

POSTED: 10/6/2016



**Regular Board Meeting
Tuesday, October 11, 2016**

5:15 p.m. – Open Session: Convene Meeting and adjourn to Closed Session¹
6:15 p.m. Reconvene to Open Session - Atwater Elementary School Board Room
1401 Broadway Avenue, Atwater, CA 95301

MISSION STATEMENT

**To Provide a Learning Environment Where Students
Develop the Skills Needed for Success**

I. CALL TO ORDER

II. ROLL CALL OF MEMBERS

Dale Wilson, President _____

Scott Lee, Clerk _____

Kelly Fincher _____

Mark Hendrickson _____

Larry Whitney _____

III. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

The Board will adjourn into closed session to address the closed session agenda listed below. The public is invited to comment on identified agenda items prior to adjournment into Closed Session. The Board may limit public comment to no more than three (3) minutes per person, for a total of twenty (20) minutes. The Board of Trustees may grant additional time to speakers in its sole discretion per Board Bylaw 9323.

IV. ADJOURN TO CLOSED SESSION

A. Public Employee Discipline/Dismissal/Release (Government Code Section 54957)

B. Pursuant to Government Code Section 54957.6 to Confer with Labor Negotiator:

Agency Representative: Sandra Schiber

Employee Organizations: AETA, CSEA

C. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant Exposure to Litigation (Government Code Section 54956.9(b))

D. Student Disciplinary Case

V. RECONVENE OPEN SESSION

VI. REPORT ON CLOSED SESSION ACTION ITEMS.

**1. Government Code Section 54957 – Public Employee
Discipline/Dismissal/Release/Complaint**

ACTION

During closed session, the Board considered a settlement agreement with a classified employee.
_____ moved and _____ seconded to ratify/approve the agreement, which was

ratified/approved by the following vote: ____ Yes ____ No ____ Abstentions. The Employee resigned.

VII. **FLAG SALUTE** (*Fernando Torres-Diaz, Shaffer Student*)

VIII. **INVOCATION** (*Don Borgwardt, Campus Director, Yosemite Church*)

IX. **REVISION/ORDERING/ACCEPTANCE OF AGENDA** **ACTION**

MOTION by _____ SECONDED by _____

Proposed Action: Approve Agenda

Fincher: ____ Hendrickson: ____ Lee: ____ Whitney: ____ Wilson: ____

X. **PRESENTATIONS/RECOGNITION**

A. **Showcase School of the Month-Shaffer Elementary School**

XI. **SUPERINTENDENT'S REPORT**

- October "Heart of Service" Award – Stained Glass and Bench Dedication in honor of Barbara Williamson

XII. **PUBLIC PARTICIPATION**

The Board welcomes public comments at our recorded meetings on items within the subject matter. Please step to the podium when called upon. Comments are limited to 3 minutes per person and 20 minutes per item. The Board may grant additional time per Bylaw 9323.

XIII. **CONSENT AGENDA**

All items on the consent agenda are enacted by one vote. There is no discussion unless a specific item is removed and examined separately. The consent agenda will be adopted as recommended by the administration.

A. **Personnel Action:**

1. **Certificated Employee Approvals:**

- a. Resignation of Vah Vue, School Psychologist, effective September 23, 2016.

2. **Classified Employee Approvals:**

- a. Appointment of Guadalupe Ybarra as a Special Circumstance Associate at Bellevue School, effective October 3, 2016.
- b. Appointment of Annette Rodriguez as an AVID/Homework Club Tutor at Bellevue School, effective September 29, 2016.
- c. Appointment of Peter Moua as an AVID/Homework Club Tutor at Bellevue School, effective September 21, 2016.
- d. Appointment of Annette Rodriguez as an Instructional Assistant in ASA at Mitchell Senior, effective September 29, 2016.
- e. Appointment of Karla Jaime as a Health Aide at Bellevue School, effective September 19, 2016.
- f. Appointment of Peter Moua as an Instructional Assistant at Elmer Wood School, effective September 21, 2016.

- g. Reassignment of Kelly Curtis as a Campus Supervisor from Mitchell K-6 to Shaffer, effective September 26, 2016.
 - h. Appointment of Jerome Hawks as a Special Circumstance Associate at Shaffer School, effective September 21, 2016.
 - i. Appointment of Randi Farmer as an Instructional Assistant at Aileen Colburn School, effective September 19, 2016.
 - j. Appointment of Marissa Tafolla as a Bilingual Instructional Assistant at Thomas Olaeta School, effective September 19, 2016.
 - k. Reassignment of Tracey Steele from a Food Service Assistant I to a Food Service Assistant II, effective September 20, 2016.
 - l. Appointment of Jocelyn Millan to a second position of Campus Supervisor at Thomas Olaeta School, effective October 3, 2016.
 - m. Reassignment of Araceli Arpero from Office Manager at Thomas Olaeta School to Educational Services Secretary in the District Office, effective October 3, 2016.
 - n. Resignation of Ghaan Alshaif as an Instructional Assistant at Shaffer School, effective September 19, 2016.
 - o. Appointment of Jaban Jackson as an Instructional Assistant, Short Term at Bellevue School, effective October 3, 2016.
 - p. Resignation of Debbie Medina as a Campus Supervisor at Aileen Colburn School, effective October 7, 2016.
 - q. Probationary Release of Employee #1728 as an Irrigation Assistant, effective September 28, 2016.
 - r. Appointment of Natasha Ambriz as an Instructional Assistant at Bellevue School, effective October 3, 2016.
 - s. Appointment of Keith Pelowski as a Campus Supervisor at Mitchell Senior, effective October 5, 2016.
3. Approval of Current Expenditures for September 2016.

<u>Fund</u>	<u>Title</u>	<u>Amount</u>
01	General Fund	\$ 1,311,546.35
12	Child Development Fund	\$ 196.42
13	Cafeteria Fund	\$ 70,216.10
25	Capital Facilities Fund	\$ 21,266.00

B. Approval of Williams Uniform Complaint Procedures Quarterly Report

C. Approval of Resolution 16-17-10: Obsolete Equipment

D. Revision of Job Description for Educational Services Secretary

E. Approval of Regular Board Meeting Minutes of September 13, 2016

MOTION by _____ **SECONDED** by _____
Proposed Action: Approve Consent Agenda Items, Expenditures and Minutes
Fincher: ____ **Hendrickson:** ____ **Lee:** ____ **Whitney:** ____ **Wilson:** ____

XIV. REGULAR AGENDA – INFORMATION/ACTION ITEMS

A. Business Services *(Linda Levesque, Assistant Superintendent)*

- 1. Ratification of Agreement for Architectural Services and Approval of Proposed Costs for the Peggy Heller project** **ACTION**

The architectural services agreement has been amended to include necessary changes for the expansion of Peggy Heller School from a K-6 to a K-8 school. The Board is asked to ratify the agreement and approve the proposed costs for the agreement.

MOTION by _____ **SECONDED by _____**
Proposed Action: Ratify the agreement and approve the proposed costs for Teter LLP for the Peggy Heller Project
Fincher: _____ Hendrickson: _____ Lee: _____ Whitney: _____ Wilson: _____

- 2. Approval of Agreement for Architectural Services for Mitchell Senior Elementary Modernization** **ACTION**

In 2014, the District began discussion for modernizing Mitchell Senior Elementary. Phase 1 will include upgrading student and staff restrooms, roof restoration, painting, fire alarm system upgrade, indoor/outdoor PA, clocks and intrusion system upgrade, play fields, accessibility issues, covered walkway, shade canopy, asphalt repair, cafeteria flooring, and doorways remodeled for compliancy. The Board is asked to approve the Phase 1 Agreement for architectural services and proposed costs.

MOTION by _____ **SECONDED by _____**
Proposed Action: Approve the agreement and approve the proposed costs for Teter LLP for the Mitchell Senior modernization
Fincher: _____ Hendrickson: _____ Lee: _____ Whitney: _____ Wilson: _____

B. Human Resources *(Michelle Bush, Assistant Superintendent)*

- 1. School Safety Plans** **INFORMATION**

Sections of school site safety plans are revised annually to reflect changes in staff, facilities and/or procedures. All schools use the same format for the plans, which are developed by a Site Safety Committee and approved by the School Site Council. Plans will be available for review in the District Office during the month of November with approval considered by the Board in December.

C. Superintendent *(Sandra Schiber, Ed. D., Superintendent)*

- 1. Resolution No. 16-17-08 for Week of the School Administrator, October 9-15, 2016** **ACTION**

California Education Code 44015.1 has declared the second full week of October as Week of the School Administrator.

MOTION by _____ **SECONDED by _____**
Proposed Action: Approval of Resolution 16-17-08, California Week of the School Administrator.
Fincher: _____ Hendrickson: _____ Lee: _____ Whitney: _____ Wilson: _____

2. Approval of Resolution No. 16-17-09: Compensation Meeting Attendance **ACTION**

Education Code 35120 provides that the monthly compensation provided to Board Members shall be commensurate with the percentage of meetings attended during the month unless otherwise authorized by Board resolution. The Board is asked to approve compensation for meeting attendance for Member Whitney due to illness on September 13, 2016.

MOTION by _____ **SECONDED** by _____
Proposed Action: Approve Resolution No. 16-17-09, Compensation for Meeting Attendance.
Fincher: ____ **Hendrickson:** ____ **Lee:** ____ **Whitney:** ____ **Wilson:** ____

3. Board Policies **DISCUSSION/ACTION**

As part of the CSBA Manual Maintenance Service Agreement we are sent revisions of our policies/administrative regulations/exhibits as the laws change. Revisions are reviewed by Administration to ensure alignment with District objectives. The Board is asked to accept these policies as a first reading with possible adoption.

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|------------------------------------|---|
| 1. Series 3000
BP 3555 | Business and Noninstructional Operations
Nutrition Program Compliance |
| 2. Series 4000
BP 4113 | Personnel
Assignment |
| 3. Series 5000
BP 5116.1 | Students
Intradistrict Open Enrollment |

MOTION by _____ **SECONDED** by _____
Proposed Action: Review revised policies as First Reading with possible adoption
Fincher: ____ **Hendrickson:** ____ **Lee:** ____ **Whitney:** ____ **Wilson:** ____

XV. COMMUNICATION, INFORMATION AND FUTURE AGENDA ITEMS

A. Board

B. Superintendent

XVI. ADJOURN

Government Code Section 54954.2

In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need this agenda provided in an alternative format, please contact the Atwater Elementary School District Executive Secretary at (209) 357-6100 x305 at least 72 hours in advance of the scheduled meeting.

NOTE: Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session on this agenda will be made available for public inspection in the District Office located at 1401 Broadway Avenue, Atwater, during normal business hours.

Calendar of Events

October 21, 2016	Red Ribbon Walk
October 28, 2016	Drug Store Project
October 31, 2016	Professional Development Day

Board Meeting Schedule 2016-2017

November 8, 2016
December 13, 2016
January 10, 2017
February 14, 2017
March 14, 2017
April 11, 2017
May 9, 2017
June 13, 2017
June 27, 2017