

SAN JOSE CHARTER ACADEMY BOARD OF DIRECTORS
AGENDA
REGULAR MEETING
HELD AT 2021 W. ALWOOD ST., WEST COVINA, CA 91790
Elementary Cafeteria

December 5, 2017

4:30 p.m.
Regular Session

I. CALL TO ORDER: _____ p.m.

II. CLOSED SESSION _____ p.m.

a. Employee Compensation

III. OPEN SESSION _____ p.m.

a. Flag Salute

b. Roll Call

BOARD OF DIRECTORS

Matt Smith _____

Tony Song _____

Dave Wallach _____

Jeff Coronado _____

Lisa Avakian _____

Executive Director

Dr. Denise Patton _____

IV. PRESENTATIONS – SJCA Football Team – 2017 League Champions

V. REPORT OF ACTION TAKEN IN CLOSED SESSION

VI. BOARD OF DIRECTORS' REPORTS

Anything individual Board members wish to report on since the last meeting. This may include school events, visits, community events, etc.

VII. ITEMS FROM THE FLOOR/PUBLIC COMMENT

Those who wish to address the Board of Directors on any items are requested to fill out a speaker's card and leave it with the Board Chairperson prior to the item being called. Please note: these are given to the Chairperson so that he can call speakers up at the appropriate time. Speakers wishing to address the Board on any matter not on the agenda may do so during "Items from the Floor/Public Comment" section. Please keep your comments to 3 minutes or less and try to not be repetitive. We will hear comments on any one topic for 30 minutes. Under provisions of the Brown Act, the Board is prohibited from taking action on oral requests but may refer the matter to staff or to a subsequent meeting.

VIII. BUSINESS SESSION

A. Organizational

1. Approval of Agenda and Consent items

Moved by _____ Seconded by _____

To approve the agenda and consent items for the regular meeting of December 5, 2017.

Ayes _____ Noes _____ Abstain _____

Smith___ Song___ Wallach___ Coronado___ Avakian___

Consent

2. Approval of Minutes

Moved by _____ Seconded by _____

To approve the minutes of the regular meeting of November 14, 2017.

Ayes _____ Noes _____ Abstain _____

Smith___ Song___ Wallach___ Coronado___ Avakian___

B. Education

3. Report of Information: LCAP Progress Report

Dr. Patton will provide the Board with an update on the progress being made towards LCAP implementation.

4. Report of Information: 10 Reasons SJCA is the Place to Be!

Administration will share this informative communication that goes home to all SJCA families prior to school dismissing for Winter Break.

C. Business

Consent

5. Purchase Orders

Moved by _____ Seconded by _____

To approve/ratify listed purchase orders.

Ayes _____ Noes _____ Abstain _____

Smith___ Song___ Wallach___ Coronado___ Avakian___

Consent

6. Warrant Approvals

Moved by _____ Seconded by _____

To approve Warrants as presented.

Ayes _____ Noes _____ Abstain _____

Smith___ Song___ Wallach___ Coronado___ Avakian___

Consent

7. Donations

Moved by _____ Seconded by _____

To approve donations made to SJCA as presented.

Ayes _____ Noes _____ Abstain _____

Smith___ Song___ Wallach___ Coronado___ Avakian___

8. Report of Information: 1st Interim PowerPoint
Kathy Cooper will present an overview of the 1st Interim Budget

9. 1st Interim Budget
Moved by _____ Seconded by _____
To approve the 2017-2018 1st Interim budget.
Ayes _____ Noes _____ Abstain _____
Smith___ Song___ Wallach___ Coronado___ Avakian___

10. Report of Information: 2016 Audit
Mrs. Cooper will provide details of SJCA’s recent audit.

11. CA Charter School Association Membership
Moved by _____ Seconded by _____
To approve SJCA’s membership in the CA Charter School Association.
Ayes _____ Noes _____ Abstain _____
Smith___ Song___ Wallach___ Coronado___ Avakian___

12. Salary Schedules
Moved by _____ Seconded by _____
To approve the revised salary schedules.
Ayes _____ Noes _____ Abstain _____
Smith___ Song___ Wallach___ Coronado___ Avakian___

D. Personnel

Consent

13. Personnel Report

Moved by _____ Seconded by _____

To approve/ratify personnel as presented.

Ayes _____ Noes _____ Abstain _____

Smith _____ Song _____ Wallach _____ Coronado _____ Avakian _____

IX. INFORMATION SESSION

1. Board of Directors' discussion
2. Dates to remember
 - Canned Food Drive
 - Padres Contra El Cancer Toy Drive
 - Dec. 6th: 3:00 School Site Council, 6:00 Choir Winter Concert
 - Dec. 11th – 6:00 PTO Meeting
 - Dec. 13th: 6:00 Band Winter Concert
 - Dec. 15th: Minimum Day – Dismissal 12:45
 - Dec. 16th: Builder's Club Bell Ringing for Salvation Army (Mr. Manning & Dr. Patton, too)
 - Dec. 18th – Jan. 7th : Winter Break
 - **Next Board Meeting – Jan. 9, 2018: 5:00 p.m.**

X. There being no further business to come before the Board of Directors, the regular meeting of December 5, 2017 is adjourned at _____ p.m. by _____.