FREEHOLD TOWNSHIP BOARD OF EDUCATION
December 19, 2017
Regular Meeting Minutes

The mission of the Freehold Township Schools, in partnership with our community, is to prepare all students to be responsible citizens and lifelong learners.

The Freehold Township Board of Education met in Regular Session on Tuesday, December 19, 2017, at the Board Office of the Freehold Township School District, 384 West Main Street, Freehold, New Jersey, County of Monmouth.

The meeting was called to order at 8:05 p.m.

Mr. Levy read the following statement in conformance with the “Open Public Meetings Act”, Chapter 231, PL1975, effective January 19, 1976:

"A notice listing the time, date and place of this meeting was posted on the public bulletin board of all Freehold Township Schools, on the entrance door to the Administrative Offices of the Board of Education, on the district website, at the Office of the Freehold Township Clerk, and published in the Asbury Park Press on January 12, 2017 and the News Transcript on Wednesday, January 18, 2017."

PLEDGE OF ALLEGIANCE
Mr. Levy led the Board in the pledge of allegiance.

ROLL CALL
Board Members Present: Mr. Amoroso, Mrs. Cozzolino, Mr. DiBlasio, Mr. Hudak, Mrs. O'Sullivan, Mrs. Patten, Mrs. Lambert, Mr. Levy
Board Members Absent: Mrs. Holtz
Also Present: Dr. Ross Kasun, Superintendent; Mr. Neal Dickstein, Assistant Superintendent; Dr. Pamela Nathan, Assistant Superintendent; Ilene Tepper, Assistant Business Administrator; Mr. Robert DeVita, Business Administrator; staff members; township residents.

APPROVAL OF MINUTES
On a motion of Mrs. Lambert, seconded by Mr. Amoroso, authorization was given to approve the following:

November 14, 2017 Regular and Executive Session Minutes

Motion carried by voice vote as follows:
Ayes: Mr. Amoroso, Mrs. Cozzolino, Mr. DiBlasio, Mr. Hudak, Mrs. O’Sullivan, Mrs. Patten, Mrs. Lambert, Mr. Levy
Nays: Absent: Mrs. Holtz

APPROVAL OF MINUTES
On a motion of Mrs. Lambert, seconded by Mr. Amoroso, authorization was given to approve the following:

November 15, 2017 Special Board Retreat Minutes

Motion carried by voice vote as follows:
Ayes: Mr. Amoroso, Mrs. Cozzolino, Mr. DiBlasio, Mrs. O’Sullivan, Mrs. Patten, Mrs. Lambert, Mr. Levy
Nays: Absent: Mrs. Holtz
Abstain: Mr. Hudak
COMMUNICATION - Enrollment:
November 2016  3,805
October 2017    3,743
November 2017   3,745

PRESIDENT’S REMARKS - Mr. Levy welcomed everyone to the Board meeting.

ADMINISTRATIVE REPORT - Dr. Kasun expressed his thanks to Mr. Hudak for his time, expertise and service to the District.

The Barkalow PBS team presented a $3,000 donation to the Our Place to Play fundraising effort to build a special needs playground at the Applegate Elementary School.

Mr. Dickstein and Mr. Nesci gave a Safety and Security presentation to the Board. The presentation highlighted the history of security improvements in the district with a focus on the significant changes made over the last several months as part of the 17-18 budget.

Mr. De Vita presented the Board the results of the 16-17 CAFR. He reported that there were no findings, an additional $148,000 was added to capital reserve and that surplus had been increased to the maximum amount from 42% two years prior.

Dr. Kasun gave the monthly HIB report. There were 2 reports of HIB and both cases were confirmed.

PUBLIC PARTICIPATION – None

BOARD REPORTS AND ACTIONS

PERSONNEL/POLICIES/COMMUNICATIONS COMMITTEE

Mrs. Lambert reviewed the minutes of the November 14, 2017 Personnel/Policies/Communication Committee meeting.

On Motion of Mr. Amoroso, seconded by Mr. DiBlasio, authorization was given to approve the following:

BULLYING INVESTIGATION REPORT

1. The Superintendent recommends approval to accept the bullying investigation reports received from November 8, 2017 through December 15, 2017:

RETIREMENT

2. The Superintendent recommends approval to accept the resignation for retirement purposes of the following staff members:

<table>
<thead>
<tr>
<th>NAME</th>
<th>POSITION</th>
<th>POSITION CONTROL #:</th>
<th>ACCOUNT #:</th>
<th>EFFECTIVE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Diane Czerminski</td>
<td>Teacher – Applegate Elementary School</td>
<td>1001-021-IS-004</td>
<td>11-120-100-101-10-000-021</td>
<td>July 1, 2018</td>
</tr>
<tr>
<td>Leslie Mahon</td>
<td>Teacher – Donovan Elementary School</td>
<td>1004-026-IS-003</td>
<td>11-120-100-101-10-000-026</td>
<td>July 1, 2018</td>
</tr>
</tbody>
</table>
RESIGNATION
3. The Superintendent recommends approval to accept the resignation of the following staff member:

NAME: Michele Sperling
POSITION: Replacement Teacher – West Freehold Elementary School
EFFECTIVE: December 19, 2017

CREATION OF POSITIONS
4. The Superintendent recommends approval to create the following positions effective December 20, 2017:

One Teacher Assistant – Eisenhower Middle School
One Teacher Assistant – Catena Elementary School

NEW EMPLOYMENT
5. The Superintendent recommends approval to issue a contract to the following staff members for the 2017-2018 school year. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7 et seq; 39-17 et seq; 6-4.13 et seq.

1. NAME: Michael Wanat
   POSITION: Teacher Assistant – Eisenhower Middle School
   SALARY: $26,624.00 GUIDE: TA STEP: 1
   ACCOUNT #: 11-213-100-106-10-000-024
   EFFECTIVE: December 20, 2017 through June 30, 2018

2. NAME: Alexandra Jaworowski
   POSITION: Replacement Teacher – Catena Elementary School
   SALARY: $52,082.00 GUIDE: A STEP: 1
   ACCOUNT #: 11-120-100-101-10-000-020
   EFFECTIVE: January 16, 2017 through June 30, 2018

3. NAME: Shannon Cutrona
   POSITION: Replacement Teacher – Barkalow Middle School
   SALARY: $52,082.00 GUIDE: A STEP: 1
   ACCOUNT #: 11-213-100-101-10-000-023
   EFFECTIVE: January 29, 2018 through June 30, 2018
4. NAME: Heather Greiner
   POSITION: Teacher – Barkalow Middle School
   SALARY: $52,082.00    GUIDE: A    STEP: 1
   ACCOUNT #: 11-130-100-101-10-000-023
   EFFECTIVE: December 20, 2017 through June 30, 2018

5. NAME: Joseph Hall
   POSITION: Teacher Assistant – Catena Elementary School
   SALARY: $26,624.00    GUIDE: TA    STEP: 1
   ACCOUNT #: 11-213-100-106-10-000-020
   EFFECTIVE: December 20, 2017 through June 30, 2018

6. NAME: Francesca Liverani
   POSITION: Replacement Teacher – Catena Elementary School
   SALARY: $52,082.00    GUIDE: A    STEP: 1
   ACCOUNT #: 11-120-100-101-10-000-020
   EFFECTIVE: TBD through June 30, 2018

7. NAME: Erica Folwarksi
   POSITION: Replacement Teacher – Eisenhower Middle School
   SALARY: $56,582.00    GUIDE: A    STEP: 5
   ACCOUNT #: 11-130-100-101-10-000-024
   EFFECTIVE: December 20, 2017 through June 30, 2018

6. The Superintendent recommends ratifying approval to issue a contract to the following staff member for the 2017-2018 school year. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7 et seq; 39-17 et seq; 6-4.13 et seq.

   NAME: Samantha Cantaffa
   POSITION: Replacement Teacher – Catena Elementary School
   SALARY: $52,082.00    GUIDE: A    STEP: 1
   ACCOUNT #: 11-120-100-101-10-000-020
   EFFECTIVE: December 11, 2017 through March 28, 2018

ADDITIONAL COMPENSATION
7. The Superintendent recommends ratifying a stipend for the following staff member for the 2017-2018 school year:

   NAME: Thomas Smith
   POSITION: Interim Principal – Barkalow Middle School
   SALARY: $100.00 per day stipend
   EFFECTIVE: December 1, 2017 through January 8, 2018

CHANGE OF ASSIGNMENT/SALARY ADJUSTMENT
8. The Superintendent recommends approval of the following change of assignment/salary adjustment for the 2017-2018 school year:

   NAME: Nunzia Licata
   FROM: Part Time Van Attendant
   TO: Full Time Van Attendant
   SALARY: $9,995.00
   ACCOUNT #: 11-000-270-107-10-000
   EFFECTIVE: January 2, 2018 through June 30, 2018
NAME: Patrice Conwell  
FROM: Part Time Bus Driver  
TO: Full Time Bus Driver  
SALARY: $18,254.00  
ACCOUNT #: 11-00-270-161-10-000  
EFFECTIVE: January 2, 2018 through June 30, 2018

ESTABLISH START DATE FOR CHANGE OF ASSIGNMENT

9. The Superintendent recommends approving the start date of the following staff members for the 2017-2018 school year:

NAME: Scott Goldstein  
FROM: Digital Art Teacher – Eisenhower Middle School  
TO: Technology Integration Coord. – Eisenhower Middle School  
SALARY: $77,213.00  
GUIDE: F  
STEP: 9  
ACCOUNT #: 11-130-100-101-10-000-024  
EFFECTIVE: January 2, 2018 through June 30, 2018

NAME: Colleen Pyott  
FROM: Art Teacher – Barkalow Middle School  
TO: Digital Art Teacher – Eisenhower Middle School  
ACCOUNT #: 11-130-100-101-10-000-024  
EFFECTIVE: January 2, 2018 through June 30, 2018

SALARY ADJUSTMENTS

10. The Superintendent recommends approval of the following salary adjustments for the 2017-2018 school year:

NAME: Joseph Benedetti  
POSITION: Bus Driver  
POSITION CONTROL #: 9400-000-PROSER-08  
ACCOUNT #: 11-000-270-161-10-000  
FROM: $27,822.81  
TO: $26,245.00  
EFFECTIVE: January 2, 2018 through June 30, 2018

NAME: Eileen Horton  
POSITION: Bus Driver  
POSITION CONTROL #: 9400-000-PROSER-23  
ACCOUNT #: 11-000-270-161-10-000  
FROM: $21,063.00  
TO: $22,379.44  
EFFECTIVE: January 2, 2018 through June 30, 2018

NAME: Dawn Reeves  
POSITION: Van Attendant  
POSITION CONTROL #: 9400-000-PROSER-65  
ACCOUNT #: 11-000-270-107-10-000  
FROM: $18,725.88  
TO: $17,867.50  
EFFECTIVE: January 2, 2018 through June 30, 2018
NAME: Frances Demasquita
POSITION: Van Attenda
POSITION CONTROL #: 9400-000-PROSER-76
ACCOUNT #: 11-000-270-107-10-000
FROM: $13,722.50
TO: $14,408.63
EFFECTIVE: January 2, 2018 through June 30, 2018

LEAVES OF ABSENCE

11. The Superintendent recommends approval of the leaves of absence of the following staff members for the 2017-2018 school year:

NAME: Erin Fischer
POSITION: Teacher – Barkalow Middle School
POSITION CONTROL #: 1103-023-IS-004
ACCOUNT #: 11-130-100-101-10-000-023
UNPD NJ/FED FMLA: January 18, 2018 through April 20, 2018

NAME: Christine Layne
POSITION: Teacher – Catena Elementary School
POSITION CONTROL #: 1001-020-IS-001
ACCOUNT #: 11-130-100-101-10-000-023
UNPD NJ/FED FMLA: January 22, 2018 through March 23, 2018

12. The Superintendent recommends adjusting the leaves of absence of the following staff members for the 2017-2018 school year:

NAME: Julia Rachlin
POSITION: Teacher – Barkalow Middle School
POSITION CONTROL #: 1102-023-IS-005
ACCOUNT #: 11-130-100-101-10-000-023
FROM UNPD NJ/FED FMLA: October 24, 2017 through November 22, 2017
TO UNPD NJ/FED FMLA: October 24, 2017 through December 8, 2017

NAME: Danielle Sanches
POSITION: Teacher – Catena Elementary School
POSITION CONTROL #: 1001-020-IS-021
ACCOUNT #: 11-213-100-101-10-000-020
FROM UNPD NJ/FED FMLA: October 31, 2017 through February 6, 2018
TO UNPD NJ/FED FMLA: October 31, 2017 through February 6, 2018
UNPD LEAVE: February 7, 2018 through June 30, 2018

NAME: Megan Tyrrell
POSITION: Teacher – Applegate Elem. School
POSITION CONTROL #: 1001-021-IS-37
ACCOUNT #: 11-213-100-101-10-000-021
FROM UNPD LEAVE: September 1, 2017 through January 31, 2018
TO UNPD LEAVE: September 1, 2017 through June 30, 2018

NAME: Katie Bruno
POSITION: Teacher – West Freehold Elem. School
POSITION CONTROL #: 1001-030-IS-005
ACCOUNT #: 11-120-100-101-10-000-030
FROM UNPD LEAVE: September 1, 2017 through January 31, 2018
TO UNPD LEAVE: September 1, 2017 through June 30, 2018
NAME: Lara Polakowski  
POSITION: Teacher – Applegate Elem. School  
POSITION CONTROL #: 1607-021-15-002  
ACCOUNT #: 11-120-100-101-10-000-021  
FROM UNPD LEAVE: September 1, 2017 through January 31, 2018  
TO UNPD LEAVE: September 1, 2017 through June 30, 2018

13. The Superintendent recommends ratifying the leaves of absence of the following staff members for the 2017-2018 school year:

NAME: Deborah Hoehman  
POSITION: Teacher – Eisenhower Middle School  
POSITION CONTROL #: 1106-024-15-13  
ACCOUNT #: 11-130-100-101-10-000-024  
UNPD FED FMLA: November 14, 2017 through February 16, 2018

NAME: Tammy Martinelli  
POSITION: Lunchroom Assistant – West Freehold Elem. School  
POSITION CONTROL #: 9400-030-NONAFF-06  
ACCOUNT #: 11-000-262-107-10-000  
UNPD LEAVE: November 28, 2017 through December 22, 2017

14. The Superintendent recommends ratifying an intermittent leave of absence for the following staff member, on an as needed basis with notice in advance if possible, in accordance with the New Jersey Family Leave Act/FED FMLA:

NAME: Tanya Zarow  
POSITION: Bus Driver  
POSITION CONTROL #: 9400-000-PROSER-73  
ACCOUNT #: 11-000-270-161-10-000  
EFFECTIVE: December 14, 2017 through June 30, 2018

EXTENSION OF LONG TERM ASSIGNMENT
15. The Superintendent recommends approval of the extension of the following replacement teachers for the 2017-2018 school year:

NAME: Jessica Friedell  
POSITION: Replacement Guidance Counselor – Catena Elementary School  
SALARY: $55,082.00 GUIDE: C STEP: 1  
FROM: September 1, 2017 through March 7, 2018  
TO: September 1, 2017 through June 30, 2018

NAME: Danielle Mattia  
POSITION: Replacement Teacher – Applegate Elementary School  
SALARY: $55,082.00 GUIDE: A STEP: 4  
FROM: September 1, 2017 through February 6, 2018  
TO: September 1, 2017 through June 30, 2018

NAME: Kathryn Green  
POSITION: Replacement Teacher – West Freehold Elementary School  
SALARY: $52,082.00 GUIDE: A STEP: 1  
FROM: September 1, 2017 through February 6, 2018  
TO: September 1, 2017 through June 30, 2018
TEMPORARY CHANGE OF ASSIGNMENT

16. The Superintendent recommends approval of the following temporary change of assignments for the 2017-2018 school year:

NAME: Alisha Galli
FROM: Teacher—Catena Elementary School
TO: Technology Integration Coordinator—Catena Elementary School
ACCOUNT#: 11-120-100-101-000-020
EFFECTIVE: January 2, 2018 through June 30, 2018

NAME: Kelly Sandvik
FROM: BSI Teacher—Catena/Errickson Elementary Schools
TO: Teacher – Eisenhower Middle School
ACCOUNT#: 11-213-100-101-000-024
EFFECTIVE: January 2, 2018 through June 30, 2018

RESCIND HONORARIA 2017-2018

17. The Superintendent recommends rescinding the following honoraria for the 2017-2018 school year:

<table>
<thead>
<tr>
<th>NAME</th>
<th>ACTIVITY</th>
<th>SCHOOL</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gary Baker</td>
<td>Softball</td>
<td>DDES</td>
<td>$4,000.00</td>
</tr>
</tbody>
</table>

HONORARIA 2017-2018

18. The Superintendent recommends approving the following honoraria for the 2017-2018 school year:

<table>
<thead>
<tr>
<th>NAME</th>
<th>ACTIVITY</th>
<th>SCHOOL</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rory Colford</td>
<td>Peer Buddies</td>
<td>CTBS</td>
<td>$ 500.00</td>
</tr>
<tr>
<td>Scott Goldstein</td>
<td>Robotics Club</td>
<td>DDES</td>
<td>$2,000.00</td>
</tr>
</tbody>
</table>

19. The Superintendent recommends approval of the following PTO honoraria for the 2017-2018 school year which has been adjusted:

<table>
<thead>
<tr>
<th>NAME</th>
<th>ACTIVITY</th>
<th>SCHOOL</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jill Sliwoski</td>
<td>Math Club</td>
<td>CTBS</td>
<td>$ 150.00</td>
</tr>
<tr>
<td>Elizabeth Parker</td>
<td>Math Club</td>
<td>CTBS</td>
<td>$ 150.00</td>
</tr>
</tbody>
</table>

RATIFYING-MONITORS

20. The Superintendent recommends ratifying the following staff members to serve as district monitors at the district’s monitoring rate for the 2017-2018 school year:

Michele Rizzo-Labbate  Mary Gouveia  Gregory Lins
Meryl Good             Dana Turner     Ana Reilly
Kelly Etlinger         Cynthia Widota  Aurora Selah
Amy Deseno             Thomas Caiazzo  Danielle Mattia
Anne Preston           Emily Boehler    Christine Cullen
Lois Tarrant           Sarah Strazzella Sarah Hazell
Silvana Verzolini      Stacey Schapiro Jacqueline Powell
Patricia Prochnow      Stacey Schapiro  Jacqueline Powell
RATIFYING – CLASS COVERAGE

21. The Superintendent recommends ratifying the following staff members to provide coverage for classes during the regular school day during their prep at the contracted curriculum rate, as needed:

- Amelia Snow
- Mary Gouveia
- Joelle Nappi
- Dana Turner
- Courtney Colford
- Gregory Lins
- Carmela Katz
- Shaina Zupa
- Elizabeth Parker
- Lynsey Murphy
- Joseph Clavin

BEFORE/AFTER SCHOOL REGISTERED NURSES

22. The Superintendent recommends ratifying the following staff member to provide health services during before/after school activities for the 2017-2018 school year at the curriculum rate:

- Carissa Borgia

STUDENT MENTORS

23. The Superintendent recommends ratifying the following staff members to serve as a student mentor at the Barkalow Middle School for a total of 200 hours at the district’s curriculum rate for the 2017-2018 school year:

- Courtney Colford
- Martin Tansey
- Rory Colford
- Kristen Rusterholz
- Janette Caputo
- Dan Cugini
- Colleen Bezanson
- Jade Yelk
- Marianne Meisner
- Elizabeth Parker
- Debra Soriano
- Karen Nightingale
- Karen Hoskins
- Peg Hall
- Michael DelGaldo
- Colleen Pyott
- Tracy Cwiakala

PBS COACH

24. The Superintendent recommends rescinding the appointment of Jessica Senna as PBS Coach for the 2017-2018 school year.

25. The Superintendent recommends approving the following staff member to work as a PBS coach for the 2017-2018 school year:

- Sarah D’Angelo $1,500.00
- Samantha Wissman $500.00
- Katie Zaborny $500.00

VOLUNTEERS

26. The Superintendent recommends approval for the following volunteers for the 2017-2018 school year:

- Kale Thompson – Eisenhower Drama Club
- Tony Longene – Eisenhower Boys Basketball Team

SUBSTITUTE RATES 2017-2018

27. The Superintendent recommends approval to establish the following substitute rates of pay effective January 2, 2018:

<table>
<thead>
<tr>
<th>Teachers</th>
<th>30+ days</th>
<th>Substitute Certificate</th>
<th>$95.00</th>
<th>$74.85</th>
<th>$66.50</th>
<th>$47.50</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>30+ days</td>
<td>Regular State Certificate</td>
<td>$100.00</td>
<td>$78.80</td>
<td>$70.00</td>
<td>$50.00</td>
</tr>
</tbody>
</table>
BEFORE/AFTER SCHOOL PRESENTERS
28. The Superintendent recommends approval of the following staff members to present before/after school workshops to staff at the contracted hourly rate for a maximum of 6 hours each.

Carrie Murray  Carla Segarra  Taylor Potts
Elizabeth Wood  Mary Weiss  Christine Filozof
Sarah Strazzella  Jamie Sheehan  Natalie Levine
Elisa Elman  Angela Piscitelli  Janiece Kirton
Jessica Perez  Joelle Nappi  Terese Gerula
Michelle Cardwell

CPR/AED TRAINING
29. The Superintendent recommends ratifying approval for the following staff member to conduct CPR/AED training for bus drivers and van attendants at the contracted hourly rate for a maximum of 10 hours:

Thomas Caiazza

CERTIFIED SUBSTITUTES
30. The Superintendent recommends approval of the following persons to substitute for the eight schools in the district for the 2017-2018 school year at the established rates for certificated positions. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7.1 et seq., 39-17 et seq.; 6-4.13 et seq.

Maria Lamattina  Marissa Ragusa  Debbie Sheir
Ruth Murray  Linda Sheridan  Jaclyn Maher
Amy Pavlovich  Ashley Sheridan

SUPPORT STAFF SUBSTITUTES
31. The Superintendent recommends approval of the following persons to substitute for the eight schools in the district for the 2017-2018 school year at the established rates for non-certificated positions. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7.1 et seq.; 39-17 et seq.; 6-4.13 et seq.

<table>
<thead>
<tr>
<th>Teacher Assistant</th>
<th>Office Assistant</th>
<th>Lunchroom Assistant</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marissa Ragusa</td>
<td>Marissa Ragusa</td>
<td>Marissa Ragusa</td>
</tr>
<tr>
<td>Nancy Ballister</td>
<td>Nancy Ballister</td>
<td>Nancy Ballister</td>
</tr>
<tr>
<td>Rosa Gershenow</td>
<td>Rosa Gershenow</td>
<td>Linda Sheridan</td>
</tr>
<tr>
<td>Linda Sheridan</td>
<td>Linda Sheridan</td>
<td>Jaclyn Maher</td>
</tr>
<tr>
<td>Jaclyn Maher</td>
<td>Jaclyn Maher</td>
<td>Amy Pavlovich</td>
</tr>
<tr>
<td>Amy Pavlovich</td>
<td>Amy Pavlovich</td>
<td>Ashley Sheridan</td>
</tr>
<tr>
<td>Ashley Sheridan</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Bus Assistant</th>
<th>Bus Driver</th>
<th>Custodian</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pamela Baretta</td>
<td>James Wurth</td>
<td>James Wescott</td>
</tr>
<tr>
<td>Jackie Rapisarda</td>
<td></td>
<td>Michael Wood</td>
</tr>
</tbody>
</table>
FIRST READING POLICIES AND REGULATIONS
32. The Superintendent recommends approval of the first reading of:

Policies
2460 Special Education
2700 Services to Nonpublic School Students
7446 School Security Program
8350 Records Retention

Regulations
2460 Special Education
2460.1 Special Education – Location, Identification, and Referral
2460.8 Special Education – Free and Appropriate Public Education
2460.9 Special Education – Transition from Early Intervention Programs to Preschool Programs
2460.15 Special Education – In-Service Training Needs for Professional and Paraprofessional Staff

Readoption
2460.16 Special Education – Instructional Material to Blind or Print-Disabled Students

SHARED SERVICES AGREEMENT
33. The Superintendent recommends approval of the Shared Services agreement for membership in CJ Pride.

SUBSTITUTE ADMINISTRATORS
34. The Superintendent recommends approval for the following staff members to serve as substitute administrators during the 2017-2018 school year:

Monica Hittinger  Patricia Somma  Kimberly Nesci
Ryan Eichner  Courtney Colford  Michael Benjamino

Motions carried by roll call vote as follows:
Ayes: Mr. Amoroso, Mrs. Cozzolino, Mr. DiBlasio, Mr. Hudak, Mrs. O’Sullivan, Mrs. Patten, Mrs. Lambert, Mr. Levy
Nays:
Abstain:
Absent: Mrs. Holtz

CURRICULUM/STAFF DEVELOPMENT COMMITTEE
Mr. DiBlasio reviewed the minutes of the November 14, 2017 Curriculum/Staff Development Committee meeting.

On Motion of Mr. DiBlasio, seconded by Mrs. Amososo, authorization was given to approve the following:

HOME INSTRUCTION
1. The Superintendent recommends ratification for the following student to receive home instruction:

Student: 2352568361
Tutors: Amy Deseno, Ashley Reamer
Cost: $50/hour – not to exceed 10 hours per week
Start Date: 11/13/17
End Date: TBD
STUDENT TEACHER PLACEMENT

2. The Superintendent recommends approval of the following student teacher and/or practicum placements for the 2017-2018 and/or 2018-2019 school year:

<table>
<thead>
<tr>
<th>STUDENT</th>
<th>COOPERATING STAFF</th>
<th>DATES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kassy Kasternakis</td>
<td>Terese Geruala</td>
<td>1/29/18 – 5/1/18</td>
</tr>
<tr>
<td>(Georgian Court)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tara Losito</td>
<td>Jennifer Lawlor/Kim Baker</td>
<td>1/2/18 – 12/20/19</td>
</tr>
<tr>
<td>(Monmouth University)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nicole Merlino</td>
<td>Jennifer Howard/Christine Filozof</td>
<td>1/2/18 - 6/20/18</td>
</tr>
<tr>
<td>(Touro College)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Motion carried by voice vote for no. 1 as follows:

Ayes: Mr. Amoroso, Mrs. Cozzolino, Mr. DiBlasio, Mr. Hudak, Mrs. Lambert, Mrs. O’Sullivan, Mrs. Patten, Mr. Levy

Nays: 

Abstain: 

Absent: Mrs. Holtz

Motion carried by voice vote for no. 2 as follows:

Ayes: Mr. Amoroso, Mrs. Cozzolino, Mr. DiBlasio, Mr. Hudak, Mrs. O’Sullivan, Mrs. Patten, Mr. Levy

Nays: 

Abstain: Mrs. Lambert

Absent: Mrs. Holtz

FINANCE/FACILITIES/TRANSPORTATION COMMITTEE

Mr. Hudak reviewed the minutes of the Finance/Facilities/Transportation Committee meeting of , 2017.

On Motion of Mr. Hudak, seconded by Mr. Amoroso, authorization was given to approve the following:
CERTIFICATION
1. Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), the Board Secretary certifies that as of November 30, 2017, NO budgetary line item account has obligations and payments (contractual orders) which in the total exceed the amount appropriated by the Board of Education pursuant to N.J.A.C. 6A:22A-16.10(a), N.J.S.A. 18A:22-8 and 18A:22-8.1.

SECRETARY/TREASURER REPORTS
2. The Superintendent recommends acceptance of the Board Secretary’s report for the month of November 2017 and the Treasurer’s report for the month of November 2017.

Pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we certify that as of November 30, 2017, the Board Secretary’s monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of the district officials, we have no reason to doubt that the district has sufficient funds to meet its financial obligations for the remainder of the fiscal year.

BILLS & CLAIMS
3. The Superintendent recommends approval of the following list of bills dated December 19, 2017, which have been reviewed and approved by a Board member:

<table>
<thead>
<tr>
<th>Account Type</th>
<th>Machine Print Checks</th>
<th>Hand Checks</th>
<th>Total Bills</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current Expense (General)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Current Expense</td>
<td>2,022,036.61</td>
<td>6,183.32</td>
<td><strong>2,028,219.93</strong></td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>496,424.60</td>
<td></td>
<td><strong>496,424.60</strong></td>
</tr>
<tr>
<td>Education Job Fund</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Special Revenue</td>
<td>73,452.58</td>
<td></td>
<td><strong>73,452.58</strong></td>
</tr>
<tr>
<td>Capital Project</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Debt Service</td>
<td></td>
<td>5,600.00</td>
<td><strong>5,600.00</strong></td>
</tr>
<tr>
<td>Total Bills</td>
<td><strong>2,591,913.79</strong></td>
<td><strong>11,783.32</strong></td>
<td><strong>2,603,697.11</strong></td>
</tr>
</tbody>
</table>

TRANSFERS
4. The Superintendent recommends approval of the following transfers for the 2017-2018 school year:

<table>
<thead>
<tr>
<th>Amount</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>$14,000</td>
<td>11-000-100-562-40-000 Tuition, Special Ed Other LEA’s</td>
<td>11-000-100-561-05-000 Tuition, Regular Ed Other LEA’s</td>
</tr>
</tbody>
</table>

5. Amount $209,081.00
From 11-000-100-562-40-000 Tuition, Other LEA Spec Ed
To 11-000-100-565-10-000 Tuition to County Spec Serv Districts & Regional Day School

6. Amount $72,675.00
From 11-000-100-566-40-000 Tuition, Private School.
To 11-000-100-565-10-000 Tuition to County Spec Serv Districts & Regional Day School

7. Amount $8,707
From 11-190-100-610-05-000 Instructional Supplies
To 11-000-240-199-11-000 Vacation Payout
Regular Meeting Minutes  
December 19, 2017  
Page 14 of 19

8. From: 
   11-213-100-610-40-000-000 
   Resource Room Supplies 
   $5,500.00

To: 
   11-204-100-640-35-000-030 
   LLD Textbooks – WFS 
   $3,500.00
   11-204-100-610-35-000-030 
   LLD Supplies – WFS 
   $2,000.00

9. Amount 
   $2,000
   From: 
   11-000-216-320-04 
   Purchased Professional Services 
   To: 
   11-000-216-580-22 
   Professional Development

10. Amount 
    $2,500
    From: 
    11-000-216-320-40 
    Purchased Professional Services 
    To: 
    11-000-216-600-22 
    Supplies

11. Amount 
    $3,000
    From: 
    11-000-270-650 
    Transportation Supplies 
    To: 
    11-000-270-512-50 
    Contracted bussing – other svcs

PAYROLL TRANSFERS
12. From: 
    11-213-100-101-10-000-021 
    CRAS Resource Room Teacher Salary 
    $125,000.00
    11-213-100-101-10-000-025 
    MWES Resource Room Teacher Salary 
    $10,574.00
    11-213-100-101-10-000-030 
    WFS Resource Room Teacher Salary 
    $9,000.00
    11-215-100-101-10-000-070 
    ECLC ½ Day Preschool Disabled Tchr Salary 
    $55,000.00
    11-215-100-106-10-000-070 
    ECLC ½ Day Preschool Disabled TA Sal 
    $12,052.51

TOTAL TRANSFERS FROM: $211,626.51

To: 
    11-213-100-106-10-000-020 
    JJCS Resource Room TA Salary 
    $108,595.68
    11-213-100-106-10-000-021 
    CRAS Resource Room TA Salary 
    $130.94
    11-213-100-106-10-000-023 
    CTBS Resource Room TA Salary 
    $99,537.31
    11-213-100-106-10-000-024 
    DDES Resource Room TA Salary 
    $1,711.38
    11-213-100-106-10-000-025 
    MWES Resource Room TA Salary 
    $1,651.20

TOTAL TRANSFERS TO: $211,626.51

APPROVAL OF TRAVEL AND RELATED EXPENSES
13. The Superintendent recommends approval of the following travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23B as follows:

<table>
<thead>
<tr>
<th>NAME</th>
<th>TITLE</th>
<th>EVENT</th>
<th>DATES</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Amalfitano, Gloribel</td>
<td>Spanish Teacher</td>
<td>Student Centered to Student Driven</td>
<td>5/17/18</td>
<td>$175.00</td>
</tr>
<tr>
<td>2 Block, Andrea</td>
<td>Occupational Therapist</td>
<td>Yoga and Mindfulness in the Classroom</td>
<td>1/17/2018</td>
<td>$199.00</td>
</tr>
<tr>
<td>3 Campfield, Tami</td>
<td>Health and Physical Education Teacher</td>
<td>NJAHPERD Annual Convention</td>
<td>2/26/18 – 2/28/18</td>
<td>$225.00</td>
</tr>
<tr>
<td>4 Caruso, Jamie</td>
<td>Speech Language Specialist</td>
<td>NJ Speech Language Hearing Association</td>
<td>4/26/18 – 4/27/18</td>
<td>$250.00</td>
</tr>
<tr>
<td></td>
<td>First Name</td>
<td>Last Name</td>
<td>Designation</td>
<td>Event Description</td>
</tr>
<tr>
<td>---</td>
<td>-----------</td>
<td>-----------------</td>
<td>------------------------------------</td>
<td>------------------------------------------</td>
</tr>
<tr>
<td>5</td>
<td>Colford</td>
<td>Courtney</td>
<td>Student Assistance Coordinator</td>
<td>Association of Student Assistance Professionals of NJ 32nd Annual Conference</td>
</tr>
<tr>
<td>6</td>
<td>Crawford</td>
<td>Daniel</td>
<td>Instrumental Music Teacher</td>
<td>NJMEA 2018 State Music Conference</td>
</tr>
<tr>
<td>7</td>
<td>Feldman</td>
<td>Christine</td>
<td>Instrumental Music Teacher</td>
<td>NJMEA 2018 State Music Conference</td>
</tr>
<tr>
<td>8</td>
<td>Ippolito</td>
<td>Larisa</td>
<td>School Nurse</td>
<td>School Nurse Workshops- Pediatric Rashes, Youth Suicide</td>
</tr>
<tr>
<td>9</td>
<td>Ippolito</td>
<td>Larisa</td>
<td>School Nurse</td>
<td>NASN 2018 Annual Conference</td>
</tr>
<tr>
<td>10</td>
<td>Lykes</td>
<td>Robert</td>
<td>Asst. Facility Mgr.</td>
<td>NJBGA EXPO</td>
</tr>
<tr>
<td>11</td>
<td>Maniquis</td>
<td>Tabitha</td>
<td>HPE Teacher</td>
<td>NJAHPERD</td>
</tr>
<tr>
<td>12</td>
<td>Marcinkiewicz</td>
<td>Teresa</td>
<td>PE &amp; Health Teacher</td>
<td>NJAHPERD Annual Convention</td>
</tr>
<tr>
<td>13</td>
<td>Masella</td>
<td>Kathleen</td>
<td>HPE Teacher</td>
<td>NJAHPERD Conference</td>
</tr>
<tr>
<td>14</td>
<td>Moynihan</td>
<td>Lauren</td>
<td>Health and PE Teacher</td>
<td>NJAHPERD Annual Convention</td>
</tr>
<tr>
<td>15</td>
<td>Nathan</td>
<td>Pamela</td>
<td>Assistant Superintendent</td>
<td>Techspo18</td>
</tr>
<tr>
<td>16</td>
<td>Olsen</td>
<td>Edward</td>
<td>Health and Physical Education Teacher</td>
<td>NJAHPERD Annual Convention</td>
</tr>
<tr>
<td>17</td>
<td>Roenber</td>
<td>Esther</td>
<td>Speech Language Specialist</td>
<td>Practical Therapy Techniques for Challenging Articulation Cases</td>
</tr>
<tr>
<td>18</td>
<td>Sciarappa</td>
<td>John</td>
<td>HPE Teacher</td>
<td>NJAHPERD</td>
</tr>
<tr>
<td>19</td>
<td>Sleight</td>
<td>Elizabeth</td>
<td>Vocal Music Teacher</td>
<td>NJMEA 2018 State Music Conference</td>
</tr>
<tr>
<td>20</td>
<td>Summonte</td>
<td>Kevin</td>
<td>Health and PE Teacher</td>
<td>NJAHPERD Annual Convention</td>
</tr>
<tr>
<td>21</td>
<td>Walby-Santoro</td>
<td>Stephanie</td>
<td>Instrumental Music Teacher</td>
<td>NJMEA 2018 State Music Conference</td>
</tr>
<tr>
<td>22</td>
<td>Weissman</td>
<td>Michele</td>
<td>District Head Nurse</td>
<td>Enhance Effective Medical Emergency Response Teams</td>
</tr>
</tbody>
</table>

**RESOLUTION TO APPROVE AND ADOPT NJQSAC**

14. The Superintendent recommends approval of the following motion to approve and adopt the following resolution:

WHEREAS, the Freehold Township Board of Education in the County of Monmouth is undergoing evaluation under NJQSAC for the 2018-2019 school year, and

WHEREAS, N.J.A.C 6A:30-3.2 (f) requires participating school districts to hold a public meeting to approve the submission of the district’s DPR responses with respect to this process, and
WHEREAS, the Freehold Township Board of Education in the County of Monmouth has reviewed the districts DPR responses and hereby approves these documents.

NOW THEREFORE BE IT RESOLVED, that the Freehold Township Board of Education does hereby authorize the Superintendent of Schools to submit the attached DPR to the Commissioner of Educations in compliance with the provisions of N.J.A.C. 6A:30-3.2 (f).

RESOLUTION 15. The Superintendent recommends approval of the following resolution authorizing Disposal of Surplus Property conducted through GovDeals.com:

WHEREAS, the Freehold Township Board of Education is the owner of certain surplus property which is no longer needed for educational purposes; and WHEREAS, the Freehold Township Board of Education desires to sell said surplus property in “as is” condition without express or implied warranties.
NOW THEREFORE, be it RESOLVED by the Freehold Township Board of Education, County of Monmouth, as follows:
(1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals are available online at govdeals.com and also available from the Freehold Township Board of Education.
(2) The sale will be conducted online and the address of the auction site is govdeals.com.
(3) The sale is being conducted pursuant to Local Finance Notice 2008-9.
(4) A list of the surplus property to be sold is as follows:

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Item</th>
</tr>
</thead>
<tbody>
<tr>
<td>160</td>
<td>Student Desks</td>
</tr>
</tbody>
</table>

(5) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
(6) The Freehold Township Board of Education reserves the right to accept or reject any bid submitted.

DONATIONS 16. The Superintendent recommends approval to accept a donation of $240 from Black Rocket Productions to the Marshall Errickson School.

17. The Superintendent recommends approval to accept a donation of $3,000 from the PBS Team at Barkalow Middle School that will go towards a playground from “Our Place 2 Play” for Applegate School.

HONORARIA 18. The Superintendent recommends approval to accept a donation of $2,000 from the Dwight D. Eisenhower School PTO to fund one full year of Honoraria, Robotics Club, at the Marshall Errickson School.

PTO HONORARIA 2017-2018 - UPDATED 19. The Superintendent recommends approval of the following PTO honoraria for the 2017-2018 school year which has been updated due to low enrollment:

<table>
<thead>
<tr>
<th>ACTIVITY</th>
<th>SCHOOL</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Math Club</td>
<td>CTB</td>
<td>$ 300.00 (from $1000)</td>
</tr>
</tbody>
</table>
NJ SCHOOL INSURANCE GROUP SAFETY GRANT
20. The Superintendent recommends approval to accept the New Jersey Schools Insurance Group Safety Grant award in the amount of $8,572.

TUITION CONTRACTS
21. The Superintendent recommends approval to accept a tuition contract between the Monmouth-Ocean Educational Services Commission and the Freehold Township Board of Education for student #000805203. The tuition for the program at the Regional Alternative School BEST Academy is $44,750 for September 1, 2017 and terminating on June 30, 2018.

22. The Superintendent recommends approval to accept a tuition contract between the Monmouth-Ocean Educational Services Commission and the Freehold Township Board of Education for student #000805355. The tuition for the Alternate Interim Placement program is $280 per day for the 45 day program during the 2017-2018 school year.

23. The Superintendent recommends approval to accept a tuition contract between Upper Freehold Regional School District and the Freehold Township Board of Education for student state id #: 8178779564. The tuition for the 2017-2018 school year program is $9,000.

24. The Superintendent recommends approval to accept a tuition contract between Toms River Regional Schools, Ocean County and the Freehold Township Board of Education for student district id #:000802798. The tuition for the 2017-2018 school year program is $12,864.00.

2016-2017 AUDIT RESOLUTION
25. The Superintendent recommends approval of the following resolution:

Resolved that the Board approve the following resolution regarding the 2016-2017 audit:


Whereas, this audit has been completed and a report filed with the State Department of Education and the Board of Education along with a synopsis of the audit report and recommendations, which synopsis and recommendation are available for public review, and

Whereas, the audit contained no findings requiring a corrective action plan; and

Now, Therefore, Be it Resolved, that the Board of Education hereby accepts the 2016-2017 Comprehensive Annual Financial Report.

ESEA GRANT ALLOCATION
26. The Superintendent recommends approval to accept the funds allocated through the ESEA Grant as follows:

Title IA: $256,108
Title IIA: $66,044
Title III: $12,867
Title III Immigrant: $2,885
Title IV: $10,000
TRANSFER:

27. The Superintendent recommends approval of the following transfer for the 2017-2018 school year:

<table>
<thead>
<tr>
<th>Amount</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>$5,840.50</td>
<td>11-190-100-340-24-000-024</td>
<td>12-130-100-730-24-000-024</td>
</tr>
<tr>
<td>Reg Inst Purch Tech Serv</td>
<td>Reg Instruct Equipment - DDES</td>
<td></td>
</tr>
</tbody>
</table>

TUITION CONTRACT FOR HOMELESS STUDENT

28. The Superintendent recommends ratification of the approval of the agreements between the Freehold Township Board of Education the Tinton Falls Board of Education to send two homeless students, #260805894 and #290805895, into the Freehold Services curricula. The tuition is $16,000 for each child. The services commenced on December 18, 2017 and will terminate on June 20, 2018.

Motion carried by roll call vote for no. 1-13, 15-28 as follows:

Ayes: Mr. Amoroso, Mrs. Cozzolino, Mr. DiBlasio, Mr. Hudak, Mrs. O'Sullivan, Mrs. Patten, Mrs. Lambert, Mr. Levy

Nays: 

Abstain: 

Absent: Mrs. Holtz

Motion carried by roll call vote for no. 14 as follows:

Ayes: Mr. Amoroso, Mr. DiBlasio, Mr. Hudak, Mrs. O'Sullivan, Mrs. Patten, Mrs. Lambert, Mr. Levy

Nays: 

Abstain: Mrs. Cozzolino

Absent: Mrs. Holtz

OLD BUSINESS

NEW BUSINESS - Mr. Levy thanked the Barkalow PBS team for their donation to the Our Place to Play fund raising effort and the retiring staff members for all of their years of service and dedication to the district. Mr. Levy then discussed the Governor Teacher of the Year Awards that were handed out earlier in the day and that he, Mrs. Lambert, several administrators and some teachers attended the second Communications Committee. Mr. Levy then asked that the Board members look at the list of upcoming school events and to try to be present when they can.

Mr. Levy reminded the Board that the Reorganization Meeting would be January 2, 2018 at 7 PM. Cathy Weinkoff from NJSBA would attend the meeting to work with the Board after their business was conducted. He also asked the Board to consider changing the start times of their second meeting of the month to 7:30 from 8 PM.

Mr. Levy then discussed the need to create subcommittee to work with Mr. De Vita on the upcoming RFP for food services. The committee would be made up of Mrs. Patten, Mrs. Cozzolino and Mr. DiBlasio.

Mr. Levy then wished everyone a great holiday with their families and a Happy New Year!

Lastly Mr. Levy thanked Mr. Hudak for all of his service to the Board as this was his last meeting.

Mrs. Patten thanked Mrs. Winters and Mr. Smith for their handling of the building evacuations that occurred the previous week.

Mr. Hudak stated that it was an honor to serve on the Board of Education the last few years and that he would miss everyone.
PUBLIC PARTICIPATION – None

ADJOURNMENT
   On motion of Mrs. Lambert and seconded by Mr. DiBlasio, and by unanimous voice vote of those present, the meeting adjourned at 9:23 p.m.

Respectfully Submitted,

Robert DeVita
Business Administrator/Board Secretary
RD:aw