

BOARD OF EDUCATION

NORWALK - LA MIRADA UNIFIED SCHOOL DISTRICT

MINUTES OF THE MEETING OF

November 7, 2016

The meeting was called to order by the President at 6:32 p.m. in the Board Room, 12820 Pioneer Blvd., Norwalk, with all members present, except Margarita Rios.

Members Present: Mrs. Karen Morrison, President
Mr. Sean Reagan, Vice President
Mr. Darryl Adams, Member
Mr. Chris Pflanzner, Member
Mr. Jesse Urquidi, Member
Ms. Ana Valencia, Member

Administrators Present: Dr. Hasmik Danielian, Superintendent
Mr. John M. Lopez, Assistant Supt., Human Resources
Mr. Estuardo Santillan, Assistant Supt., Business Services
Dr. Al Clegg, Assistant Supt., Ed. Services

At this time, the Pledge of Allegiance of the Flag was led by Mr. Ken Menchaca, Community Worker, City of Norwalk

2 – Administration Minutes:

It was moved by Chris Pflanzner, seconded by Ana Valencia, and carried unanimously, R- 360

That the Minutes of October 24, 2016 be adopted as received.

2 - Administration Agenda:

It was moved by Chris Pflanzner, seconded by Ana Valencia, and carried unanimously, R-361

That the Agenda for this meeting be adopted and closed in memory of Sonyah Miro, Daughter of Karen Espinoza, Nutrition Services.

RECOGNITIONS

AP Scholars

Dr. Albert Clegg, Assistant Superintendent, Educational Services, introduced Dr. Jessica Kwek, Director, Secondary Education who provided information on the District's AP Program and the various distinctions students can receive. Dr. Kwek introduced Greg Puccia, Principal, John Glenn High School; Dr. Christina Stanley, Norwalk High School; and Lisa Reed, Principal, La Mirada High School, who each announced the names of each of their AP Scholars. Students were presented with certificates photos were taken with the Board of Education and Principals.

College Expo Organizers

Dr. Albert Clegg, Assistant Superintendent, Educational Services, spoke briefly on the history of the College Expo, which was started five years ago. Dr. Clegg introduced Joanne Jung, Director of College and Career Pathways who introduced the employees responsible for organizing the District's 5th Annual College Expo. Those employees were: Irene Rifilato, Jenny Amaya, Candida Hernandez, Ila Patterson, Monica Zavala, Angela Min, Deverine Mota, Christopher Chavarria, Melissa Garrido, Melissa Rivera, and Joanne Jung. Certificates were presented and photos were taken with the Board of Education.

BOARD COMMUNICATIONS

Student Board Member

Denise Estrada, Student Board Member, provided reports of academic, athletic, and social events for La Mirada, Norwalk, John Glenn, El Camino High Schools and the Adult School.

Chris Pflanzer:

- Escalona Elementary School Red Ribbon Week Celebration
- Assemblymember Ian Calderon – Grant Presentation to Benton Middle School
- NLMUSD Leadership Circle
- Benton's Production of *The Light in the Library*
- La Mirada High School Halloween Baseball Game
- ROP WASC Interview
- DELAC Meeting
- Congratulations to Ken Cook, Norwalk High School

Darryl Adams:

- Looking forward to Election Day
- Southeast ROP Visit with Dr. Danielian
- Norwalk High School visit with Dr. Danielian
- Congratulations to La Mirada High School Football on League Championship

BOARD COMMUNICATIONS, Continued:

Jesse Urquidi:

- Looking forward to Election Day
- Thanked the College Expo Organizers
- Assemblymember Ian Calderon – Grant Presentation to Benton Middle School and Recognition of student Madelyn DeMayo
- Norwalk High School Football Golf Tournament on Friday, November 11, 2016
- Welcomed Pat Martin, Community Member, who was in attendance

Ana Valencia:

- Welcomed Norwalk Lion, John Valenzuela, who was in attendance
- Norwalk Lions Club Halloween Event
- Attending Professional Development on Kagan Strategies
- Southeastern School Board Dinner, Wednesday, November 9th
- Looking forward to Election Day

Sean Reagan:

- Met with Karen Morrison, Dr. Danielian and Staff regarding Measure G Bond Presentation
- Election Day and Early Voting
- Welcomed Excelsior Alumni in attendance
- Southeastern School Board Dinner, Wednesday, November 9th

Karen Morrison:

- Welcomed Pat Martin, Community Member, who was in attendance
- La Mirada HS Football vs. Mayfair – Next Game on Friday at La Mirada HS
- Inspector for Election – Encouraged all to vote

HEARING SECTION

Opportunity for Citizens to Address the Board:

The President declared the Hearing Section of the meeting open and invited those in the audience wishing to address the Board to do so at this time.

Luz Isela Leon, Parent, requested a one-on-one aide for her child who is a Kindergarten student at Lampton Elementary who has Prader-Willi syndrome.

Kathy Powell-Rutkas, Donald Valenzuela, Larry Plummer, Ron Motta, and Rosemarie Schiavi, Community Members and Excelsior Union High School Alumni, expressed their concerns regarding the Board’s proposal to explore renaming Excelsior Auditorium the “Lee Mitchell Performing Arts Center.”

HEARING SECTION, Continued:

There being no one else wishing to address the Board at this time, the President declared the Hearing Section closed.

EMPLOYEE/PTA/STUDENT BOARD REPRESENTATIVES' REPORTS**Teachers' Association of Norwalk-La Mirada Area**

Clay Walker, TANLA President, encouraged all in attendance to exercise their right to vote on November 8th and hoped that they would support Proposition 55. Mr. Walker reminded the Board about the Southeastern Service Center Council School Board Dinner on Wednesday, November 9th at the Holiday Inn in La Mirada. TANLA will be holding a "Caring for Your Colleges" event on November 17th. Mr. Walker expressed his thoughts about the recent bargaining session that was held with the District and hopes that they can reach a settlement that reflects the hard work being done by the teachers.

Norwalk-La Mirada Administrators' Association

Dr. Michael Gotto, NLMAA President, reported on Edmondson Elementary's AVID Program, which is in its second year. Edmondson's PTA held a family fun night at Chuck E. Cheese's as well as a Trunk or Treat event. PLC Teams have been meeting and focusing on math instruction. Edmondson recently began a school-wide incentive, the Soarin' Eagles Pizza Party, as part of their Positive Behavior Supports. Mr. Chris Moton, Director, Student and Family Services, recently visited Edmondson and encouraged students to stay in school and study hard.

Dr. Gotto reported that Norwalk High School students participated in a College Fair with Assembly Majority Floor Leader Ian Calderon on September 17th and counselors held a parent night on October 26th which covered topics such as loans, grants, awards and requirements. On October 14th teacher Elizabeth Gonzalez and students Jennifer Tang and Odalys Figueroa presented at the Project Lead the Way Conference at Cal Poly Pomona, speaking about the Bio-Medical Pathway. The Lancer Dancers and Lancer Band performed at several events including the Arturo Sanchez Halloween Parade.

Finally, Dr. Gotto reported that Benton continues to promote a positive school climate, engaging learning activities and extracurricular activities. Students, parents and staff collaborated to produce a successful dinner theater-style production of *The Light in the Library*. On October 26th, Benton held their Red Ribbon during which Assemblymember Ian Calderon presented a \$5,000 Barona Education Grant and recognized student Madelyn DeMayo for her act of heroism. Dr. Gotto noted that Benton hosted two educators from the District's sister school in Isehara, Japan and gave them a tour the campus. Additionally, Benton students are participating in AVID strategies school wide; participated in and placed in the City of La Mirada's Safety Poster

EMPLOYEE/PTA/STUDENT BOARD REPRESENTATIVES' REPORTS, Continued:

Contest; and Band and Cheer performed at Red Ribbon Assemblies at Dulles and La Pluma Elementary Schools.

California School Employees Association

Sandy Sanchez, CSEA Chief Job Steward, thanked the Board and District staff for the early retirement incentive for classified employees. Ms. Sanchez noted that CSEA has held elections for members of their negotiation team and they will be going to the table soon. She said they are hoping to have negotiations complete by the end of the year.

Parent/Teachers' Association (PTA)

Deb Salazar, PTA Council President, thanked the Board and those who attended PTA's Silent Auction on September 29th where they raised approximately \$3,800.00. The Council recently held their monthly presidents meeting at Lampton Elementary School where 21 out of 25 schools were represented. On October 20th, Dr. Danielian hosted at PTA luncheon that included a math demonstration from the District's math consultant, Guillermo Medienta. Ms. Salazar noted that all site council elections have been completed for this term and her team is helping all units get their financials in order. All PTA units have turned in the minimum requirement for membership and Ms. Salazar thanked Dr. Danielian and the Board Members for joining PTA. On November 17th, Dr. Danielian will be joining Ms. Salazar for the Thirty-Third District's Presidents and Administrators Conference in Long Beach. Lastly, Ms. Salazar invited all to attend PTA's Parent Ed Night at 6 p.m. on November 29th at Norwalk High School where Melissa Garrido, the District's AVID Coordinator TOSA, will be the guest speaker.

ACTION SECTION**2 - Administration - Consent Agenda:**

It was moved by Sean Reagan, seconded by Ana Valencia,
and carried unanimously,

R-362

- 5 Whereas, the following named donors have volunteered to give the District, unconditionally, the items indicated:

Therefore, be it resolved that said gifts are hereby accepted and letters of appreciation directed to the donors:

2 - Administration - Consent Agenda, Continued:

A check in the amount of \$13.94, donated to Chavez Elementary School, by Coca Cola Refreshments, to be used for instructional supplies, appearing on Page 2,126 of these minutes; and

Cash in the amount of \$90.00, donated to Dulles Elementary School, by Dulles parents, to be used for field trips and/or assemblies, appearing on Page 2,127 of these minutes; and

A check in the amount of \$159.96, donated to Dulles Elementary School, by Edison International, to be used for fieldtrips and/or assemblies, appearing on Page 2,128 of these minutes; and

A check in the amount of \$500.00, donated to Nuffer Elementary School, by Nuffer PTA, to be used for the purchase of instructional materials, appearing on Page 2,129 of these minutes; and

A check in the amount of \$15,480.00, donated to Hutchinson Middle School, by Hutchinson Parents/Guardians, to be used for the purchase of miscellaneous school site needs, appearing on Page 2,130 of these minutes; and

A check in the amount of \$78.38, donated to La Mirada High School, by Carl's Jr Restaurants, to be used for track related expenses, appearing on Page 2,131 of these minutes; and

A check in the amount of \$50.00, donated to La Mirada High School, by Edison International, to be used for student activities, appearing on Page 2,132 of these minutes; and

- 9 That the claims and accounts, appearing on Pages 2,133 and 2,134 of these minutes be approved; and
- 16 That the Resolution, appearing on Page 2,135 of these minutes, authorizing acceptance of the California Department of Education Grant for La Mirada High School's Visual and Performing Arts in the amount of \$72,450.00 be signed and adopted.

4 – 2017 CSBA Delegate Assembly Nominations (Region 24):

It was moved by Chris Pflanzner, seconded by Sean Reagan,
and carried unanimously,

R-363

That the Board cast nominations for Darryl Adams and Ana Valencia for the California School Boards Association (CSBA) Delegate Assembly, Region 24, election for a two-year term for the period April 1, 2017 through March 31, 2019, appearing on Page 2,136 and 2,137 of these minutes.

9 – Budgetary Action:

It was moved by Ana Valencia, seconded by Jesse Urquidi,
and carried unanimously,

R-364

That the establishment of an Associated Student Body club for Morrison Elementary School for 4th and 5th grade students to begin in fiscal year 2016-2017 be approved; and

That Corvallis Middle School's request to purchase uniform shirts for supervision staff for an amount not to exceed \$400.00 from String #01.0-1100.0-0000-2700-4395-33-00-00-0000 be approved; and

That Moffitt Elementary School's request to purchase student incentives for an amount not to exceed \$2,000.00 from LCFF Fund String #01.0-0072.0-4761-1000-4300-18-00-00-0000 and Title I String #01.0-3010.0-1110-1000-4300-18-00-00-0000 be approved; and

That Eastwood Elementary School's request to purchase recognition items for an amount not to exceed \$1,200.00 from LCFF Fund String #01.0-0072.0-4761-1000-4300-24-00-00-0000 be approved.

30 - Request for Conference and Attendance:

It was moved by Darryl Adams, seconded by Ana Valencia,
and carried unanimously,

R-365

Whereas, it is a benefit to this District and in accordance with Section 44032 of the Education Code for certain persons to travel to represent the District at educational functions:

30 - Request for Conference and Attendance, Continued:

That District representation by District Staff, Students, Parents and Community Members, appearing on Page 2,138 of these minutes, be ratified to participate in “2016 College Expo,” Norwalk, CA, October 19, 2016; and authorization be granted for an approximate total cost (\$700.00) for food items and other necessary expenses, to be funded LCAP String #01.0-0072.0-1160-1000-4300-79-00-00-0000; and

That District representation by Lisa Moncayo, appearing on Page 2,139 of these minutes, be approved to participate in “2016 American Speech-Language Hearing Association (ASHA) Convention,” Philadelphia, PA, November 9, 2016; to be funded by the employee – at no cost to the District; and

That District representation by Karla Aguilar-Solis, Veronica Bañuelos, and 30 NLMUSD Parents, appearing on Page 2,140 of these minutes, be approved to participate in “UCLA Parent Campus Tour,” Los Angeles, CA, November 28, 2016; and authorization be granted for an approximate total cost (\$300.00) for transportation, to be funded from Title I String #01.0-3010.0-1110-2495-5220-79-00-00-0000; and

That District representation by John Glenn High School Students, appearing on Page 2,141 of these minutes, be approved to participate in “Testing Preparation,” Norwalk, CA, October 2016 – June 2017; and authorization be granted for an approximate total cost (\$1,500.00) for food items and other necessary expenses, to be funded from LCFF String #01.0-0072.0-4761-1000-4300-42-00-00-0000; and

That District representation by approximately seven (7) La Mirada High School Students and Chaperone Brent Tuttle, appearing on Page 2,142 of these minutes, be approved to participate in “Welding Thunder Fabrication Contest/Fabtech,” Las Vegas, NV, November 15-18, 2016; and authorization be granted for an approximate total cost (\$1,260.00) for admission fees, transportation, lodging and other necessary expenses, to be funded from Student Fundraisers, Parent Donations and ASB/Trust Budget.

9 –Contracts/Agreements:

It was moved by Sean Reagan, seconded by Chris Pflanzner,
and carried unanimously,

R-366

That the Printing Agreement with Herff Jones, Inc., on file in the Business Office, be approved and signed, to print, bind and provide Waite Middle School with 250 copies of the 2018 yearbook. This Agreement is effective October 3, 2016 through June 30, 2018. Services will be provided for an amount not to exceed \$5,035.78 and will be paid from ASB; and

That the Contract with Pretend City Children’s Museum, on file in the Business Office, be approved and signed, to provide Chavez Elementary School students with a self-guided Play Your Way field trip experience on April 4, 2017. Services will be provided at a rate of \$9 per child; for a total amount not to exceed \$756 and will be paid from Site Donations; and

That the Golf Event Confirmation Agreement with Coyote Hills Golf Course, on file in the Business Office, be approved and signed, to provide Shot Gun Tournament on November 11, 2016 to raise funds for Norwalk High School Football. Services will be provided for an amount not to exceed \$3,950 and will be paid from the Football ASB Trust Account; and

That the Independent Contractor Agreement with Professional Tutors of America, Inc., on file in the Business Office, be approved and signed, to provide Student #966632 with up to 45 hours of academic tutoring services with a credentialed multi-subject teacher. This Agreement is effective October 18, 2016 through June 30, 2017. Services will continue to be provided at a rate of \$70 per hour; for a total amount not to exceed \$3,150 and will be paid from Special Education; and

That the Independent Contractor Agreement with Francisco Sosa, on file in the Business Office, be approved and signed, to provide a taco fundraising event for Hutchinson Middle School on August 12, 2016. Services have been provided for the amount of \$550 and will be paid from ASB; and

That the Independent Contractor Agreement with CSM Consulting, Inc., on file in the Business Office, be approved and signed, to provide technology funding assistance as it relates to E-Rate processes, planning and execution. This Agreement is effective July 1, 2016 through June 30, 2017. Services will be provided for an amount not to exceed \$28,560 and will be paid from Data Processing; and

9 –Contracts/Agreements, Continued:

That the Independent Contractor Agreement with Yowanto Engineering, Inc., on file in the Business Office, be approved and signed, to provide electrical engineering services required for DSA certification of projects. This Agreement is effective November 8, 2016 through December 31, 2016. Services will be provided for an amount not to exceed \$580 and will be paid from Special Reserves; and

That the Independent Contractor Agreement with Leslie Sydnor, on file in the Business Office, be approved and signed, to provide architectural services required for DSA certification of projects. This Agreement is effective November 8, 2016 through June 30, 2017. Services will be provided for an amount not to exceed \$7,050 and will be paid from Special Reserves; and

That the Independent Contractor Agreement with In Touch Audio Visual, on file in the Business Office, be approved and signed, to build and setup truss structure in the Multipurpose Room at Benton Middle School on October 19, 2016. Services have been provided for the amount of \$350 and will be paid from LCFF; and

That the Independent Contractor Agreement with Cooperative Strategies, LLC, on file in the Business Office, be approved and signed, to provide professional consulting services to prepare Facilities Usage Fee Justification Study. This Agreement is effective October 10, 2016 through June 30, 2017. Services will be provided for an amount not to exceed \$28,150 and will be paid from Use of Facilities; and

That the Independent Contractor Agreement with Richard Casanas, on file in the Business Office, be approved and signed, to provide Hutchinson Middle School with clean lyric music/DJ services for dances and events throughout the year. This Agreement is effective October 28, 2016 through June 2, 2017. Services will be provided for an amount not to exceed \$1,350 and will be paid from ASB; and

That the Independent Contractor Agreement with University Training Center, Inc., on file in the Business Office, be approved and signed, to provide EMSA lifetime certification training to preschool staff. This Agreement is effective November 17, 2016 through December 22, 2016. Services will be provided at a rate of \$59 per person plus \$40 travel fee; for a total amount not to exceed \$1,220 and will be paid from Child Development; and

9 –Contracts/Agreements, Continued:

That the Nonpublic, Nonsectarian School/Agency Services, Master Contract with JBA Institute, on file in the Business Office, be approved and signed, to provide special education and/or related services to students with exceptional needs that cannot be adequately serviced within the District's educational program. This Agreement gives authorization to provide an educational program to any student identified and referred by the District on an Individual Services Agreement. This Agreement is effective July 1, 2016 through June 30, 2017. Services will continue to be provided for an amount not to exceed \$150,000 and will be paid from Special Education; and

That Amendment No. 1 to Contract with the Los Angeles County Office of Education, on file in the Business Office, be approved and signed, to increase the total amount by \$50,000; from \$8,732,160 to \$8,782,160 for one-time supplemental funding for the Preschool Program to purchase classroom and office equipment and install gate at the Huerta site. All other terms and conditions to remain as approved by the Board of Education on August 8, 2016; and

That Amendment 01 to Local Agreement with California Department of Education, on file in the Business Office, be approved and signed, to increase the Maximum Reimbursable Amount from \$1,526,812 to \$1,605,237, the Maximum Rate per child day of enrollment from \$38.53 to \$40.45, and the minimum Child Days of Enrollment Requirement from 39,627 to 39,684 for the California State Preschool Program. All other terms and conditions to remain as approved by the Board of Education on June 27, 2016; and

That Amendment #1 to Independent Contractor Agreement with Amy J. Lanza, on file in the Business Office, be approved and signed, to extend the term from October 31, 2016 to February 28, 2017. To complete professional consulting services to meet Head Start program compliance. All other terms and conditions to remain as approved by the Board of Education on August 8, 2016; and

That Amendment #1 to Independent Contractor Agreement with Natasha Adamo, on file in the Business Office, be approved and signed, to extend the term from June 30, 2016 to September 30, 2016 to attend IEP that completes the services for Student #1342527. All other terms and conditions to remain as approved by the Board of Education on February 9, 2016; and

9 –Contracts/Agreements, Continued:

That Amendment #1 to Independent Contractor Agreement with Public Works, on file in the Business Office, be approved and signed, to reduce the contract value from \$50,000 to \$40,371 for the 2016/17 CalMSP Cohort 12 grant cycle, zero dollars (\$0) for 2017/18 and change the term to conclude September 30, 2017 in lieu of September 30, 2018. All other terms and conditions to remain as approved by the Board of Education on October 12, 2015; and

That Amendment #3 to Inspector Services Agreement with Sandy Pringle Associates, on file in the Business Office, be approved and signed, to increase fees from \$74 per hour to \$85 per hour for the DSA closeout certification of various construction projects. This increases the total contract value by \$22,950; from \$45,000 to \$67,950 which will be paid from Special Reserves. All other terms and conditions to remain as approved by the Board of Education on August 17, 2015.

20 –Educational:

It was moved by Ana Valencia, seconded by Darryl Adams,
and carried unanimously,

R-367

That the 2016-2017 Single School Plans for Student Achievement (SPSA) for El Camino, Sanchez and Waite be approved.

2 –Policy Development:

It was moved by Ana Valencia, seconded by Chris Pflanzer,
and carried unanimously,

R-368

That the amendment of Board Policy 6152 and that the repeal of Rule and Regulation 6152 and replacement with CSBA exemplar rule to bring our Policy and Rule and Regulation in line with current law, appearing on Pages 2,143 through 2,162 of these minutes, be approved for adoption; and

That the repeal of Board Policy/Rule and Regulation 6170 and replacement with CSBA exemplar policy and rule to bring our Policy and Rule and Regulation in line with current law, appearing on Pages 2,163 through 2,176 of these minutes, be approved for adoption.

22 - Personnel:

It was moved by Darryl Adams, seconded by Sean Reagan,
and carried unanimously,

R-369

That the Personnel Actions, appearing on Pages 2,177 through 2,186 of these minutes be approved, and

That the recommendation regarding Certificated & Classified Management Employees Retirement Incentive 2016-17 school year, appearing on Page 2,187 and 2,188 of these minutes, be approved; and

That the recommendation regarding Confidential Employee Retirement Incentive 2016-17 school year, appearing on Page 2,189 and 2,190 of these minutes, be approved.

CLOSED SESSION

The President declared a Closed Session at 8:17 p.m. The Board of Education reconvened at 9:45 p.m., with all members present except Margarita Rios.

ADJOURNMENT:

It was moved by Ana Valencia, seconded by Darryl Adams,
and carried unanimously,

R-370

That the regular meeting of the Board of Education be adjourned at 8:18 p.m. in memory of Sonyah Miro, Daughter of Karen Espinoza, Nutritional Services.

The next meeting of the Board of Education will be on November 21, 2016, at 6:30 p.m., in the Board Room, 12820 Pioneer Blvd., Norwalk, CA 90650.

Hasmik Danielian, Ed.D.
Secretary to the Board

Karen Morrison, President