
Ken Tang  
Joanna Tao  
Veronica Tellez  
Lynette Thomas  
Karla Villarroel  
Vickie Walker  
Chris Wallace  
Denise Williams  
Carolyn Wong  
Sylvia Youngblood