

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
*+Consent Agenda Item

MINUTES - November 11, 2015

A. CALL TO ORDER

The Action Meeting of the Board of Education of the Bordentown Regional School District was convened on the above date at 7:00 p.m. with the Board President presiding.

SUNSHINE LAW STATEMENT

The Board Secretary read the following statement:
In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: The date, the time, and the purpose of scheduled meetings were conveyed to the Burlington County Times and the Trenton Times on January 12, 2015. The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

The Board Secretary led the members of the Board and audience in the salute to the flag and moment of silent reflection. This included a remembrance to the past, present, and future members of our armed services and their families.

C. ROLL CALL

The following members answered roll call: Mr. Heberling, Mr. Creegan, Ms. Zablow, Mr. Mercantini, and Mr. Drew. **ABSENT:** Mr. Hartmann, Ms. Brennan, Mr. Tyler and Mr. Roselli.

Also attending: Dr. Edward Forsthoffer, Superintendent, Mr. Eloi Richardson, School Business Administrator/Board Secretary.
Staff attending: Collette Campellone, Melanie Stokes, Kathy Creegan, Doug Corbin, Ray Snook, Christine Corcoran, Lisa VanBruggen, Jodie Glenn, Pam Poole, Greg Poole, Jane Porter-Bond, Stephanie Kohnke, Cynthia Nemceff, Terry Smith, Patty Ridolfi, Maria Moshinsky, Gail Katz, Marge Witman, Connie McMillin, Amy Rabenda, Jack Yost, Christina Kittel, Loren Grabowski, Ann Marie O'Leary, Liz Brotherton, Erica Wright, Brian Guire, Lisa Muolo, Donna Esposito, Donna Glover, Diana McNeil, Audrey Riley, Danielle Bond, Susan Ognibene, Kim Fithen, Beth Santillo, Heather Stab, Bonnie Meyers, Antonette Saranin, Dawn Patterson, Mike Brennan, Lisa Hudik, Rob Walder, Christine Takacs, Kate Sakowski, Darlene de la Cruz, Lisa Swanson, Renee Eugene, Valerie Scott, sandy Ewell, and Linda Eaton.

Visitors attending: Jim Brotherton, Mae Hamilton, Len de Groot, Carol de Groot.

D. EXECUTIVE SESSION RESOLUTION - None

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Board of Education of Bordentown Regional School District ("Board of Education") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 7:00 pm this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any matter the disclosure of which constitutes an unwarranted invasion of Individual privacy _____);

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Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____) (If contract negotiation, the nature of the contract and interested party is _____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is _____);

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act or omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Mr. Eloi Richardson, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Bordentown Regional School District, Board of Education at its meeting held on 1/7/2015.

E. RECOGNITION/PRESENTATION

1. CDA Presentation by Ms. Sandra Ewell, Director

F. STUDENT REPRESENTATIVES - None

G. PUBLIC FORUM - FOR AGENDA ITEMS - None

Members of the public are invited to submit comments pertaining to educational Matters during the public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not entertain comments pertaining to student or personnel matters or matters pertaining to negotiations or litigation and may choose not to respond to any comments made by members of the public during this portion of the meeting. However, the Board will give all comments appropriate consideration and will refer all complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be five minutes. Please state your name

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and address for the record.

H. UNFINISHED BUSINESS - None

I. CONSENT AGENDA APPROVAL (R.C.*)

A motion was made by Mr. Heberling, seconded by Mr. Mercantini to approve the following:

1. +Motion to approve Travel/Mileage reimbursement requests
2. +Motion to approve Minutes, October 7, 2015 and October 21, 2015
3. +Motion to approve Bill List, October, 2015
4. +Motion to approve Board Secretary/Treasurer Report, October, 2015
5. +Motion to approve Substitute List
6. +Motion to approve Special Education Student Placement
7. +Motion to accept Director of Special Services Report
8. +Motion to accept Director of Curriculum and Instruction Report
9. +Motion to accept District Support Staff Report
10. +Motion to accept Enrollment & Principal Reports:

BRHS	719
BRMS	615
MIS	409
CBS	235
PMS	580
	2,558

ON A ROLL CALL VOTE (Items 1-10):

AYES: Mr. Heberling, Ms. Zablow, Mr. Creegan, Mr. Mercantini, and Mr. Drew (All Ayes except for Minutes 10-7-15). NOES: None.

ABSTENTIONS: Mr. Drew (The 10-7-2015 Minutes).

ABSENT: Mr. Hartmann, Ms. Brennan, Mr. Tyler, and Mr. Roselli.
Motion approved by majority.

J. COMMITTEE REPORTS

1. CDA Advisory Committee Meeting, 11/10/15 - Mr. Bill Mercantini, Chair reported there-on and in support of the CDA programs and Fiscal 16-17 budget proposal.

K. SUPERINTENDENT'S REPORT

A motion was made by Mr. Creegan, seconded by Mr. Heberling to approve the following:

1. +Motion to accept HIB Report & Determinations.

School	# of Reports	# of HIB
CBS	0	0
PMS	1	0
MIS	0	0
BRMS	<u>1</u>	<u>1</u>
BRHS	1	0
TOTAL:	<u>3</u>	<u>1</u>

2. +Motion to approve the QSAC Statement of Assurance (SOA) school year 2015-2016 for submission to the Department of Education.
3. +Motion to approve the QSAC District Performance Review (DPR) school year 2015-2016 for submission to the Department of Education.

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INFORMATION:

4. Board Reorganization Meeting, January 6, 2016 at 7:00 PM

ON A ROLL CALL VOTE (Items 1-3):

AYES: Mr. Heberling, Ms. Zablow, Mr. Creegan, Mr. Mercantini, and Mr. Drew. NOES: None. ABSTENTIONS: None.

ABSENT: Mr. Hartmann, Ms. Brennan, Mr. Tyler, and Mr. Roselli.
Motion approved by majority.

L. CURRICULUM REPORTS

A motion was made by Mr. Creegan, seconded by Mr. Mercantini to approve the following:

1. +Motion to approve a pilot program with BRHS and New Jersey Manufacturer's Insurance Company; SafetySaves, Teen Driving Challenge. This is a 10 week challenge for student drivers to help improve their driving behavior. Students will download an app to their smart phones and track their trips. To reward participating teens for their commitment to becoming better, safer drivers, NJM will offer a selection of prizes. If 25% of the participants reach 30 tracked trips, NJM will donate \$2,000 to BRHS. There is no cost to the district.

ON A ROLL CALL VOTE (Item 1):

AYES: Mr. Heberling, Ms. Zablow, Mr. Creegan, Mr. Mercantini, and Mr. Drew. NOES: None. ABSTENTIONS: None.

ABSENT: Mr. Hartmann, Ms. Brennan, Mr. Tyler, and Mr. Roselli.
Motion approved by majority.

M. PERSONNEL REPORT

Appointments, Per Superintendent's Recommendation:

Resolution: Criminal History Check

ALL BREA SALARIES AND STIPENDS WILL BE PAID AT 2014-2015 RATES AND WILL BE ADJUSTED PENDING NEGOTIATIONS

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in bold print.

A motion was made by Mr. Mercantini, seconded by Mr. Creegan to approve the following:

1. Motion to accept resignation due to retirement from Ms. Dorothy Haluska from the position of Custodian, effective December 31, 2015.
2. +Motion to approve Ms. Antonette Vaccaro-Saranin as a full-time CDA Childcare & Office Administrative Assistant, Secretary 1, effective November 12, 2015, Step 1, with a pro-rated salary of \$42,141. This replaces a resignation.
3. +Motion to approve Ms. Katelyn Pfenninger as a long term leave replacement at BRMS, effective January 19, 2016 through May 27, 2016. Ms. Pfenninger will be compensated according to the long term leave pay scale. After 60 working days, Ms. Pfenninger will be compensated at Step 1, BA, with a pro-rated salary of \$50,982.
4. Motion to approve Mr. Stephen Perry as the BRHS Assistant Basketball Coach, Step 2, with a stipend of \$5,068. This replaces a resignation.
5. Motion to approve Ms. Dawn Patterson as the Intramural Winter Volleyball co-coach, Step 2, with a stipend of \$706.

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6. Motion to approve Mr. Kevin Ebert as the Intramural Winter Basketball co-coach, Step 1, with a stipend of \$635.50.
7. Motion to approve Ms. Jodi Glenn as the BRMS Cheerleading Coach for the remainder of the season, Step 3, with a stipend of \$1,448. This replaces a leave of absence.
8. Motion to approve Ms. Jennifer Dawson, a student of TCNJ, to intern as a counselor at BRMS under the mentorship of Ms. Toby Sebelist, effective January through May, 2016.
9. Motion to approve Ms. Christin Kim, a student of TCNJ, to intern as a student teacher at PMS under the mentorship of Ms. Kristen Kenna, effective January 25, 2016 through May 6, 2016.

INFORMATION

10. +JOB POSTINGS: MIS 4th Grade Teacher leave replacement - MIS Health/Phys Ed Teacher leave replacement - CDA Office Administrative Assistant - Full-time Day Custodian - ESL After School Program Instructors (two positions) - After School Program Literacy and Math Instructors - LA & Math Instructors for BRMS After School Program (multiple positions)

ON A ROLL CALL VOTE (Items 1-9):

AYES: Mr. Heberling, Ms. Zablow, Mr. Creegan, Mr. Mercantini, and Mr. Drew. NOES: None. ABSTENTIONS: None.

ABSENT: Mr. Hartmann, Ms. Brennan, Mr. Tyler, and Mr. Roselli.
Motion approved by majority.

N. BUSINESS, FINANCE & OPERATIONS

A motion was made by Mr. Heberling, seconded by Mr. Mercantini to approve the following:

1. +Motion to accept monthly certifications: Board Secretary's Budgetary Line Item Status; and Board of Education's Budgetary Major Account/Fund Status as of September 30, 2015.
2. +Motion to approve Transfer of Funds for September 2015.
3. +Motion to re-appoint Parker McCay, attorneys-at-law, as continuing negotiator concerning labor negotiations currently in progress. Terms include a rate of \$170 per hour (with a maximum not to exceed \$24,000), with termination at the earlier of either (1) settlement of the applicable labor contract under negotiation or (2) November 30, 2016. [Parker McCay's initial appointment, effective from December 1, 2014, was made November 12, 2014 pursuant to a Request for Proposal]
4. Motion to approve tuition contract in the amount of \$18,356, payable to the City of Burlington Board of Education, for a homeless student attending the Alternative High School Class at Burlington City High School, special education grade 11, October 3, 2015 to June 30, 2016.
5. Motion to approve two (2) out of district placements to MCSSD Regional Day School, effective September 8, 2015 with a tuition of \$45,048. These students were approved placements at MCSSD High School but were changed to the Regional Day School.
6. Motion to approve one (1) out of district placement to MCSSSD High School (MD program), effective September 8, 2015 with a tuition of \$50,228. This was approved for MCSSSD Elementary Campus but is attending the High School Campus. No change in rate.

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7. Motion to approve the following Bilingual Speech Evaluator on an as needed basis:
 - a. Monica Goss, M.A., CCC-SLP, LLC
19 Juniper Drive, Mount Laurel, NJ 08054
Cost: \$500 per evaluation
8. Motion to approve the following homebound agencies on an as needed basis at a rate of \$35.89/hr. for ten (10) hours per week:
 - a. Silvergate Prep
981 Route 22 West, Suite 202, Bridgewater, NJ 08807
 - b. Professional Education Services
34 South Delsea Drive, Suite I, Glassboro, NJ 08028
 - c. Education Inc.
P.O. Box 3345, Plymouth, MA 02361
 - d. Educational Services Unit
20 Pioneer Blvd., Mount Holly, NJ 08060
 - e. Hampton Hospital
650 Rancocas Road, Westhampton, NJ 08060
9. Motion to approve the following homebound agencies on an as needed basis. These agencies do not accept our homebound rate of \$35.89:
 - a. Educere, LLC
Ambler Plaza, Suite 100, 12 East Butler Avenue
Ambler, PA 19002
Rate: Charged by the course; the average cost is \$199.50
 - b. Children's Hospital of Philadelphia
3401 Civic Center Blvd., Philadelphia, PA 19104
Rate: \$52.53
 - c. Union County Educational Comm.
45 Cardinal Drive, Westfield, NJ 07090
Rate: \$60
 - d. School at Lighthouse
5034 Atlantic Avenue, Mays Landing, NJ 08330
Rate: \$40
10. Motion to approve a shuttle for Hope Hose Humane Fire Company Riverfest at a cost of \$353.13 paid to BRSD which was held on October 17, 2015 from 11:45am to 10:15pm.
11. Motion to approve the following Joint Agreement payable to another school district:
Gloucester County Special Services School District
 - a. (This is a change from previous approval due to another student added from another district to contracted run) To transport one student to and from Frog Pond Home to Archway School, Atco, Route #S5577, effective September 1, 2015 to June 30, 2016. Total cost \$16,788.60. (previous cost \$33,575.40)
12. Motion to approve the following Joint Agreement payable to Bordentown Regional School District:
Robbinsville School District
 - a. To transport Robbinsville Football Team to and from Robbinsville High School and Riverside High School on October 17, 2015. Total cost \$485.96.
 - b. To transport Robbinsville Cheerleaders to and from Robbinsville High School and Riverside High School on October 17, 2015. Total cost \$214.23.

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13. Motion to approve the following School Bus Emergency Evacuation Drills:

As per NJAC 6A:27-11.2, School Bus Evacuation drills must be Board approved by the board.

Bus Evacuations were conducted on the following dates:

- a. On October 20, 2015, at 7:15am BRHS, 318 Ward Ave. Routes 1, 2, 5, 6, 8, 10, 15, 16, 19, 21, 22, 24. Overseeing the drill was Security Personnel and Administration.
- b. On October 21, 2015, at 7:50am at BRMS, 50 Dunns Mill Rd., Routes 34, 35, 51, 38, 47, 33, 46, 49, 41, 31, 32, 45, 36 & 96A. Overseeing the drill were Security Personnel, School Principal, & School Staff.
- c. On October 22, 2015, at 8:25am at CBS & MIS, 100 Crosswicks Street, Routes 56, 61, 67, 44, 66, 52, 65, 54 & 96B. Overseeing the drill were the School Principal, School Staff & Security Personnel.
- d. On October 23, 2015, at 9:00am at PMS, 323 Ward Ave. Routes 87, 88, 81, 78, 89, 83, 73, 76, 79, 72, 77, 97A, 92A, 92B, 98A & 96C. Overseeing the drill were the School Principal, School Staff, & Security.

INFORMATION:

14. + Regional Information Programs for New and Not-So-New Board Members

ON A ROLL CALL VOTE (Items 1-2; 4-13):

AYES: Mr. Heberling, Ms. Zablow, Mr. Creegan, Mr. Mercantini, and Mr. Drew. NOES: None. ABSTENTIONS: None.

ABSENT: Mr. Hartmann, Ms. Brennan, Mr. Tyler, and Mr. Roselli.
Motion approved by majority.

ON A ROLL CALL VOTE (Item 3):

AYES: Mr. Heberling, Ms. Zablow, Mr. Mercantini, and Mr. Drew.
NOES: None. ABSTENTIONS: Mr. Creegan.

ABSENT: Mr. Hartmann, Ms. Brennan, Mr. Tyler, and Mr. Roselli.
Motion approved by majority.

O. POLICY - None

P. BOARD and PUBLIC FORUM - None

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be five minutes. Please state your name and address for the record:

Q. NEW BUSINESS - None

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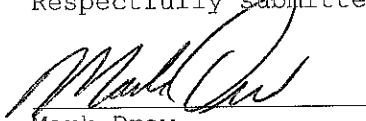
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R. ADJOURNMENT

A motion was made by Mr. Heberling, seconded by Mr. Mercantini to adjourn the meeting at 7:19 p.m.
Motion unanimously approved.

Respectfully submitted,


Mark Drew
President


Eloi Richardson
SBA/BS