

**Minutes of the  
April 18, 2016  
Regular Meeting of the  
China Spring Independent School District Board of Trustees**

The China Spring I.S.D. Board of Trustees met in a regular meeting on Monday, April 18, 2016. Superintendent Dr. Marc Faulkner, Assistant Superintendent Dr. Joe Kucera, Director of Business and Finance Brenda Poteet, Executive Director of Instructional Services Jennifer Crook, Director of Special Education Cherish Hermes, Kevin Pitts, Mike Kelly, Heather Jenkins and Kim Coe met with the following trustees: John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Jeff Bradburn, and Michael Dill. Holly Dunham was absent.

**1. Call to Order**

President of the Board John Palmer called the meeting to order at 6:04 p.m. noting that a quorum of Board Trustees was present and that the meeting had been duly called and that notice of the meeting had been posted in accordance with the Texas Government Code Chapter 551.

**2. Prayer**

The prayer was led by Jeff Bradburn.

**3. Pledge of Allegiance**

The pledge was led by Marilyn Crittenden and UIL Academic students.

**4. China Spring ISD Mission, Vision, and Beliefs statements**

**A. MISSION STATEMENT**

Our mission, in partnership with the community, is to provide individualized learning experiences to prepare students for success in life.

**B. VISION STATEMENT**

Our vision in China Spring Independent School District is to strive for continuous improvement of our educational system by providing opportunities for all to achieve excellence.

**C. BELIEF STATEMENT**

Our educational system promotes a shared culture serving all stakeholders.

**5. Faculty and Staff Members of the Month**

**A. Elementary Faculty Member of the Month – Jami Bihl**

**B. Secondary Faculty Member of the Month – Michael Loudermilk**

**C. Staff Member of the Month – Holly Finley**

Superintendent Marc Faulkner acknowledged Elementary faculty member of the month, Jami Bihl, Secondary Faculty Member of the Month, Michael Loudermilk, and Staff Member of the Month, Holly Finley.

Dr. Faulkner also presented special awards to departing board members John Palmer and Boyd Kent.

**6. Public Comment**

There was no public comment.

**7. Approval of minutes from the regularly scheduled board meeting held on March 21, 2016. (Action Item)**

Jeff Garrett moved and Rick Hines seconded the motion to approve the minutes from regularly scheduled board meeting held on March 21, 2016. John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Jeff Bradburn, and Michael Dill voted in favor of the motion. The motion carried unanimously.

The board opted to take item 9 Extra Curricular reports out of order to allow presenters to leave to meet other obligations.

**9. Extra-curricular and Student Organizations Report (Information Item)**

**A. Athletics**

{00365724.DOC /}

- B. Band**
- C. FFA**
- D. FCCLA (additional)**
- E. UIL Academics (additional)**

Coach Stone reported on Athletics successes and upcoming Regional/Area Track Meets; Pam Hyatt reported on band successes; FFA was not present for the board meeting due to an FFA competition. Dawn Wilson, FCCLA, reported on the FCCLA partnership with China Spring Cemetery Association and FCCLA state meeting results. Marilyn Crittenden reported on UIL Academic successes.

**8. Construction Report and Update (Information Item)**

Byron Ayers gave an update on progress of construction. The Administration Building is on schedule, almost dried in. The Life Skills project framing has been done; should be done before summer.

**10. Approval of district purchases of supplies and personal property (Action Item)**

Rick Hines moved and Boyd Kent seconded the motion to approve district purchases of supplies and personal property. John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Jeff Bradburn, and Michael Dill voted in favor of the motion. The motion carried unanimously.

**11. Consideration, discussion, and possible approval of amending board policy FDA (Local) (Action Item)**

Current FDA only allows employees to donate 2 local days per year to sick pools. Dr. Faulkner recommended allowing employees to donate up to 3 days. Jeff Garrett moved and Rick Hines seconded the motion to approve amending board policy FDA (Local) to allow 3 days to be donated. John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Jeff Bradburn, and Michael Dill voted in favor of the motion. The motion carried unanimously.

**12. Consideration, discussion and possible approval of budget amendments for the 2015-2016 operating budget (Action Item)**

Jeff Bradburn moved and Michael Dill seconded the motion to approve budget amendments for the 2015-2016 operating budget as presented. John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Jeff Bradburn, and Michael Dill voted in favor of the motion. The motion carried unanimously.

**13. Consideration and discussion on Student Health Advisory Committee (SHAC) yearly meetings and recommendations (Information Item)**

Dr. Kucera presented a summary of SHAC yearly meetings and their recommendations regarding sex education, alcohol, tobacco, health and physical education.

**14. Consideration, discussion and possible approval of a resolution to open an account and start investing with Texas Cooperative Liquid Assets Securities System (Texas Class) (Action Item)**

Michael Dill moved and Jeff Garrett seconded the motion to approve a resolution to open an account and start investing with Texas Cooperative Liquid Assets Securities System (Texas Class). John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Jeff Bradburn, and Michael Dill voted in favor of the motion. The motion carried unanimously.

**15. Executive Session, Govt. Code 551.074**

- A. Consideration, discussion, and possible approval of probationary contracts for new teachers for 2016-2017 school year (Action Item)**
- B. Consideration, discussion, and possible approval of teacher, nurses, librarian, and counselor contracts for the 2016-2017 school year (Action Item)**
- C. Consideration, discussion, and possible approval of administrator contract (Action Item)**
- D. Superintendent/Board Goals Review**

The Board went into executive session at 6:52 p.m. pursuant to the following section of the Texas Open Meeting Act, Govt. Code 551.074.

The Board returned from executive session at 8:22 p.m. with no action taken.

**16. Action arising from Executive Session (Action Item)**

{00365724.DOC /}

- A. Michael Dill moved and Jeff Garrett seconded a motion to approve probationary teacher contracts for Brian Bell(10.75 Month Probationary MS PE/Coach), Brooke Jackson(10 Month Probationary 6<sup>th</sup> grade ELAR), Lisa Czajkowski(10.5 month Probationary MS History/Coach), Sue Barteel(11 Month Probationary Elementary Counselor), William Johnson(10.5 Month Probationary Intermediate PE/Coach), Elizabeth Wechter (10 Month Probationary MS/HS Life Skills), Tena Elkins(10 Month Probationary 6<sup>th</sup> grade Math), and Karen Robinson(11.5 Month Probationary High School Counselor). John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Jeff Bradburn and Michael Dill voted in favor of the motion. Motion carried unanimously.
- B. Boyd Kent moved and Rick Hines seconded a motion to approve renewals of employee contracts for returning teacher, nurses, librarians and counselors for the 16-17 school year as presented. John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Jeff Bradburn and Michael Dill voted in favor of the motion. Motion carried unanimously.
- C. Jeff Bradburn moved and Rick Hines seconded a motion to approve a 2 yr 12 month administrator contract for Max Rutherford – HS Principal. John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Jeff Bradburn and Michael Dill voted in favor of the motion. Motion carried unanimously.
- D. No action taken.

**17. Facility Study Report (Information Item)**

PSC(Parkhill, Smith & Cooper) presented the findings for their district facility assessment.

**18. Reports to the Board (Information Item)**

- A. Executive Director of Business and Finance
- B. Executive Director of Instructional Services
- C. Director of Special Education
- D. Assistant Superintendent
- E. Campus Principals
- F. Superintendent
  - 1. Resignations
  - 2. Education Foundation
  - 3. Lions Club Scholarship Fundraiser
  - 4. School Board Elections

Reports to Board were given by the following: Brenda Poteet, Executive Director of Business and Finance presented the Business and Finance Report; Jennifer Crook, Executive Director of Instructional Services, presented the Instructional Services report; Cherish Hermes presented the Special Education Report; Dr. Kucera reported on Food Service issues; campus principals reported on campus successes; Dr. Faulkner informed the board of resignations, discussed the upcoming Education Foundation golf tournament, Lions Club Scholarship Fundraiser and School Board Elections.

**19. Consideration, discussion, and possible approval of raising meal prices for 2016-2017 school year (Action Item).**

Jeff Garrett moved and Boyd Kent seconded the motion to approve raising meal prices for 2016-2017 school year as follows:

- Breakfast (Elem, Int, MS, HS) from \$1.35 to \$1.40
- Lunch(Elem, Int) from \$2.35 to \$2.40
- Lunch (MS, HS) from \$2.60 to \$2.65
- Breakfast(Adult) would remain the same at \$2.00
- Lunch (Adult) from \$3.20 to \$3.50

John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Jeff Bradburn, and Michael Dill voted in favor of the motion. The motion carried unanimously.

**20. Consideration, discussion, and possible approval of selecting a food service provider for 2016-2017 (Action Item).**

Rick Hines moved and Jeff Bradburn seconded the motion to approve the selection of Sodexo as the district food service provider for 2016-2017. John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Jeff Bradburn, and Michael Dill voted in favor of the motion. The motion carried unanimously.

**21. Consideration, discussion, and possible approval of update 104 (Action Item).**

Jeff Garrett moved and Michael Dill seconded the motion to approve board policy update 104. John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Jeff Bradburn, and Michael Dill voted in favor of the motion. The motion carried unanimously.


**22. Discussion of future agenda items for May's regular board meeting (Information Item)**

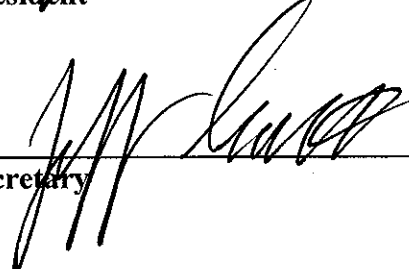
- Budget Update 16-17
- Salary Scales for Teachers
- Canvas Elections
- Board Reorganization
- Facility Study

**23. Adjourn (Action Item)**

Jeff Garrett moved and Jeff Bradburn seconded the motion to adjourn the meeting. John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Jeff Bradburn, and Michael Dill voted in favor of the motion. The motion carried unanimously.

The meeting was adjourned at 10:02 p.m.

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary