

**REGULAR BOARD MINUTES
BOARD OF TRUSTEES
FLORENCE COUNTY SCHOOL DISTRICT NO. TWO
DISTRICT OFFICE
May 26, 2015
7:00 p.m.**

A regular meeting of the Board of Trustees of Florence County School District No. Two was held in the Media Center at Hannah-Pamplico Elementary/Middle School of Florence County School District No. Two on Tuesday, May 26, 2015.

Those present: **Mr. Raleigh O. Ward, Jr.**
 Mr. Thadis D. Calcutt, Jr.
 Mrs. Angela P. Keith
 Mrs. Mona Lisa M. Andrews
 Mr. Johnny R. Jenkins
 Mr. Bradford C. Poston
 Mrs. Elleveen T. Poston

Call to Order

Mr. Raleigh O. Ward, Jr., called the meeting to order at 7:00 p.m. by welcoming the visitors. Mrs. Angela P. Keith, served as secretary.

Recognition of Visitors

Mr. Sullivan, Mrs. Carter, Mrs. Richardson, and Mr. Hyman presented gifts on behalf the Board and the Administration to the following retirees: **Ms. Lenease Brickers** (40 total years of service in education to include 21 years in District Two) **Mrs. Phyllis Brown** (28½ total years of service in education to include 15 years in District Two), **Mrs. Debbie Carter** (34 total years of service in education to include 30 years in District Two), **Mrs. Gwyn Finklea** (18 total years of service in education to include 16 years in District Two), **Mrs. Linda Floyd** (35 total years of service in education to include 11 years in District Two), **Mrs. Patricia Hines** (38 total years of service in education in District Two), **Mr. Herbert McNeil** (27 total years of service in education in District Two), **Mr. Robert E. Sullivan, Jr.** (37 total years of service in education to include 25 years in District Two), and **Mrs. Melinda White** (27½ total years of service in education in District Two). During the meeting, the administration and the retirees expressed kind sentiments of their tenure with the District. Their years of service in education total 285 years with 210.50 in Florence School District Two.

A retirement reception was held at 6:00 p.m. in honor of the nine retirees. Ms. Brickers, Mrs. Carter, Mrs. Finklea, Mrs. Floyd, Mrs. Hines, and Mrs. White are retiring from Hannah-Pamplico Elementary/Middle School. Mrs. Brown will be retiring from Hannah-Pamplico High School. Mr. McNeil and Mr. Sullivan will be retiring from the District Office. Mrs. Hines and Mrs. Brown were unable to attend the reception and meeting.

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Mr. Ward recognized the 2015 Duke TIPS Talent Search Recipients - **Angel Elmore, Joe Mills, and MaryClair Floyd**. Mrs. Carter and Mr. Richardson will present these certificates to the students at the Award Ceremony at Hannah-Pamplico Elementary/Middle School.

Minutes

A motion was made by Mrs. Elleveen T. Poston and seconded by Mrs. Johnny R. Jenkins to accept the April 27, 2015, minutes as written. The motion carried unanimously.

Communication to the Board

Mr. Sullivan gave as information to the Board the **2015-2016 Bus Driver Recommendations**. He reminded the Board that the majority of the bus drivers are dual employees except two. Mr. Johnny R. Jenkins expressed his concerns about the shortage of drivers and how Mr. H. M. Dixon foresees filling these vacancies. Mrs. Sullivan informed the Board how the District will continue to encourage the coaches to become certified. He also told the Board about the, new South Carolina Department of Public Transportation (SCDPT) statewide training sites (Sumter and Horry County) and the new upcoming training schedules. He stated a new county training site is being constructed on National Cemetery Road (the highway department no longer serves as a training site). A copy of the bus drivers recommendations are on file in the Superintendent's office.

The recommendation for the new **Athletic Director/Football Coach** will be announced later in the meeting.

Mr. Sullivan informed the Board that the preliminary packets for the **Teacher of the Year** have been completed and the following applicants have been selected for the elementary/middle school - Mrs. Caroline Greenwood and for the high school - Mr. Brad Drawdy. Once the person is named at the Opening Day Ceremony in August 2015, he or she is then required to refine and submit the application at the state level.

The **Research Report: "A Meta-Analysis of Dropout Prevention Outcomes and Strategies"** was given to the Board to review. The report highlights how certain factors play a key role in student dropout rates starting as early as Kindergarten through Grade 12. A copy of this report is on file in the Superintendent's office.

A motion was made by Mr. Thadis D. Calcutt, Jr., and seconded by Mrs. Elleveen T. Poston to approve the rollover of the **Milk & Bread Bids for the 2015-2016 school year**. (*See the 06/23/14, Board Minutes*)

A copy of the **SCSBA Board Member Training Hours (7/1/14 - 5/19/15)** was given to each Board Member for review. This information will assist the Board members in reporting their training hours to the State Department of Education for the Report Card. A copy of the training hours is on file in the Superintendent's office.

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Mr. Sullivan presented as information to the Board the **2015 Summer Schedule**. The four-day summer schedule will begin June 8, 2015, and run through August 7, 2015 (7:30 a.m. - 5:00 p.m.). This will be the first year the district will not do a mandatory shutdown for the week of July 4th. The district will close only on July 6, 2015. The schedule contains student registration dates - Senior registration - August 3, 2015, 10:00 a.m. - 1:00 p.m. and Grades K-11 on August 4, 2015, 9:00 a.m. - 7:00 p.m. at each school. The schedule will be posted at each district facility and will be sent to the Post Office, UPS, and FedEx.

Report of the Superintendent

Mr. Sullivan presented the Board with the **Finance Report** as follows:

Year-to-Date Revenue as of 4/30/2015	\$8,252,259.45
Year-to-Date Expenditure of 4/30/2015	\$7,599,418.49

As of 4/30/2015, the cashflow balance is \$3,530,516.08. Mr. Sullivan told the Board that funding is holding steady and if they had any additional questions to please call the office or stop by to discuss. A copy of the finance report is on file in the Superintendent's office.

A motion was made by Mrs. Elleveen T. Poston and seconded by Mr. Johnny R. Jenkins to accept **1st Reading** of the **2016 Citizen's Budget**. Mr. Sullivan informed the Board that all figures have not been finalized at the S. C. State Department of Education level and these figures could possibly change. The following was reviewed with the Board:

- Mr. Sullivan presented to the Board only the General Fund Budget at \$7,984,131.95.
- The total budget is estimated at \$11,286,811.
- Combination of social security and retirement will increase by 23.94% (Social Security 7.65% + South Carolina Retirement System 16.29%) The estimated retirement surcharge is 5.23%.
- Fringe benefits are growing at an astronomical rate - full family cost is approximately \$10,745. The employer portion of the health insurance will increase in August by 4.5%.
- Retirees will be paid at 0 years. At this time, the district does not have any retirees working at 0 years.
- The district's goal is to give the professional staff and classified a step increase.
- The 2014 Fiscal Year 135-Day ADM is 1,221.90 and the 2015 Fiscal Year 135-Day ADM is 1,166.41.
- The fund balance increase is \$633,312 from the last 2013 Fiscal Year audit and the fund balance for June 30, 2014 is was \$3,114,062.
- Mr. Sullivan stated Fund 960 and Fund 967 is rolled up and will no longer be a part of the district's budget.
- With this current budget for first reading, a deficit of \$322,849.44 was presented to the Board.

The motion carried 7-0. A copy of the preliminary budget is on file in the Superintendent's office. The Board also approve the June 16, 2015, date for the meeting to be held at the Hannah-Pamplico High School Gymnasium at 7:00 p.m. (Advertisement will be done by June 6, 2015 - ten days prior to the meeting and a final budget will be placed on the district's website for review).

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Old Business

Policy BID - Board Member Compensation & Expenses and Policy BBB - Board Membership Elections. The Board agreed to establish a sub-committee (Mr. Johnny R. Jenkins, Chairman, Mrs. Mona Lisa Andrews, and Mrs. Angela Keith) to review these policies and report back to the Board their findings on making updates to these policies concerning compensation and expenses (Policy BID), detailed separation of the Board of Trustees Elections and the Citizens' Budget Meeting to include either new written policies or administrative rules (Policy BBB).

A **2015-2016 Vacancy Update** was given to the Board with the following vacancies - Hannah-Pamplico High School - JROTC, School Secretary, Athletic Director/Head Football, Hannah-Pamplico Elementary/Middle School - Gifted/Talented - Administrative Assistant, Special Services, Middle School English/Language Arts (ELA) and Early Childhood - Early Childhood Teacher and Teacher Assistants. A copy of these vacancies is on file in the Superintendent's office and the vacancies have been placed on CERRA and the district's website.

New Business

A motion was made by Mrs. Mona Lisa Andrews and seconded by Mrs. Elleveen T. Poston to approve the **Overnight Field Trip** for Mrs. Bernethio Livingston's Young Ladies of Room 203, along with a parent/caregiver to participate in a "Girls Night Out" on May 23, 2015, at the Inn and Table 18 in Lake City, South Carolina. A copy of the field trip request is on file in the Superintendent's office. The motion carried 7-0. (Mrs. Andrews was unable to chaperone but informed the Board about her attending the Upward Bound Program at . She encouraged the district to once again implement the Upward Bound Program in Florence District Two).

At 8:00 p.m., Mrs. Elleveen T. Poston made the motion to go into Executive Session to discuss a personnel matter. Mrs. Angela P. Keith , seconded the motion. The motion carried 7-0.

At 9:12 p.m., Mrs. Elleveen T. Poston made the motion to come out of Executive Session. Mr. Thadis D. Calcutt, Jr., seconded the motion. The motion carried 7-0.

In Open Session, the following action was taken:

A motion was made by Mr. Johnny R. Jenkins and seconded by Mrs. Elleveen T. Poston to accept the Teacher Resignation of **Mr. Allard W. Calcutt, III.**, Athletic Director/Head Football Coach at Hannah-Pamplico High School. The motion carried 7-0. A copy of this teacher resignation is on file in the Superintendent's office.

A motion was made by Mrs. Angela Keith and seconded by Mrs. Mona Lisa Andrews to accept the Teacher Resignation of **Mrs. Brandy Moore**, Early Childhood Teacher at the Early Childhood Center. The motion carried 7-0. A copy of this teacher resignation is on file in the Superintendent's office.

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A motion was made by Mrs. Mona Lisa Andrews and seconded by Mr. Johnny R. Jenkins to accept the Teacher Recommendation of **Mr. Aundres L. Perkins**, Athletic Director/Head Football Coach at Hannah-Pamplico High School. The motion carried 7-0. A copy of this teacher resignation is on file in the Superintendent's office.

The following documents were mailed to the Board on **May 15, 2015**, as information.

1. **Board Minutes - April 27, 2015 [Please Review]**
2. **Athletic Director/Football Coach Time Line**
3. **LEA's IDEA Determination for FFY 2012 (2012-13 School Year)**
4. **ACT Scores (As of 3/17/15)**
5. **SAT Scores (As of 4/22/15)**
6. **2015 Boardmanship Institute Calendar of Events**
7. **May 2015 Calendar of Events - HPEM**
8. **May 2015 Calendar of Events - HPHS**

Copies of these documents are available in the Superintendent's office.

Adjournment

At 9:07 p.m., Mrs. Elleveen T. Poston made the motion to adjourn. The motion was seconded by Mr. Bradford C. Poston. The motion carried unanimously.

In accordance with the South Carolina Code of Laws, 1976, Section 30-4-89 (d), as amended, the following have been notified of the time, date, place and agenda of this meeting: Morning News, Florence County School District No. Two, Faculty, Staff, Parents, and Administrators of Florence County School District No. Two.

There being no further business to discuss, on motion duly made and seconded, the meeting adjourned at 9:07 p.m.

Mr. Raleigh O. Ward, Jr.
Board Chairman

Mrs. Angela P. Keith
Secretary