

Gateway Lab School

Citizen Budget Oversight Committee



Meeting Minutes

DATE: June 20, 2017
LOCATION: 2501 Centerville Road, Wilmington DE

Minutes

20-June-2017

CBOC Quarterly Meeting – Gateway Lab School

Convene @ 5:00 pm

Attendees:

- CBOC Members Present
 - Pam Draper (finance expertise)
 - Nate Schwartz (Parent)
 - Tim Griffiths (Educator)
 - Henry Clampitt (finance experience)
 - Richard Riggs (DOE liaison)

CBOC Members Absent

- Dorcell Spence (finance professional)

Henry led a discussion of possible budget scenarios for FY2018 at different enrollment levels. Scenarios had been prepared by Dorcell as follows:

- 183 students (i) draw on Savings, and (ii) do not draw on Savings
- 206 students (i) draw on Savings, and (ii) do not draw on Savings

These scenarios were selected based on what is currently known about GLS enrollment outlook. Current unit count is 183 students (versus 221 enrollment students in FY2017).

All of these scenarios will require significant reduction in expense including but not limited to teachers, paras, support services, contracted services, building/grounds and cafeteria.

It was broadly agreed that the near-term focus of the school should be on enrollment and student/family recruiting rather than on cost matters. Enrollment will be reviewed by the board this month, and again in July. After we have a clearer view toward our final enrollment the CBOC and Board could then start to discuss potential cost reductions if they remain necessary.

Adjourn @ 6:00 pm

Minutes summarized by Henry Clampitt