

GRANADA HILLS CHARTER HIGH SCHOOL

Meeting of the Governing Board
 March 19, 2018 4:00 p.m. Library
 Minutes

In Attendance:

Brian Bauer, Executive Director (non-voting)	Joan Lewis, At Large Member
Supriya Chakravarty, At Large Member	Jesus Vaca, At Large Member
Lorene Dixon, Parent Member	

Absent: Steve Bourgoiin, Retired Teacher member
 Jody Dunlap, At Large Member
 Jim Salin, At Large Member (Chair)

The meeting was called to order at 4:07 p.m. by Joan Lewis in the absence of Jim Salin. Brian Bauer led the pledge of allegiance.

No public comment was requested or heard.

Updates/Reports to the Board

Student Council (Nadia Vargas, ASB President)

Ms. Vargas provided updates on the current Student Body activities, the current sports standings and senior class activities. ASB is busy planning activities for Staff Appreciation Week. Ms. Vargas reported a successful March 14 event that was organized mostly by students, honoring the lives lost in the Parkland, Florida school shooting and enabling their voices to be heard regarding school safety.

School Site Council Update (Jennifer DaCosta, Administrator)

The SSC received an update from the EL Coordinator on reclassification and the phasing out of the CELDT as well as the first implementation of the new assessment the English Language Proficiency Assessments for California (ELPAC). Parent meetings, the dashboard around Priority 4 and feedback reflecting interventions and resources for families were also provided and will be addressed in the LCAP update to the board in April. The SSC reviewed the recently received Western Association of Schools and Colleges (WASC) recommendation for GHC from their recent visit in early March, 2018. The committee reviewed how the WASC, Local Control Accountability Plan (LCAP), Single Plan for Student Achievement (SPSA) and Local Educational Agency (LEA) goals will be aligned for a more targeted approach to to implementing, monitoring and measuring student success outcomes.

Curriculum and Instruction Committee (Wendy Woodburn, Chair)

Gina Corpus, Intervention Coordinator, presented an overview of the Academic Mentor Program that was approved by the committee last month. It is a dual mentorship program designed to increase the success of academically/socially at-risk freshmen by training upperclassmen to provide support to them in the classroom. Honors and AP teachers will be asked to identify students who will work well with other students and have leadership potential. These students will be contacted and encouraged to apply to the program. Training will take place during the summer so the program will begin with the start of the next school year.

Action Item #1 - Supriya Chakravarty made a motion to approve the Academic Mentor Program. Jesus Vaca seconded the motion. Unanimously approved with the following votes:

Steve Bourgoiin	Absent		Lorene Dixon	Yes		Joan Lewis	Yes		Jesus Vaca	Yes
Supriya Chakravarty	Yes		Jody Dunlap	Absent		Jim Salin	Absent			

Chief Business Officer's Report (Erin Lillibridge)

- **Action Item #2** – Erin Lillibridge presented the 2017-18 Second Interim Report and Multi-Year Financial Projections Report. We are required to file this report twice each year – the first report covers the financial and budgetary status for the period ending October 31, 2017, and the second report covers the period ending January 31, 2018. Staff recommends the Governing Board approve the 2017-18 Interim Report as presented, and direct staff to continue mitigating projected deficit spending in the current and subsequent fiscal years.

Supriya Chakravarty made a motion to approve the 2017-18 Second Interim Financial Report. Jesus Vaca seconded the motion. Unanimously approved with the following votes:

Steve Bourgoiin	Absent		Lorene Dixon	Yes		Joan Lewis	Yes		Jesus Vaca	Yes
Supriya Chakravarty	Yes		Jody Dunlap	Absent		Jim Salin	Absent			

- **Action Item #3** – Ms. Lillibridge presented the year to date financial report, summarizing the School’s revenues, expenditures, and changes in fund balance, a balance sheet account summary and cash flow projections as of February 28, 2018. The Revised Budget column in the Statement of Revenue and Expenditures reflects the 2017-18 Second Interim Financial Report. Also provided for review were two recent Fiscal Report articles from School Services of California regarding how the state’s General Fund revenue receipts fell short of budget estimates in February, as well a an article summarizing the inadequacy in Special EducationProgram funding at both the state and federal level.

Lorene Dixon made a motion to approve the YTD Financial Reports as of February 28, 2018. Supriya Chakravarty seconded the motion. Unanimously approved with the following votes:

Steve Bourgoiin	Absent		Lorene Dixon	Yes		Joan Lewis	Yes		Jesus Vaca	Yes
Supriya Chakravarty	Yes		Jody Dunlap	Absent		Jim Salin	Absent			

Executive Director's Report (Brian Bauer)

- **Accountability Metrics** – Brian Bauer asked Administrative Director David Bensinger to review the following data points from the Accountability Metrics packet provided to the Board:
 - College readiness and academic performance metrics
 - A-G course completion and access to advanced courses
 - Graduation rates by student groups
 - College enrollment and persistence rates
 - Advanced courses (AP, IB, and Honors)

Following a discussion of these areas and a chance to ask questions, Board member Jesus Vaca requested a review of English Learner student progress at the next Board meeting. Aditonal performance data will be presented at the April Board meeting.

- **WASC Visit** – Mr. Bauer asked Administrative Director Nick Weber to provide Board members with an overview of the WASC Accreditation visit that took place last week. Mr. Weber reported that it was a very successful visit, and that the visiting team was very impressed at how informed and engaged the Board was in regards to the School’s goals and priorities. They commended all stakeholders and highlighted the many strengths of the school including the following:
 - A safe school culture and positive climate;
 - The variety of academic programs, clubs, and activities offered;
 - A culture of high expectations;
 - A staff that cares about and connects with students;

- Support for special education students;
- The use of technology and other academic resources for students;
- Strong college and career preparation for students;
- Extensive collaboration among staff to develop innovative approaches to support students;
- Abundant resources and support for classrooms and professional development for teachers; *and*
- Shared decision making and collaboration among stakeholders

The visiting team suggested we continue to

- Develop and refine our formative assessments to drive instruction;
 - Explore the effectiveness of multi-level courses and split rosters; *and*
 - Support our ongoing intervention program.
- **Charter Renewal Update** – Work has begun on the renewal petition which will include the grades 9-12 high school and the new, grades TK-8 program to be housed at the Devonshire property. A new charter petition for the grades TK-8 school also will be prepared and submitted. The team’s goal is to submit in June or July with the Board approving both prior to submission. The instructional team is developing elements 1-3 of the petition, and with the support of legal counsel and CCSA we are drafting improved language for several sections of elements 4-16 as well as an incorporation of the request in the LAUSD charter facilities augmentation grant application. We remain optimistic of authorization with LAUSD, but are preparing for a possible appeal to the Los Angeles County Board of Education and the State Board of Education should LAUSD deny our petition or we do not accept the terms imposed by the District. For the April or May Board meeting, staff will prepare a short overview of the TK-8 program and focus, and provide additional updates about the chartering process. Our renewal efforts also are focused on increased PR, student recruitment for the grades TK-8 program, and advocacy for our renewal/authorization efforts.

Lorene Dixon made a motion to approve the 2/26/18 Board meeting minutes. Supriya Chakravarty seconded the motion. Unanimously approved with the following votes:

Steve Bourgouin	Absent		Lorene Dixon	Yes		Joan Lewis	Yes		Jesus Vaca	Yes
Supriya Chakravarty	Yes		Jody Dunlap	Absent		Jim Salin	Absent			

Meeting adjourned to closed session at 5:14 p.m.

Meeting reconvened to open session at 5:45. The Board discussed Mr. Bauer’s evaluation but no action was taken.

Meeting adjourned at 5:46.