

MINUTES OF A MEETING OF
THE BOARD OF TRUSTEES OF THE
MATH, ENGINEERING, AND SCIENCE ACADEMY
CHARTER HIGH SCHOOL

July 11, 2013

A regular meeting of the Board of Trustees (the “**Board**”) of the Math, Engineering, And Science Academy Charter High School (the “**School**”), was held at **111 Broadway in New York, NY on April 4, 2013** beginning at 6:30p.m. local time pursuant to notice duly given.

The following Trustees were present in person at the meeting: **Ralia Polechronis, Rajeev Nath, Ellis Scope, Tracie Benjamin-Van Lierop, Jon Davidson, and Bill Short**

Rebecca Daverin, Raul Rubio, Hilary Allen were absent from the meeting. Also **Art Samuels, Pagee Cheung, and Heather Blumberg of Charter School Business Management** were present at the meeting. Mrs. Ralia Polechronis presided as Board Chair of the meeting, and Mr. Rajeev Nath recorded the minutes as secretary. **All of the participants were able to speak and be heard and were deemed to be present at the meeting pursuant to the School’s bylaws.**

After noting that a quorum was present, Mrs. Polechronis called the meeting to order.

Public Comment. The Chair opened the floor for public comment on matters previously discussed at the meeting in accordance with Board policy regarding public comments, which policy was made available at the meeting. No one from the public was in attendance.

Motions

- Rajeev motioned to approve the contracting of Hertz for student furniture, Ellis seconded. All voted to approve with no opposition.
- Ellis motioned to approve the Hiring of CSBM for 2013-2014, Tracie seconded. All voted to approve with no opposition.
- Ellis motioned to approve the organizational chart, Rajeev seconded. All voted to approve with no opposition.
- Jon motioned to approve the student discipline policy, Bill seconded. All voted to approve with no opposition.

- Tracie motioned to approve the staffing plan, Jon seconded. All voted to approve with no opposition.
- Ellis motioned to approve the daily student schedule, Jon seconded. All voted to approve with no opposition.
- Jon motioned to approve the faculty complaint policy, Tracie seconded. All voted to approve with no opposition.
- Tracie motioned to approve the teacher evaluation, Ellis seconded. All voted to approve with no opposition.
- Jon motioned to open a debit card account, Raj seconded. All voted to approve with no opposition.

This concludes our formal approval portion of the meeting.

Adjournment. There being no further business to come before the Board, the meeting was adjourned.

Respectfully submitted,

Rajeev Nath
Member, Board of Trustees

APPROVED:

Ralia Polechronis
Board Chair