TYPE: Regular Board Meeting  
DATE: 10.17.16  
TIME: 3:00 PM  
LOCATION: 3877 Lusk Street, Oakland, CA 94608

Public Notice
1.1 PUBLIC NOTICE: The writings, documents, or public records described in SB 343 are available at the school office, currently located at 3915 Lusk Street, Oakland, CA 94608.

1.2 PUBLIC NOTICE: In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodation, including auxiliary aids or services, in order to participate in the public meetings of the school’s governing board, please contact the Office of the Superintendent at (510) 594-3900. A 72 hours notification prior to the meeting will enable the school to make reasonable arrangements to ensure accommodation and accessibility to this meeting.

Call to Order
2.1 CALL TO ORDER: The Chairman of the Governing Board will call the Oakland Military Institute College Preparatory Academy meeting to order at 3:00 PM, or as soon thereafter as possible.

Revision/Adoption/Ordering of Agenda
3.1 REVISION/ADOPTION/ORDERING OF AGENDA: October 17, 2016  
Recommendation: It is recommended that the Board approve any revision/adoption/ordering of the agenda of the regular meeting of the Oakland Military Institute College Preparatory Academy for September 19, 2016.

Invitation to Address the Board
4.1 INVITATION TO ADDRESS THE BOARD: Agendized.  
Summary: Members of the audience are invited to address the Board of Trustees on items shown on the closed session agenda. Agenda items may be discussed at the time they are considered by the Board. The Ralph M. Brown Act limits the Board and staff’s ability to respond to comments on non-agendized matters at the time such comments are made. Public comment is limited to three (3) minutes, unless the Board grants additional time. Those wishing to address the Board should stand to speak when recognized by the President of the Board.

Adjourn to Closed Session
5.1 Discussion on personnel matter pursuant to Government Code Sec 54957- personnel Superintendent.

Reconvene from Closed Session
6.1 Reconvene in Public Session at 4:00pm or soon thereafter as possible.

Report from Closed Session
7.1 The Chairman of the Board will report on action taken during closed session.
Personnel: Selection of Superintendent

8.1 **Summary:** The Board and the Board’s Search Committee have conducted recruiting and screening activities and have interviewed a candidate for the position of Superintendent, Oakland Military Institute, College Preparatory Academy.

**Recommendation:** It is recommended that the board approve the appointment and offer of employment to their selection to be the Superintendent.

Invitation to Address the Board

9.1 **INVITATION TO ADDRESS THE BOARD:** Non-agendized items.

**Summary:** Members of the audience are invited to address the Board of Trustees on items shown on the closed session agenda. Agenda items may be discussed at the time they are considered by the Board. The Ralph M. Brown Act limits the Board and staff’s ability to respond to comments on non-agendized matters at the time such comments are made. Public comment is limited to three (3) minutes, unless the Board grants additional time. Those wishing to address the Board should stand to speak when recognized by the President of the Board.

Oral Reports

10.1 Cadet Leadership
10.2 Superintendent’s Update
   - Instructional Leadership Team Report
   - Achieve3000 Level Set results
   - Alumni Status Report
10.3 Committee Report: Development Committee

Financial Update Report

11.1 **BUSINESS:** Financial Update Report for the Month of September

**Summary:** The report is a monthly update of key financial positions including, cash balance, monthly attendance, YTD donations, line of credit status and others. This report was developed to answer many common questions about the school financial status.

**Recommendation:** It is recommended that the Board receive the Financial Update Report for the Month of September.

Consent Calendar

12.1 **CONSENT CALENDAR:** Approval of Consent Calendar Items

**Summary:** All items listed under the Consent Calendar are considered to be routine by the Board and will be acted upon with one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board request specific items to be discussed and/or removed from the Consent Calendar.

**Recommendation:** It is recommended that the Board approve the items listed under the Consent Calendar categories of General Functions, Personnel, Curriculum, Buildings and Grounds, and Business.

12.2 GENERAL FUNCTIONS: Minutes of the Regular Board Meeting of the Oakland Military Institute College Preparatory Academy meeting September 19, 2016.

**Recommendation:** It is recommended that the Board approve the minutes of the Oakland Military Institute College Preparatory Academy Board Meeting of September 19, 2015.

12.3 BUSINESS: Year-To-Date Income Statements for September.

**Summary:** Attached is an Income Statement which includes all activity for the month of September and a YTD comparison to the annual budget, in both operations and fundraising.

**Recommendation:** It is recommended that the Board approve Year-To-Date Income Statement for Month of September.
12.4 BUSINESS: Report of Expenditures for Month of September.
Summary: The Report of Expenditures includes all checks written and disbursed for the month of September. Checks are written to cover virtually every facet of school operations.
Recommendation: It is recommended that the Board approve the Report of Expenditures for the Month of September.

12.5 BUSINESS: Personnel Action Report
Summary: The Board is receiving information concerning the hiring, additional duties, changes in status or other actions effecting OMI employees.
Recommendation: It is recommended that the Board approve the report concerning personnel actions taken during the month of September.

12.6 BUSINESS: Acceptance of Donations
Summary: The attached report shows the amount and source of donations made to the school in the month of September.
Recommendation: It is recommended that the Board accept the donations listed on the report.

12.7 BUSINESS: Contract Ratification: MakeKnowledge
Summary: The contract between OMI and MakeKnowledge is for technology services provided on campus. It covers the expertise of Mark Basnage, and his 2 employees who work on our campus, managing our technology equipment and systems as well as the California Technical Education Incentive Grant. This contract was included in the budget approved by the board in May 2016. The total amount is $276,000.00.
Recommendation: It is recommended that the Board ratify the MakeKnowledge contract for 2016-17.

12.8 BUSINESS: Contract Ratification: East Bay Family Institute
Summary: The contract between OMI and East Bay Family Institute is for mental health services provided in our Special Education program. It covers the expertise of Lesleigh Franklin, PhD and her staff with students needing mental health services as part of their Individual Education Plan. This contract was included in the budget approved by the board in May 2016. The total amount is $130,000.00.
Recommendation: It is recommended that the Board ratify the East Bay Family Institute contract for 2016-17.

Action Items

13.1 Business: Approval of Contract with Prop 39 Contractor
Summary: At the September meeting the Board authorized staff to issue a Request for Proposal (RFP) seeking a contractor to work with our Prop 39—Energy Efficiency—grant from the State. Staff has received and reviewed four proposals and has selected one for approval by the Board. Funding for this work does not come from the General Fund.
Recommendation: It is recommended that the Board approve the contract with Persinger Architects in the amount of $44,435.

Items by the Board
13.1 ITEMS BY THE BOARD OF DIRECTORS
Adjournment

14.1 ADJOURNMENT: Regular meeting of the Board of Directors, Oakland Military Institute College Preparatory Academy, October 11, 2016.

Recommendation: It is recommended that the Board of Directors adjourn the October 11, 2016, regular meeting of the Oakland Military Institute College Preparatory Academy.