

**Montour School District  
Board of School Directors  
Regular Monthly Meeting  
Thursday, June 25, 2015  
Place: Administrative Board Room #361  
Time: 6:30 p.m.**

**CALL TO  
ORDER**

The Regular Board Meeting of the Montour Board of School Directors was called to order by Mr. Young (in Mr. Caliguire's absence) at 6:33 p.m.

**PLEDGE**

The Pledge of Allegiance was said.

**ROLL  
CALL**

**ROLL CALL: The following members were present:**

Mr. Suess, Mr. Barth, Mr. Young, Mr. DiClemente,  
Mr. Barclay, Mr. Dudash and Mr. Caliguire (by phone)

**The following members were absent:**

Mrs. Snell and Mr. Miller

**Also present at the Board Meeting:**

Janet Burkardt, Solicitor                      Dr. Michael Ghilani, Deputy Superintendent  
Tiffani Doyle, Board Secretary/Recording Secretary

**Executive  
Session**

The Board broke for Executive Session at 6:35 pm and reconvened at 7:04 pm.

**President**

Mr. Young requested a motion for items 1-2 under the Presidents Report as follows:

1. Accept the Parkway West Career & Tech Center Joint Committee meeting minutes of May 5, 2015.
2. Approve the minutes of the Montour Board of School Directors Special Meeting of May 4, 2015 and the Regular Monthly Meeting of May 28, 2015.

Mr. Dudash made the motion to approve items 1-2, seconded by Mr. Barclay

ROLL CALL:            All Present Voted "YES"

***MOTION CARRIED***

**Superintendent**

Mr. Young called on Dr. Ghilani to present the Superintendent's Report.

Dr. Ghilani requested a motion for the following items under the Superintendent's Report as follows:

1. Approve the Waterfront Learning Services Contract with the Allegheny Intermediate Unit for the 2015-16 school year.
2. Approve zSpace Inc., 3D virtual reality software for the high school, virtual reality laboratory at the cost of \$40,500. This cost will be taken from the high school capital reserve from the construction project.

Mr. Dudash made motion to approve items 1-2, seconded by Mr. Barth

ROLL CALL:            All Present Voted "YES"

***MOTION CARRIED***

**Treas. Rpt.  
Budget &  
Finance**

Mr. Young called on Dr. Ghilani (Mrs. Borsos was absent) to present the Treasurers Report and Budget & Finance and requested a motion for the following items under that Agenda:

**Treasurer's Report**

1. Approve the Treasurer's Report for May of 2015 as follows:

FUND

**10 GENERAL FUND** **YTD TOTALS**

Revenues Year to Date	\$54,808,501.95
Expenditures Year to Date	\$51,049,676.23

FNB Bank Balance as of 5/30/15	\$ 9,791,214.61
PSDLAF Bank Balance as of 5/30/15	\$ 4,634.24
Fund Balance as of 6/30/14	\$ 4,648,376.00

**30 CAPITAL PROJECTS FUND- HS**

FNB Bank Balance as of 5/31/15	\$ 82,100.21
Fund Balance as of 6/30/14	\$ 241,948.00

**39 CAPITAL PROJECTS FUND- ELEM**

Elementary Project #3777:

Total Value of Contracts	\$36,675,028.08
Change Orders Approved	\$ 0.00
Change Orders Pending	\$ 0.00
Construction Dollars Spent to date	\$ 411,961.50
Soft Costs Spent to Date	\$ 1,001,357.62

PLGIT-2015 Bond Balance of 5/31/15	\$44,852,311.68
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**32 CAPITAL RESERVE FUND**

Elementary Project	\$ 3,334,496.26
Site Work Project	\$ 2,761,703.53
Driveway Project	\$ 2,039,166.60

Fifth Third Bank Balance as of 5/31/15	\$ 3,009,270.89
Fund Balance as of 6/30/14	\$ 3,229,365.00

**50 CAFETERIA FUND**

Revenues Year to Date	\$ 1,120,854.02
Expenditures Year to Date	\$ 1,021,012.44

FNB Bank Balance as of 5/31/15	\$ 21,290.91
Fund Balance as of 6/30/14	\$ (139,574.00)

# of Breakfast served in May '15	5,117
# of Lunches served in May '15	22,691
May 2015 Ala Carte dollar sales	\$ 38,642.50

**70 FIDUCIARY FUND**

FNB Bank Balance as of 5/31/15 \$ 44,930.10

**IX. BUDGET & FINANCE**

- 1. Approve the payment of bills and ratify the payment of bills:
  - a) Fund 10 – General Fund: \$4,360,595.65; Ratify \$3,262.50
  - b) Fund 30 – Capital Projects Fund: \$1,556.00 (Athletic Center)
  - c) Fund 39 – Capital Projects Fund: \$161,474.26 (Elementary Project)
  - d) Fund 32 – Capital Reserve Fund: \$249,312.77
  - e) Fund 50 – Cafeteria Fund: Ratify \$136,136.57
  - f) Fund 70 – Activity Fund: Ratify \$21,739.51

- 2. Approve the following budget transfers from June 2015:

\$8,500	FROM	10-2620-430-000-30-000-000-000-0026	Facilities Repairs HS
	TO	10-4600-330-000-20-500-000-000-0026	Existing Building Improvements Other Prof Svc MS
\$8,500	FROM	10-2620-430-000-10-000-000-000-0026	Facilities Repair Elem
	TO	10-4600-330-000-20-500-000-000-0026	Existing Bldg Improvements Other Prof Svc. MS

- 3. Adopt Resolution #06/01/15 to approve PDE-2028, the Final General Fund Budget in the amount of \$61,821,609 for the 2015/2016 school year and set the tax levy at 17.2211 mills.
- 4. Adopt Resolution #06/02/15 implementing the Act 1 Homestead/Farmstead Exclusion
- 5. Adopt Resolution #06/03/15 authorizing the collection and payments of school real property taxes in installments as set forth in the resolution.
- 6. Approve the appointment of First National Bank, Fifth Third Bank, PLGIT, PSDLAF, Wells Fargo, and US Bank as depositories for the Montour School District for next fiscal year 2015-2016.
- 7. Approve the Payroll/Benefits individual to be the authorized signer for 403B documentation with the Business Manager as back-up.
- 8. Approve Jordan Tax Service as Deputy Tax Collector for Pennsbury Village.
- 8. Accept a donation from Mr. Ira Weiss in the amount of \$300.00 to go toward the Montour Summer STEAM Camp.
- 9. Approve the lease with Pitney Bowes to lease a new mail machine at a cost of \$825.00/month for 60 months effective July 1, 2015.

ROLL CALL: Mr. Suess, NO; Mr. Barth, Yes; Mr. Young, Yes; Mr. DiClemente, Yes; Mr. Barclay, Yes; Mr. Dudash, Yes (Sustain #9);Mr. Caliguire, Yes

**MOTION CARRIED**

## Education

Mr. Young called on Mr. Stone to present the Education Agenda and requested a motion for the following items under the Education Agenda:

1. Approve the purchase and implementation of the following new textbooks, programs and/or e-based resources for the 2015-2016 school year:  
**Elementary / Middle School**
  - ***IXL Math / ELA Program*** (grades 3-8), 1-year license for 1,300 students at a cost of \$12,285.
  - ***Study Island Math / ELA / Targeted Intervention Program***, (grades K-8), year 2 of a 3 year agreement, at a cost of \$14,985.
  - ***Harcourt Journeys Core Writing*** (grades K-4), teacher resources and 950 student editions at a cost of \$9,116.
  - ***Sadlier Grammar*** (grades 3-8), teacher resources and 675 student consumable editions at a cost of \$15,153.
  - ***Sadlier Vocabulary ELA*** (grades 7-8), teacher resources and 450 student consumable editions at a cost of \$2,353.
  - ***Zaner Bloser Handwriting 2016*** (grades K-4), teacher resources and student consumable editions at a cost of \$11,235.
  - ***Harcourt Science Fusion*** (grade 5), teacher resources and student consumable editions and e-editions, \$3,913.
2. Approve the placement of a David E. Williams student at the Bradley Center.
3. Approve the 2015-2016 agreement with the Montour School District and the Beaver Valley Intermediate Unit for the continued placement of two (2) high school students in the Special Education Programs & Services at the cost of \$79,600.00.
4. Approve the Crisis Center North (CCN) Memorandum of Understanding and Article of Agreement for the 2015-2016 school year at a cost of \$4,000.00.
5. Approve the Addiction Medicine Services, WPIC of UPMC (Agency) to provide Student Assistance Addiction Liaison Services at the middle school and high school for the 2015-16 school year at a cost of \$9,000.00 and additional free services if DDAP Gambling Funds are available.
6. Approve Holy Family Institute to provide outpatient mental health and drug & alcohol counseling services to referred students (to include their families, when necessary) during the 2015-16 school year and into the summer, if applicable. These services are at no cost to the District.
7. Approve The Steel City Interpreting Service as the provider for sign language interpreting services for a DEW student at an annual cost of \$53,200.

Mr. Dudash made the motion to approve the items 1-7, seconded by Mr. Barth.

ROLL CALL: All Present Voted "YES"  
***MOTION CARRIED***

## Facilities

Mr. Young called on Mr. Burik to present the Facilities and Operations Agenda and requested a motion for the following item:

1. Approve the proposal and service agreement for SimplexGrinnell at a cost of \$2,762.74.

Mr. DiClemente made the motion to approve item #1, seconded by Mr. Dudash.

ROLL CALL: All Present Voted "YES"  
***MOTION CARRIED***

## Personnel

Mr. Young called on Mrs. Testa to present the Personnel Agenda and requested a motion to approve those items as follows:

- **Professional**

1. Approve the request of Sommer DeRose for an Educational Sabbatical for the second semester of the 2015/2016 school year.
2. Approve the June Conference request grid.
3. Approve the following job descriptions: Director of Safety & Student Residency, Child Accounting/PIMS Assistant, Staff Accountant, Confidential Human Resources Secretary and Director of 7-12 Education.
4. Approve the request of Kathleen Goerl –Bus Driver for FMLA through September 2015.
5. Approve the request of Laura Showman for FMLA/Unpaid Leave of Absence from August 19, 2015 - January 22, 2016.

- **Administrative Support**

1. Approve the employment of Mitch Vacco and John Dukewich as summer help for the Technology Department, at minimum wage, effective July 1, 2015 through July 31, 2015, pending all employment documentation.
2. Approve the request of Clayton Fiori as a Principal Intern (unpaid) for six weeks beginning July 1 under the supervision of Todd Price.
3. Approve the appointment of Jerry Waldorf to Director of Safety and Student Residency at a salary of \$60,804 per year effective July 1, 2015.
4. Approve the appointment of Anne Scheaffer to Child Accounting/PIMS Assistant at a salary of \$45,000 per year effective July 1, 2015.
5. Approve the appointment of Tiffani Suriano-Doyle to Administrative Assistant to the Superintendent, including Recording Secretary, Board Secretary and Right to Know Officer with a salary adjustment of \$4,320 per year to include two meetings/month. Additional meetings at a meeting per diem rate.
6. Approve the appointment of Scott Milburn to Director of Education (7-12) at a salary of \$115,000 per year effective date to be determined.

• **Athletics**

1. Approve the appointment of Neal Martin for the position of DEW Assistant Girls Basketball Coach at a stipend of \$2,953.00.
2. Accept the resignation of Dawn Gailey, Cheerleading Coach effective June 25, 2015.

Mr. Dudash made the motion to approve all items, seconded by Mr. Barth.

ROLL CALL: Mr. Suess, NO; Mr. Barth, Yes; Mr. Young, Yes; Mr. DiClemente, NO (#6); Mr. Barclay, Yes; Mr. Dudash, Yes; Mr. Caliguire, Yes

***MOTION CARRIED***

**Technology**

Mr. Young called on Mr. Burik to present the Technology Agenda as follows:

1. Approve the amendment to the SunGard agreement to prevent annual adjustments in year two (2) and year three (3) of the 2015-2016 and 2016-2017 school years.
2. Approve the Adobe Creative Cloud District Agreement to provide the district access to all of the Adobe Creative Suite products used in the Technology Education Classes at a cost of \$5,986.00.
3. Approve the Microsoft School Agreement allowing the District to use all Windows-based operating systems as well as Microsoft Office products and server client access licenses at a cost of \$19,722.00.
4. Approve a 12 month subscription to IT Direct – School Dude to provide a web based technology help desk reporting system at a cost of \$1,856.00.
5. Approve the SchoolMessenger calling system software renewal at an annual cost of \$4,350.00.

Mr. Dudash made a motion to approve items 1-5 under the Technology Agenda seconded by Mr. B.

ROLL CALL: All Present Voted “YES”

***MOTION CARRIED***

**Transportation**

Mr. Young called on Mr. Wagner to present the Transportation Agenda. Mr. Wagner requested the following motion to be approved:

1. It is recommended that the Board approve the purchase of District buses through the Capital Reserve Fund at a total cost of \$442,021.00. Bids to be awarded to the lowest responsible bidders in each vehicle category.

3 – Bluebird of Pittsburgh, 72 passenger Type C bus	\$82,940/ea.
3 – Leibensperger Transportation Sales, Inc., 30 passenger Type A bus	\$51,136/ea.
1 – Wolfington Body Company, Inc., 9 passenger conversion van	\$39,793/ea.

Mr. Dudash made the motion to approve item#1, seconded by Mr. DiClemente.

ROLL CALL: All Present Voted “YES”

***MOTION CARRIED***

**Solicitor** No Report

**Comment** Mr. Young asked if there were any comments from those in attendance, Mr. & Mrs. Reed of Robinson Township commented that the District does not need to contract out with FMS due to cost. Dr. Ghilani commented that it was a savings to the District. Mr. Caliguire commented (via phone) several reasons why it was a good decision to contract with FMS. Mr. Young thanked them for their comments.

**Adjourn** Mr. Dudash made the motion to adjourn seconded by Mr. Barclay at 7:33 pm.

VOICE

ROLL CALL: All Present Voted "YES"

***MOTION CARRIED***

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Dean Caliguire, President

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Tiffani Doyle, Secretary