

# GLOBAL LEADERSHIP ACADEMY CHARTER SCHOOL SOUTHWEST AT HUEY

BOARD OF TRUSTEES MEETING

June 27, 2016

5:00 PM

## MINUTES

### SECTION I: CALL TO ORDER

Opening Colloquy

This June 27, 2016 meeting of the Global Leadership Academy Charter School Southwest at Huey Board of Trustees is hereby called to Order. The time is 8:49 pm. My name is Lisa Bell-Chiles. I serve as President to this Board of Trustees and I will facilitate this meeting.

This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act.

All members of the public are welcome, to sit and listen to the board of trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5pm on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

#### A. ROLL CALL

<b>Board Members Present</b>	<b>By Invitation: Non-Board Members in Attendance:</b>
Dr. Lisa Bell-Chiles (“LB”) – President Ms. Crystal Gardner (“CG”) – Vice President Ms. Linda Thomas (“LT”)	Ms. Tamika Evans Dr. Naomi Johnson-Booker Gerald L. Santilli Daniel H. Saidel, Esq. David Annecharico, Esq.
<b>Board Members Absent</b>	
Mr. Orlian Codrington (“OC”) – Secretary / Treasurer	

#### B. DISCLOSURE: EXECUTIVE SESSION

*I'd like to state, for purposes of the Minutes of this meeting that the Board of Trustees did not meet in Executive Session prior to this meeting.*

C. APPROVAL OF AGENDA

MOTION  
LT  
SECOND  
CG  
VOTE:  
 PASS  
 FAIL

**R16062701 Approval of the June 27, 2016 Agenda**

RESOLVED, that the Board of Trustees of Global Leadership Academy Charter School Southwest at Huey hereby approves the June 27, 2016 Agenda.

D. APPROVAL OF MINUTES

MOTION  
LT  
SECOND  
CG  
VOTE:  
 PASS  
 FAIL

**R16062702 Approval of Minutes of Meeting**

RESOLVED, that the Board of Trustees of Global Leadership Academy Charter School Southwest at Huey hereby approves the Minutes of the May 11, 2016 meeting of the Board of Trustees of Global Leadership Academy Charter School Southwest at Huey.

**SECTION II: REPORTS**

A. COMMUNITY COMMENT — NONE

*Community Comment Colloquy (General Counsel)*

Good Evening, my name is David Annecharico. I serve as General Counsel to the Global Leadership Academy Charter School Southwest at Huey Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

B. Board President — NONE

*Upon Motion by Dr. Lisa Belle-Chiles, Second by Ms. Crystal Gardner and unanimous approval from the Board, the Agenda was modified to present **R16062709 Contract: CEO / Principal** for consideration*

MOTION  
LT  
SECOND  
CG

**R16062709 Contract: CEO / Principal**

RESOLVED, Ms. Tamika Evans is hereby appointed as Chief

VOTE:  
 PASS  
 FAIL

Executive Officer / Principal of Global Leadership Academy Charter School Southwest at Huey under the terms and conditions of a contract to be negotiated by the Board of Trustees in consultation with the business controller and general counsel;

FURTHER RESOLVED, any Officer of the Board of Trustees of Global Leadership Academy Charter School Southwest at Huey is authorized to execute any document or delegate any task necessary to effect this resolution including but not limited to the execution of such negotiated Tamika Evans, CEO / Principal Employment Agreement.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b><i>Who</i></b>	<b><i>What</i></b>
<i>Board</i>	<i>General Discussion</i>

**By Roll Call Vote**

Dr. Lisa Bell-Chiles (“LB”) – aye  
Ms. Crystal Gardner (“CG”) – aye  
Mr. Orlian Codrington (“OC”) – absent  
Ms. Linda Thomas (“LT”) - aye

C. Chief Executive Officer — Tamika Evans

+ **Student Enrollment:** Efforts are underway to reach out to and retain all of the prior school's students. Almost 200 families have enrolled thus far. Ms. Evans discussed the school's neighborhood enrollment preference with the Board.

+ **School Leadership:** Ms. Evans presented a leadership organizational chart, which substantially mirrors the organizational structure of Global Leadership Academy

+ **Building Renovations:** Two architects have reviewed the building to bid upon renovation plans. Ms. Evans discussed with the Board that School District consent will be required for any substantial improvements to the building. It is expected that the School District will make some repairs to the building in order to bring it up to Building Code standards. The school will soon work with the School District to negotiate a license agreement.

+ **Staff Recruitment:** Ms. Evans reported that approximately 80% of the school's hiring is complete.

D. General Counsel — NONE

E. Financial Report — NONE

**SECTION III: UNFINISHED BUSINESS**

A. RESOLUTIONS — NONE

**SECTION IV: NEW BUSINESS**

**A. RESOLUTIONS**

MOOT

**R16062703 Report of Business Controller**

RESOLVED, the Board of Trustees of Global Leadership Academy Charter School Southwest at Huey accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

MOTION  
LT  
SECOND  
CG  
VOTE:  
 PASS  
 FAIL

**R16062704 Annual Budget**

RESOLVED, the Board of Trustees of Global Leadership Academy Charter School Southwest at Huey accepts the 2016/2017 Annual Budget presented by the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b>Who</b>	<b>What</b>
<i>G. Santilli</i>	<i>Presented the budget to the Board, highlighting the process through which it was drafted, projected revenues and expenditures, and that the budget may require subsequent revision once the school becomes operational</i>

**By Roll Call Vote**

Dr. Lisa Bell-Chiles (“LB”) – aye  
Ms. Crystal Gardner (“CG”) – aye  
Mr. Orlian Codrington (“OC”) – absent  
Ms. Linda Thomas (“LT”) - aye

MOOT

**R16062705 Uniform Human Resources Resolution**

RESOLVED, the Board of Trustees of Global Leadership Academy Charter School Southwest at Huey accepts the human resources changes, modifications and additions as presented below:

**Resignations / Terminations**

<b>Name</b>	<b>Title</b>	<b>Comment</b>	<b>Last Day of Employment</b>
None	None	None	None

**Hires / Appointments**

Name	Title	Salary	Date of Employment
None	None	None	None

MOOT

**R16062706 Uniform Professional Services Contracts Resolution**

RESOLVED, the Professional Services Contracts and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, any officer of this Board is directed and authorized to execute any document necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
None	None	None

MOOT

**R16062707 Uniform Purchase Services Contract Resolution**

RESOLVED, the Purchase Services Contracts and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, any officer of this Board is directed and authorized to execute any document necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
None	None	None

MOTION  
 LT  
 SECOND  
 CG  
 VOTE:  
 PASS  
 FAIL

**R16062708 Federal Grants and Programs Policies**

RESOLVED, the following Federal Grants and Programs Policies are adopted as presented:

- Travel Reimbursement
- Procurement
- Cash Management
- Conflict of Interest
- Allowability of Costs; and

FURTHER RESOLVED previously and subsequently adopted corporate financial policies of Global Academy Charter School Southwest shall supersede such adopted Federal Grants and Programs Policies in all instances except where required by federal law or guidance.

MOTION  
LT  
SECOND  
CG  
VOTE:  
[X] PASS  
[] FAIL

**Notes of Discussion / Advance Regulatory and Financial Comment:**

<b>Who</b>	<b>What</b>
<i>G. Santilli</i>	<i>Reported upon the purpose of each of the policies</i>

**R16062710 Revolving Line of Credit: Global Leadership Academy Charter School**

RESOLVED, the Board of Trustees of Global Leadership Academy Charter School Southwest at Huey authorizes and directs its business controller and general counsel to negotiate the terms of a revolving line of credit agreement between it and Global Leadership Academy Charter School to borrow funds from Global Leadership Academy Charter School not to exceed two hundred fifty thousand dollars (\$250,000); and

FURTHER RESOLVED, the CEO of any Officer of the Board of Trustees of Global Leadership Academy Charter School Southwest at Huey is authorized to execute any document or delegate any task necessary to effect this resolution including but not limited to the execution of such negotiated revolving line of credit agreement.

**Notes of Discussion / Advance Regulatory and Financial Comment:**

<b>Who</b>	<b>What</b>
<i>D. Saidel</i>	<i><u>Reviewed the intent of R1602710, discussing the borrowing of start-up expenses from Global Leadership Academy.</u></i>
<i>G. Santilli</i>	<i><u>Reported upon the timely service of any debt incurred under the proposed line of credit.</u></i>

MOTION  
LT  
SECOND  
CG  
VOTE:  
[X] PASS  
[] FAIL

**R16062711 Bank Accounts**

RESOLVED, that the Corporation established in its name one or more deposit accounts with PNC BANK, Pennsylvania, on terms and conditions to be agreed on with that bank, and that the named Officers of the Corporation are authorized to establish the account or accounts; and

FURTHER RESOLVED, that the President, Vice President, Treasurer, Secretary, and Business Controller are authorized to withdraw funds of the Corporation from the account or accounts on checks of the Corporation. The signatures of these Officers shall be duly certified to the bank and the bank is authorized to honor and pay any and all checks signed by these Officers, including those drawn to the individual order of any Officer or other person authorized to sign.

**Notes of Discussion / Advance Regulatory and Financial Comment:**

MOTION  
 LT  
 SECOND  
 CG  
 VOTE:  
 PASS  
 FAIL

Who	What
Board	General Discussion

**R16062712 School Calendar**

RESOLVED, the Board of Trustees of Global Leadership Academy Charter School at Huey hereby ratifies the 2016/2017 school calendar as presented.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

Who	What
N. Booker	<i>Reported that the proposed calendar provides for approximately 1200 instructional hours and schedules the school to begin its school year later than Global Leadership Academy in order to allow Global Leadership Academy to support the opening of GLA-Huey</i>

B. DISCUSSION AND ANNOUNCEMENTS

- NEXT BOARD MEETING: JULY 14, 2016 AT 6:00 PM AT GLOBAL LEADERSHIP ACADEMY CHARTER SCHOOL

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**ADJOURNMENT @ 9:45 PM**

MOTION  
 LT  
 SECOND  
 CG  
 VOTE:  
 PASS  
 FAIL

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