

MAGNOLIA SCHOOL DISTRICT  
 CITIZENS' OVERSIGHT COMMITTEE  
 FOR BOND MEASURE I  
 FISCAL YEAR 2016-2017

ANNUAL REPORT

THIS REPORT IS HEREBY ADOPTED BY THE **MAGNOLIA SCHOOL DISTRICT CITIZENS' OVERSIGHT COMMITTEE** PURSUANT TO EDUCATION CODE SECTION 15280(b) AND MADE AVAILABLE TO THE PUBLIC IN CONFORMANCE WITH SUCH SECTION. THIS REPORT COVERS THE PERIOD OF JULY 1, 2016 TO JUNE 30, 2017, AND CERTAIN RELATED MATTERS.

**I. CURRENT MEMBERSHIP OF THE MAGNOLIA SCHOOL DISTRICT CITIZENS' OVERSIGHT COMMITTEE:**

As of the June 22, 2017 School Board meeting, The Magnolia School District Citizens' Oversight Committee (COC) for Measure I included the following individuals for the 2016-17 School Year:

- ❖ Jasmine LaBurn, Chair (Howard Jarvis Taxpayer Organization)
- ❖ Michael Susan Batuyong, Vice Chair (Community Member At-Large)
- ❖ Angelica Herrea (District Parent, Schweitzer School PTA)
- ❖ Lupe Barrón (District Parent, child attends Schweitzer School) – effective 2/28/2017
- ❖ Shirley Situ (Local Business Community Rep – Cross Roast Eatery) – effective 2/28/2017
- ❖ Cheryl Soave (Senior Representative, AARP) – effective 2/28/2017
- ❖ Patricia Soave (Community Member At-Large) – effective 2/28/2017
- ❖ Danielle Elms (District Parent, Disney School) – resigned 12/15/2016
- ❖ Phyllis Greenberg (Community Member At-Large) – resigned 6/2/2016
- ❖ Jackie Kharazi (Community Member At-Large) – resigned 9/20/2016
- ❖ Leonard Lahtinen, (Senior Representative) – resigned 12/14/2016

**II. ACTIVITIES OF THE MAGNOLIA SCHOOL DISTRICT CITIZENS' OVERSIGHT COMMITTEE:**

The Magnolia School District Citizens' Oversight Committee (COC) met on various dates during the 2016-2017 fiscal year to receive information, discuss information received, provide recommendations to the Magnolia School District, update COC information and for various other purposes. A list of the meetings of the Citizens' Oversight Committee during the 2016-2017 fiscal year is shown below:

<u>Date of Meeting/Activity</u>	<u>Location of Meeting/Activity</u>	<u>Minutes of Meeting/Activity</u>
November 29, 2016: 9:30 AM	Magnolia School District 2705 W. Orange Ave. Anaheim, CA 92804	Meeting cancelled due to lack of a quorum.

December 13, 2016: 10:00 AM	Magnolia School District 2705 W. Orange Ave. Anaheim, CA 92804  Superintendent's Conference Room	A copy of the minutes of the COC meeting of December 13, 2016, is on file with the Magnolia School District's Business Office. The minutes are also available on the MSD website as listed below.
February 28, 2017 9:30 AM	Magnolia School District 2705 W. Orange Ave. Anaheim, CA 92804  Board Room	A copy of the minutes of the COC meeting of February 28, 2017, is on file with the Magnolia School District's Business Office. The minutes are also available on the MSD website as listed below.
May 16, 2017: 9:30 AM	Magnolia School District 2705 W. Orange Ave. Anaheim, CA 92804  Board Room	This meeting included a tour of the completed remodeled offices at Pyles and Salk Schools. A draft copy of the minutes of the COC meeting of May 16, 2017 is on file with the Magnolia School District's Business Office. The next meeting of the COC is scheduled for Tuesday, 11/28/2017 at 9:30 a.m. at the District Office.

For more complete descriptions of actions by the Magnolia School District Citizens' Oversight Committee (COC) please see Minutes of the corresponding meeting posted on the MSD website. All approved Minutes, once finalized, are posted on the MSD website:

<http://www.magnoliasd.org/measure-i>

### III. **CITIZENS' OVERSIGHT COMMITTEE (COC) FINDINGS FOR FISCAL YEAR 2015/2016**

In order to comply with the requirements of Proposition 39, the COC needs to make certain findings as to activities of the COC and the use and expenditure of Measure I Bond proceeds. The COC hereby finds and determines as follows:

1. COC has met regularly

The meetings of the COC are described above. Minutes of the COC meetings are on file with the School District and are posted on the MSD website at:

<http://www.magnoliasd.org/measure-i>

Such meetings have been conducted in accordance with State laws for open meetings.

2. COC has received reports, updates, and information on the expenditures of the Measure I Series A Bond funds, and reviewed project expenditures made on projects authorized under Measure I.

3. The COC visited a school/project site.

On May 16, 2017, members of the COC visited Robert M. Pyles STEM Academy and Dr. Jonas E. Salk Schools to view completion of site work on the school office remodel projects.

Measure I Series A Bond funds have been expended on the identified projects authorized by Voter approved Measure I Ballot Language (Education Code Section 15278(b)(1)).

Based on the documentation and information provided to the COC, as referenced herein, the COC has found, pursuant to Education Code Section 15278(b)(1) that the expenditures of Measure I Series A Bond funds by the School District have been made on costs, expenses, construction, acquisition, and installation costs of projects authorized by Measure I.

4. No Measure I monies have been spent on non-construction related certificated teacher/administrator salaries or other school operating expenses (Education Code Section 15278(b)(2)).

Based on the documentation and information provided to the COC, as referenced herein, the COC has found, pursuant to Education Code Section 15278(b)(2) that the School District has not expended Measure I Series A Bond funds on teacher/administrator salaries or other school operating expenses.

5. The 2015-2016 Audit Report was reviewed, received and accepted by the COC.

The required annual performance and financial audit for Fiscal Year 2015-2016 was performed by the accounting firm of Christy White, A Professional Accountancy Corporation. The audit report was subsequently reviewed, received and accepted by action of the COC, on 2/28/2017.

A copy of the audit report can be found on the MSD website at <http://www.magnoliasd.org/measure-i>. The COC notes that the audit did not report any irregularities or failures to comply with statutory and Constitutional requirements (i.e. the audits are 100% in compliance).

6. The COC has received all necessary and requested technical and administrative assistance from the School District (Education Code Section 15280).

Under the requirements of Education Code Section 15280, the School District is required to provide the COC with all necessary technical and administrative assistance without expending Measure I Series A Bond funds. The School District has made presentations to the COC, provided documents and information as set forth herein, and has provided necessary and requested architectural, construction management, legal and planning support and assistance to the COC. Based on the foregoing, and the documentation and information provided to the COC, as referenced herein, the COC has found that the School District has provided all necessary and requested technical and administrative assistance without expending Measure I Series A Bond funds.

7. The MSD website is operating and includes all required documentation and information (Education Code Section 15280(b)).

The District's internet website is operated and maintained by the School District Board on behalf of the COC and is currently located at:

<http://www.magnoliasd.org/measure-i>

Information relating to the COC, its activities and documents can be viewed at the MSD website. This includes minutes of the COC meetings, the 2015-2016 audit report, and will include this Annual Report following its adoption.

8. Based on the foregoing, the Magnolia School District is in compliance with the requirements of Article XIII A 1(b)(3) of the California Constitution.

#### **IV. CONTACT INFORMATION:**

Comments, questions and suggestions can be forwarded to the COC through the School District at the following address:

Magnolia School District  
Attn: Annette M. Cleveland, Assistant Superintendent, Business & Administrative Services  
2705 W. Orange Ave.  
Anaheim, CA 92804

Telephone: (714) 761-5533 ext. 1002

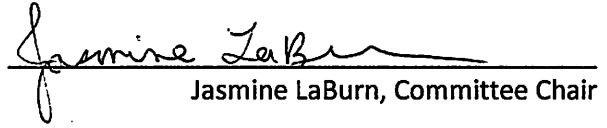
Fax: (714) 826-8563

Email: [acleveland@magnoliasd.org](mailto:acleveland@magnoliasd.org)

Dates, times and location(s) of future COC meetings can be found on the MSD website. Members of the public are invited to attend such meetings.

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ADOPTED, SIGNED, AND APPROVED BY THE MAGNOLIA SCHOOL DISTRICT CITIZENS' OVERSIGHT  
COMMITTEE ON May 16, 2017.

  
Jasmine LaBurn, Committee Chair