

**MINUTES OF THE SPECIAL BOARD MEETING
07 AUGUST 2014
CARMICHAELS AREA SCHOOL DISTRICT
8:00 P.M.**

The Carmichaels Area School District Board of Education held a special meeting on August 7, 2014 in the High School Resource Room. Thomas M. Ricco, Board President, presided over the meeting.

Attending the meeting were John Menhart, Superintendent; Amy L. Todd, Business Manager/Board Secretary; Samuel Davis, Solicitor; Mark Batis, Technology Administrator; David Bates, Assistant Elementary Principal; David Franks, Maintenance Supervisor; Ronald Gallagher, Assistant Jr-Sr High Principal; Lisa Zdravecky, Jr-Sr High Principal; Officer Gyurke, Security Director; district residents and news media representatives.

An Executive Session was held from 6:05 to 6:26 p.m. and again from 7:40 to 7:57 p.m. for contractual and legal matters.

I. ROLL CALL.

The following Board members were in attendance: Melodie J. Berardi, Vice-President; Ronald T. Ferek; Kenneth A. Ganocy; Dr. Richard L. Krause; Edmond F. McIntire, Jr.; Pete Shlosky; Jerome Simkovic, Treasurer; and Jason J. Voithofer.

II. MOMENT OF SILENT MEDITATION.

A moment of silent meditation was observed by all in attendance.

III. APPROVAL OF MINUTES OF RESCHEDULED BOARD MEETING OF 17 JULY 2014 HELD ON 21 JULY 2014.

Mr. McIntire moved to approve the minutes of the rescheduled Board meeting of July 17, 2014 held on July 21, 2014. Second by Mr. Shlosky - 9 ayes; 0 nays.

IV. UNFINISHED BUSINESS.

V. ADDITIONS TO AGENDA / APPROVAL OF AGENDA.

Mrs. Berardi moved to approve the addition of items A. to H. below to the agenda. Second by Mr. McIntire - 9 ayes; 0 nays.

- A. PCA Position
- B. Facilities - Carmichaels Athletic Enhancement Workshops
- C. Field Trip - Pitt Cheer Day
- D. Owner Contractor Change Order
- E. Sub List Addendum - professional
- F. Bible Release Program 2014-15

- G. Compass Software Agreement
- H. Special Education Position

Dr. Krause moved to approve the agenda as presented. Second by Mr. Ferek - 9 ayes; 0 nays.

VI. REMARKS FROM VISITORS.

VII. ADMINISTRATIVE REPORTS.

A. SUPERINTENDENT REPORT.

B. ELEMENTARY PRINCIPAL REPORT.

C. JUNIOR-SENIOR HIGH PRINCIPAL REPORT.

D. TECHNOLOGY ADMINISTRATOR REPORT.

E. MAINTENANCE SUPERVISOR REPORT / CONSTRUCTION MANAGER REPORT / ARCHITECT REPORT.

VIII. STUDENT REPRESENTATIVE.

IX. COMMITTEE REPORTS.

A. HUMAN RESOURCES (Ferek, Krause, Simkovic).

1. STUDENT RE-ADMISSION.

Mr. Ferek moved to approve one student re-admission as presented. Second by Mrs. Berardi - 9 ayes; 0 nays.

2. POLICY 2ND READINGS.

Mr. Ferek moved to approve the second reading of policies a. to o. below as presented. Second by Mr. Voithofer - 9 ayes; 0 nays.

a. 102 ACADEMIC STANDARDS.

b. 105 CURRICULUM.

c. 105.1 REVIEW OF INSTRUCTIONAL MATERIALS BY PARENTS/GUARDIANS AND STUDENTS.

d. 106 GUIDES FOR PLANNED INSTRUCTION.

e. 107 ADOPTION OF PLANNED INSTRUCTION.

f. 108 ADOPTION OF TEXTBOOKS.

- g. 109 RESOURCE MATERIALS.
- h. 119 CURRENT EVENTS.
- i. 124 ALTERNATIVE INSTRUCTION COURSES.
- j. 140 CHARTER SCHOOLS.
- k. 203.1 HIV INFECTION.
- l. 235 STUDENT RIGHTS AND RESPONSIBILITIES.
- m. 235.1 SURVEYS.
- n. 246 STUDENT WELLNESS.
- o. 425 DRESS AND GROOMING.
- 3. POLICY 1ST READINGS.

Mr. Ferek moved to approve the first reading of policies a. to k. below as presented. Second by Mr. Shlosky - 9 ayes; 0 nays.

- a. 000 BOARD POLICY/PROCEDURE/ADMINISTRATIVE REGULATIONS.
- b. 002 AUTHORITY AND POWERS.
- c. 004 MEMBERSHIP.
- d. 100 COMPREHENSIVE PLANNING.
- e. 113 SPECIAL EDUCATION.
- f. 114 GIFTED EDUCATION.
- g. 146 STUDENT SERVICES.
- h. 217 GRADUATION.
- i. 333 PROFESSIONAL DEVELOPMENT.
- j. 325 DRESS AND GROOMING.
- k. 701 FACILITIES PLANNING.

4. OPEN HOUSE 2014-15.

Mr. Ferek moved to approve the 2014-15 Open House schedule as follows: October 6, 2014 at the High School from 6 to 8 p.m., October 7, 2014 at the Elementary from 6 to 8 p.m. and early dismissal on October 10, 2014. Second by Mr. Shlosky - 9 ayes; 0 nays.

5. HIGH SCHOOL EARLY ADMIT AGREEMENT (Exhibit I).

Mr. Ferek moved to approve the High School Early Admit (HSEA) agreement with California University of Pennsylvania as presented. Second by Mr. Voithofer - 9 ayes; 0 nays.

6. FOOD SERVICE EMPLOYEE LIST 2014-15 (Exhibit II).

Mr. Ferek moved to approve the food service employee list for 2014-15 as presented. Second by Mrs. Berardi - 9 ayes; 0 nays.

7. STUDENT TEACHERS 2014-15.

Mr. Ferek moved to approve student teacher placements for 2014-15 from Waynesburg University and California University of PA. Second by Dr. Krause - 9 ayes; 0 nays.

8. PSBA DELEGATE ASSEMBLY MEETING.

Dr. Krause moved to appoint Mr. Ferek as a voting delegate to participate in the PSBA Delegate Assembly in Hershey on October 21, 2014. Second by Mr. Simkovic - 9 ayes; 0 nays.

9. SPECIAL EDUCATION POSITION.

Mr. Ferek moved to offer the Special Education position to Amy Sommer-Gaefke with salary set at Step 1 Masters and terms per the professional contract effective the 2014-15 school year. Second by Mr. Shlosky - 8 ayes; 1 nay (Ricco)

10. LONG-TERM SUBSTITUTE POSITION.

Mr. Ferek moved to offer Pamela Rychtarsky the long-term substitute position for the 2014-15 school year during the absence of Rita Imrich with salary and terms per the professional contract. Second by Dr. Krause - 9 ayes; 0 nays.

11. PERSONAL CARE AIDE/OFFICE AIDE HOURLY RATE.

Mr. Ferek moved to increase the hourly rate for personal care aides and office aides to \$12.89 per hour which represents a 25 cent increase. Second by Mr. McIntire - 9 ayes; 0 nays.

12. ACTING ELEMENTARY PRINCIPAL.

Mr. Ferek moved to assign David Bates as Acting Elementary Principal for the 2014-15 school year. Second by Dr. Krause - 9 ayes; 0 nays.

13. THE MEADOWS PSYCHIATRIC CENTER AGREEMENT 2014-15.

Mr. Ferek moved to approve the agreement for 2014-15 at a cost of \$30 per hour for educational services Monday to Friday up to two hours per day. Second by Mrs. Berardi - 9 ayes; 0 nays.

14. CANCEL AUGUST REGULAR BOARD MEETING.

Mr. Ferek moved to cancel the regular Board meeting scheduled for August 21, 2014. Second by Dr. Krause - 9 ayes; 0 nays.

15. RESIGNATION - T. JONES, PCA.

Mr. Ferek moved to accept the resignation dated July 30, 2014 of Tammy Jones as Personal Care Aide. Second by Mr. Shlosky - 9 ayes; 0 nays.

16. PCA POSITION.

Mr. Ferek moved to offer the Personal Care Aide position to Shannon Morecraft with salary set at \$12.89 per hour effective the 2014-15 school year. Second by Mr. McIntire - 9 ayes; 0 nays.

17. SUB LIST ADDENDUM - PROFESSIONAL (Exhibit III).

Mr. Ferek moved to approve the substitute list addendum as presented. Second by Mr. Voithofer - 9 ayes; 0 nays.

18. BIBLE RELEASE PROGRAM 2014-15.

Mr. Ferek moved to approve the Bible Release program through CBM Ministries for 2014-15. Second by Mrs. Berardi - 9 ayes; 0 nays.

19. SPECIAL EDUCATION POSITION.

Mr. Ferek moved to offer a Special Education position to Amanda Anderson with salary set at Step 1 Masters and terms per the professional contract effective the 2014-15 school year. Second by Mr. Ganocy - 7 ayes; 2 nays (McIntire and Ricco).

B. BUDGET & FINANCE (Berardi, McIntire, Krause).**1. COMPASS SOFTWARE AGREEMENT.**

Mrs. Berardi moved to approve the Compass software agreement with costs not to exceed \$13,000.00 per year for five years. Second by Mr. McIntire - 9 ayes; 0 nays.

C. ACTIVITIES & ATHLETICS (Ganocy, Voithofer, Shlosky).

1. ASSISTANT BAND DIRECTOR POSITION.

Mr. Ganocy moved to offer the Assistant Band Director position to Joetta Andrews with salary and terms per the professional contract effective the 2014-15 school year. Second by Mr. Shlosky - 9 ayes; 0 nays.

2. FIELD TRIP.

Mr. Ganocy moved to approve the field trip request items a. and b. below as presented. Second by Mr. Ferek - 9 ayes; 0 nays.

a. FOOTBALL TEAM NURSING HOME VISIT -> Rolling Meadows - date to be determined.

b. PITT CHEER DAY -> Heinz Field - November 1, 2014.

D. TRANSPORTATION & BUILDING/GROUNDS (Voithofer, Shlosky, Simkovic).

1. BUS / VAN DRIVER LIST 2014-15 (Exhibit IV).

Mr. Voithofer moved to approve the bus/van driver list for 2014-15 as presented. Second by Mr. Shlosky - 9 ayes; 0 nays.

2. TRANSPORTATION ROUTES 2014-15 (Exhibit V).

Mr. Voithofer moved to approve the district transportation routes for 2014-15 as presented. Second by Mr. Simkovic - 9 ayes; 0 nays.

3. FACILITIES.

Mr. Voithofer moved to approve the request for facilities items a. to c. below as presented. Second by Mr. Simkovic - 9 ayes; 0 nays.

a. CHEERLEADER BOOSTER MEETINGS -> HS library - 1st Monday of month September 2014 to August 2015.

b. CHEERLEADER BOOSTER AFTER-GAME DANCE -> HS gym/hall/concession stand - August 29, September 5 & 26, 2014.

c. CARMICHAELS ATHLETIC ENHANCEMENT WORKSHOPS -> Elementary gym - Saturdays from November 2014 to March 2015.

4. CONSTRUCTION PROJECT CHANGE ORDERS (Exhibit VI).

Mr. Voithofer moved to approve the construction project Change Order items a. to j. below as presented. Second by Mr. Ferek - 7 ayes; 2 nays (McIntire and Simkovic).

- a. CHANGE ORDER GC-05 -> NELLO CONSTRUCTION - \$6,518.83.
 - b. CHANGE ORDER GC-06 -> NELLO CONSTRUCTION - \$3,147.88.
 - c. CHANGE ORDER GC-07 -> NELLO CONSTRUCTION - \$5,770.64.
 - d. CHANGE ORDER GC-08 -> NELLO CONSTRUCTION - \$2,286.26.
 - e. CHANGE ORDER GC-09 -> NELLO CONSTRUCTION - \$1,528.25.
 - f. CHANGE ORDER GC-10 -> NELLO CONSTRUCTION - \$28,318.14.
 - g. CHANGE ORDER GC-11 -> NELLO CONSTRUCTION - (\$8,000.00).
 - h. CHANGE ORDER PL-01 -> WHEELS MECHANICAL - \$6,232.48.
 - i. CHANGE ORDER PL-02 -> WHEELS MECHANICAL - \$5,582.23.
 - j. CHANGE ORDER PL-03 -> WHEELS MECHANICAL - \$2,064.55.
5. OWNER CONTRACTOR CHANGE ORDER.

Mr. Voithofer moved to authorize a change order for each of the four prime contractors on Phase One building portion, site work excluded, of the Addition and Alteration Project at the Jr-Sr High School to extend the contract time within the owner contract agreement by nineteen work days from August 15 to September 15 and the contract sum amount in each agreement will not be changed. Second by Mr. Ferek - 6 ayes; 3 nays (Berardi, McIntire and Simkovic).

X. BUSINESS MANAGER / BOARD SECRETARY REPORT.

A. BILLS FOR PAYMENT (Exhibit VII).

Mr. McIntire moved to approve the bills for payment in the amount of \$1,355,809.87 as presented and to authorize the Business Office to pay additional August invoices including construction and cafeteria. Second by Mrs. Berardi - 9 ayes; 0 nays.

B. SECRETARY / TREASURER / FINANCIAL REPORTS - delete.

XI. OTHER REPORTS.

A. FEDERAL PROGRAMS (Menhart).

B. LEGISLATIVE REPORT (Ferek).

C. PUBLIC RELATIONS (Ricco, Berardi, Simkovic, Krause, Cole, Zdravecky).

D. STRATEGIC PLAN REPRESENTATIVE (Krause).

E. GCC&TC REPRESENTATIVE (Shlosky).

EXECUTIVE SESSION.

An Executive Session was held from 8:32 to 8:50 p.m. for legal issues.

STUDENT RE-ADMISSION.

Mr. Ferek moved to approve one student re-admission contingent upon receipt of proper documentation and review of Superintendent. Second by Dr. Krause - 9 ayes; 0 nays.

XII. ADJOURNMENT.

Mr. Ferek moved to adjourn the meeting at 8:52 p.m. Second by Dr. Krause - 9 ayes; 0 nays.

Amy L. Todd, Board Secretary

Thomas M. Ricco, Board President