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GOD | FAMILY | EDUCATION

January 2018

Dear Parents:

Thank you for considering South Hills Academy for the education of your child. Our mission is to provide quality education and train students to be well-rounded future leaders. To achieve this goal, both school and home must establish and maintain a close working relationship for the benefit of the child.

As part of the admission process, we must receive your completed application, \$100.00 application fee, official copies of your child's school transcripts, and a recommendation from his/her current teacher/principal. Please print and sign the Request for Transcript form, as well as the Teacher Recommendation form, and submit both forms to your child's current school. Once this information has been received in our office, you will be scheduled for an entrance examination. A checklist of these procedures is included for your convenience.

Once the entrance assessment has been completed, pending the results, you may access the remaining registration forms on-line. When all necessary paperwork is completed and fees paid, the admissions committee will notify the family via mail of a student's acceptance.

All immunizations must be up-to-date prior to admission. A birth certificate is required (copy). The birth certificate copy must be issued from a government authority. Birth certificates issued from hospitals will not be accepted.

Should you have further questions, please call the school office.

Sincerely,

Dr. Ramirez
Head of Schools