

MORENO VALLEY UNIFIED SCHOOL DISTRICT

MINUTES OF THE STUDY SESSION OF THE BOARD OF EDUCATION OF SEPTEMBER 29, 2009

The minutes of the Study Session of September 29, 2009, are being submitted to the Board of Education for approval at its Regular Board Meeting of November 17, 2009. The minutes are a complete and factual record of action taken by the Board of Education at its Study Session of September 29, 2009.

THESE PROCEEDINGS ARE BEING AUDIO TAPED PURSUANT TO GOV. CODE § 54953.5

CALL TO ORDER: The Board of Education opened the meeting at 5:32 p.m. to convene into a Study Session to discuss the District's Facility Master Plan.

ROLL CALL: AYE – Ashe AYE – Baca AYE – Holguin AYE – Sayre AYE – Vackar

Administration Present

Rowena Lagrosa, Superintendent
Barbara Davis, Assistant Superintendent, Educational Services
Sergio San Martin, Director, Facilities
Amber Caudill, Facilities Planner
Ken Schmidt, Director, Student Services
Kathy Nordin, Director, Elementary Education
Stan Brown, Director, Maintenance and Operations
Aaron Barnett, Director, Information Systems
Estuardo Santillan, Business Manager
Francine Story, Director, Budget and Finance
Penny Macon, Principal, Sugar Hill
Diane Hellerstedt, Administrative Assistant

Visitors

Janet MacMillan	Frank Butler	LaDonna Jempson
Rich Nowicki	Ray Burns	

STUDY SESSION

• Facilities Master Plan

The Superintendent introduced Sergio San Martin, Director of Facilities who gave a presentation regarding the District's Facility Master Plan. Mr. San Martin introduced Rich Nowicki from NTD Architecture who assisted in the presentation.

Sergio San Martin stated that a Facilities Master Plan is a living document that evaluates the current conditions of the District and makes recommendations for future needs and wants. The document is revised from time to time as the work is funded and implemented and as the needs of the District change. The District is required to have a 5 year plan to receive state funding. The plan is a compilation of information policies and statistical data and is organized to provide a continuous basis for planning educational facilities that will meet the changing needs of our community and has alternatives in allocating facility resources to achieve the District's goals and objectives.

The seven objectives of the master plan are:

- evaluate existing school sites and identify needed improvements that address health, safety, security, accessibility, code compliance, and major building systems
- reduce the District's reliance on portable facilities and to replace portables nearing the end of their useful life with permanent construction
- identify the need for additional core facilities at existing sites including libraries, multipurpose rooms, gymnasiums, play fields, hard courts, parking, restrooms, and workrooms
- identify the need for future elementary, middle, and high schools to accommodate expected growth
- determine the broad scope and budgets for projects and recommendations identified in the plan
- identify all federal, state, and local funding available
- promote high performance design for all future construction projects. Incorporation of Collaborative High Performance Schools (CHPS) and Leadership in Energy and Environmental Design (LEED) standards help to reduce operational costs and promote sustainability through the materials, systems, water management, and energy sources used.

The Master Plan was developed in accordance with Board Bylaws and the Facilities Policy Manual. A Steering Committee was established that reviewed the District's Mission, Beliefs, and Compact. The committee then established guidelines for the Master plan by:

- reviewing educational programs, demographics, and capacities
- conducting detailed site visits and condition assessments
- reviewing facility needs and opportunities
- reviewing resources and funding/financing options

The Steering Committee developed recommendation based on these guidelines and defined project specific priorities. The implementation of the plan and Board recommendations are the next steps.

There are six components to the Master Plan:

- District philosophy and vision; a collaboration and teamwork of the Board and District administration that provides the community and its students with the quality of education set forth in the District's Mission and Compact.
- District overview; taking into consideration the 118 year history, 38 school sites, local development, and educational programs. Five elementary schools, one high school, and one alternative school have been built since 2000. Eight schools were modernized under the State School Facilities Program (SFP) and all schools received improvements with Measure A Bond funds.
- Capacity analysis and enrollment trends; we have over 36,000 students, an annual growth of 500-1000 students, and 496 portables. We must look at the capacity analysis, site utilization, and enrollment projections to determine future needs.
- Existing facilities assessments; the committee reviewed projects to improve student safety and security, accessibility, code compliance, modernization, and new construction. They also assessed major building systems and general improvements.
- Funding resources and options; through general obligation bonds, community facilities districts (CFD), developer fees, state funding (SFP), federal stimulus funding, emergency repair program (ERP), and career technical education (CTE).
- Recommendation and implementation plan; the types of recommendations are improvements, ADA accommodations, additions, and portable replacement. A timeline schedule for implementation and funding/financing methodology must be established. .

Examples of projects, including new construction/additions, replacement of portables with permanent construction, minor modernization, major modernization, and parking expansion were presented along with cost summaries and suggested project priorities.

The next steps would include feedback from the Board of Education, prioritize the scope of works identified, evaluate priorities, and prepare and distribute a final Facilities Master Plan document.

There was extensive Board discussion and clarification regarding the information presented.

ADJOURNMENT: There being no further business to come before the Board of Education, the Study Session was adjourned at 7:42 p.m.