

MINUTES

**MENDOTA UNIFIED SCHOOL DISTRICT
ANNUAL ORGANIZATIONAL BOARD OF TRUSTEES MEETING**



Wednesday, December 14, 2016
Organizational Board Meeting at 6:00 P.M.
Mendota High School Library
1282 Belmont Avenue, Mendota, CA 93640

MINUTES

1.0 CALL TO ORDER 6:02pm

2.0 ROLL CALL

- | | | | |
|---------------------|---------|--|---------|
| 1. Lupe Flores | Present | 5. Jesus Zavala | Present |
| 2. Isabel Maldonado | Present | 6. Jose Zavala | Present |
| 3. Diana Toscano | Present | 7. Vacant | |
| 4. Raul S. Varela | Present | 8. Karla Barrera, <i>Student Board Member (Absent)</i> | |

3.0 FLAG SALUTE & RECOGNITION: Jacob Reuben Reyes, Alternative Education graduate, led the Pledge of Allegiance.

4.0 APPROVAL OF THE MINUTES FOR: November 16, 2016 (Lupe Flores made a motion to approve the minutes with Jesus Zavala seconding the motion. Roll call was taken. Motion Passed. 5-0-1 abstained. R. Varela)

5.0 APPROVAL OF OR ADDITIONS TO THE AGENDA FOR: December 14, 2016 (Lupe Flores made a motion to approve, Isabel Maldonado seconded the motion. Roll Call was taken. Motion Passed 6-0) *(The Board may add an item to the agenda if, upon two-thirds vote, the Board finds that there is a need for immediate action on the matter and the need came to the attention of the District after the posting of this agenda.)* Added Item 12.5 Winter Sports Coaches list. Item 12.63 (A) Recommendation to declare Friday, December 23, 2016 as a district paid holiday for on duty staff in paid status. (B) Recommendation to declare Friday, December 30, 2016 as a half day work day for on duty staff in paid status.

6.0 POTENTIAL CONFLICTS OF INTEREST

(Any Trustee who has a potential conflict of interest may now identify the item and recuse himself/herself from discussing and voting on the matter.) [FPPC §87105] NONE

7.0 OATH OF OFFICE

The Board Secretary administered the Oath of Office to the newly elected Board of Trustees.

- ❖ Isabel Maldonado
- ❖ Lupe Flores
- ❖ Diana Toscano
- ❖ Adrian Perez

A 15 minute Reception in recognition of all of our honorees for their great achievements.

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8.0 **ANNUAL ORGANIZATIONAL MEETING**

Election of Officers: Board Secretary, Dr. Paul Lopez, will initiate the Annual Organizational Meeting process

The Secretary will open the nomination for President of the Mendota Unified School Board.

- 8.1 Member Isabel Maldonado Nominates Member Diana Toscano for President of the Mendota Unified School District Board of Trustees until the next legally required organizational meeting in December 2017.

By a vote of the Board, the Board President of the Mendota Unified School District Board of Trustees shall be Diana Toscano.

- 8.2 Member Lupe Flores Nominates Member Jose Zavala for Vice President of the Mendota Unified School District Board of Trustees until the next legally required organizational meeting in December 2017.

By a vote of the Board, the Board Vice President of the Mendota Unified School District Board of Trustees shall be Jose Zavala.

- 8.3 Member Jesus Zavala Nominates Member Raul Varela for Clerk of the Mendota Unified School District Board of Trustees until the next legally required organizational meeting in December 2017.

By a vote of the Board, the Board Clerk of the Mendota Unified School District Board of Trustees shall be Raul Varela.

8.4 **Statement of Facts, Roster of Public Agencies Filing**

- ❖ Secretary of State
- ❖ Fresno County Clerk

8.5 **Committee Appointments**

- ❖ Voting Representative: Fresno County Committee on School District Organization (Diana Toscano nominated Adrian Perez. Roll call was taken. All agreed (7-0).
- ❖ Alternate Representative: Fresno County Committee on School District Organization (Lupe Flores nominated Raul Varela. Roll call was taken. All agreed (7-0).

8.6 **Discussion and Selection of Regular Board Meeting Dates, Times, & Location**

Raul Varela made a motion to keep it status quo. Lupe Flores seconded the motion. Roll Call was taken. Motion Passed. 6-1 (Adrian Perez).

9.0 **REPORT(S) - INFORMATION ONLY**

- ❖ **Rocksolid Safety Equipment/Mendota High School** Cameron Worrell
Presented his RSS shoulder pad which is a non contact shoulder pad along with his soft shell helmet. He said the team could wear when not using hard equipment. Mr. Kirby will pass out proposal to Dr. Lopez for board to discuss and approve at a future meeting.
- ❖ **Promesa** Dino Perez
Mr. Perez gave a progress update on his program.

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10.0 PUBLIC COMMENT

(This is an opportunity for the members of the public to address the Board on any matter related to the District. The District Secretary has forms that may be filled out and given back to the District Secretary. In accordance with District Policy, members of the public are asked to keep their comments to four (4) minutes or less.)

Dino Perez thanked the board for their support on behalf of Westside Youth

11.0 CONSENT CALENDAR (Raul Varela made a motion to approve the Consent Calendar with Jesus Zavala seconding the motion. Roll Call was taken. Motion Passed 7-0)

(All Consent Calendar items are considered to be routine action items and will be enacted by one motion. There will be no separate discussion of these items unless requested, in which event the item will be removed from the Consent Calendar and considered following approval of the Consent Calendar.)

11.1 Approved of the College Readiness Block Grant is established for the purpose of providing California's high school pupils as defined in Sections 42238.01 and 42238.02, additional supports to increase the number who enroll at institutions of higher education and complete an undergraduate degree within four years, as presented to the board for public notice on 11-16-2016.

11.2 Approved of Mendota High School Single Plan for Student Achievement for the 2016/2017 school year.

11.3 Approved of the Alternative Supports Contract Agreement between Mendota Unified School District and Sullivan Learning Systems in effect from January 16, 2017 to June 2, 2017.

11.4 Approved of overnight trip for Mendota High F. F. A. students to attend the Made for Excellence and Advanced Leadership Academy in Visalia on February 19 & 20, 2017.

11.5 Approved of payment to Atkinson, Andelson, Loya, Ruud & Romo for legal services rendered not-to-exceed \$2,058.05.

11.6 Approved of Agreement for Legal Services with Lozano Smith.

11.7 Approved to request extension of time to supply form 1095C for qualified employees.

11.8 Approved of Contract Agreement with Fresno County Office of Education for Subscription Fee to BrainPOP, LLC, effective January 12, 2017 to January 11, 2018.

11.9 Approved of the agreement with Frontline Education (formerly SubFinder/ Aesop), an automated substitute staffing management system.

11.10 **Approved of Warrants:**
#511971029-#511971082
#511972332-#511972358

12.0 ACTION ITEMS (Raul Varela made a motion to approve all items with the exception of item 12.6. Jose Zavala seconded the motion. Roll Call was taken. Motion Passed 7-0)

12.1 Approved to hire Jazmin Andrade as a 6 hour/10 month Instructional Aide/Care Giver for Mendota Elementary School, as recommended by the site principal and the interview panel.

12.2 Approved of Letter of Retirement from Virginia Castro, Instructional Aide at Washington Elementary School, effective January 1, 2017.

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- 12.3 Approved of Letter of Retirement from Irene Amador, Instructional Aide at Washington Elementary School, effective January 10, 2017.
- 12.4 Accepted letter of resignation from Adam Hix, Teacher at Mendota High School, effective December 15, 2016.
- 12.5 Approved of Winter Coaches List.
- 12.6 Recommendation to declare Friday, December 23, 2016 as a district paid holiday for on duty staff in paid status. Recommendation to declare Friday, December 30, 2016 as a half day work day for on duty staff in paid status. **TAKEN INTO CLOSED SESSION**

13.0 **TRUSTEE RECOGNITION AND COMMUNICATIONS**

Board Presentation and Recognition is for the purpose of recognizing district staff, students, parents and community organizations for exemplary services on behalf of our students while sharing school-related activities, school visitations, conference attended, or meetings scheduled. The items discussed will not result in any Board action.

- ❖ *Jesus Zavala announced his resignation from the school board. He is resigning due to him relocating to another city. He thanked Dr. Lopez and the board for their service. He publically apologized to his constituents for not being able to carry out his service for two more years.*
- ❖ *The board and Dr. Lopez thanked him for his services and wished him the best.*
- ❖ *Lupe Flores congratulated Mr. Adrian Perez for being elected to the board. She also shared that she attended the CSBA conference. She saw there were a lot of vendors and exhibits. She saw some trades being represented there for example Metal and Carpentry trades. She said it would be nice to partner with our district to expose the students to different trades.*
- ❖ *Adrian Perez congratulated all newly elected officials. He thanked the people who voted for him. He said he wanted to clear up some rumors as to why he decided to run. He said he is here for the students and he has no hidden agenda. He is willing to work with the staff and board.*
- ❖ *Jose Zavala congratulated all newly appointed members for school board and city. He congratulated all Fall Athletes and he would like for all Fall Athletes to be recognized at next meeting.*
- ❖ *Raul Varela congratulated all newly appointed members especially Mr. Perez. He told Mr. Perez that clearly the public saw something in him to help students. He looks forward to conversing with him.*
- ❖ *Isabel Maldonado congratulated all newly elected members. She shared that she attended the Winter Concerts for both schools and she loved them. Mrs. Maldonado did mention that the Junior High cafeteria needs to be expanded because it was very crowded.*
- ❖ *Diana Toscano congratulated all newly elected. Mrs. Toscano said she attended the Christmas Program at MES. She said it was very good. She also said she has a concern at McCabe because there is no crosswalk light. You can't see people walking across at night. Mrs. Toscano also attended the CSBA conference and was interested in Charter Schools. She would like to discuss this subject further with the board and Dr. Lopez.*

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14.0 REPORT OF THE SUPERINTENDENT

- Congratulated returning and new members of the board.
- Congratulated Varsity Football team.
- January 17, 2017 Trustees Dinner. Please respond to Mrs. Ruiz by email if attending.
- Fresno County School Association Dinner March 24, 2017.
- Visited Madera Unified School District to look at their artificial turf. The district is looking to replace the artificial turf.
- Enrollment for 16-17 yr. according to CBEDs is 3,339 students. Up 124 students this year.
- Karla Barrera our student board member couldn't attend meeting because she's studying for finals.
- Thanked Mr. Varela for serving as Board President. They worked very closely together this past year. He also thanked his Administrators and Directors. He said they have a great team.

15.0 CLOSED SESSION 8:40pm

15.1 PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Closed Session pursuant to Government Code §54957, subdivision (b).

15.2 PUBLIC EMPLOYMENT/APPOINTMENT/TRANSFER

Closed Session pursuant to Government Code §54957, subdivision (b).

15.3 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Closed Session pursuant to Government Code §54957, subdivision (b).

15.4 CONFERENCE WITH LABOR NEGOTIATOR(S)

❖ CSEA Negotiations

15.5 The Board will consider the following expulsion cases:

Case #1116-131273

Case #0916-12008

Case #1216-131274

Case #1216-11251

- 12.6 Recommendation to declare Friday, December 23, 2016 as a district paid holiday for on duty staff in paid status. Recommendation to declare Friday, December 30, 2016 as a half day work day for on duty staff in paid status.

16.0 RECONVENE INTO OPEN SESSION

17.0 ADJOURNMENT

Clerk of the Board

ACCOMMODATIONS FOR PERSONS WITH DISABILITIES

In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact any Board member at (559) 655-4942. Notification at least forty-eight (48) hours prior to the meeting will enable the Board to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids, or services.