

LOWELL JOINT SCHOOL DISTRICT
11019 Valley Home Avenue, Whittier, CA 90603

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
June 18, 2012

- CLOSED MEETING** President Barber called the meeting to order at 6:30 p.m. at the District Office, 11019 Valley Home Avenue, Whittier. President Barber declared the meeting recessed to Closed Session at 6:31 p.m.
- CALL TO ORDER** President Barber reconvened the meeting to Open Session at 7:30 p.m.
- The flag salute was led by Rosie Blankenship, Executive Assistant to the Superintendent.
- Trustees Present: Darin W. Barber, William A. Hinz, Fred W. Schambeck, and Anastasia M. Shackelford.
- Trustees Absent: James A. Najera
- Staff Present: Patricia A. Howell, Superintendent; Tiffany Rudek, Assistant Superintendent for Instruction; and Andrea Reynolds, Assistant Superintendent of Administrative Services.
- REPORTING OUT ACTION (IF ANY) TAKEN IN CLOSED SESSION** None.
- INTRODUCTION/WELCOME** President Barber welcomed CSEA President Darleene Pullen, Macy PTA President Martha Leonard, Director of Nutrition Services Rosa Orosemame, and fifth grade teachers from El Portal Elementary School Becky Smith and Carolyn Kane.
- ACKNOWLEDGEMENT OF CORRESPONDENCE** Mr. Barber stated that he received thank you notes from staff members and he appreciated the notes.
- Mr. Schambeck shared that he appreciates Martha Leonard, Macy PTA President, for taking the time to send emails to keep everyone informed.
- APPROVAL OF AGENDA** It was moved, seconded, and carried by unanimous vote, (4 – 0) to approve the June 18, 2012, agenda.
- APPROVAL OF MINUTES** It was moved, seconded, and carried by unanimous vote, (4 – 0) to approve the minutes from the June 4, 2012, Board meeting.

TOPICS NOT ON THE AGENDA	None.
TIMELY INFORMATION FROM THE BOARD AND SUPERINTENDENT	None.
SCHOOL REPORTS	None.
2012/13 GOALS AND PRIORITIES	<p>Dr. Howell presented the 2012/13 Goals and Priorities for the District explaining that each year the District Board of Trustees and the Superintendent establish priorities for the upcoming school year.</p> <p>The priorities were drafted by the Principals and the Superintendent and provide a focus for the investment of time, energy, and resources to guide the continued improvement of the instructional programs. For the 2012/13 school year, the established priorities are aligned with the six goals, each of which focuses on meeting the needs of students.</p> <p>It was moved, seconded, and carried by unanimous vote, (4 – 0), to approve the 2012/13 Goals and Priorities, as attached, and authorized the Superintendent or designee to execute the necessary documents.</p>
SUBMISSION OF WILLIAMS LITIGATION SETTLEMENT – QUARTERLY UNIFORM COMPLAINT REPORT FOR QUARTER APRIL 1 – JUNE 15, 2012	<p>It was moved, seconded, and carried by unanimous vote, (4 – 0) to approve the submission of the Williams Litigation Settlement – Quarterly Uniform Complaint Report for Quarter April 1 – June 15, 2012, with zero complaints, and authorized the Superintendent or designee to execute the necessary documents.</p>
APPROVAL OF 2013/14 STUDENT ATTENDANCE CALENDAR	<p>The 2013/14 student attendance calendar reflects the first day of school for seventh grade students will be Tuesday, August 13, 2013, and Kindergarten – sixth and eighth grade will begin on Wednesday, August 14, 2013.</p> <p>It was moved, seconded, and carried by unanimous vote, (4 – 0), to adopt the 2013/14 student attendance calendar, and authorized the Superintendent or designee to execute the necessary documents.</p>
NEW BOARD POLICIES	<p>The District does not currently have a Board Policy regarding Anti-Bullying (Board Policy 5131.2) and Positive School Climate (Board Policy 5140). The proposed new Board Policies have been shared with representatives of the certificated and classified employee groups and administrators.</p> <p>It was moved, seconded, and carried by unanimous vote (4 – 0) to approve the new board policies.</p>

**UPDATE/REVISED
BOARD POLICIES**

The District must update current Board Policies and accompanying Administrative Regulations regarding: Nondiscrimination in District Programs and Activities (BP 0410); Uniform Complaint Procedures (BP1312.3); Acceptable Use of Technology and Electronic Information Resources (BP 4040); Wellness Policy (BP 5030); Interdistrict Attendance (BP 5117); Conduct (BP 5131); and Nondiscrimination/Harassment (BP 5145.3) with current regulations and procedures.

The proposed updated/revised Board Policies have been shared with representatives of the certificated and classified employee groups and administrators.

It was moved, seconded, and carried by unanimous vote (4 – 0) to approve the updated/revised board policies.

**REVISED BOARD
POLICY**

The District must update current Board Policy 6163.4, Student Use of Technology with current regulations and procedures. A Public Hearing was opened for comments and questions at 8:05 p.m. After hearing no comments or questions the Public Hearing was closed at 8:06 p.m.

The proposed revised Board Policy has been shared with representatives of the certificated and classified employee groups and administrators.

It was moved, seconded, and carried by unanimous vote (4 – 0) to approve the updated/revised board policies.

**PUBLIC HEARING:
ADOPTION OF THE
PROPOSED
2012/13 BUDGET**

Ms. Reynolds, Assistant Superintendent of Administrative Services, updated the Board of Trustees on Education Code Section 42103 requiring the Board of Trustees to conduct a Public Hearing of the proposed 2012/13 budget. Board approval of the 2012/13 proposed budget is required prior to July 1 of each year. A Public Hearing was opened at 8:16 p.m. and no public comments were received. The Public Hearing was closed at 8:17 p.m.

It was moved, seconded, and carried by unanimous vote (4 – 0), to adopt the proposed 2012/13 Budget, including the adjustments to the designations in the multiyear projections as presented, and authorized the Superintendent or designee to execute the necessary documents.

PUBLIC HEARING:
RESOLUTION 2011/12
No. 577 APPROVING AN
INCREASE IN
STATUTORY SCHOOL
FEES IMPOSED ON
NEW RESIDENT AND
COMMERCIAL/
INDUSTRIAL
CONSTRUCTION
PURSUANT TO
EDUCATION CODE
SECTION 17620 AND
GOVERNMENT CODE
SECTION 65995

A Public Hearing was opened at 8:18 p.m. and no public comments were received. The Public Hearing was closed at 8:19 p.m.

It was moved, seconded, and carried by unanimous roll call vote (4 – 0) to adopt Resolution 2011/12 No. 577 approving an increase in statutory school fees imposed on new residential and commercial/industrial construction pursuant to Education Code Section 17620 and Government Code Section 65995, and authorized the Superintendent or designee to execute the necessary documents.

EARLY MORNING
BREAKFAST PILOT
PROGRAM

Ms. Reynolds, Assistant Superintendent of Administrative Services, and Ms. Orosemane, Director of Nutrition Services, shared the results of the early morning breakfast pilot program at El Portal, Jordan and Olita Elementary Schools, and upcoming changes to Nutrition Services requirements.

It was moved, seconded, and carried by unanimous vote (4 – 0) to eliminate the early morning breakfast pilot program and reinstate the “Grab and Go” mid-morning program at the three pilot sites of El Portal, Jordan and Olita Elementary School, and authorized the Superintendent or designee to execute the necessary documents.

APPROVAL OF THE
SUPERINTENDENT’S
CONTRACT FOR
JULY 1, 2012, THROUGH
JUNE 30, 2016,
REPRESENTING A
3.5 PERCENT
REDUCTION IN TOTAL
COMPENSATION FOR
2012/13, BASED ON THE
2009/10 BASE TOTAL
COMPENSATION

It was moved, seconded, and carried by unanimous vote (4 – 0), to approve the Superintendent’s contract for July 1, 2012, through June 30, 2016, representing a 3.5 percent reduction in total compensation for 2012/13, based on the 2009/10 base total compensation, and authorized the Superintendent or designee to execute the necessary documents.

APPROVAL OF THE ASSISTANT SUPERINTENDENT OF ADMINISTRATIVE SERVICES' CONTRACT FOR JULY 1, 2012, THROUGH JUNE 30, 2014, REPRESENTING A 3.5 PERCENT REDUCTION IN TOTAL COMPENSATION FOR 2012/13 BASED ON THE 2009/10 BASE TOTAL COMPENSATION

It was moved, seconded, and carried by unanimous vote (4 – 0), to approve the Assistant Superintendent of Administrative Services' contract for July 1, 2012, through June 30, 2014, representing a 3.5 percent reduction in total compensation for 2012/13 based on the 2009/10 base total compensation, and authorized the Superintendent or designee to execute the necessary documents.

APPROVAL OF THE ASSISTANT SUPERINTENDENT OF INSTRUCTION'S CONTRACT FOR JULY 1, 2012, THROUGH JUNE 30, 2014, REPRESENTING A 3.5 PERCENT REDUCTION IN TOTAL COMPENSATION FOR 2012/13 BASED ON THE 2010/11 BASE TOTAL COMPENSATION

It was moved, seconded, and carried by unanimous vote (4 – 0), to approve the Assistant Superintendent of Instruction's contract for July 1, 2012, through June 30, 2014, representing a 3.5 percent reduction in total compensation for 2012/13 based on the 2010/11 base total compensation, and authorized the Superintendent or designee to execute the necessary documents.

CONSENT CALENDAR

It was moved, seconded, and carried by unanimous roll call vote, (4 – 0) to approve/ratify the following items, under a consent procedure.

Purchase Order Report 2011/12 #12

Approved Purchase Order Report 2011/12 #12, which lists all purchase orders issued May 10, 2012, through June 6, 2012.

Warrant Listing Report 2011/12 #12

Approved Warrant Listing Report 2011/12 #12, which lists all warrants issued May 23, 2012, through June 7, 2012.

Resolution 2011/12 BGT/3 No. 12 – 17 for Budget Adjustment

Adopted the Resolution 2011/12 BGT/3 No. 12 – 17 for Budget Adjustment, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Agreement with Orange Unified School District for Additional Transportation Services

Approved the agreement with Orange Unified School District for additional transportation services beginning July 1, 2012, through June 30, 2017, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Agreement with Whittier Christian High School for Transportation Services

Approved the agreement with Whittier Christian High School for transportation services, beginning August 1, 2012, through July 31, 2013, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Contract Agreement with Interquest Detection Canines at Rancho-Starbuck

Approved the contract agreement with Interquest Detection Canines at Rancho-Starbuck, for the period September, 2012, through June, 2013, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Contract with Pupil Transportation Cooperative for Field Trip Transportation

Approved the contract with Pupil Transportation Cooperative for field trip transportation services from July 1, 2012, through June 30, 2013, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Agreement with School Services of California, Inc., to Provide Consulting Services Related to Fiscal Budget for the 2012/13 School Year

Approved the agreement with School Services of California, Inc., to provide consulting services related to fiscal budget for the 2012/13 school year, in an amount not to exceed \$2,220 (plus expenses defined in the agreement), and authorized the Superintendent or designee to execute the necessary documents.

Approval of Agreement with County of Los Angeles Sheriff's Department for Law Enforcement

Approved the agreement with County of Los Angeles Sheriff's Department for law enforcement services, effective July 1, 2012, through June 20, 2017, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Agreement with Fullerton Joint Union High School District for Developer Fee Revenue Allocation

Approved the agreement with Fullerton Joint Union High School District for developer fee revenue allocation, and authorized the Superintendent or designee to execute the necessary documents.

Employer-Employee Relations/Personnel Report 2011/12 #13

Ratified Employer-Employee Relations/Personnel Report 2011/12 #13, as attached, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees.

Resolution 2011/12 No. 579 Declaring All Management, Confidential, and Other Represented and Unrepresented Employee Salaries Indefinite for the 2012/13 School Year

Adopted Resolution 2011/12 No. 579, Declaring All Management, Confidential, and Other Represented and Unrepresented Employee Salaries Indefinite for the 2012/13 School Year, as attached, and authorized the Superintendent or designee to execute the necessary documents.

Resolution 2011/12
No. 578 Regarding
Layoff and Reduction of
Hours of Classified
Personnel

Adopted Resolution 2011/12 No. 578, Regarding Layoff and Reduction of Hours of Classified Personnel, which will allow one elimination of one (1) Special Education Support Aide position due to a lack of work and/or lack of funds, as attached, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Agreement
with Edlio, Inc.,
Formerly Known as
Educational Networks,
for Web Hosting
Services for the District
and School Sites for the
2012/13 School Year

Adopted the agreement with Edlio, Inc., formerly known as Educational Networks, for web hosting services for the District and school sites for the 2012/13 school year, in the amount not to exceed \$7,200, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Contract
with Surround Care
Options Effective
August 1, 2012, through
July 31, 2013, at
Meadow Green
Elementary School

Approved the contract with Surround Care Options effective August 1, 2012, through July 31, 2013, at Meadow Green Elementary School, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Agreement
with Blind Children's
Learning Center, a
Nonpublic Nonsectarian
School, to Provide
Special Education
Services for the 2012/13
School Year

Approved the agreement with Blind Children's Learning Center, a nonpublic nonsectarian school, to provide special education services, at the per-unit rate cost from July 1, 2012, through June 30, 2013, for a total cost of \$26,966, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Agreement
with Buena Park Speech
and Language
Development Center, a
Nonpublic Nonsectarian
School, to Provide
Special Education
Services for the 2012/13
School Year

Approved the agreement with Buena Park Speech and Development Center, a nonpublic nonsectarian school, to provide special education services, at the per-unit rate cost from July 1, 2012, through June 30, 2013, for a total cost of \$36,450.25, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Agreement with Cleeta Harder Development Center, a Nonpublic Nonsectarian School, to Provide Special Education Services for the 2012/13 School Year

Approved the agreement with Cleeta Harder Developmental School, a nonpublic nonsectarian school, to provide special education services, at the per-unit rate cost from July 1, 2012, through June 30, 2013, for a total cost of \$54,480.92, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Agreement with Oralingua School for the Hearing Impaired, a Nonpublic Nonsectarian School, to Provide Special Education Services for the 2012/13 School Year

Approved the agreement with Oralingua School for the Hearing Impaired, a nonpublic nonsectarian school, to provide special education services, at the per-unit rate cost from July 1, 2012, through June 30, 2013, for a total cost of \$29,660, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Agreement with Rossier Park Schools, a Nonpublic Nonsectarian School, to Provide Special Education Services for the 2012/13 School Year

Approved the agreement with Rossier Park Schools, a nonpublic nonsectarian school, to provide special education services for four (4) District students, at the per-unit rate cost from July 1, 2012, through June 30, 2013, for a total cost of \$162,360, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Agreement with Olive Crest Academy/Canal Street Elementary School, a Nonpublic Nonsectarian School, to Provide Special Education Services for the 2012/13 School Year

Approved the agreement with Olive Crest Academy/Canal Street Elementary School, a nonpublic nonsectarian school, to provide special education services, at the per-unit rate cost from July 1, 2012, through June 30, 2013, for a total cost of \$50,700, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Non-Public Agency Agreement with HEAR to Talk Therapy, to Provide Auditory-Verbal Therapy Services for the 2012/13 School Year

Approved the non-public agency agreement with HEAR to Talk Therapy, a nonpublic nonsectarian school, to provide auditory-verbal therapy services, from July 1, 2012, through June 30, 2013, for a total cost of \$6,300, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Consultant Agreement with One Child At A Time, to Provide Consultation Services Related to Hearing Impairments for the 2012/13 School Year	Approved the agreement with One Child At A Time, a certified nonpublic agency, to provide consultation services related to hearing impairments for the 2012/13 school year, at a rate of \$150 per hour, not to exceed \$1,500, to be paid from Medi-Cal funds, and authorized the Superintendent or designee to execute the necessary documents.
Approved the Non-Public Agency Agreement with Speech Bananas Therapy, to Provide Auditory-Verbal Therapy Services for the 2012/13 School Year	Approved the non-public agency agreement with Speech Bananas Therapy, to provide auditory-verbal therapy services for the 2012/13 school year, from July 1, 2012, through June 30, 2013, for the total cost of \$6,300, and authorized the Superintendent or designee to execute the necessary documents.
Approval of Consultant Agreement with Mary Kay Gallagher, Gallagher Pediatric Therapy to Provide Occupational Therapy Services for the 2012/13 School Year	Approved the consultant agreement with Gallagher Pediatric Therapy to provide direct occupational therapy services for the District students for the 2012/13 school year, at a rate of \$83 per hour, not to exceed \$6,800 per student per year, for the estimated annual expenditure of \$110,000, and authorized the Superintendent or designee to execute the necessary documents.
Approval of Consultant Agreement with Mary Kay Gallagher, Gallagher Pediatric Therapy to Provide Occupational Therapy Evaluative Services for the 2012/13 School Year	Approved the consultant agreement with Mary Kay Gallagher, Gallagher Pediatric Therapy, to provide evaluative services for the 2012/13 school year, at a rate of \$200 per assessment, not to exceed \$5,000, and authorized the Superintendent or designee to execute the necessary documents.
Approval of Agency Agreement with Leader Services, Inc., as the District Vendor for Medi-Cal Billing Program Services for the 2012/13 School Year	Approved the agency agreement with Leader Services, Inc., to provide services related to the District's claiming for reimbursement for the Medi-Cal Services Program for the 2012/13 school year, at a rate of 10 percent of funds generated, and authorized the Superintendent or designee to execute the necessary documents.
Approval of Leader Services Inc., as the District Vendor for Medi-Cal Administrative Program for the 2012/13 School Year	Approved the agreement with Leader Services, Inc., to provide services related to the District's claiming for reimbursement for the Medi-Cal Administrative Activities Program for the 2012/13 school year, at a rate not to exceed nine percent of funds generated, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Independent Consultant Agreement with Whittier Area Parents Association for the Developmentally Handicapped (WAPADH) to Provide Assistive Technology Training Services for the 2012/13 School Year

Approved the consultant agreement with Whittier Area Parents Association for the Developmentally Handicapped (WAPADH) for the 2012/13 school year, at a rate of \$150 per hour, not to exceed \$1,500, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Memorandum of Participation Between the Downey-Montebello Special Education Local Plan Area (D-M SELPA) and Lowell Joint School District for the 2012/13 School Year

Approved the Memorandum of Participation between the Downey-Montebello Special Education Local Plan Area and Lowell Joint School District for the 2012/13 school year, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Records Destruction List

Approved the destruction of documents, as attached, and authorized the Superintendent or designee to execute the necessary documents.

BOARD MEMBER/
SUPERINTENDENT
COMMENTS

Dr. Howell thanked the Board Members for attending the eighth grade graduation ceremonies on Friday, June 15, 2012.

The Board of Trustees commended the class of 2012 and congratulated the District principals for doing a great job.

ADJOURNMENT

President Barber declared the meeting adjourned at 8:55 p.m. in accordance with Government Code Section 54956.9 (a, b, c) and indicated no further public action would be taken.

Clerk/President/Secretary to the Board of Trustees

Date Approved:

_____, 2012