



### Walnut Valley Unified School District

Dean S. Conklin III, Ed.D., Superintendent  
880 South Lemon Avenue, Walnut, California 91789-2931 • Tel (909) 595-1261

**XCELLENCE**  
Commitment  
to the Success  
of All Students

#### MEDICATION REQUIRED DURING SCHOOL HOURS

California Education Code Section 49423 allows the school nurse or other designated school personnel to assist students who are required to take medication during the school day. Medication must be in the container in which it was purchased, with the pharmacy label attached, and must be prescribed to the student to whom it will be administered. No medications, including over-the-counter medicine, will be given without current Physician/Podiatrist/Dentist authorization. This service is provided to enable the student to remain in school to maintain or improve the potential for education and learning.

STUDENT'S NAME:(print) \_\_\_\_\_ D.O.B. \_\_\_\_/\_\_\_\_/\_\_\_\_

SCHOOL OF ATTENDANCE: \_\_\_\_\_

\*\*\*\*\*  
**To be completed by Physician/Podiatrist/Dentist/Medical Care Provider**

*In my professional opinion, this student MAY  or MAY NOT  carry and use this medication him/herself.*

Date patient examined \_\_\_\_\_ Diagnosis \_\_\_\_\_

Medication Prescribed \_\_\_\_\_

\*Dose \_\_\_\_\_ Time/Interval \_\_\_\_\_ Route \_\_\_\_\_

\*DO NOT GIVE RANGE; BE DOSE SPECIFIC

Administer until (date) \_\_\_\_\_

Physician's Signature \_\_\_\_\_ Date \_\_\_\_\_

Physician's Name (PRINT) \_\_\_\_\_ Phone \_\_\_\_\_

FAX # \_\_\_\_\_

Physician's Office Stamp (REQUIRED) \_\_\_\_\_

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**To be completed by Parent/Guardian**

I authorize, as needed, the sharing of information related to my child's health between the school nurse (or designee) and the health care provider. My child MAY  or MAY NOT  carry and use this medication him/herself (physician must agree).

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Home Address \_\_\_\_\_

Telephone (home) \_\_\_\_\_ (work) \_\_\_\_\_

THIS FORM MUST BE RENEWED WHENEVER THE PRESCRIPTION CHANGES AND AT THE BEGINNING OF EACH SCHOOL YEAR.

Nurse's Signature \_\_\_\_\_ Date \_\_\_\_\_

Principal's Signature \_\_\_\_\_ Date \_\_\_\_\_



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## PARENT/GUARDIAN INFORMATION FOR ADMINISTRATION OF MEDICATION AT SCHOOL

Dear Parent/Guardian:

It is generally better to have medication administered at home, however it is sometimes necessary to give a child medication during school hours and we wish to assist you as needed. Walnut Valley Unified School District has three nurses to serve 15 schools. Other medically trained personnel are not available; therefore designated school personnel perform this service. **CONSEQUENTLY, WE URGE YOU, WITH THE HELP OF YOUR PHYSICIAN, TO WORK OUT A SCHEDULE TO GIVE MEDICATION OUTSIDE OF SCHOOL HOURS.**

In compliance with California Education Code section 49423, when an employee of the school district gives a medication to a student, the employee must be acting in accordance with the written directions of a physician and with the written permission of the child's parent or legal guardian. These authorizations must be renewed whenever the prescription changes, and at the beginning of each school year. **The prescription label on the container is not acceptable as a physician's statement. This applies to over-the-counter medications, as well as prescription medications.**

We require all medications be stored in the health office, and may only be administered when the physician's authorization, along with the signed authorization from the parent/guardian, are on file. Children are *not* allowed to have medication in their possession at school, walking to and from school, or on the school bus. This practice provides for the safety of all students on campus. The only *exception* to this policy is if the student's well-being is in jeopardy unless the medication, such as an inhaler for asthma, is carried on his/her person. This authorization (from the physician) must include a statement clearly indicating the student may carry and self administer the medication. A back-up dose of the prescription should be kept in the school office.

Medication must be provided to the school in the container in which it was purchased, with the prescription label attached, and must be prescribed for the student to whom it will be administered. School personnel cannot give medication brought to school in a plastic bag, plastic ware, or any other repackaging. No out-of-date medication will be given. An adult must bring the medication to school along with the completed authorization forms from the physician and parent/guardian, indicating the name of the medication, method, dosage and time schedules for administration.

If you anticipate a visit to your child's physician or dentist and expect that medication may be prescribed or the dosage changed, please stop by the school office to obtain the appropriate forms.

Sincerely,

Jan S. Keating  
Director  
Pupil Personnel