

POSTED: 9/3/2015



**Regular Board Meeting  
Tuesday, September 8, 2015**

5:15 p.m. – Open Session: Convene Meeting and adjourn to Closed Session<sup>1</sup>  
6:15 p.m. Reconvene to Open Session - Atwater Elementary School Board Room  
1401 Broadway Avenue, Atwater, CA 95301

**MISSION STATEMENT**

**To Provide a Learning Environment Where Students  
Develop the Skills Needed for Success**

**I. CALL TO ORDER**

**II. ROLL CALL OF MEMBERS**

Dale Wilson, President \_\_\_\_\_  
Kelly Fincher \_\_\_\_\_  
Scott Lee, Clerk \_\_\_\_\_  
Dale Wilson \_\_\_\_\_

**III. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS**

The Board will adjourn into closed session to address the closed session agenda listed below. The public is invited to comment on identified agenda items prior to adjournment into Closed Session. The Board may limit public comment to no more than three (3) minutes per person, for a total of twenty (20) minutes. The Board of Trustees may grant additional time to speakers in its sole discretion per Board Bylaw 9323.

**IV. ADJOURN TO CLOSED SESSION**

- A. Public Employee Discipline/Dismissal/Release (Government Code Section 54957)**
- B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Significant Exposure to Litigation (Government Code Section 54956.9(b))**

**V. RECONVENE OPEN SESSION**

**VI. REPORT ON CLOSED SESSION ACTION ITEMS, IF ANY.**

**VII. FLAG SALUTE** (*Camille Dean, Mitchell K-6 student*)

**VIII. INVOCATION** (*Pastor Paul Lundberg, Atwater Baptist Church*)

**IX. PUBLIC PARTICIPATION**

The Board welcomes public comments at our recorded meetings on items within the subject matter. Please step to the podium when called upon. Comments are limited to 3 minutes per person and 20 minutes per item. The Board may grant additional time per Bylaw 9323.

**X. REVISION/ORDERING/ACCEPTANCE OF AGENDA ACTION**

**MOTION** by \_\_\_\_\_ **SECONDED** by \_\_\_\_\_

**Proposed Action: Approve Agenda**

**Fincher:** \_\_\_\_ **Lee:** \_\_\_\_ **Whitney:** \_\_\_\_ **Wilson:** \_\_\_\_

**XI. PRESENTATIONS/RECOGNITION**

**A. MK-6 Elementary School Showcase**

*(Christy Lobao, Principal Mitchell K-6 Elementary School)*

**XII. SUPERINTENDENT'S REPORT**

- Principal Updates

**XIII. CONSENT AGENDA**

All items on the consent agenda are enacted by one vote. There is no discussion unless a specific item is removed and examined separately. The consent agenda will be adopted as recommended by the administration.

**A. Personnel Action:**

**1. Certificated Employee Approvals:**

- a. Appointment of Deborah Voss as Third Grade teacher at Peggy Heller Elementary, effective August 11, 2015.
- b. Appointment of Stacey Machado as Second Grade teacher at Elmer Wood Elementary, effective August 24, 2015.
- c. Maternity Leave request from Employee No. 324, Third Grade teacher at Bellevue Senior Elementary, effective September 28, 2015 till January 4, 2016.
- d. Maternity Leave request from Employee No. 898, Fourth Grade teacher at Thomas Olaeta, effective October 26, 2015 till January 4, 2016.

**2. Classified Employee Approvals:**

- a. Appointment of Gabriela Hoyos as Community Outreach Coordinator at Thomas Olaeta, effective August 24, 2015.
- b. Appointment of Guadalupe Moreno as Instructional Assistant for Kindergarten at Elmer Wood and Aileen Colburn Elementary Schools, effective August 21, 2015.
- c. Appointment of Gladys Venegas as Instructional Assistant for Kindergarten at Elmer Wood and Aileen Colburn Elementary Schools, effective August 21, 2015.
- d. Appointment of Melissa Brito as Special Education Assistant at Elmer Wood Elementary School, effective August 20, 2015.
- e. Appointment of Brandy Tillett as Special Education Assistant at Bellevue Elementary School, effective August 18, 2015.

- f. Appointment of Kristina Mays as Instructional Assistant for Kindergarten at Peggy Heller Elementary, effective August 18, 2015.
- g. Appointment of Karen Duran as Instructional Assistant for Kindergarten at Peggy Heller Elementary, effective August 18, 2015.
- h. Appointment of Tania Macias as Community Outreach Coordinator for Bellevue Senior Elementary, effective August 17, 2015.
- i. Appointment of Phillip Jenkins as Campus Supervisor at Bellevue Senior Elementary, effective August 18, 2015.
- j. Appointment of Kirsten Shulley as Instructional Assistant for Kindergarten at Peggy Heller Elementary, effective August 18, 2015.
- k. Appointment of Divina Flores as Instructional Assistant for Kindergarten at Thomas Olaeta Elementary, effective August 18, 2015.
- l. Appointment of Bao Vang as Instructional Assistant for Kindergarten at Thomas Olaeta Elementary, effective August 18, 2015.
- m. Appointment of Grace Diaz as Instructional Assistant Kindergarten at Elmer Wood Elementary, effective August 24, 2015.
- n. Appointment of Crystal Arzt as Instructional Assistant for Special Education at Peggy Heller, effective August 31, 2015.
- o. Appointment of Vanessa Herrera as Instructional Assistant for Special Education at Elmer Wood, effective August 25, 2015.
- p. Request for a Leave of Absence from Employee No. 511, Campus Supervisor at Thomas Olaeta Elementary, effective August 18, 2015 till October 16, 2015.
- q. Request for shorter hours every Tuesday for Employee No. 216, Special Circumstance Associate for Special Education, in order to complete BA degree, effective August 24, 2015 through December 18, 2015.
- r. Request for an extension of Leave of Absence under FMLA for Employee No. 5109, effective August 31-November 27, 2015.
- s. Resignation from Amy Jimenez, Instructional Assistant at Shaffer School, effective September 10, 2015.
- t. Resignation from Cynthia Varela, Instructional Assistant for the Homework Club at Peggy Heller Elementary, effective September 1, 2015.
- u. Appointment of Debbie Medina, Campus Supervisor at Aileen Colburn Elementary, effective September 4, 2015.
- v. Appointment of Amy Quiralte, Avid Tutor at Bellevue Elementary, effective September 2, 2015.
- w. Appointment of Gladys Venegas, Avid Tutor at Mitchell K-6 Elementary, effective August 31, 2015.

**3. Athletic Team Coach Approvals: (Mitchell Senior)**

Volleyball Varsity	Ronalee Johnson	September 2015
Volleyball J.V.	Rachel Mathiesen	September 2015
Boys Varsity Soccer	Brian Meidlinger	September 2015
Boys J. V. Soccer	Johnny Martin	September 2015
Girls Varsity Soccer	Heidi Palafox	October 2015
Girls J.V. Soccer	Joellen Sevilla	October 2015
Boys Varsity Basketball	Tony Hillyer	Nov/December 2015
Boys J.V. Basketball	Tony Hillyer	Nov/December 2015
Girls Varsity Basketball	Curtis Boyenga	Jan/February 2016
Girls J.V. Basketball	Allen Hewitt	Jan/February 2016

Boys Varsity Baseball	Moochie Terry	March/April 2016
Boys J. V. Baseball	Johnny Martin	March/April 2016
Girls Varsity Softball	John Zambrano	March/April 2016
Girls J.V. Softball	Allan Alvernaz	March/April 2016
Track A	To Be Filled	April/May 2016
Track B	Joellen Sevilla	April/May 2016
Athletic Director	Alfred Perez	All Year
Flags/Letters	Lexus Flores	All Year

**Athletic Team Coach Approvals: (Bellevue)**

Volleyball Varsity	Ronnie Lamerson	September 2015
Volleyball JV	Larry Morton	September 2015
Boys Soccer	Adrian Plascencia	October 2015
Girls Soccer	Adrian Plascencia	October 2015
Boys Basketball Varsity	Francisco Navarro	Nov/December 2015
Boys Basketball JV	Francisco Navarro	Nov/December 2015
Girls Basketball Varsity	Veronica Merced	Jan/February 2016
Girls Basketball JV	Francisco Navarro	Jan/February 2016
Baseball	Francisco Navarro	March/April 2016
Softball	Veronica Merced	March/April 2016
Athletic Director	Larry Morton	All year

**B. Approval of Current Expenditures for August 2015.**

<u>Fund</u>	<u>Title</u>	<u>Amount</u>
01	General Fund	\$ 1,634,347.67
12	Child Development Fund	\$ 524.00
13	Cafeteria Fund	\$ 16,046.25
25	Capital Facilities Fund	\$ 993.00
40	Special Reserve Capital Outlay Fund	\$

**C. Ratification of Memorandum of Understanding between Atwater Elementary School District and Merced County Office of Education - Migrant Education 2015-2016.**

**D. Approval of Agreement for Parenting Workshops with Family Resource Council**

**E. Approval of Resolution No. 15-16-04: Gann Appropriation Limit.**

**F. Approval of Resolution No. 15-16-05: Destruction of Records.**

**G. Approval of Resolution No. 15-16-09: Disposal of Obsolete or Damaged Property.**

**H. Approval of Mitchell K-6 School 6<sup>th</sup> Grade Outdoor Education Program for 2015-2016.**

**I. Approval of Thomas Olaeta 6<sup>th</sup> Grade Outdoor Education Program for 2015-2016.**

**J. Approval of Bellevue School 6<sup>th</sup> Grade Outdoor Education Program for 2015-2016.**

- K. Approval of Change of Date for Shaffer School Outdoor Education Program for 2015-2016.
- L. Approval of Facility Lease Agreements with Merced County Office of Education.
- M. Approval of Resolution 15-16-10, Bellevue Preschool PM session closure.
- N. Approval of Regular Board Meeting Minutes of August 11 and August 18, 2015.

MOTION by \_\_\_\_\_ SECONDED by \_\_\_\_\_  
Proposed Action: Approve Consent Agenda Items, Expenditures and Minutes  
Fincher: \_\_\_\_ Lee: \_\_\_\_ Whitney: \_\_\_\_ Wilson: \_\_\_\_

**XIV. REGULAR AGENDA – INFORMATION/ACTION ITEMS**

A. Educational Services (Ana Boyenga, Assistant Superintendent)

- 1. Resolution No. 15-16-08: Regarding Sufficiency or Insufficiency of Instructional Materials. ACTION

In order to be in compliance with Education Code 60119, this resolution must be adopted prior to the eighth week of school.

**PUBLIC HEARING**

Prior to Board adoption, the public is invited to address this item.

Time In: \_\_\_\_\_ Time Out: \_\_\_\_\_

MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_  
Proposed Action: Adopt Resolution No. 15-16-08  
Fincher: \_\_\_\_ Lee: \_\_\_\_ Whitney: \_\_\_\_ Wilson: \_\_\_\_

- 2. Gifted And Talented Education Program Update INFORMATION

A review of the GATE program will be presented, including criteria for eligibility, formation of a district GATE committee, and a timeline for implementing the revised GATE program.

B. Human Resources (Sylvia Nelson, Assistant Superintendent)

- 1. Campus Supervisor Update ACTION

A recommendation will be made to increase Campus Supervision at each site.

MOTION by \_\_\_\_\_ SECONDED by \_\_\_\_\_  
Proposed Action: Approve the Additional Campus Supervisor hours  
Fincher: \_\_\_\_ Lee: \_\_\_\_ Whitney: \_\_\_\_ Wilson: \_\_\_\_

C. **Business Services** (Linda Levesque, Assistant Superintendent)

1. **Fencing Update**

**ACTION**

An update on the fencing improvements will be presented for approval.

**MOTION** by \_\_\_\_\_ **SECONDED** by \_\_\_\_\_

**Proposed Action: Approve the Fencing Recommendations**

**Fincher: \_\_\_ Lee: \_\_\_ Whitney: \_\_\_ Wilson: \_\_\_**

2. **Resolution No. 15-16-03, 2014-2015 Education Protection ACT (EPA) Revised Figures**

**ACTION**

Pursuant to Article XIII, Section 36 of the California Constitution, school districts, county offices of education and community college districts are required to determine and track how the moneys received from the Education Protection Account (EPA) are spent in the school or schools within its jurisdiction, provided that the governing board makes the spending determinations in an open session of a public meeting. The Board will consider adoption of Resolution No. 15-16-03.

**PUBLIC HEARING**

Prior to Board adoption, the public is invited to address this item.

**Time In: \_\_\_ Time Out: \_\_\_**

**MOTION** by \_\_\_\_\_ **SECONDED** by \_\_\_\_\_

**Proposed Action: Adopt Resolution No. 15-16-03**

**Fincher: \_\_\_ Lee: \_\_\_ Whitney: \_\_\_ Wilson: \_\_\_**

3. **Approval of 2014-2015 Unaudited Actuals**

**ACTION**

The Governing Board is required to adopt the District's annual financial report for submittal to the California Department of Education. The document reports actual income and expenditures for the 2014-2015 school year.

**MOTION** by \_\_\_\_\_ **SECONDED** by \_\_\_\_\_

**Proposed Action: Approve 2014-2015 Unaudited Actuals**

**Fincher: \_\_\_ Lee: \_\_\_ Whitney: \_\_\_ Wilson: \_\_\_**

4. **CUE Review**

**ACTION**

A review of the CUE (Computer Using Educators) Team findings for our district will be presented, with the items recommended for approval.

**MOTION** by \_\_\_\_\_ **SECONDED** by \_\_\_\_\_

**Proposed Action: Approve the CUE Review Recommendations**

**Fincher: \_\_\_ Lee: \_\_\_ Whitney: \_\_\_ Wilson: \_\_\_**

**D. Superintendent** (Dr. Sandra Schiber, Superintendent)

**1. Board Member Interview and Appointment**

**ACTION**

Mr. Joe Hoffar resigned with the County Superintendent of Schools, effective August 1, 2015. A Provisional Appointment was decided by the Board to save the district the cost of an election. The vacancy was advertised in the Merced Sun Star and the Atwater Winton Times from July 16-23, 2015, and then again from August 15-September 3, 2015. The provisional appointee will serve until the November, 2016 election.

**MOTION** by \_\_\_\_\_ **SECONDED** by \_\_\_\_\_

**Proposed Action: The Superintendent recommends the Board interview the candidates for the Area 2 Trustee vacancy and appoint one of the candidates.**

**Fincher: \_\_\_\_\_ Lee: \_\_\_\_\_ Whitney: \_\_\_\_\_ Wilson: \_\_\_\_\_**

**2. Appointment of School Board President and Clerk**

**ACTION**

Mr. Joe Hoffar, AESD Board President, resigned with the County Superintendent of Schools, effective August 1, 2015. During Mr. Hoffar's absence, Mr. Dale Wilson, Clerk of the Board, has been serving as Interim President and Mr. Scott Lee, Member of the Board, has been serving as Interim Clerk. The Superintendent recommends that the Board formally elect a President and Clerk.

**MOTION** by \_\_\_\_\_ **SECONDED** by \_\_\_\_\_

**Proposed Action: Approve the Appointment of School Board President and Clerk**

**Fincher: \_\_\_\_\_ Lee: \_\_\_\_\_ Whitney: \_\_\_\_\_ Wilson: \_\_\_\_\_**

**XV. COMMUNICATION, INFORMATION AND FUTURE AGENDA ITEMS**

**A. Board**

**B. Superintendent**

**XVI. ADJOURN**

**Government Code Section 54954.2**

In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need this agenda provided in an alternative format, please contact the Atwater Elementary School District Executive Secretary at (209) 357-6100 x305 at least 72 hours in advance of the scheduled meeting.

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**NOTE:** Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session on this agenda will be made available for public inspection in the District Office located at 1401 Broadway Avenue, Atwater, during normal business hours.

### **Calendar of Events**

September 7, 2015	Labor Day-no school
September 21-25, 2015	Parent Conference Week – students released early
October 16, 2015	Red Ribbon Walk
October 23, 2015	Drug Store Project
October 30, 2015	Professional Development Day

### **Board Meeting Schedule 2015-2016**

October 13, 2015  
November 10, 2015  
December 8, 2015  
January 12, 2016  
February 9, 2016  
March 8, 2016  
April 12, 2016  
May 10, 2016  
June 14, 2016  
June 28, 2016