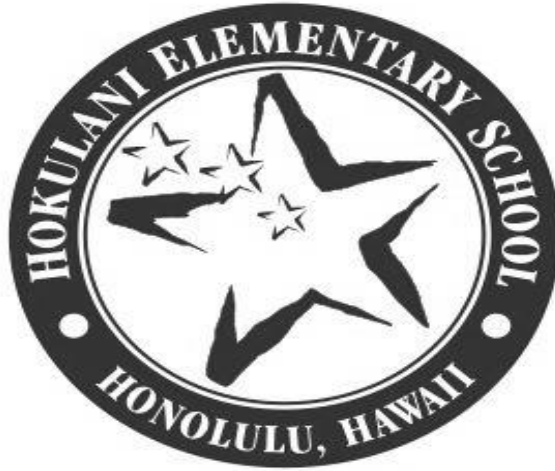


HOKULANI ELEMENTARY SCHOOL
2017-2018
STUDENT HANDBOOK

Hokulani is a Two Time National Blue Ribbon School
Celebrating More Than 50 Years of Educational Excellence



Our Vision

Hokulani School: A community positively impacting the world.

Our Mission

Our community is dedicated to building a strong foundation that fosters a love of learning that inspires everyone to reach their highest potential in an ever-changing world.

Hokulani Elementary School
2940 Kamakini Street Honolulu, Hawaii 96816 733-4789
www.hokulani-elementary.com

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This planner and handbook belongs to:

Name: _____ Grade: _____ Room: _____

HOKULANI ELEMENTARY SCHOOL
2017-2018
POLICIES AND PROCEDURES

Welcome to Hokulani Elementary School. We ask that you familiarize yourselves with the following policies and procedures to ensure a safe and quality learning experience for all.

SCHOOL DAY

The official school day for students begins at 8:00 a.m. daily and ends at 2:15 p.m. on Monday, Tuesday, Thursday, and Friday, and at 1:30 p.m. on Wednesday. An official school day is within the period of 15 minutes before and after the close of classes. Since there is no supervision before and after these hours, students should not come to school before 7:30 a.m. nor remain on campus after school unattended. Moiliili Community Center (MCC) morning child care is available at 6:30 a.m. or after school care is available through A+, if you cannot drop off or pick up your child/children within these periods. Please call MCC at 955-1555 or A+ at 262-4538 for more information.

OFFICE HOURS/VISITORS

Office hours are from 7:30 a.m. and 4:00 p.m. daily. Please be sure to check in with the office first before proceeding to your campus destination (child's classroom, counselor's office, etc.) to ensure a safe campus, we will issue a visitor's badge to visitors when they sign in at the office. At the end of the day, should you wish to wait for your child we ask that you do so in the main walkway away from the classrooms. This will minimize disruption to the classroom instruction and distraction of the students. We also ask that parents and guardians contact teachers through email, written communications, a phone call before or after school, or through programs used by teachers (e.g. Class Dojo) rather than popping into the classroom during instructional time. Instruction begins at 8:00 a.m. and continues throughout the day.

COMMUNICATION

Hokulani provides multiple methods of communication and we strongly encourage each family to access them regularly and review information in a timely manner.

- Student planners (Grades one through five)
- Classroom tools (e.g. Class Dojo, blogs, Weblies, communication journals) endorsed by teachers
- School Website <http://www.hokulani-elementary.com/>
- Hokulani Twitter account @HokulaniEI
- Thursday Communication folder

A+ AFTER SCHOOL PROGRAM

The Kama'aina Kids after school program is for families where both parents work, enrolled in school, or participating in a first-to work program during school hours. Applications are available in the school office. Please call the A+ director directly at 733-4794 for questions or for more information.

BUS SERVICES

Mass Transit Line provides daily bus service on school days as long as there are a sufficient number of bus riders. Bus #14 starts from the top of St. Louis Heights (Peter St.) at 7:30 a.m. and arrives at Hokulani around 7:40 a.m. In the afternoon, the bus leaves school at 2:25 p.m. daily (except at 1:45 p.m. on Wednesday).

ATTENDANCE AND HOMEWORK

When your child is absent or will be tardy, please call the office at **733-4789** between **7:30-9:00 a.m.** You may **request homework assignments at that time. No homework requests will be taken after 10:00 a.m.** You may pick up the **homework left on the office counter between 3:00-4:00 p.m.** We will not be able to send requests to A+ or to a sibling for pickup.

The following State guidelines will be used to define student attendance: 1) Early departures are students who leave before half of the school day is over (i.e., 11 a.m.). These students will be marked ABSENT for the day; 2) Late arrivals are students who arrive at school after attendance for that day has been taken, but before half the school day is over (i.e., before 11 a.m.). These students will be marked TARDY. Students arriving after 11 a.m. will be marked ABSENT.

TARDIES

The tardy bell rings at 8:05 each day. Regardless of the reason, whenever a child arrives after 8:05 a.m., he or she must go to the office for a tardy slip before going to the classroom. After the 10th tardy and/or absence, a letter will be sent home from the administrator or a conference requested with school staff.

ATTENDANCE POLICY

The Legal Posture:

302A-1132 and 302A-411, Attendance Compulsory, Exceptions Hawai'i Revised Statutes (HRS), Beginning with the 2014-2015 school year, any parent, guardian, or other person having the responsibility for, or care of, a child who will be at least five years of age on or before July 31 of the school year shall enroll the child in a public school unless the child is enrolled at a private school.

302A-1136, Enforcement, HRS, places the responsibility of enforcing compulsory attendance in accordance with the plans and policies of the Department of Education (DOE).

302A-1135, Penalty, HRS, student, father, or mother, guardian, or person having charge of the child who persists in being absent from school may be referred and summoned to court.

Excused Absences/Tardies are the following:

- Doctor's/Dentist's appointments with an excusal note
- Parent/Guardian Notifications (note/call) for:
 - Family funerals;
 - Emergencies; or
 - If the student was sick but didn't go to the doctor.
- Chronic Medical condition which affects attendance and which is explained, by the treating physician, in a note to school.
- School-related Health concerns that are initiated by the school for the student to receive treatment thus causing an absence (i.e. head lice)
- Authorized school activity (i.e. JPO field day, field trips, etc.)
- Religious holidays as requested, in writing, by parent/guardian
- Family Court Hearings, Hearings involving Foster Children
- Doing a good deed, such as helping someone to the health room, is an excused tardy. A note from an adult may be requested.

Unexcused Absences/Tardies:

- A trip is unexcused unless it is due to a family emergency (i.e. funeral) or school related. A student will be released from enrollment if the trip is longer than ten (10) school days.
- Tardies that are unexcused include, but aren't limited to the following: traffic, overslept, car trouble, eating breakfast, weather, walking to school, finishing homework, walking the dog, running errands, shopping, etc.

Late Pick-Ups:

Students and parents have the option of picking up their child immediately after school, registering their child for Kama'aina Kids A+ program, Moili'ili Community Center (MCC) program, or having older students catch the bus, walk or bike home. Both Kama'aina Kids and MCC are privately run and have their own late pick-up and process.

When students are not picked-up for the Family Pick-up area the following process will be followed:

- Adults listed on the Emergency Card will be called and asked for the reason for the delay, and an estimated time of pick-up.
- Students will only be released to adults listed on the contact card. Adults other than parents should be prepared to show a phone I.D.
- If the adults do not answer their phone, a message will be left asking that the call (808) 733-4789 right away.
- The office staff will make a second attempt to contact all adults listed if the call is unreturned or if there is no answer.

- If there is no answer on the second call or if there is no timely return call, the Principal or Teacher-in-charge will determine whether to call the Honolulu Police Department (HPD) and/or Child Welfare Services (CWS) office. The purpose of calling one or both office is to seek assistance in getting the child home safely.

Please understand that we allot at least 30 minutes for parents/guardians, or family members to pick-up children. Daily, children are still waiting to be picked-up at 3:00 p.m. and have no way of knowing where their parent/guardian is when calls go unanswered and unreturned. That makes it difficult to reassure the child that someone is on their way.

RELEASE DURING SCHOOL HOURS

If it is necessary to take your child out of school, a student pass for leaving campus will be issued by the office upon receipt of a written request or phone call by the parent. Please have your child bring the note directly to the office. Students may also be released from school for the purpose of observing religious days when such release is requested in writing by a parent or guardian. The office will notify your child's teacher of your child's early release from the school day. Please provide ample notice so that students teachers and prepare and students readied.

PLANNING AHEAD

We encourage responsible habits. Students should be responsible for preparing and taking homework and personal belongings as they leave their classrooms for the day. **Custodians, room cleaners, and office staff will not open locked classrooms to retrieve forgotten items.** Please mark personal and family calendars and remember to pack a sack lunch for fieldtrips; unfortunately, the kitchen is unable to provide sack lunches for students.

SCHOOL RECORDS PROCESSING

We receive numerous requests for additional copies of school records. Please note that parents and guardians receive original copies of report cards and standardized test results which can be copied and provided to schools directly.

However, if a parent or guardian needs assistance in the production of additional copies because the originals have been misplaced, please use the following process to request assistance:

1. Complete the request sheet available in the front office, or provide a list of items that need to be copied. **Please provide us at least seven (7) business days for processing.**
2. **There is a \$10.00 processing fee along with a \$.50/page cost to process the request.**
3. If Hokulani needs to mail the information, we will ask that the requestor provide an addressed stamped envelope.
4. If you are asking for numerous pages (i.e. report cards plus test scores) we will weigh the package and let you know the entire cost (\$10.00 processing fee + copy charge* + postage).
5. If the copies will be picked up, the processing and copy fees will be due then.

*When double-sided copies are made, the school is charged per side. That means even if we copy two pages back to back on one sheet of paper, the cost will be \$1.00 for the two pages.

If an apostille is required by the receiving school, the only person authorized to provide this is the Lieutenant Governor. That request will need to be coordinated with that office and will take more than seven (7) days.

If anyone on staff is asked to complete a recommendation form or provide a recommendation letter, please provide an addressed, stamped envelope.

TRAFFIC SAFETY - DRIVING WITH ALOHA

We need the cooperation of all drivers to drive with aloha and practice the following procedures to help mitigate traffic congestion and maintain safety for all.

As a friendly reminder, the roadways leading to our school are narrow and crowded. We ask that all drivers observe speed limits and be courteous to other drivers and pedestrians on the street. All vehicles

must come to a complete stop at the corner of Kanewai and Kamakini Streets and maintain an appropriate speed within the school parking lot. Please be prepared to stop at the entrance to the school as the JPOs and/or traffic monitors may stop traffic there to facilitate the arrival and exit of pedestrians and buses.

Drivers must drop off and pick-up their children in the loading area fronting the Administration Building when the area is coned. This prevents the possibility of children being injured by cross traffic. No student should be dropped off or picked-up from the center island of the parking lot as they may be hit by other vehicles as they dart into moving traffic.

When entering the loading area, drivers should follow directions of JPOs and traffic monitors, move as far forward in the line as possible to safely accommodate the maximum number of cars in the lane, and to pull close to the curb, stopping only briefly for their child to enter or exit the vehicle. This allows for a steady flow of traffic. As a courtesy, JPOs and staff will assist with opening and closing car doors.

In the afternoon, drivers are encouraged to arrive after students are released from their classes and to allow time for their child to arrive at the loading area. The parking lot is coned to allow one lane of traffic. All drivers should enter the loading area with a name placard prominently placed on their dashboard. The placard should have the first name and grade of the child/children clearly printed. This assists traffic monitors to quickly identify and safely direct the correct children to your vehicle. Any driver entering the loading area before a child is in the waiting area will be asked to pull forward and may be directed to circle the lot until their child arrives.

Absolutely no parking is allowed along the red bus curb or the staff only lot fronting the Administration Building. You may double park in front of teachers' cars that are in marked stalls on the Ewa side of the lot as long as you remain in your vehicle and are prepared to move forward as directed by traffic monitors; do not leave your car unattended at any time while double parked.

Our parking attendants are volunteers who may need to direct cars to ease the flow of traffic. We would greatly appreciate your cooperation in this effort. Please let us know if you are interested in volunteering for this important effort.

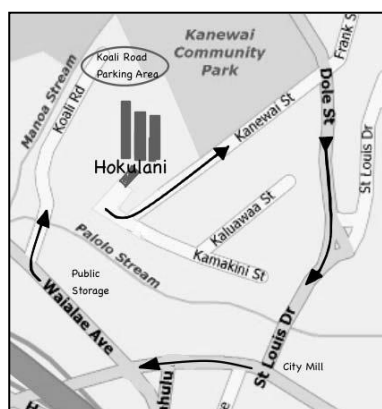
Parking in the following areas is prohibited:

- The fire lane and driveway along the Administration Building – Lane must remain open for emergency vehicles, deliveries, trash pickup, and private bus services. Parking in this area is reserved for staff only.
- Along the Diamond Head curb marked in red. The city bus and community vans drop off and pick up students daily.

SPECIAL EVENTS AND SHOOL ACTIVITIES

We have limited parking in the community and on campus. Families are encouraged to carpool and to make arrangements to limit the number of vehicles needing to be parked for events that are held on campus.

- A limited number of visitor spaces are available in the school parking lot. Do not park in spaces marked for staff or coned.
- Do not park at Kanewai Park – Only active users of the park may use that lot. Violators may be tagged or towed away.
- Paid parking is available at the structure near the Hawaiian Studies building on Dole Street.
- The Koali Road lot is only opened for certain school events. Dates are posted in event flyers, Parent Bulletins, and the school's web site.



To access the lot that is located on the Ewa-side of C-Building, proceed onto Waiālae Ave. Head west and turn right onto Koali road, just past the Public Storage Company building. Bear to your left and drive parallel to the stream. The lot is located at the very end of the street. Please drive slowly and exercise caution as this is a narrow lane in a quiet residential area.

Persons with disabilities should contact the office to make arrangements for accessibility to any school event at least 10 working days prior to the event. Reasonable efforts will be made to accommodate parking requests.



HEALTH ROOM NOTICE

The health aide cannot dispense over-the-counter and non-prescription medicine. All medications given by the school health aide in the health room requires a signed consent by a physician, parent and school public health nurse. Contact the school health aide for the medication consent form (PHN/SH 36).

Release of Students from School (School Health Assistant Manual Section 2-3-1, revised 7/2017) – The following list of probable illness or infection suggests the need for contacting a student’s parent(s)/legal guardian(s) to pick student up from school:

- Redness, swelling, drainage of the eye;
- Unusual spots/rash with fever or itching;
- Crusty, bright yellow, swollen, tender, red or open draining skin sores;
- Diarrhea (more than two loose stools a day);
- Vomiting;
- Pain with urination;
- Abdominal pain;
- Toothache;
- Headache with fever;
- Fever greater than 100° F;
- Extreme tiredness or lethargy; and/or
- Unusual behavior.

If parent/legal guardian is unable to pick up student from school, health room will contact and release to those listed on the emergency card.

HEALTHY CLASSROOM TREATS

We request that parents speak to classroom teachers prior to bringing in treats to celebrate a special event. So that teachers can plan accordingly, it would be helpful to clear this at least a two school days ahead of the date. Students should bring the items with them when arriving for school to minimize disruptions to the classroom. Due to the limited staff in the office, deliveries by the office should be used only for emergencies. Thank you for your understanding.

MEAL PAYMENT

Hokulani uses a computerized meal payment system. Students pre-purchase meals that will be credited towards their accounts for breakfast and/or lunches. The amount used will be deducted daily from each account. Money may be deposited in your child’s account at the office during the day between 7:30-4:00. You may also go online at www.schoolcafe.com to make payments and to check your child’s meal account. For instructions on how to use School Café, please visit the school’s website at www.hokulani-elementary.com. At the beginning of each month, we recommend making a minimum deposit of \$50 per child. If you prefer, amounts for more than the month will be accepted. Add \$22.00 for 20 breakfasts at \$1.10 each. Students who qualify for reduced meals will pay \$0.40 for each meal.

LUNCH AND BREAKFAST PRICES

Hot meals are currently prepared on the Kaimuki High School campus and delivered to Hokulani. Breakfast is served every morning from 7:30-7:45. Lunch is served from 11 a.m.-11:30 a.m. for Kindergarten through Gr. 2, and from 12:00-12:30 for Grades 3-5. Parents are welcome to have breakfast with their children. However due to limited spaces, **please park on the streets surrounding the school.**

Student lunches, including milk \$2.50
Milk purchased without lunch .60
Student breakfast \$1.10
Adult breakfast \$2.20
Adult/visitor lunch/2 nd student lunch \$5.50

FREE/REDUCED MEAL APPLICATION

Application forms are accepted at anytime during the school year for the free and reduced lunch program. Eligibility is based on gross income of the family. Students who qualified last year will have a 30 day

grace period; however, a new application must be submitted each year in order to continue beyond the 30 days. Families who receive free/reduced meals benefits will be randomly selected to verify their income. Information related to verification of income will be sent at the beginning of school. Students may be eligible to receive FREE lunch and breakfast, or REDUCED meals at 40 cents.

LUNCH LOAN PROCEDURES

Hokulani's lunch loan program is aligned with the U.S. Department of Agriculture guidelines:

Students are responsible for their meal accounts.

Students may charge up to 5 lunches per year as a loan from the cashier.

- Once money is deposited into the account; the loan will be deducted from the new balance.
- The School will maintain a list of students needing a loan and the number of times a replacement is requested.
- After 5 loans, or failure to reimburse the office, parents will be called to bring in money for their child.

ALLERGIES:

If your child is allergic to certain foods, requests for alterations to school meals require completion of a "Medical Statement for Disabled Child Special Needs" form by the child's medical physician. Modifications are only allowed after a review and approval by School Food Services.

FOOD SERVICE COMPLAINTS:

To file a complaint regarding the school's food services, contact Hokulani at 733-4789. Calls will be referred to the Department of Education's School Food Services Division. If complaints are not satisfactorily rectified at the State office, parents should call (202) 720-5964 or write:

USDA, Director of Civil Rights
Room 326-W, Whitten Building
1400 Independence Avenue
Washington, D.C. 20250-9410

POSITIVE BEHAVIOR INTERVENTION SYSTEM (PBIS)

Developing positive and supportive learning and work habits will help students be more successful in school and beyond. School-wide we teach and reinforce three overarching behavioral expectations: Be Responsible, Be Respectful, and Be Safe. Following is our Behavior Expectations Matrix.

CHAPTER 19 AND CONTRABAND

Chapter 19 provides additional guidelines that support and are compatible with our PBIS. The Hawaii State Department of Education is committed to providing students with optimal learning conditions to ensure each student has an equal opportunity to learn. Safety is essential in every area of the campus and at every school sponsored event. Therefore, it is the responsibility of every student to demonstrate respectful, responsible, safe, and ethical behaviors on Department of Education transportation or during a Department of Education sponsored activity on or off of school property. The Department supports this through the establishment of a proactive systems approach to school-wide discipline. However, when a student's behavior violate established policies, rules, regulations of the Department, State, or local laws, the Department may take appropriate disciplinary action in accordance with the Hawaii Administrative Rules (HAR) Chapter 19 Student Misconduct, Discipline, School Searches and Seizures, Reporting Offences, Police Interviews and Arrests, and Restitution for Vandalism.

The purpose of school-administered discipline is to:

- Promote and maintain a safe and secure educational environment;
- Teach and acknowledge proper behavior which is beneficial to the educational process and self-development;
- Deter students from acts which interfere with the purpose of education or which are self-destructive, self-defeating or anti-social; and
- Maintain proper student conduct to ensure that educational activities and responsibilities remain uninterrupted.

In accordance with HAR Chapter 19, any student who possesses a firearm shall be dismissed from school for not less than one calendar year. A firearm means any weapon including, but is not limited to, a starter gun, shot gun, air gun, which includes BB guns, pellet guns, paintball guns, or cross bow or any other instrument which will or is designed to or may readily be converted to expel a projectile.

Per city ordinance, "It is unlawful for a minor to purchase, possess or use any pepper spray in the city." Pepper spray is a contraband item and is a class D offense under Chapter 19

CONTRABAND

School contraband items include, but are not limited to toys, games, electronic devices, playing cards, dice, whistles, horns, personal sports equipment, trading cards, or any item that may cause a disruption. The use of cell phones during school hours (and school events, including drop-off and pick-up) are not allowed and cell phones are considered contraband if handled by students. If a child needs to use a phone to call home, he/she must come to the office after the teacher has excused them at the end of the day. Students should not bring extra money to school, bring only what is needed that day.

Effective January 1, 2016, any possession and/or use of electronic cigarettes (e-cigarettes) will be considered a Class C offense under Hawaii Administrative Rules (HAR) Title 8 Chapter 19 Student Misconduct, Discipline, School Searches and Seizures, Reporting Offenses, Police Interviews and Arrests, and Restitution for Vandalism.

Currently HAR 19 considers the possession, sale and/or use of e-cigarettes as contraband under Class D offences.

<p><u>Class A Offenses: Actions Prohibited by State Law</u> Assault, burglary, extortion, homicide, property damage, robbery, sexual offenses, terroristic threatening and <u>Possession of:</u> Dangerous instruments or substances Firearms or weapons Drug paraphernalia Illegal drugs Intoxicating substances</p>	<p><u>Class B Offenses: Prohibited by State Law</u> Bullying, cyber bullying, disorderly conduct, false alarm, gambling, harassment, hazing, inappropriate use of internet materials or equipment, theft, trespassing</p>
<p><u>Class C Offenses: Prohibited by DOE Rules</u> Abusive language, class cutting, insubordination, laser pens, leaving campus without consent, smoking, truancy</p>	<p><u>Class D Offenses: Prohibited by School Rules</u> Possession of contraband, breaking school rules and Problem Behaviors: Defiance/disrespect/noncompliance, disruption, dress code violation, inappropriate language, physical contact, property misuse, tardiness</p>



Hawaii State Board of Education Student Code of Conduct



Regular Attendance - Students are expected to attend school regularly and to attend classes.

Punctuality - Students are expected to be on time for school and classes.

Work Habits - Students are expected to be prepared for and to participate in each class to meet performance standards, to have the necessary class materials, to complete classwork and homework accurately and on time, and to prepare for quizzes, tests and examinations.

Respect for Self & Others - Students are expected to be honest, behave with dignity and treat others with respect and courtesy. Behavior of the individual should not interfere with the rights of others. This includes the use of appropriate language, actions and attire. Students are expected not to harass others verbally and physically. Students are expected to come to school free from the influence of tobacco products, alcohol or drugs. Students are expected not to use or possess such substances

Respect for Authority - Students are expected to comply with all school rules and to obey all laws. Students are expected to respond in a respectful manner to all adults while under the jurisdiction of the school and while participating in school sponsored activities.

Respect for Property - Students are expected to treat all property belonging to the school and to others with care.

Freedom from Fear - Students are expected to contribute to a safe school environment free from fear. Acts of violence, weapons and contraband are never acceptable.

Developed by the Labor Management Cooperation Committee

Board of Education, Department of Education, Hawaii State Teachers Association, Hawaii Government Employees Association, Hawaii State Parent Teacher Student Association, Hawaii State Student Council

Formally adopted by the State of Hawaii BOE on February 2, 1995

HOKULANI ELEMENTARY SCHOOL TECHNOLOGY USE GUIDELINES

Access to all computer, network, and Internet resources on the Hokulani School campus is provided by the State of Hawaii Department of Education to promote educational excellence by facilitating research, resources sharing, innovation, and communication. Replacement of equipment maliciously broken will be the responsibility of those involved. Use of these shared resources will be denied to those who choose not to use the equipment responsibly or abide by the following guidelines

USE OF HOKULANI COMPUTER RESOURCES

(Computer Lab, Classrooms, and Library)

- Use "Library Voices" as not to disturb others.
- Be on task.
- Treat equipment with respect. (Wash hands and handle equipment gently.)
- Save files in designated folder locations.
- Food and drinks must remain away from computers. (Including gum and candy.)
- Do not access personal E-mail, any Chat or any Instant messaging. Visiting social media sites is not allowed.
- Do not install any software or plug-ins on school computers without prior approval. Please do not insert portable drives without obtaining permission.
- Do not modify any settings on the computer without permission. (Including desktop pictures and screen appearance settings.)
- Return equipment so it is ready for others to use. (Applications are closed and battery charger connected.)

HOKULANI SCHOOL

NETWORK AND INTERNET RULES

- NO:** Vandalizing, damaging, disabling or gaining unauthorized access to computer systems, files, data or programs.
- NO:** Accessing, printing, downloading or uploading personal web pages.
- NO:** Engaging in any commercial or business activities.
- NO:** Non-school related on-line game playing.
- NO:** Printing, downloading or uploading information from a personal disk/drive without permission.
- NO:** Unauthorized access to chat rooms, social media, Email, or Blogs.
- NO:** Using electronic devices to bully, tease, impersonate, or otherwise create an unsafe learning environment.

HOKULANI SCHOOL WEBSITE

www.hokulani-elementary.com





HOKULANI ELEMENTARY SCHOOL

BEHAVIOR EXPECTATIONS



	Before School	Playgrounds	Restrooms	Walkways & Stairwells	Lunchroom	Assemblies	Field Trips
Be Responsible	<p>Take care of your belongings.</p> <p>Report unsafe or inappropriate incidents.</p>	<p>Take care of school equipment.</p> <p>Ask permission to leave your play area.</p>	<p>Use toilets & urinals properly.</p> <p>Flush!</p> <p>Keep restrooms clean.</p>	<p>Remind others to follow the rules.</p>	<p>Use lunch utensils properly.</p> <p>Clean up eating area.</p> <p>Empty trays & milk properly.</p>	<p>Focus your attention on the speaker(s).</p> <p>Sit in your assigned area.</p>	<p>Be a good guest.</p> <p>Take care of the area you are visiting.</p>
Be Respectful	<p>Sit, stand, or walk in your assigned area.</p> <p>Speak quietly.</p> <p>Listen to all adult supervisors & JPOs.</p>	<p>Share school equipment.</p> <p>Take turns.</p> <p>Practice good sportsmanship and follow game rules.</p> <p>Listen to all adult supervisors.</p>	<p>Respect privacy (one per stall).</p> <p>Wait your turn.</p> <p>Use quiet voices.</p>	<p>Carry or lift your backpacks in the stairwells.</p> <p>Keep areas clear.</p> <p>Use quiet voices.</p>	<p>Practice proper table manners.</p> <p>Speak quietly.</p> <p>Ask permission to drink water and use the restroom.</p> <p>Listen to lunch supervisors.</p>	<p>Listen attentively.</p> <p>Applaud appropriately.</p> <p>Sit properly and keep personal space.</p>	<p>Sit properly in the bus without disturbing others.</p> <p>Use quiet voices.</p> <p>Listen to the chaperones, bus drivers & adults at the place you are visiting.</p> <p>Ask appropriate & thoughtful questions.</p>
Be Safe	<p>Remain on the first floor of buildings.</p> <p>Follow all school rules.</p>	<p>Use school equipment properly.</p> <p>Stay within your assigned play area.</p>	<p>Wash your hands with soap & water.</p> <p>Keep floors dry.</p> <p>Return promptly.</p>	<p>Walk up and down the stairwells one step at a time.</p> <p>Walk on the right side on sidewalks, lanais & stairwells.</p>	<p>Walk at all times.</p> <p>Keep hands, feet & body to yourself.</p> <p>Eat your own food.</p>	<p>Enter and leave in an orderly fashion.</p>	<p>Follow all school rules.</p> <p>Follow all rules of the place you are visiting.</p> <p>Stay with your group.</p>

Hokulani School Alma Mater

Hanohano Hokulani
Standing proudly near Manoa
Heav'nly star that is so bright
She is our guiding light.

Hanohano Hokulani
This is where we work together
To her colors gold and blue
Forever we'll be true.

General Learner Outcomes

(GLOs)



- GLO 1: Self-Directed Learner
The ability to be responsible for one's own learning.
- GLO 2: Community Contributor
The understanding that it is essential for human beings to work together.
- GLO 3: Complex Thinker
The ability to demonstrate critical thinking and problem solving strategies.
- GLO 4: Quality Producer
The ability to recognize and produce quality performances and quality products.
- GLO 5: Effective Communicator
The ability to communicate effectively.
- GLO 6: Effective and Ethical User of Technology
The ability to use a variety of technologies effectively and ethically.



Hokulani Elementary School Daily Schedule 2017-2018

Monday, Tuesday, Thursday, Friday

8:00 Start of school
8:05 Tardy bell
8:00-8:30 Instructional Block
8:30-9:15 Instructional Block
9:15-10:00 Instructional Block
10:00-10:15 Recess
10:15-11:00 Instructional Block
11:00-11:45 Lunch/Recess (Gr. K-2)
11:45-12:30 Recess/Lunch (Gr. 3-5);
Instructional Block (K-2)
12:30-1:15 Instructional Block
1:15-2:15 Instructional Block

Wednesday

8:00 Start of school
8:05 Tardy bell
8:00-8:30 Instructional Block
8:30-9:15 Instructional Block
9:15-10:00 Instructional Block
10:00-10:15 Recess
10:15-11:00 Instructional Block
11:00-11:45 Lunch/Recess (Gr. K-2)
11:45-12:25 Recess/Lunch (Gr. 3-5);
Instructional Block (K-2)
12:25-1:30 Instructional Block