

Pacoima Charter School
Special Governance Board Meeting
Tuesday, January 23, 2018

Members Present: Pablo Escobar, Steve Holle, Jose Razo, Gonzalo Vasquez, and Esther Villa.

Members Not Present: Veronica Arreguin and Ruben Castorena.

Council Representatives Present: Angela Tilghman, Thaydiana Fox, and Agustin Mena.

Directors Present: Maureen Clarke, Sylvia Fajardo, and Deonna Williams.

Others Present: Adelina Contreras, Jorge Cordova, Gordon Engstrom, and Sergio Millan

I. Meeting called to order at 4:50pm

Roll Call: roll was taken

II. Minutes: Motion to adopt the December 11, 2017 minutes, as written, was made by Gonzalo Vasquez and seconded by Agustin Mena. The Board was in consensus and the December 11, 2017 minutes were adopted as written.

III. Public Comment: none

IV. Action Items – Review and Approve:

a. **UTLA/PCS – Sunshine Letters:** tabled

b. **2018-2019 School Calendar:** Sylvia Fajardo/Maureen Clarke presented the 2018-2018 School Calendar as previously approved by the Curriculum Council. The calendar included two full days of staff training prior to the instructional days (August 16, 2018 and August 17, 2018). Motion to adopt the 2018-2019 School Calendar as presented was made by Pablo Escobar and the motion was seconded by Jose Razo. The Board was in consensus.

c. **IRS Form 990:** tabled

d. **Resolution to restrict funds for Expansion Project/Plan:** tabled

V. Informational Items:

a. **Academic Report:** Deonna Williams reported that students are currently taking academic assessment and that the results would be reported to the Board at the next meeting. Ms. Williams also reported that Math Solutions and NGSS (conceptual design) trainings will be conducted in March 2018 as part of the ongoing Professional Development.

b. **Financials:**

- i. Balance Sheet (November 1, 2017 through December 31, 2017)
- ii. Income Statement (November 1, 2017 through December 31, 2017)
- iii. Cash Flow (November 1, 2017 through December 31, 2017)

Gordon Engstrom, ExED representative, presented and explained the figures contained in the Financial Analysis, Balance Sheet, Income Statement, and Cash Flow reports. He also presented the Check/Voucher Register (November 1, 2017 through December 31, 2017). Mr. Engstrom reported that The Fall Fundraiser had earned \$10,000 (more than budgeted). He also reported that a STEP (special education) grant in the amount of approximately \$27,000 had been received.

- c. **STEAM Presentation – Millan/Cordova:** Jorge Cordova and Sergio Millan (STEAM instructors) presented the Board with information regarding the in-school and after school STEAM programs.

VI. Agenda Building:

- a. UTLA/PCS Sunshine Letters
- b. IRS Form 990
- c. Expansion Project Plan
- d. Vanguard
- e. Charter Petition
- f. Form 700
- g. Consolidated Application - Title Funding
- h. Academic Report by Director of Instruction
- i. Financials

VII. Adjournment: Jose Razo made the motion to adjourn the meeting at 5:55pm. Pablo Escobar seconded the motion. The Board was in consensus and the meeting was adjourned.

Next Meeting: Tuesday, February 27, 2018 @ 4:30pm.

Respectfully submitted by: Adelina Contreras ☺