

GARVEY SCHOOL DISTRICT

Rosemead, California

Minutes of Regular Meeting

August 7, 2014

The Garvey Board of Education met in regular session on August 7, 2014, at the Education Center, 2730 N. Del Mar Ave., Rosemead, California.

CALL TO ORDER

The meeting was called to order at 6:31 p.m., by Board President Bob Bruesch.

ROLL CALL

Present at the meeting were Mr. Bob Bruesch, Ms. M. Janet Chin, Ms. Maureen Chin, Mr. Henry Lo, Mr. Ronald Trabanino, Interim Superintendent Virginia Peterson, and Interim Superintendent Dolores Preciado.

Also in attendance were Mr. Genaro Alarcon, Mr. Robert McEntire, and Ms. Maria De La Cruz.

VISITORS PRESENT

Present as visitors were the persons listed on the attached Register of Attendance who signed the register and whose signatures were legible and are hereby made an official part of these minutes.

PLEDGE OF ALLEGIANCE TO THE FLAG

Ken Tang led the recitation of the Pledge of Allegiance.

RECOGNITIONS: None

PUBLIC COMMENT PERIOD FOR CLOSED SESSION AGENDA ITEMS

Michael Drange, President of Garvey Education Association, addressed the Board regarding the appointment of Director II, Student Support Services. Mr. Drange stressed the need to include the appropriate stakeholders in the decision being made during closed session tonight and he asked that GEA be allowed to be in the decision-making process demonstrating a transparency that would foster cooperation throughout the District.

Terry Skotnes, Executive Director of Alhambra Teachers Association/Garvey Education Association (ATA/GEA), addressed the Board regarding the process to hire superintendents, directors, and principals, including tonight's discussion in the appointment of a Director II position. Mr. Skotnes suggested the same process to be used in the District each time a vacancy occurs. In regards to the Superintendent search, Mr. Skotnes stated that Pat Kasababian, unable to be here tonight, has indicated that she reviewed the adjustments made on the brochure for the Superintendent search. Mr. Skotnes stated that CTA is seeking information on the background of superintendent appointments being made across the State and GEA is willing to be part of this process in our District to find the best qualified candidates for this position.

Claudia Espinoza addressed the Board regarding the hiring of a principal. She expressed the desire of having an interview panel of parents and teachers as part of the hiring process.

Ken Tang addressed the Board regarding the Director II position. Mr. Tang encouraged the Board to seek input from stakeholders to find the most qualified and most experienced candidate for the position. Mr. Tang expressed appreciation in the process that took place in the appointment of the principal at Rice School.

Gloria Lopez thanked the Board for including her in the panel to fill the position at Rice School. Ms. Lopez asked the Board to not make an appointment of a principal tonight until the person has been interviewed by a panel that would include parents.

MOTION TO GO INTO CLOSED SESSION

On the motion of Henry Lo, seconded by Maureen Chin, and carried by a vote of 5 to 0, the Board adjourned at 6:48 p.m. to closed session and addressed those items posted on the agenda.

Vote: Bob Bruesch Yes
Janet Chin Yes
Maureen Chin Yes
Henry Lo Yes
Ronald Trabanino Yes

RECONVENE INTO PUBLIC SESSION

The Board reconvened in public at 7:33 p.m.

REPORT OF ACTION TAKEN IN CLOSED SESSION

Bob Bruesch indicated the following action taken during the closed session:

On the motion of Henry Lo, seconded by Ronald Trabanino, and carried by a vote of 4 to 1, the Board voted to appoint Rene Hernandez, Director II, Student Support Services.

Vote: Bob Bruesch Yes
Janet Chin Yes
Maureen Chin No
Henry Lo Yes
Ronald Trabanino Yes

On the motion of Janet Chin, seconded by Ronald Trabanino, and carried by a vote of 4 to 1, the Board voted to appoint Elva (Gabi) Benitez, Principal of Sanchez Elementary.

Vote: Bob Bruesch Yes
Janet Chin Yes
Maureen Chin No
Henry Lo Yes
Ronald Trabanino Yes

Bob Bruesch indicated these were hard decisions the Board needed to make in the midst of a lot changes and resignations leaving some departments severely understaffed and these appointments had to be filled before school starts. Mr. Bruesch noted the need to establish new guidelines for interview panels in the future. Ronald Trabanino talked about the timeframe and the need to have the students starting school with a principal at their school. Mr. Trabanino thanked the speakers tonight for expressing their concerns. Henry Lo stated that these appointments were done in an extraordinary situation and that the hiring process should be very inclusive.

Bob Bruesch announced that the Board will re-adjourn to closed session and continue discussion of closed session agenda items.

MOTION TO GO INTO CLOSED SESSION

On the motion of Henry Lo, seconded by Maureen Chin, and carried by a vote of 5 to 0, the Board adjourned at 7:44 p.m. to closed session and addressed those items posted on the agenda.

Vote: Bob Bruesch Yes
Janet Chin Yes
Maureen Chin Yes

Henry Lo Yes
Ronald Trabanino Yes

RECONVENE INTO PUBLIC SESSION

The Board reconvened in public at 8:05 p.m.

REPORT OF ACTION TAKEN IN CLOSED SESSION

Bob Bruesch indicated there was no action taken during the closed session.

COMMUNICATIONS/REPORTS FROM THE BOARD AND SUPERINTENDENT

Dolores Preciado announced the appointment of the new SELPA Director Jacqueline Williams. Ms. Williams was previously the Director of Special Education in the Torrance Unified School District.

Ms. Preciado stated the District has been invited to participate in a County-wide initiative to improve the health and wellbeing of students on September 23, 2014.

Ms. Preciado indicated that Garvey staff and Board members Maureen Chin and Ronald Trabanino will be participating in the upcoming San Gabriel City Town Hall meeting on August 26, 2014.

Janet Chin noted the recent National Night Out events in Monterey Park, Rosemead and San Gabriel.

Henry Lo congratulated Dolores Preciado for the recognition last week by Congresswoman Judy Chu presenting her with the Diversity Award for Ms. Preciado's 45 years of service to education and the community of Garvey School District.

Bob Bruesch commented on the recent visit to Fallbrook and the presentation made by Principal Muriel Sommers regarding the Leader in Me implementation that is beginning again in our District.

REPORT FROM UNION REPRESENTATIVES

- **Garvey Education Association (GEA)**

Michael Drange, president of GEA, addressed the Board and thanked everyone for the support to the Drange Family during this time of sorrow. Mr. Drange expressed his disappointment on how the appointments we made tonight and hopes this will not continue in the future.

Mr. Drange spoke against Resolution No. 14-15-04-Local Reserve Cap, stating the resolution does not benefit the students of today relating to the rules to fund the District for rainy days. Mr. Drange stated GEA feels this is a premature decision, if taken today.

Terry Skotnes, stated that CTA and GEA agree this resolution is not good for Garvey because reserves cause a phenomena where Districts will start to act more like banks do in building funding reserves. Mr. Skotnes asked the Board to vote no on this resolution.

- **California School Employees Association (CSEA):** None

REPORT FROM HEAD START REPRESENTATIVE

Carolyn Wong, Director of Head Start/Preschool Services, and Angela Rios, Policy Committee Chair addressed the Board regarding Head Start.

Ms. Wong stated that approximately 9 to 10 new families are starting the process of enrollment. The goal is to enroll 449 students. Currently, there are 376 files fully completed and pending paperwork and appointments scheduled next week. In the computer there are 188 students now in the system and the next challenge is to get all the data entry completed. Ms. Wong spoke of the current recruitment efforts. Ms. Wong spoke of the sites visits by the L.A. County Office of Education (LACOE) Health Safety Screener. A list needs will indicate the additional funding needs.

Angela Rios spoke of the successful recruitment booth at the recent National Night Out.

Janet Chin asked about some of the items on the list noted by the LACOE visit. Ms. Wong stated these related to covering electrical outlets, the need for additional gates and fences, and cleaning needs that will be done this summer.

REPORTS AND INFORMATION ITEMS:

- Carolyn Wong presented the Head Start/State Preschool Program Parent Handbook and Orientation Guide. This guide will be used for parent orientation and contains information in different languages. The handbook contains the most up to date information on the District and no longer calls for the collection of fees for the State Preschool program.

REPORTS FROM DISTRICT REPRESENTATIVES

- **Garvey Council PTA:** None

HEARING OF PERSONS IN THE AUDIENCE

The Board discussed the procedure for submission of Requests to Speak and asked for clarification for the next agenda whether the requests can be submitted prior to the start of Closed Session or Open Session.

The Board consented to allow two speakers who submitted their request before Public Session.

Mr. William Kuo addressed the Board regarding the Facilities Use Request from the Mid-Path Academy at Duff School. Mr. Kuo asked the Board to consider lowering the hourly rate for after school facility users on the Duff campus. Virginia Peterson asked Mr. Kuo to submit a written appeal in order for the Board to discuss their request.

CONSENT AGENDA

On the motion of Henry Lo, seconded by Janet Chin, and carried by a vote of 5 to 0, the Board approved the Consent Agenda as indicated below.

Vote:	Bob Bruesch	Yes
	Janet Chin	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

A. Board/Superintendent

1. Approval of Minutes
Regular Meeting – July 17, 2014
Approved.
2. Conference/Convention Attendance
It is recommended that the Board of Education approve requests for conference and convention attendance as presented. Approved.

B. Human Resources

1. Personnel Assignment Order
It is recommended that the Board of Education approve the Personnel Assignment Report No. 14-15-02 as presented. Approved.
2. Approve Management Job Description
It is recommended that the Board of Education approve the Coordinator – Special Education Job Description. Approved.
3. District Membership for 2014-2015 School Year
It is recommended that the Board of Education ratify the membership with School Employers' Association of California (SEAC) at a cost of \$1,490; to be paid from general funds. Approved.
4. District Membership for 2014-2015 School Year
It is recommended that the Board of Education ratify the renewal of membership with Cooperative Organization for the Development of Employee Selection Procedures (CODESP) at a cost of \$1,850 (General Fund). Approved.
5. CRS Application Service Provider Renewal Agreement
It is recommended that the Board of Education ratify the renewal for SubFinder ASP System at a cost of \$8,629.66. Approved.

C. Learning Support Services

1. Budget Adjustment Request (BAR) for Advance Approval of Head Start Basic and Training and Technical Assistance (T&TA) funding for additional slots, transportation services, curriculum materials and services and negotiated salaries
It is recommended that the Board of Education approve the Budget Adjustment Request for the Head Start Basic and Training and Technical Assistance funding to be used for negotiated salary increases, transportation services, curriculum services and materials, and nine additional slots. Approved.
2. New Membership to California Child Development Administrators Association (CCDAA)
It is recommended that the Board of Education approve the California Child Development Administrators Association (CCDAA) new membership for Program Year: 2014-2015. Approved.
3. Contract with Children's Hospital for Mental Health Services for 2014-15 School year with Children's Hospital Los Angeles
It is recommended that the Board of Education approve a contract with Children's Hospital of Los Angeles to provide mental health consultant services to the students and families for the 2014-15 School Year with Children's Hospital of Los Angeles and the Garvey Head Start/State Preschool Program not to exceed \$36,018.00 to be paid from the Head Start/State Preschool funds. Approved.

4. Ratify Contract with Nutrition Services for 2014-2015 school year with Registered Dietitian Consultants, Inc.
It is recommended that the Board ratify contract with Nutrition Services for 2014-2015 school year with Registered Dietitian Consultants, Inc. and the Harvey head Start/State Preschool Program. Approved.
5. Memorandum of Understanding (MOU)
It is recommended that the Board of Education approve a Memorandum of Understanding (MOU) between Garvey School District – Disabilities Services (Direct Service & Transition) and Head Start/State Preschool from August 11, 2014 to June 30, 2015. Approved.
6. Ratify 2014-2015 Contract with Leeway School
It is recommended that the Board of Education ratify a 2014-2015 contract with Leeway School, a Non-Public School, in the amount of \$5,919; to be paid from Special Education Funds. Approved.
7. Approve the Continuation of Maureen Bateman to act as Surrogate Parent
It is recommended that the Board of Education approve the continuation of Maureen Bateman to act as Surrogate Parent for the 2014-2015 School Year. Approved.

D. Business Services

1. Purchase Order Report 14-15-01
It is recommended that the Board of Education approve Purchase Order Report 14-15-01. Approved.
2. Budget Adjustment – Child Development Fund
It is recommended that the Board of Education approve the budget revision to the Child Development Fund (2013-14). Approved.
3. Ratify Western States Contracting Alliance (WSCA) Contract
It is recommended that the Board of Education ratify the adoption of Resolution No. 13-14-27 to allow the District to take advantage of pre-negotiated pricing with SEHI Computer Products Inc. (reseller of Hewlett Packard Co.) under the WSCA Contract. Approved.
4. Western States Contracting Alliance (WSCA) Contract
It is recommended that the Board of Education adopt Resolution No. 14-15-01 to allow the District to take advantage of pre-negotiated pricing with SEHI Computer Products, Inc., (reseller of Hewlett-Packard Co.) under the WSCA Contract. Approved.
5. Approve Participation – 2014-15 Mandated Block Grant Program
It is recommended that the Board of Education approve the District's participation in the 2014-15 Mandated Block Grant Program. Approved.
6. Resolution No. 14-15-02 – Local Cap Reserve
It is recommended that the Board of Education adopt Resolution #14-15-02 against the limit on caps in Senate Bill 858.

Bob Bruesch addressed the language included in the SB 858-Local Cap on Reserves, aimed at large school districts with large reserves, and very restrictive on the reserve cap that would cause cut backs for everybody. Henry Lo pointed out this law is already in place and he asked if it was necessary to a vote on this resolution.

Henry Lo moved, Maureen Chin seconded, and the motion carried by a vote of 5 to 0 to table Consent Item No. D.6.

Vote:	Bob Bruesch	Yes
	Janet Chin	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

ACTION ITEMS

A. Facility User Request

It is recommended that the Board of Education consider approval of the request for a rate restructure for Behavior Education & Learning Institute (BELI).

Danielle Berger, Executive Director, Behavior Education & Learning Institute, addressed the Board asking for consideration of approval of this request, citing it was not clear on the application the requirements to be in Category 2 at a lower rate. Ms. Berger indicated this is an early intervention program for children referred to BELI from the State Regional Center. These are children from 18 months to 3 years. The program is operating at Rice Elementary School. Many of these programs have closed and BELI has a waiting list. The State requires a ratio of 1 adult to 3 children

Motion to Extend the Board Meeting

On the motion of Janet Chin, seconded by Maureen Chin, and carried by a vote of 5 to 0 the Board extended the meeting to 10:30 p.m.

Vote:	Bob Bruesch	Yes
	Janet Chin	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

Action Item A (Continued)

Maureen Chin asked for further discussion of this matter and to come up with a fair solution. Mr. Trabanino spoke on the need to ensure the District covers its maintenance costs and to have a clear interpretation of the Education Code.

Mr. Bruesch asked about the amount of money that parents paid. Ms. Berger stated that parents do not pay; the State provides the funds and regulates the facilities according to the law with routine inspections of the facility and quality of care.

Robert McEntire explained the Categories 2 and 3 of the policy on facilities use. Mr. McEntire recommended that the Board collect a fee from BELI at Level 2 category until the Board makes a final recommendation on the policy.

Janet Chin moved to direct staff to continue with the current rates for Action Item A, pending further discussion of the facility rates. The motion failed to pass due to a lack of a second.

Henry Lo Moved, Bob Bruesch seconded, and the motion carried by a vote of 3-2, to approve Action Item A as presented (charging Category 2 facility fees).

Vote:	Bob Bruesch	Yes
	Janet Chin	Yes
	Maureen Chin	Yes
	Henry Lo	No
	Ronald Trabanino	No

B. Facility User Request

It is recommended that the Board of Education consider the approval of San Fernando Music School's request to pay the old facility user rates for July and August, 2014.

Yoel Dan addressed the Board regarding the Board's consideration of this request, pending a permit he is expecting to receive from Rosemead City to relocate his music program to a location near Duff School sometime this month.

Mr. Bruesch asked about the number of hours leased and used by the San Fernando Music School. Mr. Dan explained sometimes his staff may be in Duff School to ensure that the instruments are working properly or to interview prospective clients. Mr. Bruesch commented on the many times during lunch hours where he has seen Mr. Dan's staff using Duff school as an office. Mr. Bruesch expressed concern for the lack of property oversight for the leased facilities.

Janet Chin asked about the length of time for Mr. Dan's rental agreement. Mr. McEntire explained that the leases are on a month-to-month basis with no notice period. The long-term leases would fall under real estate law. Bob Bruesch stressed the need to cover the costs to the District and ensure the background checks are made for facility users and provide as much safety to the children and parents involved with these programs, and provide the services equally to all children in the District.

Janet Chin moved, Henry Lo seconded, and the motion carried by a vote of 5 to 0, to approve the rates charged during the 2013-14 School Year for the San Fernando Music School, under the condition they vacate the property no later than August 31, 2014.

Vote:	Bob Bruesch	Yes
	Janet Chin	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

C. Demographics Study

On the motion of Henry Lo, seconded by Janet Chin, and carried by a vote of 5 to 0, the Board approved the contract with Davis Demographics to conduct the Long-Range Demographics Study for \$13,600.00 to be paid from Modernization Funds.

Vote:	Bob Bruesch	Yes
	Janet Chin	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

Bob Bruesch stated Ronald Trabanino and he attended a study session regarding Garvey Avenue and a piece of property (a trailer park) that has been sold to a developer. This may mean the loss of some 20 or 30 students. Mr. Bruesch asked about the disaggregation of Asian population. Robert McEntire stated this data would be based on our current student data regarding home language.

D. Adopt the Revised Local Control Accountability Plan (LCAP)

On the motion of Henry Lo, seconded by Maureen Chin, and carried by a vote of 5 to 0, the Board adopted the Revised Local Control Accountability Plan.

Vote:	Bob Bruesch	Yes
	Janet Chin	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

E. Resolution No. 14-15-03 – Leader in Me Program

On the motion of Henry Lo, seconded by Janet Chin, and carried by a vote of 5 to 0, the Board approved Resolution No. 14-15-03 – Leader in Me Program.

Vote:	Bob Bruesch	Yes
	Janet Chin	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

Virginia Peterson pointed out that along with the resolution, the Board has also approved the implementation plan for the Leader in Me Program.

F. Student Readmission

On the motion of Henry Lo, seconded by Maureen Chin, and carried by a vote of 5 to 0, the Board approved the recommendation to readmit student number 13-14-11 who has completed the rehabilitation plan satisfactorily.

Vote:	Bob Bruesch	Yes
	Janet Chin	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

G. On the motion of Henry Lo, seconded by Maureen Chin, and carried by a vote of 5 to 0, the Board approved the recommendation to readmit student number 13-14-08 who has completed the rehabilitation plan satisfactorily.

Vote:	Bob Bruesch	Yes
	Janet Chin	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

PUBLIC AGENDA ITEMS: None

FUTURE MEETINGS

At the request of Janet Chin, the Board agreed to direct staff that as part of the completion of students' rehabilitation plan, the Board provide a card in support of the student.

Janet Chin asked for a Board item to discuss the facility rental rates.

The Board agreed to bring legal firm proposals at the September 18, 2014 meeting.

Motion to Extend the Meeting a Second Time

On the motion of Henry Lo, seconded by Janet Chin, and carried by a vote of 5 to 0, the Board voted to suspend the Board bylaws and extend the meeting a second time to 11:00 p.m.

Vote: Bob Bruesch Yes
Janet Chin Yes
Maureen Chin Yes
Henry Lo Yes
Ronald Trabanino Yes

MOTION TO GO INTO CLOSED SESSION

On the motion of Henry Lo, seconded by Maureen Chin, and carried by a vote of 5 to 0, the Board adjourned at 10:43 p.m. to closed session and addressed those items posted on the agenda.

Vote: Bob Bruesch Yes
Janet Chin Yes
Maureen Chin Yes
Henry Lo Yes
Ronald Trabanino Yes

RECONVENE INTO PUBLIC SESSION

The Board reconvened in public at 10:58 p.m.

REPORT OF ACTION TAKEN IN CLOSED SESSION

Bob Bruesch indicated the follow action taken during closed session:

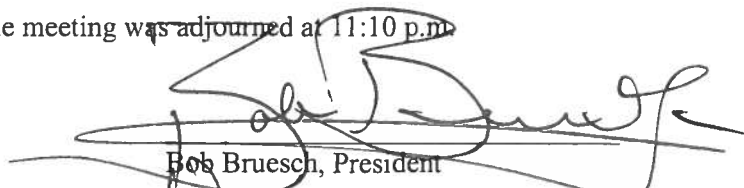
On the motion of Janet Chin, seconded by Ronald Trabanino, and carried by a vote of 5 to 0, the Board gave direction to the Interim Superintendents on the Superintendent Search.


The following are future Board meetings and agenda topics. Public session will begin at 6:30 p.m., and closed session to begin at 7:00 p.m.

Meeting Date	Agenda Topic
August 7, 2014	
August 28, 2014	
September 18, 2014	
October 9, 2014	

ADJOURNMENT

There being no additional items, the meeting was adjourned at 11:10 p.m.


Bob Bruesch, President


Dolores Preciado or Virginia Peterson
Interim Secretary

**REGISTER OF ATTENDANCE AT GARVEY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Danielle Berger
Jenny Chen
Michael Drange
Claudia Espinoza
William Kuo
Gloria Lopez
Angela Rios
Ken Tang
Carolyn Wong
Tania Wisbar