

Charles G. Emery School
Parent Involvement Policy

Statement of Purpose:

The involvement of parents and community members is an essential component of nurturing students. Every effort to invite and consider parent and community input is made to ensure the success of our students. A team of parents, teachers and administrators developed the following school/parent/community involvement policy.

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, ensuring:

- Parents play an integral role in assisting their child's learning.
- Parents are encouraged to be actively involved in their child's education at school.
- Parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.

Information about school policies and involvement opportunities are communicated through direct parent contact in the following manner:

- The Parent Involvement Policy is provided to parents and students in the back to school folder, which is distributed annually at the beginning of the school year. The Three Way Compact is provided at conferences. Teachers review the document and policies in the back to school folder with the students at the beginning of the year. Parents are asked to read and discuss the documents contained in the back to school folder with their students and sign and return all acknowledgment forms.
- The school will notify parents about the Parent Involvement Policy in an understandable and uniform format and, to the extent practicable, will distribute this policy to parents in a language the parents can understand.
- The school will make the Parent Involvement Policy available to the local community.
- The school will periodically update the Parent Involvement Policy to meet the changing needs of parents and the school.
- The school will adopt the school's Three Way Compact as a component of its Parent Involvement Policy.

School Policies, Involvement Opportunities, and Meetings

Emery School will convene annual and regular meetings to inform parents of the following:

- That their child's school participates in Title I,
- About the requirements of Title I,
- Of their rights to be involved, (a copy of the district's district-wide parental involvement policy)
- About the school's participation in Title I (status as a school-wide program)

The school will build capacity for involvement with parents by:

- Assisting parents in understanding academic content and achievement standards and assessments and how to monitor and improve the achievement of their children.
- Providing materials and training to help parents work with their children to improve achievement.
- Educating school staff in the value of parent contributions and how to work with parents as equal partners.
- Coordinating and integrating parental involvement with other programs to encourage parents to fully participate in the education of their children.
- Distributing information related to school and parent programs, meetings, and other activities to parents in a format, to the extent practicable, in a language the parents understand.
- Providing such other reasonable support for parental involvement activities as requested by parents.

When practicable and reasonable, translation of documents, interpretation of meetings, accommodations for disabilities, transportation, daycare, and flexible meeting times will be provided. The District will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory students including providing information and school reports in a format and, to the extent practicable, in a language such parents understand.

Additionally, Emery School will conduct an open forum for parents and community members to further involve parents in the joint development and joint agreement of its Parent Involvement Policy and its school-wide plan.

Parents will be provided with a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet.

Additional Information:

- The school's website provides information about the staff, classroom activities, and parent resources.

If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible will be discussed.

Parents/community members will be given timely responses to any concerns and suggestions. School communication includes, but is not limited to, parent newsletter, HSO/HSA/PTO meetings, School Site Council meetings, ELAC meetings, email, phone conversations, and personal meetings.

The Three Way Compact is a part of the Parent Involvement Policy. The compact was developed by teachers, parents, and administrators. It describes the responsibilities of the school and parents to improve student performance and the means in which to do so.

Revised and Approved, 10/18/16