

**GARVEY SCHOOL DISTRICT**

Rosemead, California

Minutes of Regular Meeting

May 23, 2016

The Garvey Board of Education met in regular session on May 23, 2016, at the Education Center, 2730 N. Del Mar Ave., Rosemead, California.

**CALL TO ORDER**

The meeting was called to order at 6:30 p.m., by Board President Maureen Chin.

**ROLL CALL**

Present at the meeting were Mr. Bob Bruesch, Ms. Maureen Chin, Mr. Henry Lo (arrived at 6:35 p.m.), Ms. Keilley Meng, Mr. Ronald Trabanino, and Superintendent Anita Chu.

Also in attendance were Mr. Genaro Alarcon, Ms. Grace Garner, and Ms. Maria De La Cruz.

**VISITORS PRESENT**

Present as visitors were the persons listed on the attached Register of Attendance who signed the register and whose signatures were legible and are hereby made an official part of these minutes.

**PLEDGE OF ALLEGIANCE TO THE FLAG**

Sergei Orloff led the recitation of the Pledge of Allegiance.

**PUBLIC COMMENT PERIOD FOR CLOSED SESSION AGENDA ITEMS:** None

**MOTION TO GO INTO CLOSED SESSION**

On the motion of Bob Bruesch, seconded by Ronald Trabanino, and carried by a vote of 4 to 0, the Board adjourned at 6:32 p.m. to closed session and addressed those items posted on the agenda.

Vote:	Bob Bruesch	Yes
	Maureen Chin	Yes
	Henry Lo	Not present for the vote
	Keilley Meng	Yes
	Ronald Trabanino	Yes

**RECONVENE INTO PUBLIC SESSION**

The Board reconvened in public at 7:07 p.m.

**REPORT OF ACTION TAKEN IN CLOSED SESSION**

Maureen Chin indicated the following action taken during closed session:

- On the motion of Ronald Trabanino, seconded by Bob Bruesch, and carried by a vote of 5 to 0, the Board voted to appoint Mr. David Alarcon, Assistant Principal, Garvey Intermediate School.
- On the motion of Bob Bruesch, seconded by Keilley Meng, and carried by a vote of 5 to 0, the Board voted to appoint Dr. Robert J. Boyd, III, Principal, Temple Intermediate School.

## **COMMUNICATIONS/REPORTS FROM THE BOARD AND SUPERINTENDENT**

Bob Bruesch congratulated the following people who graduated this month:

- Henry Lo, receiving his Master's Degree in Public Administration from California State University, Northridge.
- Keilley Meng receiving her Bachelor of Science Degree in Mathematics from California State University, Long Beach.
- Robert H. Boyd, III, receiving his Doctorate Degree in Education from Pepperdine University.

Ms. Chin indicated that the Board will reconvene after Consent Agenda for continued Closed Session Agenda.

Anita Chu recognized two students from Temple Intermediate School, Wendy Chau and Yvonne Chu, who received an Exceptional Merit Award for an essay contest sponsored by the Asian American Advancing Justice Association last Saturday. Henry Lo stated that the award reception was held at L.A. City Hall and was well attended by Mayor Eric Garcetti and Speaker of the Assembly Anthony Rendon.

Ms. Chu invited Board members to the first Districtwide Staff Appreciation lunch on June 1<sup>st</sup> from 11:00 a.m. to 2:30 p.m. at Williams School.

Ms. Chu shared that five schools will be launching a computer science immersion program in partnership with Code to the Future beginning August 2016. In addition, the District has established a partnership with the East Los Angeles College (ELAC) - Science, Technology, Engineering, and Mathematics (STEM) Department to strengthen our 21<sup>st</sup> Century programs at Garvey and Temple Intermediate Schools. ELAC will provide training for teachers, assist us in developing curricular programs, and sponsor student tours to the college. A press conference will be scheduled to showcase these partnership programs.

Ms. Chu congratulated Maureen Chin for a full page that features Ms. Chin on the spring issue of the California School Boards Association (CSBA) Quarterly publication.

Bob Bruesch commented on his visits to the Temple musical presentations and open houses; he reminded everyone of this Wednesday's Garvey Education Foundation Gala Dinner.

Henry Lo stated he recently attended an annual gala for the Asian Pacific American Institute in Washington, D.C. with people involved in governmental policies. Also at the event was Ken Tang, representing the National Education Association (NEA). Keynote speaker was President Obama and the reception speakers were Hillary Clinton, former Secretary of State, and Julian Castro, U.S. Housing and Urban Development Secretary.

Mr. Lo expressed gratitude that Garvey has been able to establish a partnership with ELAC as he has had a long interest in developing partnerships with different educational institutions to create a career pipeline for our students. Mr. Lo is pleased that the press conference is taking place next month to highlight these new programs and partnerships.

Keilley Meng reminded everyone of the approaching primary election on June 7, 2016. Ms. Chin expressed her congratulations to university graduates Dr. Robert Boyd and Board members Henry Lo and Keilley Meng.

Bob Bruesch spoke about the LCAP funds for foster students from Maryvale. He was concerned that LCAP funding is calculated based on the student enrollment count on one day only - the California Basic Educational Data System (CBEDS) Day. Mr. Bruesch stated that finally, CSBA is looking at protocols on how this data can be averaged throughout the year and possibly increase LCAP funds for these students.

## **REPORT FROM UNION REPRESENTATIVES**

- **Garvey Education Association (GEA)**

Michael Drange, President of Garvey Education Association, addressed the Board regarding using Local Control and Accountability Plan (LCAP) supplemental and concentration funds for salary increases to help with a teacher shortage and improve teacher retention.

Mr. Drange addressed Action Item 14.A.9. He indicated he and GEA were disappointed that the Board is considering approval of the agreement with Code to the Future and that while the LCAP has yet to be approved, a press conference is now being held. Mr. Drange mentioned other concerns related to this contract, such as the lack of history about the quality of the program, no data showing student outcome, no data whether it will attract students, type of coding being done, and no information on whether the contract had been vetted and the process of approval. Mr. Drange spoke about a conference call held with L.A. County Office of Education (LACOE) regarding LCAP approval process that would include stakeholders input and alignment to the LCAP goals. Mr. Drange commented on two meetings that he participated as a member of the LCAP Advisory Committee, where there was no mention of the Code to the Future program. Mr. Drange mentioned how in the past there have been instances with advisory committees where committee members were ignored. Mr. Drange opposed the approval of this agreement before the LCAP is approved and the process for stakeholders input is complete.

- **California School Employees Association (CSEA):** None

#### **REPORTS FROM DISTRICT REPRESENTATIVES**

- **Garvey Council PTA:** NONE
- **SELPA Community Advisory Committee (CAC):** None

#### **REPORT FROM HEAD START REPRESENTATIVE**

Anita Chu, administrator in charge of Head Start/State Preschool Program, stated that last week two very powerful trainings were offered for both parents and staff on leadership development as a team. Both training sessions were very well received. Ms. Chu shared about the Head Start Extended Hours Application, indicating that the application, if approved, will extend the 3.5 hour program to a 6-hour program for about 200 students beginning in the 2017-18 school year.

#### **HEARING OF PERSONS IN THE AUDIENCE**

Lynn Ward, Brenda Deadwyler, and Julie Sena gave a Power Point presentation regarding the profession of Speech and Language Pathologist. Ms. Ward gave an introduction to the presentation. Ms. Deadwyler talked about May being Better Speech and Hearing Month. Ms. Sena described the job responsibilities of Speech and Language Pathologists.

Ms. Deadwyler stated that Speech and Language Pathologists provide comprehensive speech and language evaluations to patients from infancy to geriatrics. The school-based services are comprehensive evaluations for language disorders and speech development delays. These evaluations and treatments will help students succeed for the 21st Century learning needs.

Ms. Sena indicated that speech and language therapy has many benefits to schools as incidents of students in need of these services has increased; and the services at our District has evolved with evidence-based staff training, classroom screening, written assessment reports, including the need to conduct Individualized Education Programs (IEP's) in order to implement various forms of therapy for Special Education students.

#### **CONSENT AGENDA**

On the motion of Bob Bruesch, seconded by Henry Lo, and carried by a vote of 5 to 0, the Board approved the Consent Agenda as indicated below.

Vote: Bob Bruesch Yes  
Maureen Chin Yes  
Henry Lo Yes  
Keilley Meng Yes  
Ronald Trabanino Yes

**A. Board/Superintendent**

1. Approval of Minutes  
Regular Meeting – April 27, 2016. Approved.
2. Board Meeting Minutes Correction – January 14, 2016  
It is recommended that the Board of Education approve the correction in the minutes of January 14, 2016 Board meeting regarding the 2014-15 audit report. Approved.
3. Conference/Convention Attendance  
It is recommended that the Board of Education approve requests for conference and convention attendance as presented. Approved.
4. Head Start/State Preschool Budget Adjustment and Request for Advance Approvals (BAR/RAA) – One Time Supplemental (OTS) Non-Federal Share Waiver Request  
It is recommended that the Board of Education approve the Head Start/State Preschool Program Budget Adjustment and Request for Advance Approvals to apply for a Non-Federal Share (NFS) Waiver, in the amount of \$238,896.00, for the One Time Supplemental (OTS) grant.  
  
Bob Bruesch asked for information related to the Non-Federal Share Waiver request. Anita Chu indicated that, compared to previous years, the Head Start program has received a significantly higher level of One-Time Supplemental funds this year to address the facilities needs for the federal review. Consequently, the required level of NFS has also increased tremendously. While this year's NFS contribution is at a similar level as previous years, the program has not yet met the increased level of NFS. The NFS waiver request is submitted based on LACOE's guidance. Mr. Bruesch asked that the Superintendent add her time spent in supervising the Head Start program to the NFS contribution.  
  
On the motion of Bob Bruesch, seconded by Henry Lo, and carried by a vote of 5 to 0, the Board approved. Consent Item 14.A.4. as presented.
5. Head Start/State Preschool 2016-2017 COLA Application  
It is recommended that the Board of Education approve the 2016-2017 COLA Application for a total amount of \$69,741. Approved.
6. 2014-2015 Audit Report Correction – Head Start Non-Federal In-Kind Contribution  
It is recommended that the Board of Education approve the correction in the 2014-15 Audit Report to include the Head Start Non-Federal In-Kind Contribution of \$883,115. Approved.
7. Head Start Extended Hours Application (2017-2018)  
It is recommended that the Board of Education approve the Head Start Extended Hours Application to extend the 3.5-hour program to 6-hour program, for a total of 1,020 hours a year, for twelve classes beginning 2017-2018. Approved.
8. Contract – Edlio (Website Design and Hosting Services)

It is recommended that the Board of Education approve the contract with Edlio to provide website design and hosting services, from May 24, 2016 through June 30, 2021, at a one-time setup fee of \$720 and an annual fee of \$6,840; to be paid from the General Fund. Approved.

9. Agreement – Code to the Future (Computer science Immersion Program)

It is recommended that the Board of Education approve a 3-year agreement with Code to the Future to provide support services for the Computer Science Immersion Program at five elementary schools, including consulting and planning, coaching, professional development, and student computer science camp, from May 24, 2016 through June 30, 2019, at a total cost of \$750,000; to be paid from the Local Control and Accountability Plan (LCAP) Fund.

Henry Lo asked for information regarding this agreement to clarify comments made earlier by GEA President Michael Drange.

Anita Chu stated that the Local Control and Accountability Plan (LCAP) approved by the Board last year includes two actions in Goal 1 that focus on technology integration and Science, Technology, Engineering and Math (STEM); the computer science immersion program is in alignment with the District LCAP goal and actions; and LCAP funding has been budgeted to support these goal and actions.

Ms. Chu stated that this year during the second LCAP Committee meeting the team discussed input received from stakeholders, including the computer science immersion program. Ms. Chu stated that 27 staff members representing all eight elementary schools visited a school in San Diego to observe the immersion program in the classrooms; and five schools have requested this program and signed a commitment to implement the program. While the staff noted some challenges to be overcome, they are also hopeful that this program may draw students from the community to our District.

Henry Lo asked if there was an expectation about this agreement at some time during the LCAP Committee meetings. Ms. Chu indicated there was discussion held on the amount of LCAP funds needed to support the immersion program. The committee will be provided a draft of the LCAP budget at the next meeting on June 2nd to seek further input. If necessary, in addition to LCAP funding, other funding sources, such as bond funds and technology grants may be pursued to support this program.

On a question from Keilley Meng regarding the urgency to approve this item tonight, Ms. Chu stated that the Board can choose to wait until after the public hearing of the LCAP.

Bob Bruesch read aloud his recommendations for a *21st Century School Initiative*. He stated he liked the program; however, he did not see the students doing any coding; he is in favor of a program that will be applicable by grade level and it must simplify the teacher classroom management process. Mr. Bruesch commented on the importance of having programs initiated by teachers. Mr. Bruesch is in favor of approving this program for one year (vs. three years) to allow staff determine if there is a desire to continue the agreement for the next two years.

Henry Lo spoke in support of having in place a type of partnership working together with the East Los Angeles College. Anita Chu indicated that the partnership with the

ELAC is not related to this agreement, although they both are within the same goal and actions, in support of STEM, technology integration, and 21st century learning.

Ronald Trabanino spoke in support of this program as a way to attract more students to address the declining enrollment challenge.

On the motion of Henry Lo, seconded by Bob Bruesch, the Board voted to table Consent Item 14.A.9. to the next Board meeting on June 8, 2016 (moved from 6/9).

Vote:	Bob Bruesch	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Keilley Meng	Yes
	Ronald Trabanino	Yes

Mr. Lo stated that the type of partnership this agenda item includes is what the Board supports very much and the item is tabled only because of the concern with observance of the process.

10. Agreement – FranklinCovey, Inc. (2016-2017 Leader in Me Implementation)  
It is recommended that the Board of Education approve the agreement with FranklinCovey, Inc. to provide support services for the implementation of *Leader in Me*, including Principals Academy, access to website resources, coaching system, 7 Habits Signature Training, and site-based leadership culture training, for District staff and staff at seven schools in the 2016-17 school year, at a total estimated cost of \$119,012.58, plus travel expenses; to be paid from the Local Control and Accountability Plan (LCAP) Fund. Approved.
11. 2016 Summer School  
It is recommended that the Board of Education approve the 2016 Summer School programs. Approved.
12. West San Gabriel Valley Special Education Local Plan Area (SELPA) Local Plan Revisions  
It is recommended that the Board of Education approve the revisions to the West San Gabriel Valley Special Education (SELPA) Local Plan. Approved.

**B. Human Resources**

1. Personnel Assignment Order 15-16-14 – Revised  
It is recommended that the Board of Education approve the Personnel Assignment Report 15-16-14 as presented. Approved
2. Job Description Revisions – Director I, Child Development  
It is recommended that the Board of Education approve the revisions to the job description of Director I, Child Development. Approved

**C. Learning Support Services**

1. Contract Ratification – Parent Institute for Quality Education (2015-16)  
It is recommended that the Board of Education ratify contract for the Parent Institute for Quality Education (PIQE) to provide a parent training course to Ralph Waldo Emerson Elementary School parents from March 9, 2016 to May 11, 2016 at an estimated cost of \$9,000; to be paid from Title 1 Program Funds. Approved.
2. Outdoor Education at YMCA Camp Surf (Willard School)

It is recommended that the Board of Education approve the attendance of fifty-five sixth-grade students, three teachers, and two additional adult chaperones from Willard Elementary School to attend an outdoor education program at YMCA Camp Surf from May 25, 2016 through May 27, 2016 at an estimated cost of \$9,997.50 to be paid by donations, ASB, PTA, and Local Control and Accountability Plan (LCAP) Program Funds. Approved.

3. Outdoor Education at Irvine Ranch Outdoor Education Center (Dewey School)  
It is recommended that the Board of Education approve the attendance of thirty-five sixth-grade students, and two teachers of Dewey Ave. Elementary School to attend an outdoor science education program at Irvine Ranch Outdoor Educational Center from May 23, 2016 through May 25, 2016. The estimated cost of \$8,875.00 will be paid from donations, fundraising, Title I, and Local Control and Accountability Plan (LCAP) Program Funds. Approved.
4. Contract Amendment – Marvin Creech to Score CogAT GATE Assessments  
It is recommended that the Board of Education amend the contract with Marvin Creech to score CogAT GATE assessments (approved on March 10, 2016) to increase the total amount from \$200 to \$300; to be paid from the General Fund. Approved.

**D. Student Support Services**

1. Contract Ratification – Catalyst Speech Language Pathology (2015-16)  
It is recommended that the Board of Education ratify the contract with Catalyst Speech Language Pathology for AAC/AT Consult Services, and On-Site Speech Evaluation for several Head Start students. The cost of the AAC/AT Consult Services, not to exceed \$150.00 per hour, and the cost of On-Site Speech Evaluation, not to exceed \$680.00 per evaluation, will be paid from Special Education Fund. Approved.
2. Contract Ratification – Five Acres Therapeutic School (Non-Public School Placement)  
It is recommended that the Board of Education ratify the 2015-16 contract with the Five Acres Therapeutic School to provide Non-Public School placement for two students, at a total cost, not to exceed \$8,749.38, to be paid from Special Education Funds. Approved.
3. Settlement Agreement – OAH Case No. 2015120798  
It is recommended that the Board of Education approve the settlement agreement for OAH Case No. 201520798. Approved.

Bob Bruesch asked for a list of outstanding court cases pending and what outcome is expected within the next couple of months. Mr. Bob expressed concern for costly future settlements in cases similar to this settlement.

**E. Business Services**

1. Purchase Order Report 15-16-14  
It is recommended that the Board of Education approve Purchase Order Report 15-16-14 as presented. Approved.
2. Appropriation Transfers  
It is recommended that the Board of Education approve the Appropriation Transfers as presented. Approved.

3. Cash Transfer Authorization  
It is recommended that the Board of Education will delegate the Superintendent and/or the Director of Fiscal Support Services authority to transfer expenditures and corresponding cash between funds as needed in the normal course of school business for the 2016-17 fiscal year. Approved.
4. Education Protection Account (EPA) Funds Use  
It is recommended that the Board of Education approve classification of EPA Fund expenses to Teacher Salary and Benefits only. Approved.
5. Contract – Los Angeles County Office of Education (PeopleSoft Financial System)  
It is recommended that the Board of Education approve the contract with Los Angeles County Office of Education (LACOE) for use of the PeopleSoft Financial System for the 2016-17 fiscal year. The cost of the contract is \$32,616.98; to be paid from the General Fund. Approved.
6. Contract – Southwest Mechanical (HVAC)  
It is recommended that the Board of Education approve the contract with Southwest Mechanical to replace the Heating, Ventilation, and Air Conditioning (HVAC) systems at various sites in the amount of \$82,390; to be paid from Proposition 39 Funding. Approved.
7. Contract – Wheeler Construction (Science Room at Temple School)  
It is recommended that the Board of Education approve the contract with Wheeler Construction to install the cabinetry in the Science classroom at Temple Intermediate School, in the amount of \$84,666; to be paid from the Facilities Fund. Approved.
8. Agreement – San Joaquin County Office of Education (SIS and SEIS Interface)  
It is recommended that the Board of Education approve an agreement with San Joaquin County Office of Education to license a customized version of their electronic one-way link software between Garvey School District's Student Information System (SIS) and Special Education Information System (SEIS) in order to insure the integrity of data between the systems. The maintenance cost for 2015-16 will be \$351.75; to be paid from the General Fund. Approved.
9. Resolution 15-16-12 – Temporary Borrowing from School Pools Fund  
It is recommended that the Board of Education adopt Resolution No. 15-16-12 to authorize staff to temporarily borrow from the School Pools Fund maintained by the Los Angeles County Treasurer in the 2016-17 Fiscal Year. Approved.
10. Resolution 15-16-13 – Temporary Cash Loans Between Funds  
It is recommended that the Board of Education adopt Resolution No. 15-16-13 to authorize staff to make temporary cash loans between funds in the 2016-17 Fiscal Year. Approved.
11. Resolution 15-16-14 – Annual Delegation of Administrative Authority to Process Routine Budget Revisions, Adjustments and Transfers  
It is recommended that the Board of Education adopt Resolution No. 15-16-14 Annual Delegation of Administrative Authority to Process Routine Budget Revisions, Adjustments and Transfers. Approved.
12. Integrated Pest Management (IPM) Plan



It is recommended that the Board of Education approve the implementation of the Integrated Pest Management (IPM) Plan. Approved.

**MOTION TO GO INTO CLOSED SESSION**

On the motion of Bob Bruesch, seconded by Keilley Meng, and carried by a vote of 5 to 0, the Board re-adjourned at 9:19 p.m. to closed session and addressed those items posted on the agenda.

Vote: Bob Bruesch Yes  
Maureen Chin Yes  
Henry Lo Yes  
Keilley Meng Yes  
Ronald Trabanino Yes

**RECONVENE INTO PUBLIC SESSION**

The Board reconvened in public at 10:00 p.m.

On the motion of Henry Lo, seconded by Bob Bruesch, and carried by a vote of 5 to 0, the Board waived the Board Bylaws a second time and extended the meeting to 10:30 p.m.

**REPORT OF ACTION TAKEN IN CLOSED SESSION**

Maureen Chin indicated there was no action taken during closed session.


**PUBLIC AGENDA ITEMS:** None

The following are future Board meetings and agenda topics. Closed session will begin at 6:30 p.m., and Public session to begin at 7:00 p.m.

Meeting Date	Agenda Topic
May 31, 2016 Special Meeting	Student Leaders and Teachers of the Year Recognitions
June 9, 2016	LCAP Hearing Budget Hearing
June 30, 2016	LCAP Approval Budget Approval

**ADJOURNMENT**

There being no additional items, the meeting was adjourned at 10:25 p.m.

  
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Maureen Chin, President

  
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Anita Chu, Secretary

**REGISTER OF ATTENDANCE AT GARVEY SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

Michael Drange  
Carol Mehochko