



# Palisades Charter High School

More Than 50 Years of Innovation and Excellence



Board of Trustees

## BOARD MEETING MINUTES

### BOARD OF TRUSTEES

November 20, 2014

5:00 PM, Gilbert Hall

#### I. PRELIMINARY:

- A. CALL TO ORDER: 5:00 PM
- B. ROLL CALL: 5:00 PM - 5:05 PM

	Present	Absent		Present	Absent
Mark Epstein	X		Jeanne Saiza	X	
Allison Holdorff Polhill	X		Kimberley Allen	X	
Monica Iannessa	X		Leslie Woolley	X	
Emilie Larew	X		Mystic Thompson	X	
Greg Nepomuceno	X		Michael Stryer		X
James Pasto		X			

#### NON-VOTING MEMBERS

	Present	Absent
Ben Safvati	X	

#### PCHS MANAGEMENT/STAFF

	Present	Absent
Pamela Magee	X	
Greg Wood	X	

#### II. APPROVAL OF THE MINUTES: (5:05 PM - 5:10 PM)

- A. REGULAR MEETING - September 16, 2014

**A. BOARD MEETING – Sept. 16, 2014**

*Motion: Mystic Thompson*

*Seconded the motion: Mark Epstein*

	Yes	No	Abs		Yes	No	Abs
Mark Epstein	X			Jeanne Saiza	X		
Allison Holdorff Polhill	X			Kimberly Allen	X		
Monica Iannessa	X			Mystic Thompson	X		
Emilie Larew	X			Leslie Woolley	X		
Greg Nepomuceno	X						

**B. BOARD MEETING – Oct. 21, 2014**

*Motion: Mark Epstein*

*Seconded the motion: Leslie Wooley*

	Yes	No	Abs		Yes	No	Abs
Mark Epstein	X			Jeanne Saiza	X		
Allison Holdorff Polhill	X			Kimberly Allen	X		
Monica Iannessa	X			Mystic Thompson	X		
Emilie Larew	X			Leslie Woolley	X		
Greg Nepomuceno	X						

**C. BOARD MEETING – Nov. 10, 2014**

*Motion: Mark Epstein*

*Seconded the motion: Mystic Thompson*

	Yes	No	Abs		Yes	No	Abs
Mark Epstein	X			Jeanne Saiza	X		
Allison Holdorff Polhill	X			Kimberly Allen	X		
Monica Iannessa	X			Mystic Thompson	X		
Emilie Larew	X			Leslie Woolley	X		
Greg Nepomuceno	X						

**III. PUBLIC COMMENT: (5:10 PM - 6:02 PM)**

*Non-agenda items: No individual presentation shall be for more than two (2) minutes and the total time for this purpose shall not exceed sixteen (16) minutes. Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. Speakers may choose to speak during the public comment segment and/or at the time an agenda item is presented.*

16 speakers commented, mostly on the noise issue. The vast majority spoke in favor of PCHS and the value of its programs, particularly its Marching Band (Drum Line). Three neighbors, including the Diamonds, commented about neighborhood noise issues coming from amplification. The parents of a PCHS student spoke about what they considered to be the unfair suspension of their son from the baseball team. The Board decided that on Thursday Dec. 4<sup>th</sup> they would hold a special meeting specifically to address the concerns of certain Palisades neighbors about PCHS amplified noise.

**IV. PRESENTATION ITEMS: (6:08 pm – 7:03 pm)**

**A. Physical Education Mystic Thompson**

Mystic Thompson presented on the Physical Education program and its successes.

**B. Program Improvement Year Three – Monica Iannessa, Dr. Pam Magee**

Monica Iannessa updated the board on PCHS academic scores and emphasized the need for quality instruction in the classroom. The Academic Achievement department has increased student intervention. Dr. Magee noted that No Child Left Behind requirements will change at some point. The administration is focused on quality instruction.

**V. ORGANIZATIONAL REPORTS: (7:05 PM – 8:47 PM)**

*Organizational reports shall be submitted in writing, it is recommended that oral reports be limited to less than 3 minutes.*

**A. EXECUTIVE DIRECTOR & PRINCIPAL'S REPORT – Dr. Magee**

Report stands as submitted. Dr. Magee relayed PCHS' successful charter renewal and the Special Education department's successful District Review.

**B. CHIEF BUSINESS OFFICER'S REPORT – Greg Wood**

Report stands as submitted. Greg Wood communicated the existence of billions of dollars in extra revenue in the state budget over the next several years along with the possibility that some of these monies would go to education.

**C. DIRECTOR OF OPERATIONS- Dave Riccardi**

Report stands as submitted.

**D. HUMAN RESOURCES DIRECTOR–Jim Schiffman**

Report stands as submitted.

**E. CLASSIFIED REPORT – Kimberly Allen** questioned when the Board is going to vote on the Job Study.

**F. STUDENTS' REPORT – Ben Safvati**

Report stands as submitted. Safvati added that the students' Education Concerns Committee met that morning and produced significant student input from a survey of 35-40 students. They will produce a formal report.

**G. PARENTS' REPORT – Allison Holdorff Polhill, Mark Epstein, Greg Nepocumeno**  
Stands as submitted.

**H. FACULTY REPORT – Jeanne Saiza**

Report stands as submitted.

I. BUDGET AND FINANCE COMMITTEE REPORT – Sara Margiotta

Margiotta reported on recent Budget and Finance committee developments including recommendations for new committee members, discussions on classified positions, accounts payable policy, auxiliary positions, formation of lifetime health benefits subcommittee and related requests for information from Budget and Finance to the Board of Trustees.

J. ELECTIONS COMMITTEE – Jeanne Saiza, Leslie Woolley

Saiza requested that anyone wanting to add to bylaws should contact her.

K. AUDIT COMMITTEE – Mark Epstein

VI. **DISCUSSION ITEMS:** (8:47 pm – 9:30 pm)

A. Charter Renewal Update – Dr. Magee

LAUSD renewed the PCHS Charter for another five years.

B. Updated 2014-15 Schoolwide Goals – Dr. Magee

Dr. Magee presented on the revised 2014-15 goals, which were shared with LTSP and the faculty. Mark Epstein asked about, and Dr. Magee explained, how data will be measured, utilized and brought to the Board. The updated goals were approved by the Board.

C. Proposed Amended Governing Policies – Allison Holdorff Polhill

There was discussion about whether it was necessary to amend the governing policies. It was decided that it wasn't.

D. Plan to Fill Standing Board Committees - The Board discussed and approved numerous assignments to fill standing board committees.

E. Equity in AP Course Access – Jeanne Saiza

Saiza spoke of the need for equal access to AP courses.

F. Adoption of the Revised Safety Plan – Carolin Herman.

Herman presented the revised School Safety Plan, which the Board adopted.

VII. **CONSENT AGENDA:**

A. APPROVAL OF REIMBURSEMENTS FOR EXECUTIVE DIRECTOR/PRINCIPAL  
Reimbursements to Dr. Magee were passed without objection.

B. APPROVAL OF FIELD TRIPS

JSA field trip for November 19<sup>th</sup>/20<sup>th</sup> was approved and passed without objection.

VIII. **OUTSTANDING BUSINESS**

IX. **NEW BUSINESS**

X. **CLOSED SESSION:** (9:35 PM – 10:25 PM)

*Board Chair will report publicly on any closed session action items for which a vote occurred.*

A. PENDING, THREATENED OR POTENTIAL LITIGATION

B. CONTRACT NEGOTIATIONS

C. CONFERENCE WITH INFORMATION FROM LABOR NEGOTIATION-

Executive Director/Principal, Employee organizations: PESPU, UTLA

XI. **OPEN SESSION:**

XII. **ADJOURNMENT:** (8:55 PM)

*(Meeting Materials can be found on the Pali website under Governance, Board of Trustees, Agendas and Minutes, Material for Board Meetings)*