

# Data ACTION PLAN

## Action Plan--A

**Objective:**

By 2024, Archbishop Ryan High School will have a formal program to follow graduates to help determine the effectiveness of the school’s Catholic identity, educational program, and student life.

**Strategy # :**

A. A \_\_\_% increase in the percentage of seniors who agree that the school’s Catholic identity, educational program, and student life are effective.

“Baseline to be determined”??????????????????

Action Step	Person(s)/Group(s) Responsible	Timeline for Completion	Resources Needed	Indicators of Success	Status
1. Create survey	Data Acquisition and Analysis Team	April 2017	Google Forms	Survey covers all areas identified in Middle States self-study.	Completed
2. Create Interview questionnaire	Data Acquisition and Analysis Team	April 2017	Google Docs	Questionnaire covers all areas identified in Middle States self-study.	Completed
3. Distribute electronic survey to all members of Senior class	Administration and IT	May 2017	ELA Class with time to access Google Form	All Seniors completed survey.	Completed
4. Review/analyze survey results	Administration	May 2017	Meeting Time Survey data	Increase in percentage of Seniors that found school’s Catholic identity, educational program, and student life were effective	Completed
5. Conduct group interviews	Administration	May 2018	Meeting Time	All Seniors are interviewed.	

6. Consult/discuss interview results	Administration	May 2017	Meeting Time Survey data	Increase in percentage of Seniors that found school's Catholic identity, educational program, and student life were effective	Completed
7. Share data with faculty	Principal	January 2018	Meeting Time Survey data	Faculty discusses findings and offers suggestions.	
8. Share data with students	Principal	June 2018	Graduation Practice Survey data	Students discuss findings and offers suggestions.	
9. Share data with parents & stakeholders	Principal	Summer 2018	AR Family Newsletter Survey data	Positive feedback from parents & stakeholders	
10. Develop plan to address any concerns/issues	Principal and Data Acquisition and Analysis Team	October 2017	Meeting Time	Further improve effectiveness of Archbishop Ryan's Catholic identity, educational program, and student life.	

## Action Plan-B

**Objective:**

By 2024, Archbishop Ryan High School will have a formal program to follow graduates to help determine the effectiveness of the school's Catholic identity, educational program, and student life.

**Strategy # :**

B. A \_\_\_% increase in the percentage of seniors who receive scholarships and grants.

Action Step	Person(s)/Group(s) Responsible	Timeline for Completion	Resources Needed	Indicators of Success	Status
1.Publicize available scholarships/grant resources	Director of Guidance & Director of Development and Communications	September 2017	AR Website	Increase in percentage of seniors receiving scholarships and grants	Completed

2. Update school website as additional scholarship/grant information is received	Director of Guidance & Director of Development and Communications	Periodic updates	AR Website	Increase in percentage of seniors receiving scholarships and grants	Completed
3. Develop College Planning Guide	Director of Guidance & Director of Development and Communications	September 2017	AR Website & Guidance Office	All Juniors made aware of Guide during 1st Semester of Junior year	Completed
4. Notify families to submit award letters via SchoolReach	Principal	Ongoing, beginning April 2017	SchoolReach	Students submitted award letters by mid-May	Completed
5. Execute an E-mail blast to parents and students about updated college and guidance information	Director of Development and Communications	Monthly, beginning November 2017	Current e-mail addresses of parents & students	Increase awareness of informational opportunities, i.e. College Fair Event, Financial Aid Night...	

## Action Plan-C

**Objective:**

By 2024, Archbishop Ryan High School will have a formal program to follow graduates to help determine the effectiveness of the school's Catholic identity, educational program, and student life.

**Strategy # :**

C. A \_\_\_% increase in the percentage of graduates who agree that the school's educational program was effective.

Action Step	Person(s)/Group(s) Responsible	Timeline for Completion	Resources Needed	Indicators of Success	Status
1. Create survey	Data Acquisition and Analysis Team	April 2017	Google Forms	Survey covers all areas identified in Middle States self-study	Completed
2. Distribute survey to graduates	Administration and IT	July 2018	Google Forms	Increase in percentage of graduates completing survey	
3. Review/analyze survey results	Administration	August 2018	Meeting Time Survey Results	Increase in graduates who found school's educational program	

				was effective	
4. Share data with faculty	Principal	August 2018	Meeting Time Survey Results	Faculty discusses findings and offers suggestions.	
5. Share data with parents & stakeholders	Principal	Summer 2018	AR Family Newsletter Survey Results	Positive feedback from parents & stakeholders	
6. Develop plan to address any concerns/issues	Principal and Data Acquisition and Analysis Team	December 2018	Meeting Time Survey Results	Further improve effectiveness of Archbishop Ryan's educational program	

## Action Plan-D

**Objective:**

By 2024, Archbishop Ryan High School will have a formal program to follow graduates to help determine the effectiveness of the school's Catholic identity, educational program, and student life.

**Strategy # :**

d. A \_\_\_% increase in the percentage of graduates who agree that the school's Catholic Identity continues to impact their spiritual life and decision-making process.

Action Step	Person(s)/Group(s) Responsible	Timeline for Completion	Resources Needed	Indicators of Success	Status
1. Create survey	Data Acquisition and Analysis Team	April 2017	Google Forms	Survey covers all areas identified in Middle States self-study	Completed
2. Distribute survey to graduates	Administration and IT	July 2018	Google Forms	Increase in percentage of graduates completing survey	
3. Review/analyze survey results	Administration	August 2018	Meeting Time Survey Results	Increase in percentage of graduates who agree school's Catholic Identity continues to impact their spiritual life and decision-making process	

4. Share data with faculty	Principal	August 2018	Meeting Time Survey Results	Faculty discusses findings and offers suggestions.	
5. Share data with parents and stakeholders	Principal	Summer 2018	AR Family Newsletter Survey Results	Positive feedback from parents and stakeholders	
6. Develop plan to address any concerns/issues	Principal and Data Acquisition and Analysis Team	December 2018	Meeting Time Survey Results	Improved effectiveness of Archbishop Ryan's educational program	

## Action Plan-E

**Objective:**

By 2024, Archbishop Ryan High School will have a formal program to follow graduates to help determine the effectiveness of the school's Catholic identity, educational program, and student life.

**Strategy # :**

E. A \_\_\_% increase in the percentage of graduates who have completed an Associate's Degree program.

Action Step	Person(s)/Group(s) Responsible	Timeline for Completion	Resources Needed	Indicators of Success	
1. Attend training conducted by Naviance	Guidance Department and staff from Academic Affairs and Principal's Office	May 2017	Meeting Time	Increase knowledge of Naviance program and resources	Completed
2. Write letter regarding Naviance program to parents	Director of Guidance and Principal	May 2017	Naviance	Explain Naviance program	Completed
3. Send letter to parents	Principal	May 2017	Adequate funding for postage and stationery	Increase awareness of Naviance program	Completed
4. Meet with Juniors to explain Naviance program and complete resume and application	Director of Guidance	May 2017	ELA classes; computer access	All members of Junior class access Naviance account	Completed

5. Meet with faculty to instruct about using Naviance for Letters of Recommendation	Director of Guidance	May 2017	Meeting Time	All faculty uses Naviance for Letters of Recommendation	Completed
6. Meet with Seniors to review Naviance program	Director of Guidance	September 2017	ELA classes; computer access	Ensure that all members of Senior class have been informed of Naviance program and access Naviance account	Completed
7. Access Naviance to obtain information about graduates enrolled in an Associate's degree program as well as those that have completed an Associate's Degree	Director of Guidance	May 2020	Naviance National Clearing House	Access data and establish baseline	
8. Provide Associate's Degree completion information to faculty and stakeholders	Principal	August 2020	Faculty Meeting	Meeting expectations Increase baseline	

## Action Plan-F

**Objective:**

By 2024, Archbishop Ryan High School will have a formal program to follow graduates to help determine the effectiveness of the school's Catholic identity, educational program, and student life.

**Strategy # :**

E. A \_\_\_% increase in the percentage of graduates who have completed a Bachelor's Degree program.

Action Step	Person(s)/Group(s) Responsible	Timeline for Completion	Resources Needed	Indicators of Success	
1. Attend training conducted by Naviance	Guidance Department and staff from Academic Affairs and Principal's	May 2017	Meeting Time	Increase knowledge of Naviance program and resources	Completed

	Office				
2. Write letter regarding Naviance program to parents	Director of Guidance and Principal	May 2017	Naviance	Explain Naviance program	Completed
3. Send letter to parents	Principal	May 2017	Adequate funding for postage and stationery	Increase awareness of Naviance program	Completed
4. Meet with Juniors to explain Naviance program and complete resume and application	Director of Guidance	May 2017	ELA classes; computer access	All members of Junior class access Naviance account	Completed
5. Meet with faculty to instruct about using Naviance for Letters of Recommendation	Director of Guidance	May 2017	Meeting Time	All faculty uses Naviance for Letters of Recommendation	Completed
6. Meet with Seniors to review Naviance program	Director of Guidance	September 2017	ELA classes; computer access	Ensure that all members of Senior class have been informed of Naviance program and access Naviance account	Completed
7. Access Naviance to obtain information about graduates enrolled in a Bachelor's Degree program as well as those who completed a Bachelor's Degree	Director of Guidance	May 2022	Naviance National Clearing House	Access data and establish baseline	
8. Provide Bachelor's Degree completion information to faculty and stakeholders	Principal	August 2022	Faculty Meeting	Meeting expectations Increase baseline	