

MINUTES OF THE REGULAR MEETING OF THE
GOVERNING BOARD OF THE
BUENA PARK SCHOOL DISTRICT
May 9, 2016

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6885 Orangethorpe Avenue, Buena Park, California.

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the meeting at
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CALL TO ORDER

The meeting was called to order at 6:00 p.m. by the President, Mrs.
Barbara Michel.

FLAG SALUTE

MEMBERS PRESENT

Mrs. Barbara Michel; Mrs. L. Carole Jensen; Mr. Brian Chambers;
Mrs. Rochelle Smith; Mr. Samuel Van Hamblen.

ADMINISTRATION

Mr. Gregory Magnuson, Superintendent; Mr. Kelvin Tsunozumi,
Assistant Superintendent, Administrative Services; Dr. Ramon
Miramontes, Assistant Superintendent, Educational Services; Mrs.
Carma Cordray, Executive Assistant.

I. APPROVAL OF AGENDA

Mrs. Jensen made the motion, seconded by Mr. Chambers, to
approve the agenda.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so
recorded in the minutes.

Minutes, May 9, 2016 (Continued)

II. APPROVAL OF MINUTES

.01 MINUTES OF THE REGULAR MEETING OF APRIL 25, 2016

Agenda Exhibit A.

Mr. Hamblen made the motion, seconded by Mrs. Smith, to approve the Minutes of the Regular Meeting of April 25, 2016.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

III. HEARING SESSION

No Comments.

IV. PRESENTATION

.01 BPSD/ESTERLINE POWER SYSTEMS ESSAY STUDENT CONTEST WINNERS

Agenda Exhibit B.

Esterline Power Systems has been in partnership with the Buena Park School District to promote student achievement and readiness for high school and college for three plus years. Dr. Ramon Miramontes, Assistant Superintendent, and Esterline employee Frannie Donoghue presented 24 BPSD students with a refurbished laptop computer donated by Esterline Power Systems. Sixth and eighth grade students had the opportunity to apply for a refurbished laptop by submitting an essay to the third annual essay contest sponsored by Esterline Power Systems for BPSD students. The prompt for this year's sixth grade essay was "Favorite Family Tradition." The eighth grade essay prompt was "Why is technology important in how a student learns?"

.02 DR. JACK BEDELL, ORANGE COUNTY BOARD OF EDUCATION, TRUSTEE AREA 4

Dr. Jack Bedell, Board of Education for the Orange County Department of Education-4th District, addressed the Governing Board regarding his interests and re-election platform.

Minutes, May 9, 2016 (Continued)

V. RECOGNITION

.01 2016 CLASSIFIED EMPLOYEES OF THE YEAR

Agenda Exhibit C.

The Governing Board recognized the 2016 Classified School Employees of the Year. Each employee was introduced by Superintendent Greg Magnuson and presented with flowers. The 2016 Classified School Employees of the Year are: Chi Luc-Maintenance, Operations & Facilities, Sheryl Burgess-Office and Technical, Sharon Laws-Para-Educator and Instructional Assistant, Bertha Gomez-Support Services and Security, and Michelle Hehn-Transportation.

Sharon Laws was chosen as Buena Park School District's 2016 Classified Employee of the Year and will represent the District in the Orange County Classified Employee of the Year Program.

.02 2015-2016 BUENA PARK SCHOOL DISTRICT RETIREES

Agenda Exhibit D.

Nine District retirees were honored by Superintendent Greg Magnuson and the Governing Board with an appreciation plaque commemorating their years of service and a Buena Park School District Logo Watch. Anita Thompson, Bonnie Goddard and Sharon Laws were present during the Board meeting to receive the Governing Board's congratulations and best wishes.

VI. ACTION CALENDAR

.01 RESOLUTION #15-23: ORDER OF BIENNIAL TRUSTEE ELECTION AND SPECIFICATIONS OF THE ELECTION ORDER

Agenda Exhibit E.

The election of Governing Board members is ordered by law pursuant to §5000 of the Education Code to fill the office of members whose terms expire on December 2, 2016 next succeeding the election: Barbara Michel, Trustee Area #3 and L. Carole Jensen, Trustee Area #4. Pursuant to the authority of Education Code §5304 and 5322, the County Superintendent of Schools, Orange County, is hereby informed of the specifications of the election order for the forthcoming Biennial Governing Board Election to be held on Tuesday, November 8, 2016.

VI. ACTION CALENDAR (Continued).01 RESOLUTION #15-23: ORDER OF BIENNIAL TRUSTEE ELECTION AND SPECIFICATIONS OF THE ELECTION ORDER (Continued)

The County Superintendent is further ordered to consolidate this election in accordance with Education Code Sections 5340 and 5342.

Mrs. Jensen made the motion, seconded by Mrs. Smith, that the Governing Board approve Resolution #15-23: Order of Biennial Trustee Election and Specifications of the Election Order.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.02 RESOLUTION #15-24: ENDORSEMENT OF DR. JACK BEDELL, FOR RE-ELECTION TO THE ORANGE COUNTY BOARD OF EDUCATION, TRUSTEE AREA 4 ON JUNE 7, 2016

Agenda Exhibit F.

The Governing Board of the Buena Park School District passed and adopted Resolution #15-24 endorsing Dr. Jack Bedell for re-election to the Orange County Board of Education, Trustee Area 4.

Mr. Hamblen made the motion, seconded by Mr. Chambers, that the Governing Board approve Resolution #15-24: Endorsement of Dr. Jack Bedell, for Re-Election to the Orange County Board of Education, Trustee Area 4 on June 7, 2016.

AYES: 3; NOES: 2; ABSENT: 0.

Roll call vote: Ayes: Chambers, Hamblen, Michel
Noes: Jensen, Smith

The president declared the motion carried, and ordered it so recorded in the minutes.

VII. DISCUSSION CALENDAR.01 Charter School Conference Report

- School Services of California Presentation: Charter School Operations And Oversight: What You Need to Know
[Http://www.bpsd.k12.ca.us/pdf/SSCPres05032016.pdf](http://www.bpsd.k12.ca.us/pdf/SSCPres05032016.pdf)

Agenda Exhibit G.

- Board Policy 0420.4 Charter Schools

Agenda Exhibit H.

Superintendent Magnuson shared excerpts from the School Services of California Presentation: Charter School Operations and Oversight: What You Need to Know workshop he attended on May 3, 2016. The workshop provided information pertaining to the processes, requirements, and timelines for charter school petition submittal and approval and ongoing operations and oversight. Discussion was held regarding the need to revise and update the District's Charter School Board Policy 0420.4 to include the above information.

.02 Board Policy Adoption/Review/Revision/Deletion

- BP5117 Interdistrict Attendance (revise)(Magnuson)

Agenda Exhibit I.

The Governing Board considered the listed board policies for adoption/review/revision/deletion and indicated changes where necessary. Indicated changes will be made and the policies will be included on the Consent Calendar for approval on the next Board agenda.

VIII. CONSENT CALENDAR.01 REMOVAL OF ITEMS FROM CONSENT CALENDAR

Mrs. Smith requested Item .08 Interdistrict Transfer Request: Timothy Kim be removed from the consent calendar.

.10 APPROVAL OF CONSENT CALENDAR

Mr. Chambers made the motion, seconded by Mr. Hamblen, that the Governing Board approve Consent Calendar Items .02, .03, .04, .05, .06, .07, and .09, according to the Education Code.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

Minutes, May 9, 2016 (Continued)

VIII. CONSENT CALENDAR (Continued).02 PERSONNEL ACTION REPORT #15-16-20

Agenda Exhibit J.

CLASSIFIED PERSONNELI. CHANGES OF ASSIGNMENT

Calderon, Myra - 05/10/2016

From: Library Media Clerk #081129J001

Add: Substitute Instructional Assistant

Navarro, Jenifer - 05/10/2016

From: Bilingual Services Provider #081105J001

Child Care Associate #081118B001

Substitute Typist Clerk

Substitute Bilingual Services Provider

Substitute Instructional Assistant

Substitute Instructional Assistant II

- Bilingual

Substitute Playground Supervisor

Add: Substitute Lead Child Care Associate

II. LEAVE OF ABSENCE (Ratification)

#0800000044 - 03/23/2016 through 05/26/2016

Instructional Assistant II

- Special Education #081124C002

Leave of absence under the provisions of the federal Family Medical Leave Act/California Family Rights Act.

III. SEPARATION

#0800001329 - 06/01/2016

Custodian I (Night) #081113D007

IV. CHILD NUTRITION SERVICES HOURS FOR SERVICE TO STUDENTS IN PROGRAMS WITHIN DISTRICT BOUNDARIES

Additional hours are needed for Cafeteria Cook Manager staff members to provide service to students in Rossier Park Junior/Senior High School, an alternate education institution within the District's boundaries during the summer months. A Cafeteria Cook Manager will be required for two and one-half (2.5) hours per day. She will serve a total not to exceed twenty-six (26) days, which includes one paid holiday, July 4. Service will be provided during the time period of May 31 through August 3, 2016. Staff will be paid the current, hourly rate of pay, \$29.63 (includes payroll benefits). The total cost will not exceed \$1,926, payable from Child Nutrition Services funds.

VIII. CONSENT CALENDAR (Continued).02 PERSONNEL ACTION REPORT #15-16-20 (Continued)CLASSIFIED PERSONNEL (Continued)V. EXTENSION OF TEMPORARY SALARY ADJUSTMENT: FISCAL SERVICES MANAGER (Ratification)

On February 22, 2016, the Governing Board approved a temporary salary adjustment for the Fiscal Services Manager for the purpose of ensuring the continued and effective operations of the Fiscal Services Department and it's activities during the temporary vacancy of the Director of Fiscal Services position. The February 22 agenda item approved the adjustment through April 29, 2016. We are requesting to extend the period of the Fiscal Services Manager in a lead capacity through no later than June 30, 2016. Should the vacancy be filled sooner, the Fiscal Services Manager would be released to return to her regular duties prior to the June 30 end date.

During the temporary vacancy, in addition to her regular salary, Fiscal Services Manager, shall receive a salary stipend equal to 5% per diem, an additional \$19.63 per day (includes payroll benefits), as additional compensation for taking on duties and responsibilities associated with the Director position. Funding for this assignment is payable from the General Fund, and shall neither exceed forty-four (44) additional days, nor shall it exceed a total additional cost of \$864.

VI. CURRICULUM WORKAdditional Hours, Buena Park Junior High School

In order to support the close of the 2015-16 school year and in preparation for the 2016-17 school year, additional time is requested for Buena Park Junior High School classified employees to assist with end-of-year activities and to ensure materials are ready for the new school year. Four classified employees will provide services and will be paid the current hourly rate of pay (a range of \$19.41 - \$31.45, depending on job classification, includes benefits), fifty-percent payable from Buena Park Junior High School Discretionary funds and fifty-percent payable from the District's General Fund, not to exceed twenty-four hours per employee, for a total not to exceed \$3,020.

Minutes, May 9, 2016 (Continued)

VIII. CONSENT CALENDAR (Continued)

.03 CONFERENCE/TRAVEL ACTION REPORT

Agenda Exhibit K.

May 12, 2016 - "4th Annual Celebrating EL Success" - K. Yuen, L. Puailoa

May 17-18, 2016 - "Next Generation Science Standards - State Roll Out Phase 3" - E. Bagger, J. Buchanan, R. Gomez, B. Travis, S. Voelker, C. Woodward

May 19, 2016 - "Building a Cohesive PAR Program" - D. Fuson, R. Harrison, K. Santos, B. Mize, J. Ferrara

.04 INTER-DISTRICT TRANSFERS, 2015-2016

Agenda Exhibit L.

Permits granted to date: In: 232
Out: 233

.05 INTER-DISTRICT TRANSFERS, 2016-2017

Agenda Exhibit M.

Permits granted to date: In: 46
Out: 129

.06 BUSINESS SERVICES REPORT

Agenda Exhibit N.

a. Purchase Orders dated 04/26/16-05/09/16 were approved in the total amount of \$1,880,698.86.

.07 CONTRACT/SERVICE AGREEMENT(S) NO. 223

Agenda Exhibit O.

Contract #: 16-57
Contractor: Corovan
Site Dept. Manager: K. Tsunozumi
New Contract/Amendment: New

Description of Services: Move management services for the Beatty Seismic Upgrade project.

Contract Period: May 27, 2016 - Sept. 30, 2016
Funding Source: 2014 Bond Fund
Total Expenditure: Not to Exceed \$15,986

Minutes, May 9, 2016 (Continued)

VIII.CONSENT CALENDAR (Continued)

.07 CONTRACT/SERVICE AGREEMENT(S) NO. 223 (Continued)

Contract #: 16-58
Contractor: Knowland Construction Services
Site Dept. Manager: K. Tsunozumi
New Contract/Amendment: New

Description of Services: Provide Inspector of Record services for the Beatty Seismic Upgrade project.

Contract Period: May 27, 2016 - Oct. 31, 2016
Funding Source: 2014 Bond Fund
Total Expenditure: Not to Exceed \$29,625

Contract #: 16-59
Contractor: Knowland Construction Services
Site Dept. Manager: K. Tsunozumi
New Contract/Amendment: New

Description of Services: Provide Inspector of Record services for the BPJH Modernization project.

Contract Period: May 27, 2016 - Nov. 15, 2016
Funding Source: 2014 Bond Fund
Total Expenditure: Not to Exceed \$30,825

Contract #: 16-60
Contractor: South Coast Logistics, Inc.
Site Dept. Manager: K. Tsunozumi
New Contract/Amendment: New

Description of Services: Move management services for the BPJH Modernization project, including cost to inventory furniture to be disposed of and storage container rental.

Contract Period: April 26, 2016 - Oct. 15, 2016
Funding Source: 2014 Bond Fund
Total Expenditure: Not to Exceed \$50,590

.09 INTERDISTRICT TRANSFER REQUEST: LIZETH PEREZ

DISCUSSION OF ITEM REMOVED FROM CONSENT CALENDAR

.08 INTERDISTRICT TRANSFER REQUEST: TIMOTHY KIM

Mrs. Smith requested additional clarification from the Board member attending the Interdistrict Appeal Committee regarding the transfer request for Timothy Kim.

Minutes, May 9, 2016 (Continued)

VIII. CONSENT CALENDAR (Continued)

.11 ITEM REMOVED FROM CONSENT CALENDAR

Mr. Chambers made the motion, seconded by Mr. Hamblen, that the Governing Board approve Consent Calendar Item .08 Interdistrict Transfer Request: Timothy Kim, according to the Education Code.

AYES: 4; NOES: 1; ABSENT: 0.

Roll call vote: Ayes: Chambers, Hamblen, Michel, Smith
Noes: Jensen

The president declared the motion carried, and ordered it so recorded in the minutes.

.08 INTERDISTRICT TRANSFER REQUEST: TIMOTHY KIM

IX. BOARD COMMENTS

Mr. Chambers attended the Emery School carnival on May 6th.

Mrs. Michel attended the Community Engagement Awards event at CSUF, Buena Park Junior High School's Beautiful Science Night, Beatty and Pendleton Open House events and the Emery Carnival.

Mr. Magnuson thanked the Governing Board for their support in allowing his attendance at the City Superintendents Conference in San Diego.

Mr. Magnuson distributed copies of the letter received from the Orange County Department of Education regarding the timely submission of the 2015-16 Second Interim Report and informed the Board of an invitation from the Buena Park City Council to attend their May 24th meeting as they will be recognizing the four Gold Ribbon schools.

X. INFORMATION/CORRESPONDENCE

.01 Information/Correspondence

- Williams Settlement Legislation 3rd Quarter Report
Agenda Exhibit P.

The Orange County Department of Education reported The School Accountability Report Cards published for 2015-16 for Pendleton and Whitaker Schools were reviewed to determine the accuracy of the information reported for sufficiency of textbooks and instructional materials and safety, cleanliness, and functionality of school facilities for the 3rd Quarter as required by the Williams Settlement Legislation.

Minutes, May 9, 2016 (Continued)

X. INFORMATION/CORRESPONDENCE (Continued).02 Major Topics for Governing Board

Agenda Exhibit Q.

The Governing Board scheduled a Closed Session beginning at 5:00 p.m. on May 23, 2016 to hear two expulsion re-admits.

XI. CLOSED SESSION

At 6:58 p.m., Mrs. Smith made the motion, seconded by Mr. Hamblen, that the Governing Board go into closed session.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

XII. RECONVENE

At 7:32 p.m., Mr. Chambers made the motion, seconded by Mrs. Smith, that the Governing Board reconvene.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

XIII. REPORTING OUT OF CLOSED SESSION.01 LABOR RELATIONS: CONFERENCE WITH GREG MAGNUSON, NEGOTIATOR WITH THE UNREPRESENTED EMPLOYEES (GOVERNMENT CODE #54957.6)

Discussion was held regarding Labor Relations: Conference with Greg Magnuson, Negotiator with the Unrepresented Employees (Government Code #54957.6).

.02 LABOR RELATIONS: CONFERENCE WITH GREG MAGNUSON, NEGOTIATOR WITH THE CONTRACT EMPLOYEES (GOVERNMENT CODE #54957.6)

Discussion was held regarding Labor Relations: Conference with Greg Magnuson, Negotiator with the Contract Employees (Government Code #54957.6).

.03 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Discussion was held regarding Public Employee Discipline/Dismissal/Release.

XIV. ADJOURNMENT

At 7:33 p.m., Mrs. Jensen made the motion, seconded by Mrs. Smith, that the Governing Board adjourn the meeting.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

_____President

_____Clerk

_____Member

_____Member

_____Member