

MINUTES
TEACH PUBLIC SCHOOL

September 16, 2015

Present: Morris, Avila, Carranza, Cunningham, Styles, Oh, Ford, Perez, Reyes

Absent: Wooten

Meeting started at 6:13 p.m.

Executive Director's Report- Mildred Cunningham

- Distributed a *Board of Directors Handbook* in the format of a travel drive to each of the Board members.
- Board training with Attorney Blank will take place next year.
- Reyes moved that the Executive Director's Report be approved. Ford seconded. All voted in favor.

Principal's Report- Dr. Raul Carranza

- Currently enrollment: 170 students from 9-11 with a waiting list for each grade.
- TEACH hired Mr. Matt Brown to replace Gina Chavez.
- LaUSD visits scheduled at the high school for 10/6/15 DVR.
- Teach had a successful Back-to-School Night with 75 percent parent attendance.
- TEACH websites (teachpublicschools.org; teachacademy.net; teachtechchs.org), which were contracted to Elio, will be live next week..
- First benchmark exams will be administered in two weeks and data from the exams will be shared at the next meeting.
- Mr. Williams will start a parent support group on September 22, 2015.
- Mr. Williams started a chapter of Young Black Scholars at TEACH.

Principal's Report- Greg Perez

- Scheduled Visits: LAUSD DVR visit -October 27, 2015, Over Site Visit- Wednesday, November 18, WASC Accreditation-April 25-27, 2015
- SBAC results were released: TEACH is performing better than competitor schools.
- TEACH has decided to focus on formative assessments and aligning it to standards based grading.

- Expressed confidence that TEACH is moving in a positive direction as evidenced by the over enrollment (esp the largest 6th grade group) at the middle school site. Attributes current and future success of TEACH to its distinct culture.

Instructional Coach-Ms. Cruel

- Diagnostics:
 - Administered Reading and Math diagnostic testing (San Diego Quick/Easy CBM) to all students to improve differentiation in the classroom instruction.
 - Data was shared with all teachers and faculty electronically.
- Ability Level Grouping for Math and Reading Intervention: Closing Achievement Gaps
 - Teachers are providing direct instruction based on specific needs.
 - High School teachers have supported in middle school interventions.
- Library:
 - Student library is being created. LA Public Library donated several books to TEACH Academy.
 - All books have been leveled for students based on their respective ability groups.
- Pacing Guides:
 - Departments created pacing during summer professional developments collaboratively.
 - Departments made adjustments based on student data as an added support to ensure learning.
- Lesson Plans:
 - Teachers are submitting weekly lesson plans, accommodations, pacing, sub-groups, and differentiation.
- Walkthroughs and Observations:
 - Administrative Staff are observing classrooms informally and frequently, which drives Thursday conversations.
- Ford moved that the Principal Reports be approved. Reyes seconded. All voted in favor.

Financial Report- Stephen Styles

- Current enrollment is currently at 286, significantly higher than the budget of 250. The forecast remains at 250 to keep estimates conservative and account for attrition.
- Year to date (YTD) revenues are on target with little to no variance.
- YTD expenses in total are slightly under budget (by about \$8,000)

- The Forecasted revenues are still consistent with the budget (due to the conservative approach with the enrollment referenced above).
- Forecasted expenses continue to be higher than the original budget but consistent with last month's forecast, no significant changes.

TEACH Tech

- Current enrollment is currently at 170, significantly higher than the budget of 150. The forecast remains at 150 to keep estimates conservative and account for attrition.
- Year to date (YTD) revenues are on target with little variance.
- YTD expenses in total are over budget by \$52k, primarily due to the spending of the restricted PCSGP Start Up grant. The funds were spent on student technology.
- The Forecasted revenues are still consistent with the budget (due to the conservative approach with the enrollment referenced above).
- Forecasted expenses continue to be higher than the original budget but consistent with last month's forecast, no significant changes other than the spending of the restricted grant mentioned above.
- General Items:
 - The \$100k from the line of credit was drawn as discussed last month. This is planned to be repaid in April/May
 - Total fixed assets is over \$400k due to the Academy's purchase of the modular.
- Reyes moved that the Financial report be moved. Ford seconded. No public comments offered. All voted in favor.
- Reyes moved that the August minutes be approved. Ford seconded. All voted in favor.
- Ford moved that the meeting be adjourned. Reyes seconded. All voted in favor.

The meeting adjourned at 7:21 p.m.