
**REEF BOARD MEETING
MINUTES**

**March 9, 2017
6:00 PM – 7:30 PM**

REEF Meeting (public meeting open to all members)

Board Member Roll Call/Establish Quorum: (✓ if present at meeting)

Directors (Expiring 6/18)		Directors (Expiring 6/17)		Non-Voting Members	
✓ 2	<i>Dawn Fitzgerald ~ Annual Fund</i>	9	<i>Lisa Hall ~ Vice President</i>		<i>Christy Bazemore ~ Principal</i>
✓ 4	<i>Robert Mislang</i>	✓ 1	<i>George Polchin ~ Treasurer</i>	✓	<i>Megan Arce ~ Teacher Liaison</i>
✓ 6	<i>Tammi Flemming ~ A/R Financial Secretary</i>	✓ 11	<i>Maureen Burke ~ President</i>	✓	<i>Laurel Phelps ~ Teacher Liaison</i>
8	<i>Cortney Hyman ~ Room Parent/Volunteer Coordinator</i>	✓ 5	<i>Ian Jay ~ Hospitality</i>		
10	<i>Brittney Myles ~ Rose Run</i>	✓ 3	<i>Dawn Battles ~ Secretary, Rose Run</i>		
✓ 12	<i>Nicole Halabisky Lowry</i>	✓ 13	<i>Scott Fooks ~ Budget Committee</i>		
✓ 7	<i>John Lucchetti</i>	14	<i>Emily Schwabecher - Apparel</i>		
15	<i>Open</i>				

Meeting notice posted to school bulletin and Parent Square: February 28, 2017.

I. BOARD BUSINESS

• **Welcome/Roll Call**

- Call to order at 6:14 p.m.
- Roll call & sign-in sheet circulated
- Ian moves to approve minutes from February. George seconds. 8 yays. 0 nays. Minutes approved.

II. MEMBERSHIP BUSINESS

● **Principal Update (Megan Arce)**

- Michael Katz performed and the students really enjoyed it. This was coordinated by the cultural committee funded by REEF.
- Green committee update: Peppermint trees were planted today and district will support the remaining drainage issue.
- Thank you to parents who have volunteered to assist on the playground; the school now has adequate oversight. The district is now adopting restorative approaches, which is a structured peer-to-peer approach to conflict resolution. This is a proactive approach to conflict, including discussions in advance and post situations. There will be someone from the district to come and discuss further with parents. Duty personnel are receiving training in April.
- CAASPP State testing will be held last 3 weeks in April (3rd – 6th grades only). Parents have the right to opt your child out of this testing.
- Parent Teacher conferences will be held all next week, dismissal at Noon. Kinders have regular dismissal schedule. Friday March 10th all grades dismissed at noon for end of semester. CIMI Camp fundraiser will be hosting movies in the afternoons.
- Reminder to keep lower grades quiet and contained during the dismissal gap between lower and upper grades.

● **Teacher's Report (Megan Arce and Laurel Phelps)**

- The Read with Roosevelt event Friday March 2nd was a huge success. It was very well organized and there were many reader volunteers. Thank you Haydee Perez, the parent coordinator for the event this year.
- Art show for all grades is scheduled for April 6th 4:30 – 7:30 p.m. REEF allocated \$200 towards supplies and food will be donated. Volunteers are still needed.
- Reminder to support students (especially upper classes) during this period during conferences and leading up to spring break.
- 6th grade is going to La Colina junior high for Walk the Ages showcase; will be back by Noon.

● **Treasurer's Report (George Polchin)**

- a) Total checks this month: \$16,687.16
- b) Self-Funded: \$392.95
- c) REEF draw down \$16,294.21
- Storage shed foundation paid and the work will be done during spring break.
- Green Committee requires additional funds to cover expenses which ran over budget. \$268.71 requested from unbudgeted expense. Some discussion regarding a larger budget for the green committee next year. Will be addressed at budget meeting in June.

- Ms. Gallardo is requesting \$165.00 to attend a reading conference in L.A. to consider reading curriculum for first grade next year. Requesting from unbudgeted expenses.
- Tammi moves to approve all checks and treasurers report. Maureen seconds. 10 yeas. 0 nays. Checks approved.
- Discussions continued with American Riviera bank and can get 1.25% rate for \$100K CD. Can waive penalties if need to liquidate. Money will be moved by next month. We can also set up a back-up checking account. American Riviera Bank agreed to sponsor Rose Run at the \$500 Gold Level. Robert's strategy is for the bank to sponsor and have a presence at each fundraising event (Rose Run, Lobster Boil and Poker Night) next year.
- Planning to move our checking account to Montecito Bank & Trust so we can be considered for their charity donations.
- Still trying to find out whether ASEP is tax deductible.
- Attended site council meeting. There is an advantage to fill out the school lunch survey even if it doesn't apply. Local Control Accountability Plan (LCAP) presented by Ms. Bazemore.
- Rotary application for spring grant needs to be completed by 4/4/17. Maureen will complete and submit. This will be used for 3rd grade sales. Rotary was very interested in supporting this program or something similar for our school. Megan Arce will check with 2nd grades to see if they are interested.
- Quickbooks online has increased to \$360/year but it is well worth the convenience.

Commented [MB1]: From Feb meeting.

- **Poker Night (John E.)**

- 5th annual event
- March 4th at the Carriage Museum 3 p.m. – 10 p.m.
- 68 players this year, a little lower than the last 2 years
- \$19,000 Gross; \$12,500 Net
- Additional expenses this year included additional hats; now for sale for \$25
- Will try and get more alumni to come and not have to tap the current student body parents; offer discount if attendees bring an alumni.

- **Rose Run Update (Dawn B.)**

- Corporate Sponsors was very low but the committee rallied and closed with commitments of \$27,500
- Principal/Teacher Challenge contest complete; will announce at Kick-off assembly Friday March 17th in the morning.
- Mock pledges will be held with student council and TK/K, 1st graders
- Ms. Phelps made suggestion to move away from Jog-a-Thon to a Move-a-Thon.
- Dawn F. recommended a conversation with 6th graders to encourage them to leave a legacy and to try hard. It was recommended we offer up an incentive specific to the 6th grade classes.

- **CIMI Camp Fundraising (Tammi F.)**

- CIMI info meeting will be Tuesday March 21st 6:00 in auditorium.
- CIMI will do movie afternoons to raise funds during conference week.
- CIMI requires an extra bus and extra chaperones to cover the additional expenses.

Scott moves to adjourn the meeting. Dawn F. seconds.

Meeting Adjourned at 7:34 PM.