

Magnolia School District

Citizens' Oversight Committee Bond Measure 'I' Meeting Minutes

Date: Thursday, May 8, 2014

Location: Magnolia School District
2705 W. Orange Ave.
Anaheim, CA 92804

The meeting was called to order at 5:13 p.m.

Members Present

Phyllis Greenberg, Gary Shields, Daisy Tan

District Staff Present

Dr. Ellen Curtin, Superintendent; Kevin Smith, Chief Business Officer; Alejandro Flores, Assistant Superintendent Human Resources & Technology, Cheryl Blount, Sr. Administrative Assistant

Members Absent

Jasmine LaBurn, Leonard Lahtinen

Visitors

None

Minutes

Gary Shields motioned to approve the Minutes from the 11/13/2013 meeting, the motion was seconded by Phyllis Greenberg. Motion carried 3-0.

Committee Membership Update

Kevin Smith informed the committee that at the 5/1/2014 meeting of the Board of Trustees, the Board approved to remove Alyson Crockett and Stephanie Parra from the Citizens' Oversight Committee for Bond Measure I, as they are no longer able to serve on the committee. He also informed the committee that Gary Shields and Daisy Tan's terms will end on 6/30/2014. But, that they could be re-appointed after 1 year, if there is an opening, and if they are willing to return.

Kevin joined Dr. Curtin at her recent meeting with PTA members. At that meeting, Kevin spoke to the parents asking them to consider applying for membership on the Citizens' Oversight Committee, and distributed applications. Four people returned applications, all meeting the qualifications. Therefore, with four members leaving the committee, the Board of Trustees will be appointing four new members at the 5/15/2014 Board Meeting.

Update on Current Projects

School Office Remodel

Alex Flores informed the committee that the Disney School office remodel was completed in December 2013. And, he noted several committee members were at the Grand Opening, on 1/9/2014.

Marshall School office is in the final planning stage, with the remodel expected to begin the summer of 2014, anticipated to be completed by December 2014.

Pyles and Walter School offices are in the initial planning stage. The first meeting with the project manager and architect is scheduled for 5/13/2014. The tentative schedule is to begin December 2014, and complete the projects in the summer of 2015. Bond money will cover the cost to complete 4 ½ offices (at approximately \$300,000.00 per office). The District has made a commitment to save money from the General Fund to cover the difference in order to complete all school offices.

The portable project at Marshall School is **not** a Measure I Bond project. This project is being funded with Developer Fees. Four older portables will be removed and replaced with nine new portables. Two of the removed portables will be re-purposed at the District Warehouse/Maintenance yard.

Fencing Projects

The project to remove the low brick walls at Maxwell and replace them with 6' wrought iron fencing is currently in progress. District staff is completing the majority of the work, and will begin the same project at Salk when they are done at Maxwell.

Audit Report

Kevin Smith discussed the 2012/2013 Audit Report of the Magnolia School District Measure I Bond. The audit was completed by the accountancy firm of Christy White & Associates, and copies of the report were distributed to committee members prior to 3/31/2014. Kevin reported that the only finding is that the committee does not have a member of the business community. He recently sent out letters to the Anaheim Chamber of Commerce along with applications, requesting they consider joining as a business member for the committee.

Annual Report

Kevin Smith shared a draft of the 2013/2014 Annual Report of the Citizens' Oversight Committee for Measure I. After reviewing the report, Gary Shields motioned to approve the 2013/2014 Annual Report, the motion was seconded by Daisy Tan. Motion carried 3-0.

Gary Shields will provide a report to the Board of Trustees at the 6/19/2014 Board Meeting.

Future Meeting Date

TBD based on availability of new members

Meeting adjourned: 5:45 p.m.