

UNION SCHOOL DISTRICT

ASSOCIATE SUPERINTENDENT LEARNING & INNOVATION

The Position

The Associate Superintendent Learning & Innovation is a cabinet level position, reporting, to the Superintendent. The Associate Superintendent provides leadership in developing the Education and Technology Services vision and policy for the District; Leads the District learning and technology integration and initiatives; Provides general oversight responsibility for classroom/school site technologies and a variety of professional development.

REPRESENTATIVE DUTIES

- Leads & coordinates the duties of, but not limited to:
 - Director of Learning & Innovation
 - Director of Informational & Instructional Technology
 - Director of Special Education & Student Services
- Leads the District Science, Technology, Engineering, Art & Math (STEAM) Initiative, which includes, but is not limited to:
 - Coordination of District Tech Teachers on Special Assignment
 - Coordination of Elementary STEAM Teachers on Special Assignment
 - District Technology Training
 - 1:1 Device Programs
- Leads and coordinates all curriculum, instruction and technology State and Federal mandates and ensures compliance.
- Leads in the coordination of efforts to integrate programs with feeder districts and with the County Office of Education.
- Leads the curriculum adoption and instructional strategy implementations across the district.
- Serves to keep Union School District at the cutting edge of future-ready learning.
- Reviews Board Policy and Administrative Regulations and recommends appropriate revisions related to position responsibilities. Assures proper distribution, communication and compliance.
- Supports District safety efforts.
- Performs such other duties as may be assigned by the Superintendent.

Qualifications

Required Certification, Education and Experience:

Must have any combination equivalent to: Bachelor's degree from an accredited college or university; Master's degree or advanced training in Educational Administration, Instructional Technology, Curriculum & Instruction or related field preferred; and five (5) years of more progressively responsible experience in the area of technology,

education, public or business administration and management, or any equivalent combination of training and experience which provides the required combination of knowledge, skills and abilities; Must possess or qualify for a California Teaching Credential and/or Pupil Personnel Services Credential and a California Administrative Services Credential and a valid California driver's license.

Personal Characteristics:

The District is seeking a candidate who is sensitive to diverse viewpoints and experiences; who has the ability to inspire trust, confidence and enthusiasm, and is willing to take risks to achieve administrative excellence; who has a sense of humor; who has exemplified the highest professional and ethical standards and behavior; and one who is a consensus-builder and team player.

SALARY & BENEFITS: The Associate Superintendent, Learning & Innovation is compensated per the Management Salary Schedule. This position works 221 days (Full time). The District provides a competitive benefits package.

WORKING CONDITIONS:

ENVIRONMENT:

Indoor work environment with high noise and distraction levels.
Driving a vehicle to conduct work at other sites.

PHYSICAL DEMANDS:

Visual ability to read handwritten or typed documents and the display screen of various office equipment and machines;
Ability to conduct verbal conversation and or training in English and, possibly, a designated language;
Hear normal range verbal conversation (approximately 60 decibels);
Sit, stand, stoop, kneel, bend and walk;
Sit for sustained periods of time;
Lift up to 5 or more pounds;
Carry up to 5 or more pounds;
Exhibit full range of motion for shoulder external rotation and internal rotation, shoulder abduction and adduction, elbow flexion and extension, shoulder extension and flexion, back lateral flexion, hip flexion and extension and knee flexion;
Operate office machines and equipment in a safe and effective manner;
Demonstrate manual dexterity necessary to operate computer keyboard at the required speed and accuracy; and
Conduct frequent repetitive arm, hand and body motion.

Disaster Service Worker

CA Government Code 3100. It is hereby declared that the protection of the health and safety and preservation of the lives and property of the people of the state from the effects of natural, manmade, or war-caused emergencies which result in conditions of disaster or in extreme peril to life, property, and resources is of paramount state importance requiring the responsible efforts of public and private agencies and individual citizens. In furtherance of the exercise of the police power of the state in protection of its citizens and resources, all public employees are hereby declared to be disaster service workers subject to such disaster service activities as may be assigned to them by their superiors or by law