

**SECAUCUS BOARD OF EDUCATION
REGULAR BOARD MEETING MINUTES
DATED: MAY 11, 2017**

President McStowe called the meeting to order at 4PM and roll call taken as follows:

PRESENT: Messrs: Bartletta, Giele, Lewis, McStowe, Ms. O'Connell, Ms. Dellafave and Ms. Pantoliano

LATE ARRIVALS: Mrs. Hanley

ABSENT: Ms. Cali

President McStowe declared a quorum present

Also present: Kenneth J. Knops, Interim CSA
Grace Yeo, Business Administrator/Board Secretary
Stephen Fogarty, Board Attorney

President McStowe, asked everyone to rise and join in the salute to the flag. In accordance with the provisions of the Open Public Meeting Act, Vice President Pantoliano, announced that the Board Secretary had forwarded notice of this meeting for advertising by having the date, time and place thereof posted in the Secaucus Town Hall, on the bulletin board in the hallway of the Board of Education Administration Building, as well as being provided to the Secaucus Home News, Jersey Journal, and the Bergen Record.

RESOLUTION

INTRODUCED BY: Joseph Lewis

SECONDED BY: Ruby Pantoliano

WHEREAS, the Open Public Meetings Act allows for the exclusion from discussion as the public portion of a meeting certain matters as outlined below, and

WHEREAS, the Secaucus Board of Education wishes to discuss such matters made and will make such discussion public when a proper conclusion has been reached:

NOW, THEREFORE, BE IT RESOLVED, that the Secaucus Board of Education will hold a Closed Executive Session on this date, in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8) for the purpose(s) as outlined and described below. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies:

8. Personnel Matters

Board Members present unanimously adopted the foregoing Resolution.

Motion by Mrs. Pantoliano, seconded by Mr. Lewis, and unanimously adopted by Board Members present to adjourn Executive Session and resume Regular Meeting at 7:10PM.

Motion by Mrs. Pantoliano, seconded by Mr. Bartletta and unanimously adopted by board members present to accept and approve the April 13, 2017 regular board meeting minutes, with Mrs. Hanley abstaining.

Showcase:

Mr. Knops had the distinct pleasure in introducing the cast and crew from the annual school play, Shrek and presented Certificates of Appreciation to all 60 of them for their hard work, dedication and for some great performances. Secaucus is truly blessed with very talented children. Those in attendance were treated to the cast performing two numbers from the play.

Organization Reports:

Building Principals reported on the various activities which have transpired in their schools for the month as well as announcing all the upcoming events. The busiest time of the year is approaching quickly with concerts, graduations, etc.

Superintendent Report:

Recommended action on resolutions and motions to be presented under Committee Reports. Mr. Knops presented the Harassment/Intimidation/Bullying (HIB), six month review, findings as reported for the period September 2016 to December 31, 2016

Motion by Mrs. Pantoliano, seconded by Ms. O’Connell and unanimously adopted by Board Members present to accept the report; which is available at the Administrative Offices for review.

Business Administrator/Board Secretary Report:

Ms. Yeo updated those in attendance as to the status of the Lead Water Testing Recommended action on resolutions and motions to be presented under Committee Reports.

Public Agenda Comments:

Mrs. Nancy Lynch, President of the SEA, requested copies of the policies noted on the agenda, as well as the list of reappointed teachers for school year 2017-2018. Ms. Yeo responded they will be sent.

Committee Reports and New Business

GOVERNANCE COMMITTEE

1.Human Resources

R1.1

RESOLUTION

INTRODUCED BY: Norma Hanley

SECONDED BY: Joseph Lewis

BE IT RESOLVED, that the Secaucus Board of Education hereby approves, as recommended by the Interim Superintendent, to appoint all certificated staff members for the 2017-18/SY as indicated in the annexed list with compensation based on the next step of the SEA Salary Guide

R1.2

RESOLUTION

INTRODUCED BY: Norma Hanley

SECONDED BY: Joseph Lewis

BE IT RESOLVED, that the Secaucus Board of Education hereby approves, as recommended by the Interim Superintendent, to amend motion 1.3 to appoint for a High School Pre-Calculus Teacher not to exceed 48 hours to read not to exceed 72 hours

R1.3

RESOLUTION

INTRODUCED BY: Norma Hanley

SECONDED BY: Joseph Lewis

BE IT RESOLVED, that the Secaucus Board of Education hereby approves, as recommended by the Interim Superintendent, to appoint the following individuals as recommended by the Interim Superintendent of Schools to the following Summer Math Academy positions

- Dylan Caruso - Algebra I Class at 40/hr. not to exceed 36/hrs.

- Pavlina Zavorotnyaya - Pre Calculus Classes, at 40/hr. not to exceed 72/hrs.

R1.4

RESOLUTION

INTRODUCED BY: Norma Hanley

SECONDED BY: Joseph Lewis

BE IT RESOLVED, that the Secaucus Board of Education hereby approves, as recommended by the Interim Superintendent, appoint Richard Eisenberg to the Summer Internship Coordinator at \$40 per hour not to exceed \$5,240

R1.5

RESOLUTION

INTRODUCED BY: Norma Hanley

SECONDED BY: Joseph Lewis

BE IT RESOLVED, that the Secaucus Board of Education hereby approves, to appoint the following individuals to Per Diem positions for the 2016-17/SY:

Name	Per Diem Position	Certification	Compensation
Sergio Aparicio	Custodian	N/A	\$13.00
Adel Mikhael	Custodian	N/A	\$13.00
Ryan Sinisi	Custodian	N/A	\$13.00
Nikita Bhaglani	Substitute Teacher	Substitute Certification	Days 1-41 \$85/day Day 42+ \$105/day

R1.6

RESOLUTION

INTRODUCED BY: Norma Hanley

SECONDED BY: Joseph Lewis

BE IT RESOLVED, that the Secaucus Board of Education hereby approves, to appoint to Extended School Year Program (July 5, 2017 to July 27, 2017) positions for the summer of 2017:

Name	Position
Allison Urbanovich	Special Education Teacher
Kritika Chopra	Special Education Teacher
Lori Garafalo	Special Education Teacher
Stephanie Ramos	Special Education Teacher
Kristin Seeteram	Special Education Teacher
Fury Baker	Special Education Teacher
Lucille Ramirez	Classroom Assistant
MaryAnn Meli	Classroom Assistant
Ivonne Vera	Classroom Assistant

Grace Ann Hurtuk	Classroom Assistant
Donna Waiver	Classroom Assistant
Jenny Bodgan	Classroom Assistant
Cathy Taylor	Classroom Assistant
Marieme Niang	Classroom Assistants
Barbara Bivin	Nurse
Erin Amadao	Speech Therapist

R1.7

RESOLUTION

INTRODUCED BY: Norma Hanley

SECONDED BY: Joseph Lewis

BE IT RESOLVED, that the Secaucus Board of Education hereby approves, to appoint the following individuals to K-2 Report Card Committee:

Name	School	Grade
Manal Abuhouran	Clarendon	K
Faith Rennie	Huber Street	K
Laurie Valente	Clarendon	1
Dawn Leon	Huber Street	1
Jessica Hensle	Clarendon	2
Cindy Vera	Huber Street	2

R1.8

RESOLUTION

INTRODUCED BY: Norma Hanley

SECONDED BY: Joseph Lewis

BE IT RESOLVED, that the Secaucus Board of Education hereby approves, to transfer of the below individuals for the 2017-2018/SY

Name	Current Location	Proposed Location
Mary (Felicia) Maloney	Clarendon	Middle School
Allison Cunniff	Middle School	High School

R1.9

RESOLUTION

INTRODUCED BY: Norma Hanley

SECONDED BY: Joseph Lewis

BE IT RESOLVED, that the Secaucus Board of Education hereby approves, to appoint the following individuals to attend the Orton Gillingham Multi-Sensory Training from June 26-28, 2017

Name	Name
Karen Barna	Maleesa Lamatina
Felicia Maloney	Jessica Hensle
Josephine Amato-Lewis	Kerri Pruden
Kerry Goldsack	Eilish Viggiani
Lisa Jaramillo	Stephanie Ramos
Alison Candusso	Claire Costello
Suzanne Ngo	Kelly O'Connor
Anna Falco	Orietta Tringali
Marietta Amato	Cindy Viera
Diorchinie Ortiz	Zahava Pianko
Laurie Valente	Erin Amado
Lisa Bartletta	Ashley Yeo
Kristen Knapp	Ashley Herrmann
Manal Abuhouran	Nicole Bonito
Michele Wurst	Lacey Rozansky

R1.10

RESOLUTION

INTRODUCED BY: Norma Hanley

SECONDED BY: Joseph Lewis

BE IT RESOLVED, that the Secaucus Board of Education hereby to revise the 2016-2017 School Calendar to reflect one session days on June 20, 21, and 22, 2017

R1.11

RESOLUTION

INTRODUCED BY: Norma Hanley

SECONDED BY: Joseph Lewis

BE IT RESOLVED, that the Secaucus Board of Education hereby to amend resolution 1.8 from the April 13, 2017 Board of Education Meeting to include a one session day on Friday, May 25, 2018 as well as one session days on June 20, 21 and 22, 2018

R1.12

RESOLUTION

INTRODUCED BY: Norma Hanley

SECONDED BY: Joseph Lewis

BE IT RESOLVED, that the Secaucus Board of Education hereby approved Maternity/Bonding Leave for

<u>Employee #</u>	<u>Leave Date</u>	<u>Tentative RTW</u>
4294	9/1/2017	12/22/2017

R1.13

RESOLUTION

INTRODUCED BY: Norma Hanley

SECONDED BY: Joseph Lewis

BE IT RESOLVED, that the Secaucus Board of Education hereby approved to accept the resignation of the following individual

Name	School	Position	Date of Resignation
Padraig E. Mara	High School	Language Arts	06/30/2017
Ambily Varughese	Clarendo School	Speech Therapist	06/30/2017

M1.1 Motion to post for the following positions:

- Affirmative Action Officers for 2017-2018/SY
- Mentors for 2017-2018/SY
- Coordinators for 2017-2018/SY
- Extra-Curricular Positions for 2017-2018/SY
- Summer Music Program
- Co-Curricular Fall and Winter Coaching Positions 2017-2018/SY
- 3-Special Education Orientation teachers at 4 hours \$40 not exceed \$160 per teacher
- Summer Custodial/Maintenance and IT
- Elementary BSI Teacher, Language Arts (Title 1 Funded) 2017-18/SY
- 2- Special Education Speech Therapists 2017-2018/SY (Anticipated)
- LTR Elementary Teacher, (4194) 9/1/17-11-2017
- LTR Elementary Teacher, (4294) 9/1/17 - 12/22/17
- 2-Teachers of STEM - 2017-18/SY (Anticipated)
- 2-Teachers of Special Education w/ concentrations in Math and English - 2017-18/SY
- .5 Pre K Teacher 2017-18/SY (Anticipated)
- Teacher of English 2017-18/SY
- Teacher of Chemistry 2017-2018/SY
- Guidance 2017-2018/SY (Anticipated)

The foregoing resolutions and motions were adopted by a roll call vote as follows:

	Yes	No	Abstain	Absent
Lance Bartletta	X		R1.9	
Joan Cali				X
Sharon Dellafave	X			
Louis Giele	X			
Norma Hanley	X			
Joseph Lewis	X			
John McStowe	X			
Kathy O'Connell	X			
Ruby Pantoliano	X			

2.Policy

R2.1

RESOLUTION

INTRODUCED BY: Norma Hanley

SECONDED BY: Kathy O'Connell

BE IT RESOLVED, that the Secaucus Board of Education hereby adopts, as recommended by the Interim Superintendent the second reading of the following policies:

2460 Special Education
 2464 Gifted and Talented Students
 2467 Surrogate Parents and Foster Parents
 2622 Student Assessment
 3160 Physical Examination (Teachers)
 4160 Physical Examination (Support Staff)
 5116 Education of Homeless Children
 5460 High School Graduation
 7446 School Security Program
 8350 Records Retention

R2.2

RESOLUTION

INTRODUCED BY: Norma Hanley

SECONDED BY: Kathy O’Connell

BE IT RESOLVED, that the Secaucus Board of Education hereby approves the first reading of the following policies, as recommended by the Interim Superintendent.

4212 Attendance Support Staff
 4432b Family Illness/Absent 3 days or more
 9230 Parental Responsibilities

The foregoing resolutions were adopted by a roll call vote as follows:

	Yes	No	Abstain	Absent
Lance Bartletta	X			
Joan Cali				X
Sharon Dellafave	X			
Louis Giele	X			
Norma Hanley	X			
Joseph Lewis	X			
John McStowe	X			
Kathy O’Connell	X			
Ruby Pantoliano	X			

3.Shared Services – No Report

4.Legislation – No Report

EDUCATION COMMITTEE

5. Curriculum

R5.1

RESOLUTION

INTRODUCED BY: Kathy O’Connell

SECONDED BY: Joseph Lewis

BE IT RESOLVED: that the Secaucus Board of Education hereby approves, as recommended by the Interim Superintendent, the annexed Field Trips.

The foregoing resolution was adopted by a roll call vote as follows:

	Yes	No	Abstain	Absent
Lance Bartletta	X			
Joan Cali				X
Sharon Dellafave	X			
Louis Giele	X			
Norma Hanley	X			
Joseph Lewis	X			
John McStowe	X			
Kathy O'Connell	X			
Ruby Pantoliano	X			

6. Athletics

R6.1

RESOLUTION

INTRODUCED BY: Ruby Pantoliano

SECONDED BY: Joseph Lewis

BE IT RESOLVED, that the Secaucus Board of Education hereby approves the renewal membership for the High School to participate in approved interschool athletic programs sponsored by NJSIAA for school year 2017-2018

The foregoing resolution was adopted by a roll call vote as follows:

	Yes	No	Abstain	Absent
Lance Bartletta	X			
Joan Cali				X
Sharon Dellafave	X			
Louis Giele	X			
Norma Hanley	X			
Joseph Lewis	X			
John McStowe	X			
Kathy O'Connell	X			
Ruby Pantoliano	X			

7. School Technology – No Report

OPERATIONS COMMITTEE

8. Finance

R8.1

RESOLUTION

INTRODUCED BY: Sharon Dellafave

SECONDED BY: Ruby Pantoliano

BE IT RESOLVED: that the Board of Education approve the check register, as submitted by the Business Administrator/Board Secretary to pay bills and claims in the amount of \$4,527,596.13

R8.2

RESOLUTION

INTRODUCED BY: Sharon Dellafave

SECONDED BY: Ruby Pantoliano

BE IT RESOLVED: the Report of Transfers submitted by the Business Administrator/Board Secretary for the month of March within the various appropriations for the 2016-2017 school year as shown on the annexed report.

R8.3

RESOLUTION

INTRODUCED BY: Sharon Dellafave

SECONDED BY: Ruby Pantoliano

BE IT RESOLVED, that pursuant to N.J.A.C. 6:20-2.12(e), we certify that the Financial Reports of the Business Administrator/Board Secretary and the Treasurer of School Monies, as presented by the School Business Administrator for the month(s) of March be placed on file. The Reports are in agreement. The Board of Education, after review of the Secretary's Financial Reports (Appropriations Section) and upon consultation with the appropriate district officials, hereby certifies to the best of our knowledge, no major account or funds have been over expended in violation of N.J.A.C. 6:20-2.23(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

R8.4

RESOLUTION

INTRODUCED BY: Sharon Dellafave

SECONDED BY: Ruby Pantoliano

BE IT RESOLVED, that the Secaucus Board of Education, upon the recommendation of the Business Administrator, approves the renewal of the FSMC base year contract with Maschio's Food Service for the 2017-2018 school year as follows:

- Maschio's Food Service annual management fee in the amount of \$76,500.00. The management fee shall be payable in monthly installments of \$7,650.00 per month commencing on September 1, 2017 and ending on June 30, 2018.
- Maschio's Food Service guarantees a return in the amount of \$125,000.00. In the event the actual bottom line of the operational report (total revenue from all sources less program costs, including the management fee) is below this amount, Maschio's shall be responsible for any shortfall with the following conditions (as listed on the annexed Addendum to the Agreement.

BE IT FURTHER RESOLVED, that the Secaucus Board of Education authorizes the Business Administrator to execute the annexed Addendum to the Agreement.

R8.5

RESOLUTION

INTRODUCED BY: Sharon Dellafave

SECONDED BY: Ruby Pantoliano

BE IT RESOLVED, that the Secaucus Board of Education hereby authorizes the Business Administrator to execute contracts with Trinitas Healthcare Corporation to provided Occupational and Physical Therapy for the extended school year program at a rate of \$86.00 per hour for the period July 5, 2017 through July 28, 2017

R8.6

RESOLUTION

INTRODUCED BY: Sharon Dellafave

SECONDED BY: Ruby Pantoliano

BE IT RESOLVED, that the Secaucus Board of Education hereby authorizes, as recommended by the Superintendent of Schools, the out of district travel for employees as annexed to this resolution.

The foregoing resolutions were adopted by a roll call vote as follows:

	Yes	No	Abstain	Absent
Lance Bartletta	X			
Joan Cali				X
Sharon Dellafave	X			
Louis Giele	X			
Norma Hanley	X			
Joseph Lewis	X			
John McStowe	X			
Kathy O'Connell	X			
Ruby Pantoliano	X			

9. Safety/Security – Buildings & Grounds

M9.1 Motion by Joseph Lewis, seconded by Ruby Pantoliano, and unanimously adopted by Board Members present to authorize disposal of obsolete/irreparable technology equipment at all facilities.

10. Technology – No Report

Public General Comments - None

Board Member Comments

The Board Members each expressed their pleasure and appreciation of the cast and crew who were Show Cased this evening. Their performance was outstanding and surely Secaucus has many students who are not only talented but are committed to undertaking of such a production. The Board wished them success and thanked them for coming tonight. The Board also thanked those in attendance for coming.

Motion by Joseph Lewis, seconded by Ruby Pantoliano, and unanimously adopted by Board Members present to adjourn the regular meeting at 8:30PM

Respectfully submitted,

Grace Yeo,
Board Secretary