

OFFICIAL MINUTES OF THE BOARD OF EDUCATION
Big Horn County School District No. 3
7:00 p.m.
Tuesday, August 11, 2015

I. Call to Order
Pledge of Allegiance

The regular meeting of the Board of Education, Big Horn County School District No. 3, was called to order at 7:00 p.m., Tuesday, August 11, 2015, by Board Chairwoman, Jamie Flitner.

II. Roll Call: Jamie Flitner, Steve Hoblit, Eddie Johnson, Cheri Edeler, Barry Bryant, Mike Wirtzberger, and Sandra Menke.

Absent: Dale Nuttall and Selena Brown

Guests: Sara Schlattmann, Brett Suiter, Lee Clucas, Ty Flock, Jennifer Urwiller, Jordan Hunter, Raquel Sweat, Lisa Chestnut, Jack Noyes, and Scott McBride.

III. Approval of Consent Agenda (*Items)

Eddie Johnson moved and Cheri Edeler seconded to accept the consent agenda as presented. Motion carried.

IV. *Reading and Approval of Minutes of Previous Meeting

Minutes of the July 18, 2015 board meeting were approved as read.

V. Agenda Additions/Deletions/Adoption

No agenda additions/deletions were presented. Agenda stands as presented.

VI. Audience and Communication

1. Recognition New Staff

High School/Middle School Music Teacher, Raquel Sweat; HS Special Education Para, Lisa Chestnut; Elementary Special Education Para Jordan Hunter and Elementary Special Education Certified Tutor, Jennifer Urwiller were welcomed by the Board and audience.

2. Community Remarks

Mr. Jack Noyes asked for clarification regarding the recent sale of items. They had been advertised as silent bid items, but were instead, sold on a per sale item basis. Mr. Bryant indicated there was a simple oversight and that all items in question have been

8/11/2015

returned to the district and are now waiting for re-advertising of the silent bid sale to be held in approximately two weeks.

3. Executive Session: Presentation Student Out of District Request (Parent Requested – Confidential Student Information)

Eddie Johnson moved and Mike Wirtzberger seconded to move into executive session at 7:08 p.m.

Board reconvened in regular session at 7:26 p.m. Eddie Johnson moved and Cheri Edeler seconded, to accept the Superintendent's recommendation regarding out of district students, as presented.

Motion carried.

VII. Other Items

1. Clerk's Report

Ms. Edeler indicated she had forwarded the board members an email she had received from the Big Horn County Prevention Alliance. This email indicated the Alliance would be sponsoring Jermaine Galloway, on August 12th, from 10 a.m. until noon. He will be at the high school giving an informative presentation on underage drinking and substance abuse. The email stated it would be primarily for law enforcement, school personnel, school board trustees, guidance counselors, and judicial personnel. It is good to see that our Buffalo Ranch is such a successful place for our students to learn and to grow. She also pointed out how she appreciated the dedicated staff in the school district. She thought she spoke for a lot of parents in that they are thankful for the staff and appreciate all they do for the District's students.

2. Administrative Reports

Elementary School

Mr. Suiter handed out an addition to his board report indicating his personal goals for the 2015-2016 school year. He reported that 4 additional students were recently registered bringing the total enrolled students to 226. As a staff he said they would be having collaborative discussions on curriculum and PAWS testing. The elementary kindercamp was quite successful with approximately 20 kids participating. Teachers have done a really nice job in rearranging their rooms and making them kid friendly. Mr. Suiter indicated he had been working on PLC and getting it ready for teachers along with having beginning of the year discussions with the elementary teachers.

3. Middle School

Mr. McBride indicated that student enrollment is growing very quickly and is currently at 107. The PAWS report shows there are areas that are effective and other areas in need of additional attention. In particular, math is an area they are looking at and coming up with new ideas and interventions to bring up PAWS scores. Reading is holding steady. Science continues to be above average. Orientation is coming up soon and they have been exceptionally busy getting everything ready for school to start. Open House was fantastic and all who attended seemed to be quite impressed and excited for the new building. Mr. McBride reviewed and explained his goals for the GMS students and staff, along with his personal goals for the 2015-2016 school year.

Ms. Edeler questioned the principals as to how each of them performed their walk throughs. Each principal explained their procedure and how beneficial and positive the results were in showing continuous improvement.

4. High School

Mr. Flock reported 5 new students have enrolled at GHS, making a student count of 199. He gave a copy of his personal goals to the Board. He will work on building goals with staff on Friday. They will be working on school focus for the year using available data to help make those decisions. The staff continues to work on standards and teaching to the standards, whether that be state or common core standards. Improving ACT scores is a priority. Staff continues to prepare for the AdvancEd visit in October. Friday afternoons will be used more effectively this year, discussing what is working and how to change that which is not working. Continued interaction for staff communicating with parents provides an opportunity to try and avoid any possible discipline or classroom problems.

5. Special Education

Mr. Clucas recognized Dawn Thur along with Dean Waddell and Laura Conner for their excellent work with students at the Buffalo Ranch this summer during the extended school year program. This summer, both middle school and elementary students visited the Buff Ranch for brief periods of time and this seemed to greatly benefit the students in exposing them to the Buff Ranch experience. Staff have been working throughout the summer to coordinate and accommodate new students entering the program. Monitoring of our federal grant went well with no corrections or findings.

6. Curriculum and Grants

Ms. Schlattmann reported that the elementary school is in their second year of School Improvement. A letter to each elementary student's parent was recently sent, letting them know they have the opportunity to receive supplemental after school services for their child. Last year they set aside funds from the Title 1A federal grant to pay for these services, but did not have anyone request the additional service. A copy of the letter will be emailed to each board member so they are aware of information regarding this potential availability of after school service for students. Ms. Schlattmann and Mr. Bryant gave the board a brief explanation of the requirements and expectations and definitions for NCLB, School Improvement, and Adequate Yearly Progress.

7. Superintendent

Mr. Bryant reported that the Backpack Program would resume in September and asked the Board to let him know what date they would like to participate in this program. The District still has two openings for Special Education teachers. The old middle school remodel should be completed in time for our September board meeting. The contractors are somewhat behind, but we are expecting to be moved in there possibly by the third week of this month.

VIII. Old Business

*1. Policy 1A (Exit Standards/Graduation Requirements – Revision) 2nd Reading

XI. New Business

1. Personnel

a. Resignation(s)

Mr. Bryant reported that Ms. Noyes tendered her resignation to be effective July 17, 2015, and Ms. Scott tendered her resignation to be effective August 3, 2015. Both were paraprofessionals at the Middle School.

Eddie Johnson moved to accept the resignations of Linda Noyes, effective July 17; and Stacy Scott effective August 3, 2015. The motion was seconded by Steve Hoblit.

Ms. Edeler said that she had been contacted by both of these two ladies and she thinks it would be beneficial for the district to implement some kind of exit interview when employees leave our

employment. Mrs. Flitner stated that was a good point. She also thanked them both for their many years of service to the District. Their work was greatly appreciated.

Motion carried.

b. Hires

Mr. Bryant stated that there are six new hires as follows:

- Jennifer Urwiller, Certified Tutor (GES Life Skills)
- Tenika Eardley Food Service
- Kathy Haley, Food Service
- Bob Graham, Route Bus Driver
- Heidi Collingwood, Route Bus Driver
- Tenika Eardley, GMS Head Track & Field Coach

Cheri Edeler moved and Mike Wirtzberger seconded to hire the new personnel as presented.

Motion carried.

2. WSBA Regional Meeting - Worland

Mr. Bryant stated that the WSBA Regional Meeting would be held in Worland on August 27, 2015. For those who would like to attend, departure is scheduled for 5:30 p.m. from the bus barn.

3. Accreditation Timeline

Mr. Bryant reviewed with the board their schedule for the AdvancEd visit, to be held the week of October 4th through the 8th. Mrs. Flitner advised the board to familiarize themselves with the schedule as the committee will sit down with the board for interviews regarding the Board Governance of the District and their responsibilities and how they are implemented.

4. Out of District Request

Recommendation was accepted during executive session. Refer to VI. 3.

5. Temporary Position

Mr. Bryant asked the board for permission to hire a temporary, one year only, special education paraeducator for the elementary school.

8/11/2015

Eddie Johnson moved and Mike Wirtzberger seconded to authorize the hiring of a temporary one year special education paraeducator position for GES.

Motion carried.

6. Leadership Governance 3.1 (Board Plan on a Page)

Mr. Bryant indicated that 3.1 Leadership Governance was updated this past May and the only change that should be done now is to replace a past committee member's position who is no longer on the board. After a brief discussion, Mrs. Flitner volunteered to take the open vacancy on the Stakeholder's Committee.

Cheri Edeler moved, and Steve Hoblit seconded, to reaffirm Leadership Governance Policy 3.1.

Motion carried.

X. *Approval of Bills

* General Fund checks #27799 through #27938 inclusive, totaling \$441,855.83; Payroll Fund checks #29080 through #29097 inclusive, totaling \$93,444.02; Activity Fund, ACH Transfer, totaling \$7,577.37; Federal Funds ACH Transfer, totaling \$53,114.51; Lunch Fund ACH Transfer, totaling \$2,486.00; Major Maintenance Fund ACH Transfer, totaling \$164,672.48; Capital Construction Fund ACH Transfer, totaling \$396,710.44.

XI. Board Discussion.

Mrs. Flitner expressed appreciation to all involved in the building of the new Middle School. She was delighted with the well-attended ribbon cutting ceremony and open house that was held earlier that evening. There were lots of students and parents in attendance to see how they were going to fit into the new building. Mr. Bryant stated that Mr. Forcella was a big factor in overseeing and working with the contractors to make the final production a success.

Mr. Bryant asked for clarification and some guidance for the exit interview process. Ms. Edeler said there should be some templates to follow. She feels that no one should be excluded in these interviews. If someone is terminated from their positions they should still have the opportunity to have an exit interview. They may not take advantage of it, but at least they were given the opportunity. She felt there is so much to learn from people who have filled the positions and then leave the district; the good, bad, and the indifferent. The board felt this was a good idea in trying to improve the retention of employees. The board also felt that those employees who are leaving the district should feel appreciated, and recognition of their time and service should be acknowledged and noted by both the board and administrators.

Ms. Flitner recognized Mr. Bryant and his value to the district and how much the board appreciates all that he does.

Mr. Bryant reported that our real estate issue is going to the Executive Session of the School Facilities Department on the 19th of August and once they have reached a decision we will ask for a special meeting for approval.

Mr. Bryant said the Booster Club is arranging for the beginning of the year staff luncheon from 12 until 1:30 p.m. on August 19th in the high school cafeteria.

XII. Executive Session

1. Litigation
2. Real Estate

XII. Adjournment

There being no further business, the meeting adjourned at 8:27 p.m.

Jamie Flitner, Chairman

Cheri Edeler, Clerk

Recorded by: Sandra Menke

8/11/2015