

**MINUTES OF THE REGULAR BOARD MEETING
18 AUGUST 2016
CARMICHAELS AREA SCHOOL DISTRICT
7:01 P.M.**

The Carmichaels Area School District Board of Education held its regular meeting on August 18, 2016 in the Middle-Senior High Media Center. Thomas M. Ricco, Board President, presided over the meeting.

Attending the meeting were John Menhart, Superintendent; Amy L. Todd, Business Manager/Board Secretary; Samuel Davis, Solicitor; Mark Batis, Technology Administrator; David Franks, Maintenance Supervisor; Ronald Gallagher, Middle School Principal; Fred Morecraft, Elementary Principal; Lisa Zdravecky, Senior High Principal; Officer Gyurke, Security Director; district residents and news media representatives.

An Executive Session was held at 6:30 p.m. for personnel and legal matters. The session ended at 6:45 p.m.

I. ROLL CALL.

The following Board members were in attendance: Ronald T. Ferek; Kenneth A. Ganocy; Dr. Richard L. Krause; Lewis G. May, Treasurer; Edmond F. McIntire, Jr., Vice-President; Pete Shlosky; Jason J. Voithofer and Cheryl L. Voytek.

II. MOMENT OF SILENT MEDITATION.

A moment of silent meditation was observed by all in attendance.

III. APPROVAL OF MINUTES OF REGULAR BOARD MEETING OF 21 JULY 2016.

Mr. McIntire moved to approve the minutes of the regular Board meeting of July 21, 2016. Second by Mr. Shlosky - 9 ayes; 0 nays.

IV. UNFINISHED BUSINESS.

V. ADDITIONS TO AGENDA / APPROVAL OF AGENDA.

Mr. Ferek moved to approve the addition of items A. to D. below to the agenda. Second by Mr. Ganocy - 9 ayes; 0 nays.

- A. Edlio Website Agreement
- B. Resignation - K. Willis, MS Student Council Sponsor
- C. Field Trip - Band
- D. PCA Salary Increase

Dr. Krause moved to approve the agenda as presented. Second by Mr. Ferek - 9 ayes; 0 nays.

VI. REMARKS FROM VISITORS.**VII. ADMINISTRATIVE REPORTS.****A. SUPERINTENDENT REPORT.****B. ELEMENTARY PRINCIPAL REPORT.****C. MIDDLE SCHOOL PRINCIPAL REPORT.****D. SENIOR HIGH PRINCIPAL REPORT.****E. TECHNOLOGY ADMINISTRATOR REPORT.****F. MAINTENANCE SUPERVISOR REPORT.****VIII. STUDENT REPRESENTATIVE.****IX. COMMITTEE REPORTS.****A. HUMAN RESOURCES (Ferek, McIntire, Krause).****1. STUDENT RE-ADMISSION.**

Mr. Ferek moved to approve one (1) student re-admission as presented. Second by Mr. Shlosky - 9 ayes; 0 nays.

2. POLICY 2ND READINGS.**a. 204 ATTENDANCE.**

Mr. Ferek moved to approve the second reading of policy 204 Attendance as presented. Second by Mr. Voithofer - 9 ayes; 0 nays.

b. 221 DRESS AND GROOMING.

Mr. Ferek moved to approve the second reading of policy 221 Dress and Grooming as presented. Second by Mr. McIntire - 7 ayes; 2 nays (Ganocy and Voytek).

c. 237 ELECTRONIC DEVICES.

Mr. Ferek moved to approve the second reading of policy 237 Electronic Devices as presented. Second by Mr. Voithofer - 6 ayes; 3 nays (Ganocy, McIntire, Voytek).

d. 626 FEDERAL FISCAL REGULATIONS.

Mr. Ferek moved to approve the second reading of policy 626 Federal Fiscal Regulations as presented. Second by Mr. McIntire - 9 ayes; 0 nays.

3. OPEN HOUSE 2016-17.

Mr. Ferek moved to approve the 2016-17 Open House schedule as follows: September 26, 2016 at Middle-Senior High School from 6 p.m. to 8 p.m.; September 27, 2016 at Elementary Center from 6 p.m. to 8 p.m.; September 30, 2016 Early Dismissal. Second by Mr. Shlosky - 9 ayes; 0 nays.

4. STUDENT TEACHERS 2016-17.

Mr. Ferek moved to approve student teacher placements for 2016-17 from Waynesburg University, California University of PA and WVU School of Nursing. Second by Mr. McIntire - 9 ayes; 0 nays.

5. PSBA DELEGATE ASSEMBLY MEETING.

Mr. Ferek moved to appoint Lewis G. May and Ronald T. Ferek as delegates to participate in the PSBA Delegate Assembly on October 15, 2016. Second by Mr. Shlosky - 9 ayes; 0 nays.

6. SUB LIST ADDENDUM - CUSTODIAN, PROFESSIONAL (Exhibit I).

Mr. Ferek moved to approve the substitute list addendum as presented. Second by Mr. McIntire - 9 ayes; 0 nays.

7. CARE CENTER AGREEMENT 2016-17.

Mr. Ferek moved to approve the 2016-17 CARE Center referral service agreement as presented. Second by Mr. McIntire - 9 ayes; 0 nays.

8. FOOD SERVICE EMPLOYEE LIST 2016-17 (Exhibit II).

Mr. Ferek moved to approve the 2016-17 food service employee list as presented. Second by Mr. McIntire - 9 ayes; 0 nays.

9. SAP LIAISON AGREEMENT 2016-17.

Mr. Ferek moved to approve the 2016-17 agreement with Greene County Human Services as presented. Second by Mr. McIntire - 9 ayes; 0 nays.

10. DRUG AND ALCOHOL PROGRAM AGREEMENT 2016-17.

Mr. Ferek moved to approve the 2016-17 agreement with Greene County Human Services as presented. Second by Mr. Shlosky - 9 ayes; 0 nays.

11. PCA SALARY INCREASE.

Mr. Ferek moved to approve a twenty-five cent (\$0.25) per hour increase to \$13.39 per hour for personal care aide employees. Second by Mr. McIntire - 9 ayes; 0 nays.

INFORMATION ITEMS.

1. MATERNITY LEAVE.

Notification of maternity leave approved for one (1) professional staff member. No action necessary.

2. FMLA.

Notification of FMLA approved for one (1) professional staff member. No action necessary.

B. BUDGET & FINANCE (McIntire, Krause, Voytek).**1. 2017 BOROUGH TAX COLLECTOR SALARY.**

Mr. McIntire moved to set the 2017 Borough tax collector salary at \$700.00. Second by Mr. Shlosky - 9 ayes; 0 nays.

2. TRANSFER FUNDS - CAFETERIA.

Mr. McIntire moved to approve a transfer of \$31,800.00 to the cafeteria fund to cover the 2015-16 shortfall. Second by Mrs. Voytek - 9 ayes; 0 nays.

3. STAGE CURTAINS.

Mr. McIntire moved to replace Elementary front stage curtain and MSH back drop curtain with costs not to exceed \$10,000.00 paid through the construction account. Second by Mr. Shlosky - 9 ayes; 0 nays.

4. EDLIO WEBSITE AGREEMENT (Exhibit III).

Mr. McIntire moved to approve the 5-year agreement with Edlio School & District Websites as presented. Second by Mr. Voithofer - 9 ayes; 0 nays.

INFORMATION ITEMS.

1. TRAVEL AND FIELD TRIP PROCEDURES MANUAL.

Notification of procedure manual for all district travel and field trips. No action necessary.

2. ELEMENTARY CLASSROOM PROJECTORS.

Notification of dedicating an amount not to exceed \$30,000.00 to provide new classroom projectors in the Elementary Center paid through the construction account. No action necessary.

C. ACTIVITIES & ATHLETICS (Ganocy, Shlosky, Voithofer).

1. RESIGNATION - K. WILLIS, MS STUDENT COUNCIL SPONSOR.

Mr. Ganocy moved to accept the resignation dated August 15, 2016 of Kelly Willis as Middle School Student Council sponsor. Second by Mr. Shlosky - 9 ayes; 0 nays.

2. FIELD TRIP - BAND.

Mr. Ganocy moved to approve the marching band trip to California Area High School Band Festival on September 10, 2016. Second by Mr. Voithofer - 9 ayes; 0 nays.

D. TRANSPORTATION & BUILDING/GROUNDS (Voithofer, May, Shlosky).

1. FACILITIES.

Mr. Voithofer moved to approve the request for facilities items a. and b. below as presented. Second by Mr. May - 9 ayes; 0 nays.

a. SENIOR CLASS BOOSTER MEETINGS -> MSH library - 1st Thursday of month.

b. CARMICHAELS YOUTH FOOTBALL GAMES -> field/concession stand - September 3, 17 & 24, 2016.

2. BUS DRIVER LIST 2016-17 (Exhibit IV).

Mr. Voithofer moved to approve the 2016-17 bus driver list as presented. Second by Mr. May - 9 ayes; 0 nays.

3. BUS ROUTES 2016-17 (Exhibit V).

Mr. Voithofer moved to approve the 2016-17 bus routes as presented. Second by Mr. May - 9 ayes; 0 nays.

X. BUSINESS MANAGER / BOARD SECRETARY REPORT.

A. BILLS FOR PAYMENT (Exhibit VI).

Mr. McIntire moved to approve the bills for payment in the amount of \$3,488,076.19 as presented. Second by Mr. Shlosky - 9 ayes; 0 nays.

B. SECRETARY / TREASURER / FINANCIAL REPORTS (Exhibit VII).

Mr. Ferek moved to approve the secretary, treasurer and other financial reports as presented. Second by Mr. Shlosky - 9 ayes; 0 nays.

XI. OTHER REPORTS.

A. FEDERAL PROGRAMS (Morecraft).

B. LEGISLATIVE REPORT (Krause).

C. PUBLIC RELATIONS (Ricco, May, McIntire, Krause, Gallagher, Morecraft, Zdravecky).

D. STRATEGIC PLAN REPRESENTATIVE (Voytek).

E. GCC&TC REPRESENTATIVE (May).

XII. ADJOURNMENT.

Mr. McIntire moved to adjourn the meeting at 7:47 p.m. Second by Mrs. Voytek - 9 ayes; 0 nays.

Amy L. Todd, Board Secretary

Thomas M. Ricco, Board President