

The St. Landry Parish School Board was called to order by the President and convened in regular session on, Thursday, June 1, 2017 at 4:00 p.m. in the Office of the Board, Supplementary Resource Center, Opelousas, Louisiana.

A roll call was taken and in attendance were the following members: Mrs. Hazel Sias, Ms. Mary Ellen Donatto, Mrs. Candy Gerace, Messrs. Anthony Standberry, Charles Ross, Milton Ambres, Donnie Perron, Huey Wyble, Kyle Boss, Randy Wagley, Roger Young, Albert Hayes, and Raymond Cassimere. Mr. Courtney Joiner, attorney for the board was also in attendance.

Mr. Jerome Robinson offered a prayer and thereafter the Pledge of Allegiance was recited.

Item #5:

Upon motion of the entire membership of the Board, the following resolution of sympathies were adopted.

- *Eugene Richard Darbonne, Retired Teacher, Lawtell High*
- *Gustave "Gus" Breaux, Jr., Former Board Member*
- *Ernest Domengeaux, Jr., Retired Bus Driver, Cankton/Sunset Area*
- *Helen Guilbeaux Gautreaux, Retired Cafeteria Worker, Park Vista Elem.*
- *Danette Sue Boudreaux, Retired Teacher, Krotz Springs Elem.*
- *Eloise Briley Roberie Lafleur, Retired Paraprofessional, Grolee Elementary*
- *Darryl Wagley, father of Randy Wagley, District #9 Board Member*
- *Karen Sittig Dodd, Retired Teacher from Central Middle and mother of Brooke Dodd, Administrator at CAPS.*

Item #6:

President Wagley addressed the members of the audience and the Board.

Item #7:

Superintendent Jenkins introduced the following new appointments

- Ms. Monica Guillory, Principal of Port Barre High School
- Dr. Monica Fabre Principal of Plaisance Elementary
- Mrs. Trina Preston, Supervisor of Accountability, Assessment, School Choice & Improvement
- Mr. Spencer Arnaud, Supervisor of Middle and Secondary Education
- Mr. Scott Champagne, Supervisor of Elementary Education
- Dr. Therese Ellender, STEAM Supervisor

Superintendent Jenkins also introduced the 16-17 Outstanding School Support Employees by school.

- Colleen Arnaud, Arnaudville Elementary
- Colette Taylor, Beau Chene High School
- Mona Pierrottie, Eunice High School
- Sandra Pitre, Grand Coteau Elementary
- Eula Rami, Leonville Elementary
- Heidi Vidrine, Opelousas Jr. High School
- Alice Landerno, Palmetto Elementary
- Tobi Zerangue, Park Vista Elementary
- Mamie Mistic, Port Barre High School
- Gaile Johnson, South Street Elementary
- Elizabeth Gradnigo, Sunset Elementary

Item #8:

Superintendent Jenkins addressed the board and audience.

Item #9:

Upon motion by Mr. Boss, seconded by Mrs. Gerace, and carried with no objections, the following meeting minutes were approved.

- a. Committee of the whole meeting held on May 4, 2017
- b. Regular board meeting held on May 4, 2017
- c. Special board meeting held on May 22, 2017
- d. Academic committee meeting held on May 22, 2017
- e. Personnel committee meeting held on May 22, 2017
- f. Executive committee meeting held on May 23, 2017
- g. BLS committee meeting held on May 23, 2017
- h. Finance committee meeting held on May 23, 2017

EXECUTIVE COMMITTEE REPORT

The Executive Committee of the St. Landry Parish School Board met on Tuesday, May 23, 2017 at 4:00 P.M. in the Office of the Board, 1013 Creswell Lane, Opelousas, Louisiana. In attendance were the following members: Mr. Huey Wyble, and Mr. Randy Wagley. Mrs. Candy Gerace and Mr. Kyle Boss were absent. Additional members in attendance were Ms. Mary Ellen Donatto, Mrs. Hazel Sias, Messrs. Charles Ross, Anthony Standerry, Donnie Perron, Raymond Cassimere, and Roger Young.

A prayer was offered by Mr. Randy Wagley and thereafter the Pledge of Allegiance was recited. Mr. Wagley then called the meeting to order.

Item #5: Upon motion of Mr. Wyble, seconded by Mr. Wagley, and carried with no objections, the following policies will be brought before the full Board for approval.

- Administration of Medication (JGCD)
- Authorized Signatures (DJAA)
- Expectant and Parenting Students (JQE)
- School Wellness (JGB)

Item #6: Mr. Jerome Robinson presented policy JGCE - Child Abuse for review only.

Item #7: Upon motion of Mr. Wyble, seconded by Mr. Wagley, and carried with no objections, the request to appoint the Daily World newspaper as the official journal for the 2017 – 2018 fiscal year will be brought before the full Board for approval.

Item #8: Upon motion of Mr. Wyble, seconded by Mr. Wagley, and carried with no objections, the request to schedule the July board meeting on Thursday, July 13, 2017 due to the 4th of July holiday week will be brought before the full Board for approval.

Item #9: Upon motion of Mr. Wyble, seconded by Mr. Wagley, and carried with no objections, the meeting was unanimously adjourned at 4:30 p.m.

BUILDINGS, LANDS & SITES COMMITTEE REPORT

The Buildings, Lands and Sites Committee met on Tuesday, May 23, 2017 at 4:30 PM in the office of the Board on Creswell Lane, Opelousas, Louisiana. In attendance were the following committee members, Mrs. Candy Gerace, Ms. Mary Ellen Donatto, Messrs. Donnie Perron, Anthony Standberry, and Raymond Cassimere. Additional Board Members in attendance were: Milton Ambres, Charles Ross, Huey Wyble, Randy Wagley, and Hazel Sias.

The meeting was called to order by Ms. Donatto.

Upon motion of Mr. Standberry, seconded by Mr. Cassimere, and carried with no objections, permission was granted to add an item to the agenda to request permission to obtain quotes to repair the roof on the computer lab building at Leonville Elementary School.

Added Item: Upon motion of Mr. Perron, seconded by Mr. Standberry, and carried with no objections to bring before the full Board the quotes received to repair the roof on the computer lab building at Leonville Elementary.

Item #3: Mr. Greg Ortego with Start Services, Inc. gave a monthly update to the committee. This item was presented for informational purposes only.

Item #4: Upon motion of Mr. Perron, seconded by Mrs. Gerace, and carried with no objections to bring before the full Board for approval, the request to approve the proposal received from Volkert, Inc. to perform a Facility Assessment and Capital Improvement Plan for the district in the amount of \$192,500 for 35 site locations or \$5,000 per site.

Item #5: Mr. Joseph Cassimere gave an update on the Plaisance Restoration Project. This item was presented for informational purposes only.

Item #6: Ms. Claudia Blanchard gave an update on the Phase II Construction Project at Leonville Elementary and advised that the project is behind schedule due to inclement weather conditions. This item was presented for informational purposes only.

Item #7: Ms. Claudia Blanchard presented for approval the request to advertise for and accept the lowest bids received on the following:

- Two Year Mop Rental Agreement
- One hundred twenty A/C units.

It was moved by Mr. Perron, seconded by Mr. Cassimere and carried with no objections to bring this item before the full board for approval.

Item #8: Mr. Joseph Cassimere discussed with the committee the leasing guidelines for the camp sites located on Bayou Courtableau. This item was presented for informational purposes only.

Item #9: With no further business pending before the Committee, the meeting was unanimously adjourned at 5:30 p.m. by motion of Mr. Cassimere and seconded by Mrs. Gerace.

FINANCE COMMITTEE REPORT

A meeting of the Finance Committee was held on Tuesday, May 23, 2017 in the Office of the Board, 1013 Creswell Lane, Opelousas, LA. Committee Members present were Mrs. Candy Gerace, Mrs. Hazel Sias, Messrs. Donnie Perron and Raymond Cassimere. Kyle Boss and Albert Hayes were absent. Additional board members in attendance were Ms. Mary Ellen Donatto, Messrs. Randy Wagley, Milton Ambres, and Charles Ross.

The meeting was called to order by Mr. Raymond Cassimere.

Item #3: Upon motion of Mr. Perron, seconded by Mrs. Gerace, and carried with no objections, the request to approve the agreed-upon procedures engagement letter with Kolder, Champagne, Slaven & Co. for the June 30, 2017 audit will be brought before the full Board for approval.

Item #4: Superintendent Jenkins presented the estimated cost savings as it relates to the board approved revised organizational chart. This item was presented for informational purposes only.

Item #5: Mrs. Tressa Miller reviewed the April 2017 financial statements and payroll report. This item was presented for informational purposes only.

Item #6: There being no further business before the Finance Committee for discussion, the meeting was unanimously adjourned at 6:45 P.M. by motion of Mr. Perron and seconded by Mrs. Sias.

ACADEMIC, INSTRUCTIONAL, AND FEDERAL PROGRAMS COMMITTEE REPORT

The Academic, Instructional and Federal Programs Committee was held on Monday, May 22, 2017 at 6:15 P.M. in the Office of the Board, 1013 Creswell Lane, Opelousas, Louisiana. Mrs. Sias called the meeting to order. In attendance were the following committee members: Ms. Mary Ellen Donatto, Mrs. Hazel Sias, Mr. Roger Young, and Milton Ambres. Mr. Charles Ross was absent. Additional board members in attendance were Mrs. Candy Gerace, Messrs. Kyle Boss, Albert Hayes, Anthony Standberry, Raymond Cassimere, and Randy Wagley.

Item #3: Mr. Scott Moreau presented the elementary and middle school parish math contest results. This item was presented for informational purposes only.

Item #4: Ms. June Inhern presented the parish writing and humanities contest results. This item was presented for informational purposes only.

Item #5: Mrs. Angela Cassimere gave a presentation regarding the 21st Century Learning Program: Summer Enrichment. This item was presented for informational purposes only.

Item #6: With no further business before the Academic, Instructional and Federal Programs Committee, the meeting was adjourned at 6:45 p.m. by motion of Mr. Ambres and seconded by Mr. Young.

PERSONNEL, EMPLOYEE BENEFITS, AND TRANSPORTATION COMMITTEE REPORT

The Personnel, Employee Benefits, and Transportation Committee of the St. Landry Parish School Board met on **Monday, May 22, 2017**, at 6:30 p.m., in the office of the Board on Creswell Lane, Supplementary Resource Center, Opelousas, Louisiana.

Committee Members present were Messrs. Anthony Standberry, Milton Ambres, Albert Hayes, and Roger Young. Other board members present were Ms. Mary Ellen Donatto, Mrs. Hazel Sias, Mrs. Candy Gerace, Messrs. Kyle Boss, Raymond Cassimere, and Randy Wagley. Staff members present included Superintendent Patrick Jenkins, Assistant Superintendent Joseph Cassimere, Spencer Arnaud, Claudia Blanchard, Angela Cassimere, Scott Champagne, Mary Doucet, Patricia Mason-Guillory, Tressa Miller, Jerome Robinson, Matthew Scruggins, and Martha Wilhite.

Mr. Standberry called the meeting to order.

Mr. Standberry requested to add two items to the agenda. Upon motion of Mr. Ambres, seconded by Mr. Hayes, and carried with no objections, the committee approved the added items to the agenda, that being the review and approval of the revised job descriptions for Supervisor of Elementary Education and Title 1 Instructional Specialist.

ITEM NO. 1 Review and Approval of Job Descriptions:

- Supervisor of Elementary Education
Upon motion of Mr. Ambres, seconded by Mr. Hayes, and carried with no objections, the committee recommended approval of this job description.
- Title 1 Instructional Specialist
Upon motion of Hayes, seconded by Mr. Ambres, and carried with no objections, the committee recommended approval of this job description.
- Supervisor of Transportation
Upon motion of Mr. Ambres, seconded by Mr. Hayes, and carried with no objections, the committee recommended approval of this job description.

ITEM NO. 2 Personnel Appointments, Transfers, Leaves, Resignations, Retirements, and/or Positions Available made by the Superintendent, pursuant to Act I of the 2012 Legislative Session, were presented to the committee. No action required.

With no further business for discussion, the meeting was unanimously adjourned at 7:20 p.m. upon motion of Mr. Hayes, seconded by Mr. Ambres.

Item #10:

Action Items:

a. Executive Committee Recommendations:

- i. Upon motion of Mr. Hayes, seconded by Mr. Cassimere, and carried with no objections, the following policies were approved by the full Board.
 - Administration of Medication (JGCD)
 - Authorized Signatures (DJAA)
 - Expectant and Parenting Students (JQE)
 - School Wellness (JGB)
- ii. Upon motion by Mr. Ambres, seconded by Mr. Ross, and carried with no objections it was approved by the full Board to appoint the Daily World newspaper as the official journal for the 2017 – 2018 fiscal year.
- iii. Upon motion of Mr. Boss, seconded by Mr. Standberry, and carried with no objections it was approved by the full Board to schedule the July board meeting on Thursday, July 13, 2017 at 4:00 p.m. due to the 4th of July holiday.

b. BLS Committee Recommendations:

- i. Upon motion of Mr. Wyble, seconded by Mr. Ross, and carried with no objections it was approved by the full Board to accept the quote received from Advanced Metal Construction, Inc. in the amount of \$27,900 for the repair of the roof on the computer lab building at Leonville Elementary School.
- ii. Upon motion of Mr. Hayes, seconded by Mr. Perron, and carried with no objections, the full Board approved the proposal received from Volkert, Inc. to perform a Facility Assessment and Capital Improvement Plan for the district in the amount of \$192,500 for 35 site locations or \$5,000 per site.
- iii. Upon motion of Mr. Young, seconded by Mr. Boss, and carried with no objections it was approved by the full Board to advertise for and accept bids for the following:
 - Two Year Mop Rental Agreement
 - One Hundred Twenty (120) A/C Units

c. Finance Committee Recommendations:

- i. Upon motion of Mrs. Gerace, seconded by Mr. Perron, and carried with no objections it was approved by the full Board to the agreed-upon procedures engagement letter from Kolder, Champagne, Slaven & Company for the year ending June 30, 2017.

d. Personnel Committee Recommendations:

- i. Job Descriptions for approval (All descriptions are on file at central office):
 - Upon motion of Mr. Boss, seconded by Mr. Ross, and carried with no objections, the job description for Supervisor of Elementary Education was approved.
 - Upon motion of Ms. Donatto, seconded by Mrs. Sias, and carried with no objections, the job description for Title 1 Instructional Specialist was approved.
 - Upon motion of Mr. Perron, seconded by Mrs. Sias, with one opposition by Mr. Ambres, the job description for Supervisor of Transportation was approved.

Item #11:

With there being no further business pending before the board, the meeting was unanimously adjourned at 5:05 p.m. by motion of Mr. Cassimere and seconded by Mr. Perron.

Mr. Randy Wagley, Board President

ATTEST: Patrick D. Jenkins, Superintendent

LISTED BELOW ARE PERSONNEL APPOINTMENTS, TRANSFERS, LEAVES, RESIGNATIONS, RETIREMENTS AND/OR POSITIONS AVAILABLE MADE BY THE SUPERINTENDENT PURSUANT TO ACT I OF THE 2012 LEGISLATIVE SESSION:

APPOINTMENTS

CRADER, DAVID – Custodian – Highland Elementary EDMOND,
LIONEL – Custodian – Opelousas Jr. High *

TRANSFERS (effective for the 2017-2018 school year)

CHIEK, CHRISTINA – Elementary Teacher – from Krotz Springs Elementary to Washington Elementary LANDRY, ZENENOVA
STELLY – from KN Teacher at Lawtell Elem. to Sp. Ed. Teacher at Port Barre Elem.
MECHE, CHRISTINA MARIE – Elementary Teacher – from Port Barre Middle to SLATS
MILLER, NEYSA – Elementary Teacher – from Highland Elementary to Eunice Elementary

LEAVES

Maternity Leaves

BUNDSCHO, AMIE – Teacher – Palmetto Elementary – effective May 1, 2017
LEGER, CARMEN – Teacher – Opelousas High – effective March 23, 2017

RESIGNATIONS

AGUILLARD, RONALD – SLS Teacher – Eunice High – effective May 27, 2017
ALBERT, TRENAE – Teacher – Southwest Elementary – effective May 12, 2017
ALBRECHT, MALORY – Teacher – Krotz Springs Elementary – effective August 3, 2017 CHELETTE, JACOB
– Maintenance Worker – Central Office – effective May 15, 2017
GUIDRY, CAMERON – Teacher – Port Barre High – effective August 3, 2017
GUILLORY, ELGIN – Board Owned Bus Driver – Central Middle – effective May 27, 2017
KIDD, KAMERON – Special Ed. Teacher – Opelousas Jr. High – effective July 6, 2017
LAFLEUR, ALICIA – Title 1 Paraprofessional – Glendale Elementary – effective March 31, 2017

RETIREMENTS

FRUGE, FRANCES – Interventionist Teacher (Title 1) – Resource Center – effective July 1, 2017
HANDY, RITA – School Secretary – Washington Elementary – effective June 8, 2017
HENRY, HELEN – Title 1 Paraprofessional – Sunset Elementary - effective May 27, 2017 QUEBEDEAUX, JULIA
F. – Teacher – Sunset Elementary – effective May 27, 2017
SPEYRER, DEBRA – Title 1 Instructional Specialist – Opelousas Jr. High – effective June 10, 2017
THIBODEAUX, JOSEPH R. – Board Owned Bus Driver – Eunice Elementary – effective May 27, 2017 THIBODEAUX, WILLIAM
G. – Supervisor of Transportation – Central Office – effective July 1, 2017
VENTRESS, MARY – Teacher – Cankton Elementary – effective May 27, 2017

POSITIONS AVAILABLE

Title 1 Instructional Specialist (10 months)
Special Ed. Instructional Specialist (10 months)
Food Service Manager (7.5 hrs) – Plaisance Elementary
Food Service Technician (7 hrs.) – Beau Chene High
Food Service Technician (7 hrs.) – Cankton Elementary
Food Service Technician (7 hrs.) – Plaisance Elementary
Carpenter – Central Office
School Secretary – Washington Elementary