



EL RANCHO UNIFIED SCHOOL DISTRICT
 STEAM Academy @ Burke
 School Site Council (SSC)

MINUTES for SSC Meeting of 1/25/18

Members Present: Elisabeth Gomez (Parent), Martina Avina (Student), Vanessa Castaneda (Student), Jocelyn Bucio (Classified Staff), Kathryn Adame (Teacher), Melina Kust (Teacher), Sylvia Vela-Amaya (Teacher), Claudia Villasenor (Parent), Rosanna Cabrera (Parent), and Edna Tristan (Principal)

	1. Training
	2. Parent Involvement Policy
	3. Uniform Complaint Procedures
x	4. Parent Education Opportunities
	5. Consolidated Programs Overview
x	6. Home-School Compact
	7. Assessment/Curriculum/ Program Effectiveness

	8. Safety Plan
	9. Not Applicable
	10A. SPSA Development
x	10B. SPSA Budget
	10C. SPSA Review/Approval
	11. Not Applicable
	12. Not Applicable
	13. Needs Assessment

- I. Welcome and Introductions:** Mrs. Tristan welcomed all new and returning members of School Site Council.

- II. Call to Order** Meeting was called to order at 4:12 pm
 - A. Motion to approve minutes from November 16, 2017 meeting, motion by Kathryn Adame and 2nd by Sylvia Vela-Amaya.
 - B. Motion to approve Proposed Agenda by Sylvia Vela-Amaya and 2nd by Kathryn Adame.

- III. Reports**

The following is a summary of discussion/action(s) taken on above-checked Reports:

 - A. DAC/DELAC Reports
 - i. Ms. Cabrera and Ms. Gomez shared their notes and learnings from DAC/DELAC Parent Involvement Workshop.
 - ii. Both parents were offered useful resources to help parents apply themselves to the CAASP
 - B. Principal's Report - Testing
 - i. Mrs. Tristan shared the new English Learner test, ELPAC as a replacement for the CELDT. ELPAC testing will begin on 3/12.
 - ii. The students will be given the test after our school wide PBL Showcase. Students are expected to be fully focused and better prepared at this time.
 - iii. CAST will be given to STEAM 8th grade students at the beginning of April.
 - iv. School wide CAASPP testing will take place April 30 through May 18, 2018. The duration of this test will be throughout 14 school days. Students will test in Math and English classes.

IV. Legal Requirments

- A. New Members to SSC were introduced
 - i. 8th Grade Representative - Vanessa Castaneda
Clerical Representative - Jocelyn Bucio
 - ii. SSC Nominated Jocelyn Bucio as newly acting School Site Council Secretary. Motioned by Sylvia Vela-Amaya, second by Kathryn Adame
- B. Home-School Compact Review
 - i. Read by SSC Committee members.
 - ii. Additions and revisions were made to better tailor students, teachers, and administrators of the STEAM Academy @ Burke.
- C. SPSA Budget Increase
 - i. Budget was increased from 58,881 to 74, 268.
 - ii. Mrs. Tristan followed with announcing an increase of tutoring hours for the remainder of the 2017-2018 school year. Hours increased from 325 to 400 hours to meet student needs.

V. New Business

- A. Public Comments & Questions
 - i. No comments or questions were asked by the committee members.
- B. Announcements
 - i. CAMFEL Assemblies will be held on January 26th. Mrs. Tristan expressed the impact and importance of the assemblies for our students.
 - ii. PBL ‘Boss Days’ have begun at our school site. Boss Days provide our students with time for collaboration on their projects.
 - iii. PBL “dry run” will take place on February 21, 2018.
 - iv. PBL Saturday Schools will be offered for all grade levels on the following dates: February 3 and February 24. More dates will be announced as needed.
 - v. As of January 26th, applications will be posted and accepted for the 2018-2019 school year. Deadline for applications is April 3, 2018.
 - vi. Catalina Island Trip (CIMI) will be taking place February 2nd through February 4th. Parent Meeting to take place January 25th at 5 pm.
 - vii. PBL Showcase will take place March 7, 2018.
- C. Date of Next Meeting: TBA

VI. Adjournment: Meeting was called to adjourn at 4:57 pm by Mrs. Tristan