

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
*+Consent Agenda Item

MINUTES - January 2, 2014

A. CALL TO ORDER

The Re-Organization Meeting of the Board of Education of the Bordentown Regional School District was convened on the above date at 7:00 p.m. with the Board Secretary presiding.

SUNSHINE LAW STATEMENT

The Board Secretary read the following statement:

In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Announcement of this meeting was conveyed in the Burlington County Times and Trenton Times on December 17, 2013, as well as published continually on the district's website starting December 13, 2013.

The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

The Board Secretary led the members of the Board and audience in the salute to the flag and moment of silent reflection.

C. ELECTION RESULTS

November 5, 2013 Election Results—Source

Official counts per Clerk of Burlington County:

Bordentown Regional BOE-Burlington Township — Three seats open

Kimberly Zablow	1,325
Stephen Heberling	1,155
Mark Drew	1,241
Michael Dauber	861
Personal Choice	742

D. SWEARING IN OF NEW BOARD MEMBERS AND OATH OF ALLEGIANCE

E. ROLL CALL

The following members answered roll call: Mr. Creegan, Mr. Hartmann, Mr. Heberling, Ms. Zablow and Mr. Drew. ABSENT: Ms. Goff, Ms. Hartmann, Mr. Potts, and Ms. Wehrman.

Also attending: Dr. Constance J. Bauer, Superintendent, Mr. Eloi Richardson, School Business Administrator/Board Secretary, Board Council, Cameron Morgan.

Staff attending: Liz Brotherton, Chris O'Leary, and Ann Marie O'Leary.

Visitors attending: Hannah Heberling and Howard Zablow.

F. PUBLIC FORUM - FOR AGENDA ITEMS - None

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not entertain comments pertaining to student or personnel matters or matters pertaining to negotiations or litigation and may choose not to respond to any comments made by members of the public during this portion of the meeting. However, the Board will give all comments appropriate consideration and will refer all complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be five minutes. Please state your name and address for the record.

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G. RE-ORGANIZATION MEETING BUSINESS

Nomination & Election of Board Officers

- a. **President** - Mark Drew, nominated by Mr. Heberling; Ms. Zablow, nominated by Mr. Creegan. Votes in favor of Mr. Drew: Mr. Drew; Mr. Hartmann; Mr. Heberling; Votes in favor of Ms. Zablow: Mr. Creegan; Ms. Zablow
- b. **Vice President** - Mr. Hartmann, nominated by Mr. Heberling; Ms. Zablow, nominated by Mr. Creegan. Votes in favor of Mr. Hartmann: Mr. Drew; Mr. Hartmann; Mr. Heberling; Votes in favor of Ms. Zablow: Mr. Creegan; Ms. Zablow

Mr. Drew (Board President) presided for the remainder of the meeting.

A motion was made by Mr. Hartmann, seconded by Mr. Heberling to approve the following:

1. Nomination & Election of Board Officers
 - c. President
 - d. Vice President
2. +Motion to adopt School Board Member Code of Ethics, Policy # 9271
3. Motion to adopt current Board Policies and parliamentary procedures (i.e. - Robert's Rules of Order)
4. Motions To Adopt/Authorize:
 - a. Check Signing by Machine
 - b. Board Secretary to sign payroll checks in absence of the Treasurer
 - c. Designate Official Depositories - All Duly Certified Depositories in the State of New Jersey
 - d. Designate Bank Account Signers to next re-organization meeting in 2015
 - Board President or Vice President
 - Board Secretary/Business Administrator or Superintendent of Schools
 - Treasurer of School Monies
 - e. +Designate Official Publications
 - Burlington County Times
 - Register News
 - Trenton Times
 - f. +Notice of Mailing Fees
 - g. Appoint Custodian of School Records/Public Agency Compliance Officer: Mr. Eloi Richardson, BA/BS
 - h. +Board of Education Committees per Policy # 9130 (current appointments will be under review by current Board President).
 - i. Approve Transfer of funds between Board meetings.
 - j. Approve Appointment of Purchasing Agent and Authorization to award contracts up to bid thresholds and set quote threshold at 15% of bid threshold amount (18A:18A-3): Mr. Eloi Richardson, BA/BS
5. Motion to appoint Providers of Professional Services:
 - a. +Treasurer: Mr. Thomas A. Haje, for one year, from January 2, 2014 or until a successor is selected at the 2015 Reorganization meeting of the Board, at a fee of \$736.09 per month, totaling \$8,833.00. [Last year's fee was \$8,660]

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- b. Labor Negotiator: Taylor, Whalen, and Hybbeneth, to extend current contract for one year, from January 2, 2014 at a fee of \$175.00 per hour (no change), with a maximum not to exceed \$10,000.00.
- c. +Board Solicitor: Parker McKay, for one year, from January 2, 2014 or until a successor is selected at the 2015 Reorganization meeting of the Board, at a fee of \$160.00 per hour (no change from the prior year), with a maximum not to exceed \$65,000.00.
6. +Motion to adopt regular meeting schedule for balance of calendar year 2014 in accordance with Open Public Meeting Act.

ON A ROLL CALL VOTE (Items 2-6):

AYES: Mr. Creegan, Mr. Hartmann, Mr. Heberling, Ms. Zablow and Mr. Drew. NOES: None. ABSTENTIONS: None.

ABSENT: Ms. Goff, Ms. Hartmann, Mr. Potts, and Ms. Wehrman.
Motion approved by majority.

REGULAR CONFERENCE MEETING AGENDA

H. UNFINISHED BUSINESS - None

I. CONSENT AGENDA APPROVAL (R.C.*) - None

J. COMMITTEE REPORTS - None

K. SUPERINTENDENT'S REPORT

1. +Motion to accept HIB Report & Determinations

School	# of Reports	# of HIB
CBS	<u>1</u>	<u>1</u>
PMS	0	0
MIS	<u>2</u>	<u>2</u>
BRMS	0	0
BRHS	<u>1</u>	<u>1</u>
TOTAL:	<u>4</u>	<u>4</u>

Report reviewed. No action taken.

L. CURRICULUM REPORTS - None

M. PERSONNEL REPORT

A motion was made by Mr. Hartmann, seconded by Mr. Heberling to approve the following:

Appointments, Per Superintendent's Recommendation:

Resolution: Criminal History Check

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in bold print.

1. Motion to approve amending leave of absence request for employee # 4854 from the position of an elementary teacher at Peter Muschal School, through June 20, 2014 with a return to work date of September 1, 2014. Employee originally requested a return date of February 10, 2014.

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2. Be it resolved that the commencement of the leave of absence requested by employee #5315, effective December 18, 2013 through January 8, 2014 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
3. Be it resolved that the commencement of the leave of absence requested by employee #5565, effective January 2, 2014 through March 21, 2014 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
4. Motion to approve extending Ms. Michele Santamaria to continue as a long term leave replacement at Peter Muschal Elementary School through June 20, 2014. According to the long term sub scale, Ms. Santamaria will be placed on Step 1, BA, with a pro-rated salary of \$50,462 after 90 days. (approximately 1/28/14)
5. +Motion to approve Ms. Shevonne Mennuti as a 5th grade teacher at MacFarland Intermediate School, effective January 2, 2014, Step 3, MA +18, with a pro-rated salary of \$56,238. This replaces a retirement.
6. +Motion to approve Ms. Tiffany Deer as a long term elementary teacher leave replacement at MacFarland Intermediate School. Ms. Deer will be compensated in accordance with the long term, per diem substitute pay scale from January 8, 2014 through May 28, 2014. After 90 days, Ms. Deer will be paid at Step 1, BA, with a pro-rated salary of \$50,462 through June 20, 2014.
7. Motion to approve the following staff members/room assignments for the English as a Second Language Program starting January 14, 2014 through April 10, 2014. Funding is provided through the NCLB grant:

Staff Member	Grade Level	Room Number	Stipend
Jan Wilson	Grades 1-3 at Peter Muschal	105	\$2000
Taylor Gilbert	CBS/MIS/BRMS students	Library	\$2000

8. Motion to approve the following staff members/room assignments for the After School Support Program for Literacy and Math starting January 28, 2014 through April 10, 2014. Funding is provided through the NCLB grant:

Staff Member	Grade Level	Room #	Stipend
<u>Clara Barton</u>			
Jessica Silva (2 days) Colleen Ferrarese (1 day)	Grade 1	110	\$1275-to be split between J. Silva (\$850) and Ferrarese (\$425)
Heather Wawrzyniak	Grade 2	220	\$1275
Debra McKown	Grade 3	207	\$1275

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<u>Peter Muschal</u>			
Barbarann Mazza	Grade 1	501	\$1275
Heather Martino	Grade 2	110	\$1275
Melissa Oliver	Grade 3	107	\$1275
<u>MacFarland Intermediate</u>			
Alexandra Guido	Grade 4	302	\$1275
Colette Campellone	Grade 5	301	\$1275

INFORMATION

9. +JOB POSTINGS: Interim Superintendent of Schools - Spanish Teacher - Office of Special Services After School Literacy and Math Instruction -
ON A ROLL CALL VOTE (Items 1-8):
AYES: Mr. Creegan, Mr. Hartmann, Mr. Heberling, Ms. Zablow and Mr. Drew. NOES: None. ABSTENTIONS: None.
ABSENT: Ms. Goff, Ms. Hartmann, Mr. Potts, and Ms. Wehrman.
Motion approved by majority.

N. BUSINESS, FINANCE & OPERATIONS - None

O. POLICY - None

P. DISCUSSION/INFORMATION ITEMS - Rescheduled

1. Superintendent Transition - Interim Interview dates, 1/8/14, 1/9/14, backup date, 1/13/14.

Q. NEW HANOVER REPORT - None

R. BOARD and PUBLIC FORUM - None

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be five minutes. Please state your name and address for the record:

S. EXECUTIVE SESSION RESOLUTION - Rescheduled

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Board of Education of Bordentown Regional School District ("Board of Education") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 7:00 pm this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

Any matter in which the release of information would impair a right to receive funds from the federal government;

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_____ Any matter the disclosure of which constitutes an unwarranted invasion of Individual privacy;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____)

(If contract negotiation, the nature of the contract and interested party is _____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is Interim Superintendent);

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

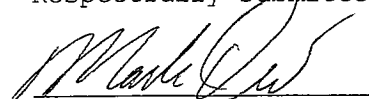
I, Mr. Eloi Richardson, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Bordentown Regional School District, Board of Education at its meeting held on 1/2/2014.

T. ADJOURNMENT

A motion was made by Mr. Creegan, seconded by Mr. Heberling to adjourn the meeting at 7:25 p.m.

Motion unanimously approved.

Respectfully submitted,


Mark Drew, President


Eloi Richardson, SBA/BS