

**GARVEY SCHOOL DISTRICT**

Rosemead, California

Minutes of Regular Meeting

November 5, 2015

The Garvey Board of Education met in regular session on November 5, 2015, at the Education Center, 2730 N. Del Mar Ave., Rosemead, California.

**CALL TO ORDER**

The meeting was called to order at 6:30 p.m., by Board Vice President Maureen Chin.

**ROLL CALL**

Present at the meeting were Mr. Bob Bruesch, Ms. M. Janet Chin (arrived at 7:03 p.m.), Ms. Maureen Chin, Mr. Henry Lo (arrived at 6:31 p.m.), Mr. Ronald Trabanino, and Superintendent Anita Chu.

Also in attendance were Mr. Genaro Alarcon, Ms. Grace Garner, and Ms. Maria De La Cruz.

**VISITORS PRESENT**

Present as visitors were the persons listed on the attached Register of Attendance who signed the register and whose signatures were legible and are hereby made an official part of these minutes.

**PLEDGE OF ALLEGIANCE TO THE FLAG**

Ronald Trabanino led the recitation of the Pledge of Allegiance.

**PUBLIC COMMENT PERIOD FOR CLOSED SESSION AGENDA ITEMS:** None

**MOTION TO GO INTO CLOSED SESSION**

On the motion of Bob Bruesch, seconded by Maureen Chin, and carried by a vote of 4 to 0, the Board adjourned at 6:31 p.m. to closed session and addressed those items posted on the agenda.

Vote:	Bob Bruesch	Yes
	Janet Chin	Not Present
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

**RECONVENE INTO PUBLIC SESSION**

The Board reconvened in public at 7:10 p.m.

**REPORT OF ACTION TAKEN IN CLOSED SESSION**

Henry Lo indicated the following action taken during closed session:

- On the motion of Henry Lo, seconded by Ronald Trabanino, and carried by a vote of 4 to 0, the Board voted to appoint Debra Rivas, Assistant Supervisor I, Head Start/State Preschool Educational/Disabilities Services pending approval by the Head Start Policy Committee.

Vote: Bob Bruesch Yes

Janet Chin	Yes
Maureen Chin	Yes
Henry Lo	Yes
Ronald Trabanino	Yes

#### **COMMUNICATIONS/REPORTS FROM THE BOARD AND SUPERINTENDENT**

Anita Chu reported that the window for the first District benchmark assessments has begun. Additionally, the second round of school visits has started. District and school administrators and teachers are conducting classroom walkthroughs to collect data in order to examine the progress and areas of growth of each school based on three sets of district-wide progress indicators jointly developed in the summer. The schools are showing great progress since the first visit in September 2015. Staff will continue to work on the identified next steps to bring about further improvement for the following months. Ms. Chu indicated that in the last few weeks the parent clubs on Smarter Balanced Assessments (SBAC) and report cards have been very well attended, with a total of 200 and 90 participants, respectively.

Bob Bruesch announced that the Los Angeles County School Trustees Association (LACSTA) is asking districts in Los Angeles County for student participation to perform at this year's holiday celebration on November 30, 2015. Mr. Bruesch recommended that the Bell Choir from Monterey Vista be invited to perform for a short presentation.

#### **REPORT FROM UNION REPRESENTATIVES**

- **Garvey Education Association (GEA)**

Michael Drange, President of Garvey Education Association, addressed the Board and congratulated our newly elected Keilley Meng and re-elected Henry Lo as Garvey's Board Members during the November 3, 2015 election. Mr. Drange spoke about the Association's plan to submit its bargaining proposal on December 10, 2015. Mr. Drange talked about the upcoming concerts by middle school students from Garvey and Temple Intermediate Schools, and the Rhythmax Show Choir performances. At the request of Bob Bruesch, a holiday student performance schedule will be prepared and made available to Board Members.

- **California School Employees Association (CSEA):** None

#### **REPORTS FROM DISTRICT REPRESENTATIVES**

- **Garvey Council PTA:** None

- **SELPA Community Advisory Committee (CAC):** None

#### **REPORT FROM HEAD START REPRESENTATIVE**

Anita Chu reported that she is serving as Head Start/Preschool administrator in charge. She updated the Board regarding student enrollment. The vacancies have been reduced from forty in September to only six (i.e., a total of 516 enrolled students out of 522 slots). More student enrollments are being processed currently to fill the remaining slots. Ms. Chu addressed the staff vacancies, indicating that both district and Head Start staff have been working diligently and making great progress in filling the vacancies.

### HEARING OF PERSONS IN THE AUDIENCE

Dave Lopez addressed the Board regarding the property at John Marshall Elementary School in San Gabriel. He asked questions about the property and current use of the property. Mr. Lopez was directed to contact Superintendent Anita Chu for this information. Henry Lo stated the Board will be conducting a community meeting on November 18, 2015, 6:30 p.m., at Bitely School and everyone is invited to attend.

Angela Rios addressed the Board regarding this week's Board election. She recognized the Board members for their leadership and thanked them for their service to the community. Ms. Rios spoke about her experience in running a campaign and how she was able to connect with the community, especially three families who reside in our district. Ms. Rios listened to these families' concerns and comments as proud parents in this district. Ms. Rios expressed disappointment and asked the Board to consider disciplinary actions for one teacher at Temple Intermediate School. She overheard a student saying that this teacher was asking students about supporting Keilley Meng while students were being dismissed. Ms. Rios commented on Ms. Meng stating that she was accepting donations from students.

Ms. Rios commended Dr. Sergei Orloff and Ms. Rosa Marquez for their recent parent workshops as being exceptional. Ms. Rios challenged the Board to come to school sites and see and observe the school activities. Ms. Rios offered her assistance in helping to find grants to locate good quality head phones for simultaneous translations in different languages during parent meetings.

Janet Chin asked for a transcript of Ms. Rios comments to be forwarded to each of the Board members. Henry Lo encouraged Ms. Rios to continue to engage in student matters and asked Superintendent Anita Chu to meet with Ms. Rios regarding concerns about this election.

Bob Bruesch thanked and applauded both candidates Angela Rios and Keilley Meng for running a good campaign with the best interest for the matters of the District.

### CONSENT AGENDA

On the motion of Maureen Chin, seconded by Ronald Trabanino, and carried by a vote of 5 to 0, the Board approved the Consent Agenda as indicated below.

Vote:	Bob Bruesch	Yes
	Janet Chin	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

#### A. Board/Superintendent

1. Approval of Minutes  
Regular Meeting – October 15, 2015  
Approved as corrected.

Bob Bruesch noted a correction of pg. 2, paragraph 6, changing from "*three meals*" to "*a third meal.*"

2. Conference/Convention Attendance  
It is recommended that the Board of Education approve requests for conference and convention attendance as presented. Approved.
3. Resolution 15-16-06 – Native American Heritage Month  
It is recommended that the Board of Education adopt Resolution No. 15-16-06 recognizing November 2015 as Native American Heritage Month in the Garvey School District. Approved.

4. Budget Adjustment and Request for Advance Approvals for Head Start/State Preschool Basic – Relocation of Hillcrest 2 to Establish Williams

It is recommended that the Board of Education approve the Budget Adjustment and Request for Advance Approvals for Head Start/State Preschool Basic to relocate Hillcrest 2 to establish Williams 5, effective October 19, 2015, to meet the needs of Head Start families. Approved.

5. Budget Adjustment and Request for Advance Approvals for Head Start/State Preschool Basic – One-Time Supplemental (OTS) Funding for Health and Safety Projects

It is recommended that the Board of Education approve the Budget Adjustment and Request for Advance Approvals for Head Start/State Preschool Basic for one-time supplemental (OTS) funding of \$78,820 to fund the health and safety projects at Williams, Dewey, Duff, and Sanchez Schools. Approved.

6. Contract Ratification – Kenneth Lyn (Mental Health Consultant Services for Head Start/State Preschool Program)

It is recommended that the Board of Education ratify the contract with Kenneth Lyn to provide mental health services for Head Start/State Preschool Program in the 2015-2016 school year, in a total amount not to exceed \$8,400. Approved.

**B. Human Resources**

1. Personnel Assignment Order

It is recommended that the Board of Education approve the Personnel Assignment Report No. 15-16-05 as presented. Approved.

**C. Learning Support Services**

1. Catalina Island Marine Institute

It is recommended that the Board of Education approve attendance for forty-eight student members of the Richard Garvey Intermediate School National Junior Honor Society and Builders' Club, two teachers and one adult chaperone to the Catalina Island Marine Institute from February 17 to February 19, 2016, at an estimated cost of \$13,755.00 to be paid from student and teacher contributions, PTA, parent donations, student fundraising activities and Associated Student Body (ASB) funds and Title I Program funds. Approved.

2. Contracts – Supplemental Educational Services (SES) Providers

It is recommended that the Board of Education approve contracts with the Supplemental Educational Services (SES) providers that are selected by parents of eligible students from Bitely, Emerson, Sanchez, Hillcrest, Garvey, Rice and Temple Schools, beginning November 6, 2015 to March 31, 2016. The total cost, not to exceed \$459,395, is to be paid by the District's Title I funds. Approved.

**D. Student Support Services**

1. Contract Ratification – Help Group – Sunrise School (Non-Public School Services)

It is recommended that the Board of Education ratify the 2015-16 contract with the Help Group – Sunrise School to provide non-public school services. The total cost of the contract not to exceed \$5,785.30. Approved.

**E. Business Services**

1. Purchase Order Report 15-16-06

It is recommended that the Board of Education approve Purchase Order Report 15-16-06 as presented. Approved.

2. Appropriation Transfers  
It is recommended that the Board of Education approve the Appropriation Transfers as presented. Bob Bruesch asked for a report to Board members explaining one of the Head Start Reports showing the Program losing almost \$600,000. Approved.
3. Disposal of Obsolete Surplus Property  
It is recommended that the Board of Education approve the disposal of Obsolete Surplus Property as per the attached list. Approved.
4. Award Contract – Versatile Systems, Inc. (Drama Room at Temple School)  
It is recommended that the Board of Education Award Contract to Versatile Systems Inc. for work to be done in new Drama Classroom 116 at Temple Intermediate School (Bid No. 1A151), in the amount of \$21,546.25, to be paid from Facility Fund. Approved.
5. Notice of Completion (Weight Room at Garvey School)  
It is recommended that the Board of Education approve Notice of Completion for SE Builders for refurbishment of Garvey Intermediate School's Weight Room (Bid No. 555). Approved.

## REPORTS AND INFORMATION ITEMS

### A. Local Educational Agency Plan (LEA) Report – Evidence of Progress (2014-15).

Anita Chu made a Power Point presentation regarding progress made on the Local Education Agency (LEA) Plan for 2014-15. She noted that the federally-funded LEA Plan is well coordinated with the state-funded Local Control and Accountability Plan (LCAP). They are parallel plans that are based on the same District goals and focus initiatives.

Ms. Chu noted that, as a Program Improvement Year 3 district, the District is required to submit to the State Board of Education an annual report on the evidence of progress of the LEA Plan. The report has three components: 1) LEA Plan Strategies Implementation; 2) Student Assessment Data (from SBAC and local assessments), and 3) Next Steps.

Ms. Chu discussed the implementation of a few major LEA Plan strategies, including the alignment of curriculum, instruction, and assessment, English Learners' targeted programs, technology integration, and professional development. The District has adopted two pilot math programs (Go Math and Big Ideas) for elementary and middle schools to strengthen the alignment between curriculum, instruction and Common Core standards. Grade level committees were established to refine the curriculum guides and to establish the District's own benchmark assessments. Closed monitoring school visitations started last year, and is continued ongoing, to assess the progress of implementation.

Bob Bruesch asked about implementation of the new Common Core standards. Anita Chu explained that three sets of progress indicators were developed in the summer in collaboration with school administrators and teachers to highlight examples and non-examples of specific teacher and student behaviors when Common Core standards are implemented effectively. The progress indicators are used currently as the district-wide monitoring tool in school visitations and classroom walkthroughs.

Regarding targeted services for English learners, Carol Mehochko stated that the District conducted summer professional development on the alignment of the California English Language Development Test (CELDT) and the English language development (ELD) programs. Ms. Mehochko stated that the State is working on

the revision for ELD assessments. The Board discussed the various needs for long term English learners and how the District is addressing these needs through targeted student programs and professional development for all staff. Technology integration was supported by the purchase of about 800 laptops for students and the focus for this year is to support effective integrated use of technology through training and coaching.

Ms. Mehochko discussed the 2015 SBAC assessment data, disaggregated by grade, by school, and by student subgroup.

Anita Chu concluded the presentation by highlighting two critical next steps. To close the achievement gaps among the schools, there is a need of a systemic district-wide focus, support, and monitoring which includes: district-wide programs & strategies; clearly-articulated implementation process; ongoing systemic support and progress monitoring; and targeted guidance and support for high need schools. To close the achievement gaps among student subgroups, the District needs to provide targeted programs/services for high priority student subgroups, including Hispanic students, English learners, and students with disabilities.

**ACTION ITEMS:** None

**OTHER ITEMS OF INTEREST TO THE BOARD**

Board members commended and expressed deep admiration and respect to outgoing Board Member Janet Chin.

Bob Bruesch commented on the need to review the teacher evaluation process putting some emphasis on the skills that are currently needed in the classroom.

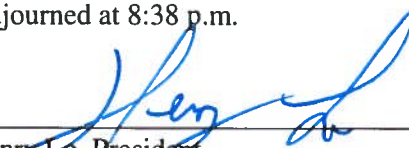
**PUBLIC AGENDA ITEMS:** None


The following are future Board meetings and agenda topics. Closed session will begin at 6:30 p.m., and Public session to begin at 7:00 p.m.

Meeting Date	Agenda Topic
December 10, 2015	Reorganization Meeting

**ADJOURNMENT**

There being no additional items, the meeting was adjourned at 8:38 p.m.

  
\_\_\_\_\_  
Henry Lo, President

  
\_\_\_\_\_  
Anita Chu, Secretary

**REGISTER OF ATTENDANCE AT GARVEY SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

Michael Drange  
Christina Hiraes  
Carol Mehochko  
Keilley Meng  
Sergei Orloff  
Angela Rios  
Michael Rios