



**San Jacinto High School  
Comprehensive School Safety Plan  
2017-2018  
Pursuant to California Education Code 32280 – 32289**

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## Mission Statement

At San Jacinto High School we will challenge and empower all students to be independent thinkers, lifelong learners, and responsible citizens.

## Safety Team Vision Statement

San Jacinto High School prides itself on providing the highest level of public safety services to the students, staff, and community in support of its academic mission. Through dedication, compassion and integrity San

Jacinto High School will uphold and administer school policies and procedures while providing a safe environment in which our students can excel. Our school has been vigilant about ensuring that safety plans are in place so that we are as prepared as possible to protect students in the event of an unforeseen crisis situation. We are committed to comprehensive safety education and awareness, maintaining consistent safe behavior and preventing accidents, alerting and notifying appropriate agencies when disaster strikes; coordinating all agencies that respond; ensuring resources are available; developing plans and procedures for response to and recovery from disasters; and developing and providing preparedness materials for students, staff, and the community.

## School Safety Planning Checklist

School Year: 2016-2017

Item	Date Completed	Comments
School Safety Team Members Identified	10/31/2016	Safety Committee formed
Create Calendar for School Safety Team Meetings	10/31/2016	
Appropriate Strategies Have Been Identified & Reviewed with the Team for Compliance With EC 32282 (2) A-I -Child Abuse Reporting: BP 5141.4 -Disaster Procedures (Hour Zero) -Suspension/Expulsion BP/AR 5144.1 -Procedure for Notify Teachers of Dangerous Students -Discrimination/Harassment: BP/AR 5145.3, 5145.7 & 5145.9 -School Discipline Handbook -Safe Ingress & Egress (Hour zero) -Parent/Student Handbook	08/09/2016	Staff in-service prior to school starting. As a staff, Hour-Zero protocols, Keenan Safe Schools training, reporting procedures, and school safety data were reviewed.
Review Bully Reporting and Investigation Process & Procedures BP 5131.2	09/09/2016	Bully reporting and investigation process reviewed. Use of Victim, Witness and Intervention screens within Aeries reviewed.
Assessment of School Crime Reviewed w/Team	10/31/2016	School Crime data reviewed and needs identified

<p>Assessment Results Reviewed w/Team</p> <ul style="list-style-type: none"> <li>-Suspensions</li> <li>-Expulsions</li> <li>-Discipline Referrals to Office</li> <li>-CHKS</li> <li>-Parent Safety Survey</li> <li>-Teacher Safety Survey</li> <li>-Focus Group</li> <li>-Staff Observations</li> <li>-Other:</li> </ul>	10/31/2016	California Healthy Kids Survey data discussed and needs identified by counseling team and used to develop small group interventions and classroom lessons. Student discipline data reviewed.
Team Identified Priorities List Based on Assessment Review	12/07/2016	Team identified four priorities based on discipline data and California Healthy Kids Survey.
Identify and Review Current Efforts to Address Priorities w/ Team	12/07/2016	Interventions discussed, new interventions determined, how interventions will be implemented discussed.
An Action Plan Has Been Developed To Address Each Priority Identified	12/07/2016	Action Plan developed with interventions discussed on how to roll out.
School Resource Officer Reviews Plan	02/06/2017	Reviewed by Deputy Payan
Safety Plan for 2017-18 Due by February 7, 2017	02/07/2017	*Email 2017-2018 Comprehensive School Safety Plan in Word document w/appendix to Director of Student, Community & Personnel Support
<p>Notification of Meeting on Plan Review Sent to Appropriate Individuals</p> <p>EC 32288 (b) (2) (A-F)*</p> <ul style="list-style-type: none"> <li>-Mayor</li> <li>-SJTA &amp; CSEA Presidents</li> <li>-PTA/PTO President</li> <li>-ASB President</li> <li>-Local Church Representative</li> <li>-Local Civic Leaders</li> <li>-Chamber of Commerce</li> <li>-Director of Student Support</li> </ul>	2/28/2017	*Include copy of notification in appendix
Public Meeting Held on the Safety Plan	02/15/2017	Public meeting held with School Site Council
End of Year Evaluation of 2016-17 Safety Plan	May 2017	2016-2017 Safety Plan evaluated and key findings determined.

Key Findings From End of Year Evaluation of 2016-17 Safety Plan by Team	May 2017	
Safety Plan Available for Public Review	At all times	

## School Safety Team

2016-2017

Group	Name	Position
Principal or Designee	Courtney Hall	Assistant Principal
Classified Employee(s)	Tod Shores Jennifer Aguilar Julie Meneses	District Campus Security Site Campus Security School Secretary
Certificated Employee(s)	Dennis Albright Tamara Savage Melody McBroom	Teacher Teacher Teacher
Parent(s)	Sandra Peñaloza  Cherice Woodard	Parent / School Site Council voting member  Parent / School Site Council voting member
Other Members	Perla Ordonez	Student
School Resource Officer	Deputy Payan	School Resource Officer

Note: School Safety Team may be the School Site Council. The Team MUST include Parents.

## School Safety Team Meeting Dates

Month	Day	Time	Location	Comments/Needs
July 2016				
August	08/15/2016- 08/26/2016		Online	School Site Safety Committee formed
September				
October				
November				
December	12/07/2016		Office 119	Overview of 2016-2017 Safety Plan
January <b>2017</b>	01/11/2017		Office 119	Recruitment of students, Hour Zero, CHKS, Bullying Survey, Gathering of Data (Discipline data, CHKS, etc.).
February	02/15/2017	4:00pm	Room 214	Safe School Plan to be shared with SSC and public
March	03/06/2017	3:15pm	Office 119	Review Hour-Zero debrief information from Great CA Shakeout; Make plans for 2017-2018 event.
April	04/10/2017	3:15pm	Office 119	Tentatively scheduled
May	05/08/2017	3:15pm	Office 119	Review Hour-Zero & Keenan protocols; CHKS Data if available.
June				



## School Safety Assessment Data

2016-17

Data Source	Comments	Analysis
School Crime-Incidents Involving SJPD	Fighting ATOD (Alcohol, Tobacco, and Other Drugs) Discipline data reviewed. SJPD Citation and Felony reports reviewed.	<p>During the 1<sup>st</sup> Semester of the 2016-2017 School Year, there were (60) EC 48900(a)(1) Fighting/Verbal Altercation entries, (3) EC 48900(a)(2) Serious Injury/Assault entries, (3) EC 48900(b) Dangerous Objects entries, and (9) EC 48900(c) Drugs entries in Aeries. There should be greater care taken in assuring incidents involving multiple students (i.e. Fighting/Verbal Altercation) indicate the same incident number. Incidents involving law enforcement (listed above) declined from 2015-2016 Semester 1 to 2016-2017 Semester 1 by 13.8%.</p> <p>SJPD SRO wrote a total of 16 citations from August 2016 – February 2017 (1 trespass/vandalism, 9 fighting, 4 possession of drugs, 2 under the influence of drugs). SRO also submitted four felony reports (1 brandishing a dangerous weapon and three theft). Two gun protocols were completed by SRO and were ultimately unfounded.</p>
Suspensions	Suspension data reviewed for the 1 <sup>st</sup> semester of the 2016-2017 school year.	<p>Recognizing the concern raised in the 2016-2017 Safety Plan regarding EC 48900(k) Disobedience/Defiance suspensions, great care has been taken to provide interventions in lieu of suspension for such violations. As such, the EC 48900(k) violations have decreased by approximately 90.6% from Semester 1 of the 2015-2016 School Year.</p> <p>EC 48900(i) Profanity (Habitual) violations were also noted as a 2015-2016 concern. There has been a 73.4% decrease in suspensions in this category, as interventions in lieu of suspension have been implemented.</p> <p>EC 48900(a)(1) Fighting/Verbal Altercation suspensions continue to be a concern, though overall incidents have decreased from the 2015-2016 School Year.</p>
Expulsions	Expulsion data reviewed and expulsion procedures.	The number of expulsions continue to demonstrate a declining trend. Alternatives to expulsion are greatly considered, especially in regard to student need and resources available.

Office Discipline Referrals	Student referrals for Defiance (230), Electronic Device (184), Truancy (157) Excessive Non-Suit (127) and Disruptive Behavior (88) are the five leading causes of students being sent to the office.	Continue PBIS model for positive interventions that are teacher driven. Staff should be provided resources for implementing progressive discipline strategies within the classroom. Teachers that have been able to implement strong classroom management techniques should share with staff. The goal continues to be to keep students in the educational environment.
Reports of Bullying	School complaint procedures discussed. Uniform complaint procedures discussed. Information is provided in student/parent handbook as well as on the school and district websites.	Investigation and documentation procedures have been discussed. Use of the “Intervention”, “Victim”, and “Witness” screens allow for Incident Numbers to correlate to discipline screens as necessary and as appropriate. Anonymous Alerts, an anonymous reporting app has been implemented as a resource district wide for staff, adults, and students to report incidents without fear of retribution.
2015-2016 California Healthy Kids Survey	Key findings: Students experiencing any harassment/ bullying, feeling safe at school and mental/physical health are areas of concern.	The percentage of students reporting at risk behaviors in key indicator areas for mental/physical health, school safety, and substance abuse continue to be a concern. Further interventions to support students within the educational environment have been discussed and will be implemented through on-site counseling and other pending initiatives.
Parent Safety Surveys	Fall 2016 surveys reviewed	The majority of the parents that completed the survey responded with “Agree” or “Strongly Agree” when given the statement “My child feels safe in the classroom(s).
Facilities Stakeholder Meeting	Facilities needs continue to be discussed as SJHS enrollment and course offerings continue to grow.	Investment has been made to replace and install additional security/surveillance technology. All security/surveillance cameras were replaced with higher performing technology. Additional cameras were also installed in high traffic areas as well as areas that previously left a “blind spot” on campus. In addition, visitor check-in technology, Lobby Guard, has been installed district wide, alerting site security and administration of any visitor that is registered as a sex offender or otherwise failed the applicable “background check”.
Bullying Plan	Staff and Students surveyed to discuss hot spots for bullying/fighting on and around campus	Campus maps collected and analyzed to determine hot spots on and around campus. Additional cameras were also installed in areas that previously left a “blind spot” on campus.

Staff Awareness	Staff awareness before/after school, during class, passing period, nutrition, and lunch.	School staff members become aware of incidents or situations through observation of students on campus throughout the day. They have multiple methods of reporting observed information, including incident reports, email, and referrals.
Other		

## Policies and Procedures Reviewed & Revised

Policy/Procedures	Reviewed w/Team Y/N	Comments	Revisions
Child Abuse	Yes	Procedures presented to staff during staff in-service days prior to school start.	
Emergency Response (Hour-Zero)	Yes	Emergency response presentation to staff; Opportunity to complete Hour-Zero training modules.	
Suspensions and Expulsions	Yes	Communicated through student handbook and policies	Parent/Student sign acknowledgment for registration
Notification of Dangerous Pupils	Yes	Procedures presented to staff during staff in-service days prior to school start.	
Discrimination and Harassment	Yes	Communicated through student handbook and policies	Parent/Student sign acknowledgment for registration
School Dress Code	Yes	Communicated through student handbook and policies	Parent/Student sign acknowledgment for registration
Safe Ingress and Egress	Yes	Emergency response presentation to staff; Opportunity to complete Hour-Zero training modules.	
Safe and Orderly Environment	Yes	Staff meeting/Campus Security meetings	
Rules and Procedures on Discipline	Yes	Communicated through student handbook and policies	Parent/Student sign acknowledgment for registration
Hate Crimes/Bullying Reporting	Yes	Incident reporting forms, uniformed complaint forms, student/parent handbook, school website	Parent/Student sign acknowledgment for registration

## Current Activities & Programs

2016-2017

Current Activities/Programs	Priority Targeted	Funding Sources
After suspension or major incident, re-entry meeting with counselor and or administrator for interventions/guidance	Students involved in fights, ATOD (Alcohol, Tobacco, and Other Drugs), vandalism, anger management, suicidal 51/50	General fund
Anger Management Support Groups	Students who are referred for fights and involved with heightened conflict. These students are also referred through investigations.	General fund
Black Out Bully Prevention Day	Positive peer population who want to serve as ambassadors for a safe school environment	ASB/Clubs
Anti-Bullying Club	Positive peer population who want to serve as ambassadors for a safe school environment	ASB/Clubs
Youth Accountability Team (YAT)	Students at risk of violating public laws and or education code	San Jacinto Police Department
Red Ribbon Week	All Students and staff to bring awareness of ATOD	General fund
Bullying Guidance Lessons conducted for all 9 <sup>th</sup> grade students during their physical education class.	9 <sup>th</sup> Grade	General Fund
11 Early Warning Signs of Violence (CC Linked Lessons) conducted for 10 <sup>th</sup> grade students in English 2	10 <sup>th</sup> Grade	General fund
Success 101	9 <sup>th</sup> Grade	General Fund
ATOD Intervention Group Counseling	All Students	General Fund
Intervention Group Counseling on Boys Leadership	All Students	General Fund

Intervention Group Counseling on Girls Leadership	All Students	General Fund
Link Crew: Peer mentorship, positive culture lessons, social activities promoting positive culture and habits.	9 <sup>th</sup> Grade	General Fund

## Priorities Identified For 2017/2018

Priority Area	Data Source	Justification
<p><b><u>Priority One</u></b> Continued Rollout and Implementation of PBIS</p> <p>Continue to reduce suspension rates in all areas.</p>	<p>There were a total of 92 incidents that resulted in suspension.</p>	<p>PBIS address positive behavior intervention supports to provide positive learning experiences and expectations to students rather than suspension.</p>
<p><b><u>Priority Two</u></b> Provide resources, supports, and positive outlets for anger with the intention of preventing physical altercations between students.</p>	<p>63 of the 92 incidents that resulted in suspension were EC 48900(a)(1) Fighting/Verbal Altercation or EC 48900(a)(2) Serious Injury/Assault violations. 2015-2016 California Healthy Kids Survey data indicate that 27% of 9<sup>th</sup> Graders and 17% of 11<sup>th</sup> Graders were afraid of being beaten up or had been in a physical fight within the last year of completing the survey.</p>	<p>California Healthy Kids Survey data indicate that many students feel unsafe at school due to the threat of a fight or physical altercation with another student. SJHS wants all students to feel safe at school without the threat of possible physical harm.</p>
<p><b><u>Priority Three</u></b> Provide resources, supports, and positive interventions for students experiencing concerns as they relate to physical and mental health.</p>	<p>2015-2016 Spring California Healthy Kids Survey data indicate that 33% of 9<sup>th</sup> Graders and 34% of 11<sup>th</sup> Graders reported experiencing chronic sadness/hopelessness within the last year of completing the survey. Further, 16% of students within each grade level have considered suicide.</p>	<p>SJHS realizes that academic achievement greatly suffers among students that experience mental health issues. Staff continue to realize the role that positive interactions between adults and students on campus can have on students' success.</p>

## Action Plan Priority One

### Priority 1:

Incorporating PBIS

Continue to reduce suspension rates in all areas.

<b>Activities: Prevention &amp; Intervention</b>	<b>Target Date</b>	<b>Person Responsible</b>	<b>Budget Source</b>	<b>Comments</b>	<b>Completed Y/N</b>
Develop PBIS committee calendar for the 2017-2018 SY.	09/01/2017	Admin Counseling PBIS Team	General fund	PBIS committee to drive PBIS on campus and to recruit and educate staff	
New PBIS committee members attend training as necessary	09/2017	Admin Counseling PBIS Team	General fund		
Continue implementation of "Word of the Week"	09/01/2017	ASB PBIS Committee	General fund	Continue process of changing school culture among students by introducing character words and actions	
Develop staff concerns list and prioritize	10/01/2017	PBIS Committee	General fund	Identify needs on campus that need to be addressed to incorporate positive expectations of students	
Develop systematic positive supports	10/01/2017	PBIS Committee Focus Groups	General fund	Develop rewards system for students for positive reinforcement and continued expectations of positive behavior on campus.	
Staff Meeting with Staff, share data and PBIS implementation	11/01/2017	Admin PBIS Committee	General fund	Continue discussion of what PBIS is and why PBIS is being implemented district wide; Show data	
Staff training	11/01/2017	PBIS Committee Collaborative Learning Solutions	General fund	On-going support for staff on how to create teachable moments.	



## Action Plan Priority Two

### Priority 2:

Provide resources, supports, and positive outlets for anger with the intention of preventing physical altercations between students.

Activities: Prevention & Intervention	Target Date	Person Responsible	Budget Source	Comments	Completed Y/N
Link Crew 9 <sup>th</sup> Grade Orientation	08/09/2017	Admin Link Crew Advisor	General Fund		
Continued Implementation of #TigerVibes presentations within classrooms each week	09/01/2017 – continued weekly throughout the school year	Admin Link Crew Advisor	General Fund		
Small Group counseling groups addressing anger management	10/01/2017 – continued on a monthly basis	Admin Counseling	General Fund	Students identified as potentially “high risk” based on previous school discipline data and EC 48900(a)(1) or EC 48900(a)(2) violations	

## Action Plan Priority Three

### Priority 3:

Provide resources, supports, and positive interventions for students experiencing concerns as they relate to physical and mental health.

Activities: Prevention & Intervention	Target Date	Person Responsible	Budget Source	Comments	Completed Y/N
Link Crew 9 <sup>th</sup> Grade Orientation	08/09/2017	Admin Link Crew Advisor	General Fund		
Continued Implementation of #TigerVibes presentations within classrooms each week	09/01/2017 – continued weekly throughout the school year	Admin Link Crew Advisor	General Fund		
Small Group/Individual counseling groups addressing mental health concerns	10/01/2017 – continued on a monthly basis	Admin Counseling	General Fund		



**End of Year Evaluation**  
School Safety Plan 2016-2017

Priority Area	Met Y/N	Comments
<p><b><u>Priority One</u></b></p> <p>Rollout and Incorporating PBIS</p> <p>Continue to reduce suspension including violation of Ed. Code 48900 (k) as the only violation.</p>	Yes	<p>The implementation of PBIS at SJHS continues to be a strategic process in order to create “buy in” by a large staff of over 200 personnel. While PBIS conversations have started at the school site and a diverse PBIS committee has been formed, implementation of PBIS to the fullest extent has not been completed.</p> <p>Incidents resulting in suspension under EC 48900(k) have greatly decreased, from 53 in the first semester of 2016-2017 to 5 in the first semester of 2017-2018. Overall suspension rates continue to decrease.</p>
<p><b><u>Priority Two</u></b></p> <p>Safe Egress through Tiger Lane north (library) and southbound (Tiger Plaza)</p>	Yes	<p>Egress through Tiger Lane north and southbound no longer occur. Rather, egress has transitioned to multiple exit points on Idyllwild Dr., allowing for less congestion of student foot traffic and cars for pickup.</p>
<p><b><u>Priority Three</u></b></p> <p>Reestablishing San Jacinto Library during school hours and egress of school.</p>	Yes	<p>The library on the San Jacinto High School campus, once shared with Riverside County, is now solely under SJHS control. A Library Task Force has been created and has met several times in order to set goals and establish a mission/vision prior to its opening. The library will be supervised by school staff during school hours and is no longer utilized as a point of egress for students.</p>

## Appendix

1. Sign-In Sheets from all School Safety Team Meetings
2. Board Policies
3. School Discipline Handbook
4. Parent/Student Handbook
5. Plan Notification Letter/Email
6. Prior End of Year Evaluation