

**SPECIAL BOARD MINUTES  
BOARD OF TRUSTEES  
FLORENCE COUNTY SCHOOL DISTRICT NO. TWO  
DISTRICT OFFICE  
June 13, 2013  
7:15 p.m.**

A special meeting of the Board of Trustees of Florence County School District No. Two was held in the District Administrative Office of Florence County School District No. Two on Thursday, June 13, 2013.

**Those present:**        **Mr. Raleigh O. Ward, Jr.**  
                              **Dr. W. L. Coleman**  
                              **Mr. Johnny R. Jenkins**  
                              **Mr. Thadis D. Calcutt, Jr.**  
                              **Mrs. Angela P. Keith**

**Absent:**                **Mrs. Mona Lisa M. Andrews**  
                              **Mrs. Elleveen T. Poston**

**Call to Order**

Mr. Raleigh O. Ward, Jr., called the meeting to order at 7:15 p.m. by welcoming the visitors. Mr. Johnny R. Jenkins, served as secretary.

**Recognition of Visitors**

None at this time.

**Minutes**

None at this time.

**Communication to the Board**

The special meeting was a budget work session that was advertised on the district's website and placed in the local newspaper. This was not a regular scheduled meeting. Since there was a quorum, Mr. Sullivan was able to proceed with the meeting.

**Report of the Superintendent**

Mr. Sullivan presented the Board with a new budget sheet. He said the district is still waiting on the Conference committee for final budgetary figures. Mr. Sullivan reiterated the information on the step increase he presented at the May 28, 2013, board meeting. He stated that the insurance increase was 13.5% for employers and the 15.15% retirement cost will also increase because of the insurance surcharge used for funding the retirees' insurance. He went on to explain how the budget prep module is used to put in vacancies and then later updated with the new employees. He stated how he normally goes through person-by-person using the Budget Prep module to see if everything that is placed in the special funds will help the General Fund which, in turn, will help the Local Maintenance Effort. He stated we also have special programs with carryover funds that help with the budget. At this time, Administrative Staff and Classified Staff salaries are frozen for the

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2013-2014 school year. Mr. Sullivan also discussed the following:

- ◆ Ms. Deborah K. Floyd potentially working part-time as a Chorus Instructor.
- ◆ Programs that may be added back (Auto Tech, Special Education, English, Math, and JROTC). Financial decisions will have to be made with these initiatives.
- ◆ Increase in insurance - Mr. Sullivan highlighted full family members (many private companies are saying if your spouse is working he/she may have to have insurance at their place of employment).
- ◆ The potential of substitute teachers being offered insurance which could have a deep financial impact on school districts.
- ◆ Potentially receiving up to \$30,000 in grant money. Many of the accounts Mr. Hyman handles special funds with the most rules and regulations of what you can do with this money.

After an overview of the budget, a motion was made by Mr. Thadis D. Calcutt, Jr., and seconded by Mr. Johnny R. Jenkins to accept the **2013-2014 Budget Work Session for 2<sup>nd</sup> Reading**. Mr. Ward requested that Mr. Sullivan show a balanced budget at the June 20, 2013, meeting because at this time, final figures will not be ready until July. The Board approved the 4.4 mills and a balanced budget of \$7,249,650.49 for the 2013-2014 school year. The motion carried 5-0. The budget numbers could change by the June 20, 2013, meeting, but a balanced budget will be presented.

Mr. Ward ended the meeting by commending the graduation participants and the community for an excellent ceremony on June 6, 2013.

### Old Business

None at this time.

### New Business

None at this time.

### Adjournment

At 8:05 p.m., Mr. Thadis D. Calcutt, Jr., made the motion to adjourn. The motion was seconded by Mr. Johnny R. Jenkins. The motion carried 5-0.

*In accordance with the South Carolina Code of Laws, 1976, Section 30-4-89 (d), as amended, the following have been notified of the time, date, place and agenda of this meeting: Morning News, Florence County School District No. Two, Faculty, Staff, Parents, and Administrators of Florence County School District No. Two.*

There being no further business to discuss, on motion duly made and seconded, the meeting adjourned at 8:05 p.m.

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Mr. Raleigh O. Ward, Jr.  
Board Chairman

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Mr. Johnny R. Jenkins  
Secretary