

**AGENDA
NOTICE OF SPECIAL MEETING
including
WORK STUDY SESSION
WINSLOW UNIFIED SCHOOL DISTRICT NO. 1 GOVERNING BOARD**

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Governing Board of Winslow Unified School District No. 1, and to the general public, that the Board will hold a Special Meeting, with a Work Study Session, on February 2, 2017, beginning at 5:00 p.m. in the District Board Room, 800 Apache Avenue, Second Floor, Winslow, Arizona. Members of the Winslow Unified School District No. 1 Governing Board will attend either in person or by telephone conference call. The Governing Board may discuss any item on this agenda in any order and at any time during the meeting.

The Governing Board of Winslow Unified School District No. 1 reserves the right to move into executive session under the authority of ARS 38-431.A.3 for discussion or consultation with its attorney for legal advice on any of the agenda items below, which may be conducted by speakerphone. If an executive session is necessary, it will not be open to the public.

Pursuant to the Americans with Disabilities Act (ADA), the Governing Board endeavors to ensure the accessibility of its meetings to all persons with disabilities. If any person needs a reasonable accommodation in order to attend this meeting, please notify Robin Henrie at 928-288-8101 as soon as practicable prior to the meeting.

- I. CALL TO ORDER

- II. WORK STUDY SESSION
 - A. Presentation by Arizona School Boards Association representative regarding the organization's executive search service.

Discussion: In the future, the Governing Board may consider enlisting the services of a search agent to assist the Board in its effort to secure a new District Superintendent. This agenda item provides the Board with an opportunity to be presented with information from a representative of the Arizona School Boards Association regarding the organization's executive search service. Board members will have an opportunity to ask the representative questions related to the organization's service, inclusive of, but not limited to, options available that would customize the service to meet specific District needs, organization and representative search experience, service cost, options for job postings, projected timelines for a search process, and conditions that would be established between the District and Arizona School Boards Association in a written service agreement.

- B. The Board and a representative of the Arizona School Boards Association will discuss the content of a written agreement between ASBA and the District, including but not limited to the following:
- specific aspects to be included in the search process
 - roles and responsibilities of the District
 - roles and responsibilities of the vendor
 - search timeline inclusive of specific milestone dates and deadlines
 - search cost

III. NEW BUSINESS

- A. Governing Board to discuss and may consider securing ASBA as their search agent to assist the Governing Board in an effort to hire a new District Superintendent.

Discussion: This agenda item provides the Governing Board with an opportunity to discuss the benefits of securing a search agent to assist the Board in its effort to hire a new District Superintendent. This agenda item also provides the Board with an opportunity to consider entering into a written agreement for search services with a specific search vendor.

- B. Governing Board to discuss and may consider approving the Board President the authority to sign, on behalf of the Board, a Board approved search agreement with the Arizona School Boards Association for services rendered, as defined in the agreement, in an effort to secure a new District Superintendent.

- C. The Governing Board will discuss and may consider providing the Arizona School Boards Association with information and direction related to advertising the position of District Superintendent.

Discussion: An Arizona School Boards consultant will review with the Governing Board information related to the necessary qualification of the Superintendent's position and specific aspects of the community and District that the Board may consider in the construction of its online job posting. The Board will also be presented with information from other Arizona school districts related to Superintendent position qualifications. With this information, the Board has the opportunity to direct the consultant to construct a draft of the job posting for the position of District Superintendent. The Board will discuss and may consider the following:

- District profile
- Community profile
- Position profile
- Position salary range
- District financial information to be included
- Other key aspects to be used in the posting

- D. If directed, following today's meeting and discussion, the Arizona School Boards Association will assemble a draft job posting for the position of District Superintendent. The Governing Board will discuss and may consider appointing the Board President the authority to review and approve the draft on behalf of the Board. The draft may be approved as presented or adjusted as deemed appropriate by the Board's representative.

Discussion: With direction of the Board, the Arizona School Boards Association will assemble a draft of the job posting for the position of District Superintendent. The Governing Board has the option to establish a future Board meeting agenda item to consider approval of the draft advertising brochure for the position of District Superintendent or appointing one or two Board members the authority to review and approve the Draft on behalf of the Board. In either instance, the draft may be approved as presented or adjusted as deemed appropriate by the Board or the Board's representative(s).

- E. The Governing Board will discuss and may consider incorporating up to two specific questions into the application process for the position of District Superintendent.

Discussion: The Board will discuss items that are specifically important to the District and consider constructing up to two questions that may be incorporated into the application. Responses to such questions will be used as a screening tool by the Board when reviewing applicant qualifications.

- F. Request approval of the following out-of-state travel:

- Three employees to travel to Las Vegas, Nevada, February 10 – 12, 2017, for a coaches' clinic

- G. Discussion and possible action regarding the creation and implementation of a staff survey.

IV. ADJOURN