

# *Firebaugh Las Deltas Unified School District Bond Oversight Committee Minutes*

## **Orientation Committee Meeting**

**May 15, 2017**

**Monday, 05:30 PM**

Firebaugh High School Library Media Center  
1976 Morris Kyle Drive  
Firebaugh, California

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### **Attendees**

Russell Freitas	Superintendent
Susan Ramirez	Executive Assistant to the Superintendent
Gilbert Coelho	FLDUSD Board President
David Soldani	Legal Counsel, AALRR
Sadie Navarro	
Jose Ochoa	
Veronica Navarro	
Isabel Mendoza	
Alfredo Rodriguez	
Joel Allen	

### **1. Introduction of Members and Staff**

#### Minutes

Superintendent Russell Freitas called the meeting to order at 6:30 p.m. and asked everyone in attendance to introduce themselves and share their roll in serving on the Bond Oversight Committee and to also share if they have children in the district.

### **2. Roll Call and Establishment of a Quorum**

#### Minutes

On the call of roll at 5:30 p.m. the following were noted present: Russell Freitas, Superintendent; Gilbert Coelho, Board President; Susan Ramirez, Executive Assistant to the Superintendent; Joel Allen, Sadie Navarro, Jose Ochoa, Veronica Navarro, Isabel Mendoza, Alfredo Rodriguez, David Soldani, Presenter and Legal Counsel for the District.

### **3. Welcome**

#### Minutes

Superintendent Russell Freitas, shared with the attendees the history of the Bond Measure H that was passed in November in the General Election.

#### **4. Presentation to the Committee**

##### Minutes

David Soldani, Presenter and Legal Counsel for the District gave a PowerPoint Presentation regarding the Proposition 39 Bond Oversight Committee Composition and Duties. Proposition 39 and Education Code 15278 establish the requirements to form the Bond Oversight Committee. Within 60 days of certifying the election the oversight committee must be established. The purpose of the committee is to inform the public concerning the expenditure of bond revenues ensuring that they are expended only for construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of facilities, or the acquisition or lease of real property for school facilities; review and report on the proper expenditure of taxpayers' money for school construction and advise the public as to whether a school district is in compliance with the requirements of Proposition 39. No funds are to be used for any teacher or administrative salaries or other school operating expenses. The committee is allowed to engage in receiving and reviewing copies of the annual independent performance audit, and copies of the annual independent audit; inspecting school facilities and grounds to ensure that bond revenues are expended in compliance with the requirements; receiving and reviewing copies of any deferred maintenance proposals or plans developed by a school district. All committee proceedings shall be open to the public and notice to the public shall be provided in the same manner as the proceedings of the governing board. The committee shall issue regular reports on the results of its activities (report should be issued at least once year). Minutes of the proceedings of the committee and all documents received and reports issued shall be a matter of the public record and be made available on an internet website maintained by the district. Attorney David Soldani reviewed the composition of the committee which must consist of at least seven members and one member shall be active in a business organization, one shall be active in a senior citizen's organization; one shall be active in a bona fide taxpayers' organization; one shall be a parent or guardian of a child enrolled in the district and one shall be both a parent and guardian of a child enrolled in the district and active in a parent-teacher organization such as PTA or school-site council. The members shall serve for a minimum term of two years without compensation and for no more than three consecutive terms. The Bond Oversight Committee Bylaws and Guidelines were adopted at the March 23, 2017 Special Board meeting. The Bond Oversight Committee must follow Brown Act: School Boards and Open Meetings Law. All meetings shall be open and public and all persons shall be permitted to attend any meeting. Attorney David Soldani shared what constitutes a meeting. A "meeting" means any congregation of a majority of the members of a legislative body at the same time and location, including teleconference location as permitted by section 54953 to hear, discuss, deliberate, or take action on any item that is within the jurisdiction of the legislative body. He shared what is a "serial meeting" and what is "not" a "serial meeting". A diagram was also shared for a better understanding. He also noted that, individual contacts or conversations between a member of a legislative body and any other person is "not" considered a "meeting". He also reviewed the public meeting procedures and public participation. He shared that if anyone has any questions regarding this process to contact Susan Ramirez as she follows the same guidelines and rules for the Governing Board meetings and can answer your questions or if necessary follow-up and get the answer to you. Mr. Soldani concluded his presentation and asked if there were any questions. Susan asked if action taken by the committee could be done by a consensus of the vote or if it needed to be done by roll call; David said it needs to be a roll call vote on all action items. Jose Ochoa asked for information so that they could see what the projects were that were

part of the Measure H bond that was passed in November, 2016. David shared that the information that we should share with the committee were the phases of the upcoming projects that Mr. Freitas discussed this evening along with the modernization eligibility chart.

Susan asked what information should we share with the Committee at the next meeting scheduled for July. Attorney David Soldani stated that there should be a financial update, the Guaranteed Maximum Price and the timeline of the projects.

## 5. Select Chair & Vice-Chair

### Minutes

This will take place at the July meeting since the committee has not been formally appointed and approved by the Governing Board of the Firebaugh-Las Deltas Unified School District.

## 6. Term Lots

### Minutes

This will take place at the July meeting. It was suggested that we stagger the terms of the committee so that all the terms will not expire at the same time. Another words, have some 2-year terms and some 3-year terms

## 7. Establish Meeting Schedule, Frequency and Duration

Meetings will be held on the last Monday of the months of January, April, July & October

Monday, July 24, 2017  
Monday, October 30, 2017  
Monday, January 29, 2018  
Monday, April 30, 2018

All meetings will begin at 5:30 p.m. and will be held in the District Office Conference Room

## 8. Adjournment

### Minutes

On a motion by Joel Allen, seconded by Veronica Navarro the Governing Board meeting was adjourned at 6:25 p.m.

Motion carried unanimously.



Bond Oversight Committee President



Bond Oversight Committee Vice-President