

OFFICIAL MINUTES OF THE BOARD OF EDUCATION

Big Horn County School District No. 3
7:00 p.m. Tuesday, April 12, 2016

8:00 p.m Public Hearing #1 for Bonding for a Swimming Pool

I. The regular meeting of the Board of Education, Big Horn County School District No. 3, was called to order at 7:00 p.m., April 12, 2016, by the chairman, Jamie Flitner.

II. Roll Call: Eddie Johnson, Steve Hoblit, Selena Brown, Cheri Edeler, Michael Wirtzberger, Dale Nuttall, Jamie Flitner, Hanna Good, Barry Bryant, Sara Schlattmann, Paula Scott

Absent: None

Guests: Ty Flock, Scott McBride, Nathan Oster, Clay Collingwood, Joel Kuper, Tim Eardley, Lee Clucas, Marvin & Cheryl Hunt, Karen Sylvester, Bobbi Link, Paul Thur, Mark Sanford, Scott Mattis, Bob Graham, Earl Dooley, Mart & Cindy Hinckley, Rodney Ross, Marian West, Marian VanGrinsven, Jeff Hunt, Carla Scharen, Jeff & Karen Grant, Timmy Anderson, Heather Sanford, David Bottom, Tim Flitner, Dewey Arquette, Shayne Mazur, Mara Welsh, McKenzie Mazur, Tyler Dixon, Stephanie Jones, Emma Hunt, Marisela Burgos, Jayden Stebritz, Sara Jones, Margaretha Tinglund

III. Approval of Consent Agenda (*Items)

It was moved by Eddie Johnson and seconded by Michael Wirtzberger to approve the consent agenda as presented. Motion carried unanimously.

IV. *Reading and Approval of Minutes of Previous Meeting

Approved regular board minutes of March 8, 2016 as presented.

V. Agenda Additions/Deletions/Adoption

None

VI. Audience and Communication

1. Student Government Update

Hanna Good reported that there was a good turnout for the blood drive. The student senate will be scheduling a game night.

2. Student Recognition (GHS)

Ty Flock, high school principal, recognized high school sponsors and their students. Brianna Jolley was elected to a state FFA office. Joel Kuper was honored as the 2A Coach of the Season by the Wyoming High School Forensics Association.

Mark Sanford stated that his students had a successful year at state FBLA. The FBLA program has continued to grow and they had more students attend this year than before. 28 students competed at State FBLA in Cheyenne. Students who placed at the state competition will go to nationals as well as attend the Winner's Camp in Lander to share their presentations. It was a successful trip to Cheyenne.

Joel Kuper provided an overview of the speech achievements. They placed ahead of much larger schools and Tyler Dixon will travel for nationals in June. Four students qualified to participate in the International Science Engineering Fair sponsored by INTEL to be held May 8 – 13. Mr. Kuper reviewed the high school science project awards. Chairman Flitner invited Tyler Dixon to come to the May Board meeting to present his humor piece.

Mr. Flock reported that we are waiting for results on state history, art and skills. Superintendent Bryant thanked the students and sponsors. Students who do well in sports and activities also do well in the classroom. These activities and sports are an extension of the classroom and are a very important part of our district.

3. Community Remarks

None

VII. Other Items

1. Clerk's Report

Cheri Edeler, board clerk, wanted to remind everyone of the district Vision and Mission.

2. Administration Reports

Brett Suiter, elementary principal, was absent and there were no questions regarding his report.

Scott McBride, middle school principal, reported that this has been the best month for Buff Time and Friday School. Only 2 students qualified for Friday School. Extended school day has been the topic of discussion for the past two months. This would open up the opportunity for staff to help with electives. Elective classes would be held at the end of the day, and core classes would be during the most productive part of the day. Home room time would expand by a few minutes. There would be a short amount of time for advocacy every day. There would be longer core classes. The challenge is that currently, Buff Time works. There would be 22 minutes longer with kids, and they may be more tired. There may be potentially more discipline issues for students who don't want to be in school. A process is needed for Buff Time to be effective. Staff will gather the data and make adjustments. Mr. McBride completed 27 ELEOT observations. Mr. Bryant stated that the ELEOT is a walk-through form that was recommended by Advance Ed. The evaluation is a minimum of 20 minutes, providing a better observation, and has been used heavily the second semester. Mr. McBride stated that ELEOT focuses on the student rather than the teacher.

Ty Flock, high school principal, provided a sample of the high school schedule for the extended school day. Option #1 would provide time for advocacy in the morning. Academic success time at the end of the day would become the Buff Time. Teachers will be looking at potential enrichments outside of their normal curriculum, but will be in line with their curriculum. The high school continues to work with Basin to provide for the Ag classes. They will consider time for class meetings. The new schedule will increase attendance at Buff Time. 100% of our students would be getting 30 more minutes of education every day. Mr. Flock briefly discussed schedule Option #2. Mr. Flock stated that ELEOT is a great tool and provided an overview of areas within the evaluation.

Lee Clucas, special education director, reported that they are winding down for the year and have approximately 5 more students to test. Four staff members attended an anxiety disorder conference in Billings. It was an excellent conference and they brought back some good information.

Scott McBride, curriculum and grants facilitator, is preparing the Bridges, Instructional Facilitator and Perkins Grants for submission. The School Improvement Grant for the elementary is being organized with our consultants who are providing us the support we need for reading. CORE professional development is provided to teachers in August. Marzano training for staff on Proficiency Scales will be held in May. Bob Marzano, Marzano Research CEO, will be here August 22 to present to staff on using data to drive schools. More consultants will come to lead the staff on more Proficiency Scales and make the bridge from Proficiency Scales to improving our assessments.

Superintendent Bryant stated that there were 42 applicants for the 3rd grade teaching position. The interviews will be held on April 24. There were 26 applicants for the middle school secretary position. They will interview 5 on Saturday, April 16. Mr. Bryant has an emergency request in to the School Facilities Commission for \$360,000 to be paired with Major Maintenance funds for repairs to the Quigg building. He will go to the School Facilities meeting on April 20 & 21 to make a presentation. The budget will be reviewed tonight. Changes to the activity salary schedule have been discussed. We will continue to take input regarding transportation and activity salary scale changes and make the final decision on May 10. If the Board approves salary and benefits as presented, some of the budget will be locked in at the 80 or 90 percentile. There is no other way to make the cuts to meet that requirement. Basin will partner with us on Marzano training.

8:00 p.m. Public Hearing #1 for Bonding for a Swimming Pool

It was moved by Eddie Johnson and seconded by Cheri Edeler to adjourn at 7:57 p.m. to hear community remarks for Public Hearing #1 for Bonding for a Swimming Pool. Motion carried unanimously.

The Public Hearing #1 for Bonding for a Swimming Pool, Big Horn County School District No. 3, was called to order at 8:00 p.m., April 12, 2016, by the chairman, Jamie Flitner. Chairman Flitner reported that all board members were in attendance.

Chairman Flitner stated that this is a Public Hearing for a bonding for a community swimming pool; the request of the Town of Greybull. The purpose of the hearing is to hear comments from the public concerning the school district using its bonding capacity to bond for a community swimming pool to be built, owned, operated and maintained by the Town of Greybull.

The Board's desire is to obtain ideas and information that will help guide them as they consider putting forward a proposition to district voters to bond \$1.4 million for a community swimming pool.

During the course of this hearing, the members of this Board will listen to the ideas and comments presented. Chairman Flitner reviewed the procedures for this hearing. No action will be taken.

Public comments from Jeff Grant, Earl Dooley, Bob Graham, Dewey Arquette, Marvin Hunt, Marion VanGrinsven, Jeff Hunt, Timmy Anderson, Heather Sanford and Clay Collingwood were heard by the Board concerning Bonding for a Swimming Pool with points of interest as follows:

- Agree with taxes used locally for the public good and good of the community
- Justifiable use of the Board's bonding capacity
- Town of Greybull takes full control of the pool with nothing falling back on the District
- Not against the pool, but against the way the Town is trying to fund it
- Understands that the District does not want the pool
- District has made sure the Town takes responsibility of the pool
- School Board is elected to represent the school district
- Concern for taxpayers due to personnel cuts at WyoBen and BNSF, and hiring freezes at the state
- Now is not the time to do a bond with the school funds when school funding is going to be cut
- School budget will be a proposed cut of \$158,000
- School District bond capacity decreased \$1 million in last 4 years
- Reviewed pool operation and maintenance expenses of several communities
- School Facilities Commission funding may go away and the school will have to fund projects through mill levies and bond issues
- Reviewed expenses of projects the Town has yet to finish; the water storage tank, 40 blocks of sewer line, new water line to the airport, developing water and sewer lines for industrial park, dredging the lagoon, certifying the levy
- Town should provide a business plan showing how they are going to pay for and operate the pool
- Will not impose tax on neighbor for a swimming pool
- Real Estate tax and city water have increased
- Plan to do business out of town should the bond pass
- Town will always have projects to fund and is part of running a city government
- Statistics provided for running our old pool
- Should go to the community to vote
- Need to invest in our community and kids
- Shouldn't have to take kids to Basin to swim
- Made decision to keep family here
- Do what is best for the community as a whole
- Let the voters vote
- Using the school bonding capacity is not the way to build a pool
- Groups need to work together for the common good
- Small communities work together to build so it isn't on the shoulders of one group
- Want a place for our kids to go
- Swimming is great for kids and adults
- Need to think community wide and about what will benefit this community

- What do we have that is appealing to new families coming into the town
- Town funds and services are set up like a business, charging what it costs to operate
- The scope of the Levy project has been reduced by 1/3
- Community leaders are elected to figure out the best way forward

Chairman Flitner stated that we are not at odds with each other. The District Board has a responsibility to get as much information as possible to make a qualified decision, which is why we have continued to ask questions. Mrs. Flitner suggested that the Town present more information to the people in the district and provide them with numbers as to how they project to cover O&M. Make people aware of the building plans and provide more information. We will be having Pool Hearing #2. The Board needs to go about the bonding issue prudently because we have facilities that need to be funded within the District. We do have concerns that if we allow our bonding capacity for a pool and get into a situation where we need to update one of our facilities, we may not be able to go back to the voters and pass a second bond. Superintendent Bryant stated that bonding capacity is based on the valuation of our school district and is approximately \$11.4 million, and the valuation is possibly going down. Superintendent Bryant reviewed the projects killed by the legislature due to budget cuts. We had a \$1.2 million project for our Quigg building for the HVAC and exhaust system, flooring and windows. The Quigg project was approved and we had the number 2 project in the state based on needs. This project was killed. The only project approved was \$36,000 to extend the lease on the elementary modulars. Mr. Bryant will request \$360,000 emergency funding for the Quigg building. Chairman Flitner stated that it was never our intention to bond for these projects because they had been approved by the state. The state cut their funding, and the days of funding for new schools and projects such as the Quigg are over because of the coal lease money drying up, which is where the funding was from. Mr. Bryant stated that we plan to take \$260,000 of the major maintenance money we get annually for our buildings, and put it together with the \$360,000 emergency funding for the Quigg building. Superintendent Bryant stated that his number 1 job is to educate the students of our community. The MOA will be made public. Selena Brown stated that she is not against the pool, but when she was elected, she was elected to govern the school. We are here to prepare students. The unlimited funds from the state has dried up and we are on our own to maintain buildings. Her purpose here is not to provide infrastructure for the Town. Ms. Brown expressed concern that Wyoming is losing money and population. She is also concerned that if we are bonded for 10 years and one of our buildings has a catastrophic event, we may be unable to ask for another bond. We are here for the kids. Clay Collingwood stated that if the school district needed something, the community would be there for it. There will be economic down times, but they come back if we are a strong community. Chairman Flitner stated that the State of Wyoming has made it abundantly clear that school districts cannot be in the pool business. Not only can we not be in it from a fiscal standpoint, we can't bear any liability risk associated with a pool. No action taken.

Public Hearing #1 for Bonding for a Swimming Pool was adjourned at 8:50 p.m.

The Board reconvened at 8:58 to resume the regular board meeting of April 12, 2016.

3. Quarterly Budget Report

Barry Bryant stated that we still need to pay out multiple payroll checks; 2 in May and 2 in June.

VIII. Old Business

1. *Policy EFAB (Food Service – Revision) 2nd Reading
Approved Policy EFAB (Food Service – Revision) as presented.
2. *Policy EFAB-E (Food Service – Revision) 2nd Reading
Approved Policy EFAB-E (Food Service – Revision) as presented.
3. *Policy GCF (Professional Staff Hiring – Revision) 2nd Reading
Approved Policy GCF (Professional Staff Hiring – Revision) as presented.
4. *Policy GCF-R (Professional Staff Hiring – New) 2nd Reading
Approved Policy GCF-R (Professional Staff Hiring – New) as presented.

5. Pool Bonding MOA

Superintendent Bryant stated that the MOA has been signed by the Town Council. Our counsel has looked at the MOA as well, and is what the Board has asked for. The MOA will be made available on our website. We can't sign the MOA until after the next public hearing, and the Board will make a decision after that time. There was discussion regarding the wording in Article II.(a)and Article III. Mr. Bryant will contact Tracy Copenhaver regarding the MOA questions. No action taken.

IX. New Business

1. Personnel

a. Resignations(s)

Superintendent Bryant stated that there are 5 resignations as follows: Jackie Thorpe, GHS Para-educator; Becky Sorensen, GMS Head Volleyball Coach and GMS Head Girls Basketball Coach; Hanson Jordan, GMS Assistant Football Coach; and Jerry Clifton, Bus Driver. It was moved by Eddie Johnson and seconded by Michael Wirtzberger to accept the 5 resignations as presented and thanked Jackie, Becky, Hanson and Jerry for their service to the district and our students. The coaching and para-educator positions will be open in-house for 7 days. Motion carried unanimously.

b. Hires

It was moved by Dale Nuttall and seconded by Eddie Johnson to accept the superintendent's recommendation to hire Jordan Hunter as the GMS Head Football Coach for the 2016-2017 school year. Motion carried unanimously.

2. Donation from Shopko

Superintendent Bryant accepted a \$2000 donation from Shopko. It was moved by Michael Wirtzberger and seconded by Selena Brown to accept the \$2000 donation from Shopko to be used for the Backpack Food Program and thanked Shopko and the community for their support. Motion carried unanimously.

3. Draft Budget; Draft areas to be cut

Barry Bryant stated that the budget will be a work in progress until we get the WDE 401 and WDE 103 completed. Cheri Edeler suggested that if we have an extended school day, it might be possible to use Fridays for professional development and teacher meetings. Teachers could still have one Friday a month that was free and early release. Concerns were heard that teachers would not have enough time to do planning. There was discussion regarding scheduling a Town Hall Meeting prior to the May 10 Board meeting. Mr. Bryant wanted to do full disclosure and report that if we do steps and lanes, it ties his hands. He doesn't want staff to think he is preconceiving things, but they need to understand that they have stated that steps and lanes are their priority. It doesn't give him as much room to do other things for cuts. We have to get contracts out to staff by April 15. It is more than saving a bus route; it is about utilizing staff more effectively; aligning food service by possibly having one kitchen. No action taken.

4. Board Plan on Page 3.1 Review & Revise

Mr. Bryant stated that the only change to the Board Plan on a Page was to add Michael Wirtzberger to the Greybull Recreation Board. It was moved by Eddie Johnson and seconded by Selena Brown to approve Leadership Governance Policy 3.2 (District Plan on a Page) as presented. Motion carried unanimously.

5. District Strategic Plan 3.2 Review & Revise

Superintendent Bryant stated that the District held reviews with the community to revise the District Strategic Plan. We currently have listed a minimum of 25 walk-throughs as a goal, and we would like to update the Plan to 6 ELEOTs. It was moved by Michael Wirtzberger and seconded by Steve Hoblit to approve Leadership Governance Policy 3.2 (District Plan on a Page) as presented. Motion carried unanimously.

6. Out of District Request

Karen Sylvester was present to advocate for a parent and student who had submitted an Out of District Request.

It was moved by Eddie Johnson and seconded by Selena Brown to move into executive session to discuss Out of District Request at 9:16 p.m. Motion carried unanimously.

The Board recessed into executive session at 9:16 p.m. to discuss matters considered confidential by law (Out of District Request – Student Confidentiality) and reconvened in regular session at 9:43 p.m. Note that no action was taken and minutes were sealed in a secure location.

a. Out of District Request

It was moved by Dale Nuttall and seconded by Cheri Edeler to accept the superintendent's recommendation for the listed 5 students Out of District request as presented. Motion carried unanimously.

7. New Middle School Enhancement Acknowledgement

Superintendent Bryant stated that last year we enhanced the fence from metal to wrought iron and brick at the new middle school out of our 10% major maintenance enhancement money. The enhancement was \$9,558. The Local Enhancement Acknowledgement/Agreement will be signed by the Board and sent along with the minutes to the School Facilities Commission. It was moved by Eddie Johnson and seconded by Michael Wirtzberger to approve the signing of the enhancement form for the iron and brick fence built for the Greybull Middle School. Motion carried unanimously.

8. Real Estate Purchase

Barry Bryant reported that we have been working the last 8 months to try to purchase a piece of property to enhance the parking of the school district. The state had approved a set amount of money from the Opportunity Purchase funds. The person that we have been trying to buy the property from, has continually delayed or wanted different things. He has refused to sign the state contract and gave Mr. Bryant a one page copy instead. The state will not take that as an acceptable contract. Mr. Bryant recommends that we withdraw all offers and look for other options. It was moved by Selena Brown and seconded by Jamie Flitner to accept the superintendent's recommendation to withdraw all offers to purchase the A1 Maverick Motel and look for other options for land purchase. Motion carried unanimously.

9. Major Maintenance Projects

The major maintenance projects were reviewed as listed in priority order. Mr. Bryant stated that the Quigg building is number 1 priority. Some projects may be on hold depending on whether we need extra money for the Quigg building exhaust / HVAC project. There was a brief discussion regarding the bleachers and how the listed projects would be affected should we not receive emergency funding for the Quigg building. No action required.

10. *Home School Enrollment Acknowledgement

Recognized the four home school registrations as presented.

X. *Approval of Bills

Approved General Fund checks #29180 through #29372 inclusive, totaling \$640,857.87; Payroll Fund Checks #29422 through #29463 inclusive, totaling \$321,399.57; High School Activity ACH Transfer, totaling \$12,497.36; Major Maintenance Fund ACH Transfer, totaling \$3,489.67; Lunch Fund ACH Transfer, totaling \$16,825.58; Federal Fund ACH Transfer, totaling \$14,705.24; and Capital Projects Fund ACH Transfer, totaling \$28,753.91.

XI. Board Discussion

Jamie Flitner congratulated Barry Bryant who defended his dissertation for his Doctorate.

Selena Brown stated that the topic has been brought up that we don't seem to do enough for our kids, or that we should provide more for our children locally, statewide and nationally. She suggested that at the end of the graduation ceremony when the Board is handing out diplomas to the students, we could congratulate them as well as state that the State of Wyoming has spent X number of dollars on their education in the State of Wyoming, so please go forth and use it well. This may be the last time for many of these kids to have any education money spent on them. The Board has faith in these students and hopefully they will do something productive with their lives. It would be a reminder to people that we do take their education very seriously and have a mission and vision statement. The State of Wyoming invests a lot in our children.

Chairman Flitner advised Cheri Edeler to visit with Mr. Flock, Mr. Bryant or herself, to address some of the questions people have asked her in the community. Their best bet is to go through the chain of command. Our administrators cannot divulge information related to another student. They can only speak regarding that parent's child. Mrs. Flitner thanked Mrs. Edeler for being a good listener and being out in the public taking those hard questions.

Barry Bryant stated that we try to follow policy; be fair, consistent and transparent. When we deviate from policy we have to report that to the school board. Cheri Edeler stated that as a board member, she has faith in our administration, and that our administrators take care of business.

There was discussion regarding setting a date for a Town Hall Meeting to discuss some of the budget cuts as well as a date for Public Hearing #2 for Bonding for a Swimming Pool. The Town Hall meeting will be held Monday, May 2, 2016 at 5:30 p.m. and Public Hearing #2 for Bonding for a Swimming Pool will be Monday, May 2, 2016 at 7:00 p.m. in the Central Office Board Room.

XII. Executive Session

It was moved by Dale Nuttall and seconded by Selena Brown to break for 5 minutes and move into executive session to discuss Personnel (Classified Employment), and Salary & Benefits 2016-2017 at 10:08 p.m. Motion carried unanimously.

The Board recessed into executive session at 10:13 p.m. to discuss matters considered confidential by law (Personnel (Classified Employment) and Salary & Benefits 2016-2017) and reconvened in regular session at 10:59 p.m. Minutes were sealed in a secure location.

1. Personnel (Classified Employment)

It was moved by Cheri Edeler and seconded by Michael Wirtzberger to accept the superintendent's recommendation for classified staff employment for the 2016-2017 school year. Motion carried unanimously.

2. Salary & Benefits 2016-2017

It was moved by Dale Nuttall and seconded by Cheri Edeler to accept the salary and benefits committee recommendation to allow steps and lanes and 1% or \$600 to those not on the pay scale. Motion carried unanimously.

XIII. Adjournment

There being no further business, the meeting adjourned at 11:00 p.m.

Jamie Flitner, Chairman

Cheri Edeler, Clerk

Recorded by: Paula Scott
