

**Bordentown Regional School District
DEAC / Professional Development Board**

Minutes

January 9, 2013, 7:45 – 9:00

Peter Muschal School Library

Attendees: *Christine Corcoran (MIS), Colette Campellone (MIS), Michael Oliver (MIS), Liz Brotherton (PMS), Ann Marie O’Leary (MIS), Julia Savoy (MIS), Lisa Hartmann (BOE / parent), Peg Gens (BOE), Pat Lynch (BRHS), Louisa Kenny (MIS), Ed Chmiel (PMS), Joe Sprague (BRHS/BRMS/MIS), Larry Larned (BRHS), Maya Fair (BRHS), Jennifer McCoy (BRHS), Anthony Rizzo (BRHS), Lisa Sabo (BRHS), Allison Maxwell (PMS), Barbarann Mazza (PMS), Rob Walder (BRMS), Robin Blue (PMS), Sam Tola (BRMS), Alexandra Guido (CBS), Leona Stanton (CBS), Colleen Ferrarese (CBS), Dan Riether (CBS), Heather Wawrzyniak (CBS), Jessica Silva (CBS), Louise Sullivan (Central Office, Special Services), Jim Lymper (Central Office), Anthony Fitzpatrick (DOE)*

1. Welcome
2. Student Survey Instruments – Committee Update

Dan contacted someone from Tripod to get information prior to committee formation

Panorama student survey – only grades 4 through 12 – Likert scale – can pick a bank of questions

Tripod – similar questions – based on 7 C’s (Ron Ferguson) – questions categorized as such – also uses Likert scale

No open-ended or “Ratemyteacher” types of questions

K-2, 3-5, 6-12 surveys (from 3-12, can be online or paper; K-2 is on paper)

Surveys used for feedback, not as part of the evaluation process (Tripod representative said this has been a concern of many teachers)

Timeline – takes a month for Tripod to put together the survey (everyone uses same survey)

At middle and high school level, survey typically used for one class (one group of students) for each teacher so that students are not taking survey multiple times

Tripod collects data and sends it back – up to teachers and administrators to determine how to use it

Both companies also have questions regarding general school culture

Question: Did any of the surveys address pre-school? (not specifically)

Process: Paper surveys are mailed back to the company for “data crunching” and report creating

Tripod pairs district with a coach from the company to administer the survey

Point of concern: How do we ensure the data is reliable if students are not “bought in” to the survey?

Where does administration fall into this process? Survey data is reported to teacher. This question can be part of discussion.

Overall cost? By class administered (not by student); we don't have a specific quote

If feedback not what we thought, we are not obligated to continue the practice.

Can our teachers create their own surveys (in PLC teams or through other collaborative ventures) that are tailored to our goals and classes?

Teacher Survey Sub-committee will be formed to discuss the implementation of these topics...Dan Riether is the chair

3. Agenda Setting – PD Day, January 18, 2012

Domain 4 activities, building-wide goals will be established, benchmark assessments and PLC time (depending on building / grade level)

4. Feedback Regarding Observation / Evaluation Process

Feedback / Concerns:

If something isn't observed, is it scored as a “not observed”?

Teachscape – forces you to acknowledge the observation prior to receiving it.

Rebuttal?

How do I know if the lesson is effective or highly effective?

Announced lessons – seem to be more of a “show” at times

Unannounced – seem to demonstrate learning more

Many don't like the 15 minutes – association concern – what has or has not been recorded during the time

A lot less discussion between teacher and administrator for coaching

Number attached to everything through evaluations has diminished teaching – something (time with students) is being compromised through this pilot

Taking the “joy out of learning”

Two admin in classroom at same time intimidates teachers and students and taxes administrative resources – also doesn’t seem to be helpful to the teacher

Timeframe is not enough

Scheduling of observations

Looking at teacher schedules prior to unannounced observation (to avoid elementary snack time or some other inconvenient times in the day)

5. Beyond

- PD Dates 2012-2013 – January 18, 2013, March 8, 2013, April 26, 2013
- PLC Dates 2012-2013 – Half Days for Students – February 15, 2013, April 25, 2013

6. Future Meetings Dates (Tentative) –

- March 14, 2013
- May 16, 2013