

Magnolia School District

Citizens' Oversight Committee Bond Measure 'I' Meeting Minutes

Date: Tuesday, August 30, 2011

Location: Magnolia School District
2705 W. Orange Ave.
Anaheim, CA 92804

The meeting was called to order at 6:05 p.m.

Members Present

Alyson Crockett, Kelley Kelly, Leonard Lahtinen, Gary Shields, Daisy Tan

District Staff Present

Dr. Ellen Curtin, Superintendent; Kevin Smith, Assistant Superintendent, Business & Support Services; Cheryl Blount, Sr. Administrative Assistant

Members Absent

Mirna Gonzalez

Visitors

none

Minutes

none

Overview/Purpose of Committee

Dr. Ellen Curtin and Kevin Smith facilitated the meeting, welcoming the initial members of the Oversight Committee, and explained the purpose of the committee and the obligation of the members to review what the district is doing with the bond funds, to ensure the funds are spent on the projects designated in Measure 'I', and to provide an annual report to the Board of Trustees.

Selection of Officers

Dr. Curtin appointed Gary Shields as Committee Chair; the committee voted unanimously to appoint Alyson Crockett as Committee Vice-Chair.

In keeping with Section 5.4 of the Bylaws, Members of the Committee drew lots to select their term on the committee:

Daisy Tan – 1 year
Gary Shields – 1 year
Kelley Kelly – 2 years
Alyson Crockett – 2 years
Leonard Lahtinen – 2 years

Update on Current Projects

Dr. Curtin addressed the committee regarding the on-going District Office project and assured the committee that no bond funds will be spent on the D.O. modernization project. She also said the District plans on putting up a sign on the D.O. property stating: No Measure 'I' Funds are being spent on this project.

Kevin Smith reviewed the list of projects to be funded by Measure 'I': Repair leaky roofs; portable classroom modernization (ramps/foundation); restroom modernization; site facility renovations (i.e. school offices); replacement of deteriorated asphalt; health and safety improvement (i.e. playground and fencing); HVAC replacement/maintenance; electrical, plumbing, wall systems; and Baden-Powell Orthopedic building improvements. Kevin explained the costs shown on the list are estimated costs. Dr. Curtin estimated 5-8 years till completion of all projects listed.

Kevin reviewed the list of current projects underway:

1. Security fencing – All sites have been prepped for fencing installation with the exception of Marshall, as they already have fencing. Fencing installation at Salk is in process. Gary Shields asked about the delay, and Dr. Curtin explained there was a problem with the subcontractor doing the powder coating on the panels. The fence panels were delivered with nicks, chips and bubbles. Richard Schwartz, Director of Maintenance, Operations and Transportation, contacted the Fabricator who acknowledged the poor workmanship, and will have the problem corrected. Once the fence installation at Salk is complete, work will be done at the remaining seven sites.
2. Playground renovation – The District recently awarded the bid for “Playground Sitework” to Ortco, Inc. This project will involve removing rubber chips from the playground “pits” and replacing it with a new, solid type rubber footing. Once we receive all the required bid documents from Ortco, the company can begin work. Disney School is first on the list, Baden-Powell will be second, and the rest will follow in alphabetical order. It was noted that work on the playgrounds will be done after school and on weekends.
3. Phase II of restroom renovation – This phase will involve making all of our restrooms ADA/Wheelchair compliant. Plans will go to the Department of State Architects (DSA) in September, with approval expected in January 2012. We must have DSA approval prior to starting this project.

Other Business

Kevin reviewed with the committee items in their binder including:

1. Building Fund Report – showing a deposit of bond proceeds in the amount of \$6,498,304.85 from our first sale of bonds, indicating there will be enough money to pay for the first three projects of fencing, playgrounds and restrooms.
2. Resolution and Bylaws – the Resolution of the Board establishing an Oversight Committee. It was noted that two of the original members appointed by the Board, had to withdraw. There are now two openings: 1) Representative from a bona fide taxpayers' organization, who resides within the district, and 2) Representative of the business community located within the district. Kevin asked the members to inform him of any suggestions for replacements.

3. Bond Text – The original text was made available for the committee members as a point of reference for projects to be included under Measure ‘I’.

Kevin distributed California Form 700 to be completed by all members of the committee, as required in Section 5.3 “Ethics: Conflicts of Interest” of the Bylaws. All members present, completed this form and submitted them to Kevin.

Open Forum

Kelley Kelly asked about window replacement. Windows replaced from the 2000 Bond will not be replaced.

One priority – permanent portables on slabs to make more “permanent”.

School Office remodels will be done after the restroom remodel, and, in order of priority due to age and functionality. The office at Juliette Low School was remodeled when it was re-opened in 1997, therefore, does not require remodeling at this time.

Leonard Lahtinen asked if we could provide a list of projects by site. Kevin and Dr. Curtin said we would provide a list.

Gary Shields asked if there was a deadline for the bond money to be spent. Kevin explained that yes, the money needed to be spent, or committed to be spent, within 3 years from release.

Gary questioned if the asphalt replacement meant grinding and repaving, or, just a slurry coat? Kevin and Dr. Curtin assured the committee that the bond money allows us to replace the asphalt rather than use a slurry seal.

Kevin suggested inviting Architect Dave Brown to the January meeting.

Dr. Curtin said Richard Schwartz, Director, MOT, would be attending future meetings to provide additional information on the status of projects.

Meeting adjourned: 6:55 p.m.

Future Meeting Dates:

Tuesday, January 31, 2012 (9:30 a.m.) rescheduled

Tuesday, April 17, 2012 (5:00 p.m.)

Tuesday, May 22, 2012 (9:30 a.m.)

Magnolia School District – Board Room

2705 W. Orange Ave., Anaheim, CA 92804