

St. Catherine of Siena School, Trumbull
 Bridgeport Diocesan Schools Corporation
 2018-2019 School Year
 Tuition Agreement Pre-K to Grade 8

(Please print)

PARENT/GUARDIAN: Name and Full Address:

BILL TO: Name, Full Address, phone, and E-mail:

Same

Email:	Phone:

Please circle the appropriate tuition(s):

Grades K-8		PreSchool	
1 Child	\$5,788	PK3 (2 Full days)	\$3,091
2 Children	\$10,996	PK3 (3 Full days)	\$4,228
3 Children	\$14,757	PK4 (3 Full days)	\$4,228
4 Children	\$17,362	PK4 (5 Full days)	\$5,319

A non-refundable registration fee of \$150.00 per family is required.
There is a \$100 Graduation Fee for 8th grade only.

Parish Where the Family is Registered:

Student(s)	Grade 2018-2019	Student(s)	Grade 2018-2019

Returning families existing FACTS accounts will automatically roll forward for the 2018-2019 school year. New families will need to create a customer profile and set up a payment plan. To get started go to: <https://online.factsmgt.com/signin/3D3QL> All families must make tuition payments through FACTS. **NOTE: If you have applied for tuition assistance through FACTS, you will still need to complete the process to select a tuition payment plan. You can use the same user name and password that you created for both your financial aid application and your payment plan.**

Select a Tuition Plan: **ALL FAMILIES**

() Plan "A" **Payment in full due by July 15, 2018. A 3% discount** on the total tuition will be allowed. Payments may be made to FACTS Tuition by check, web, or telephone. **FACTS administration fee for one payment in full zero \$0.**

() Plan "B" **Ten** installments beginning in July and ending in April. All payment plans must be complete by April, 2019 regardless of the start date. Late enrollment will decrease the number of payments available. Payments **MUST** be made to **FACTS** Tuition by automatic deduction **ACH**, you may choose a due date of the 5th or 20th. **FACTS administration fee for ten payment plan \$45.**

() Plan "C" **Four** installments due in July, October, January and April. All payment plans must be complete by April, 2019 regardless of the start date. Late enrollment will decrease the number of payments available. Payments **MUST** be made to **FACTS** Tuition by automatic deduction **ACH**. You may choose a due date of the 5th or 20th. **FACTS administration fee for four payment plan \$45.**

There is a 2.85% convenience fee for paying by credit card (American Express, Discover, or MasterCard, Visa). A \$30.00 returned payment fee will apply for any payments returned as insufficient funds. Any payment that is not received by FACTS by your due date is considered late and you will receive a school late fee of \$25.

If unforeseen financial circumstances arise, e.g. loss of employment which prohibits the fulfillment of the agreed upon Contract, special accommodations concerning payment may be possible if you request such consideration. Please send a written request for consideration and a suggested payment plan to Elementary Schools Finance Services at the Diocese. The request must be made prior to the due date of the next scheduled payment in order to be considered. All requests will be reviewed and are subject to approval. All requests regarding special accommodations will be held in strict confidence.

You will also be responsible for supporting the Home School Association and fulfilling the required assessment. Pre-school families \$225 and K-8 families \$450.

Re-registration is conditional upon all prior tuition being paid in full. Failure to abide by the terms and conditions as contained in this Agreement may result in your child not receiving report cards and transcripts, not being allowed to attend school activities, or not being allowed to continue to attend classes. Your account may be turned over to an outside collection agency in the event of nonpayment.

St. Catherine of Siena School admits students of any race, color, and national or ethnic origin.

I have read this Tuition Agreement and will abide by the terms and conditions contained herein.

Parent/Guardian signature: _____ Date: _____