



REGULAR MEETING MINUTES
BOARD OF DIRECTORS
IVY ACADEMIA CHARTER SCHOOL

April 27, 2017
6:00 PM Closed Session
7:00 PM Open Session

Heytow Chapel
7353 Valley Circle Blvd.
West Hills, CA 91304

WELCOME

Addressing the Board – Board meetings are meeting of the Board of Directors held in public, not public forum, and will be held in a civil, orderly and respectful manner. All public comments or questions should be addressed to the Board through the Chairman of the Board. To assure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker card. Cards are available at the meeting and must be filled out and turned in to the Director of Human Resources prior to the beginning of the meeting. Members of the public may address the Board on any matter within the Board’s jurisdiction and have three (3) minutes each to do so. The total time of each subject will be fifteen (15) minutes, unless additional time is requested by a Board Member and approved by the Board.

The Board may not deliberate or take action on items that are not on the agenda. However, the Board may give direction to staff following a presentation. The Chairperson is in charge of the meeting and will maintain order, set the time limits for the speakers and the subject matter, and will have the prerogative to remove any person who is disruptive of the Board meeting. The Board of Directors may place limitations on the total time to be devoted to each topic if it finds that the numbers of speakers would impede the Board’s ability to conduct its business in a timely manner.

Persons with Disabilities – Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the American Disabilities Act of 1990. Any individual needing special accommodations should directly contact the Office of Student Support Services at least 72 hours before the meeting.

Next Meeting Date

May 25, 2017 6:00 Closed/7:00 Open Chapel at IAHS Regular Board Meeting

I. OPEN SESSION

A. CALL TO ORDER

Meeting was called to order by the Board Chair at 6:03 PM.

B. ROLL CALL	Present	Absent
Allison Geld, Chairperson	<u> X </u>	_____
Janay Bailey	<u> X </u>	_____
Janet Danaher	<u> X </u>	_____
Kevin Delson	_____	<u> X </u>
Diane Krehbiel	_____	<u> X </u>
Elenna Turner	_____	<u> X </u>
Leslie Vanderpool	<u> X </u>	_____

C. PLEDGE OF ALLEGIANCE

D. Action:

a. Approval of Agenda for April 27, 2017.

M Janet Danaher S Janay Bailey V 4-0 Motion Carries

E. ORAL COMMUNICATIONS ON CLOSED SESSION AGENDA ITEMS

Persons wishing to address the Board of Directors on any **Closed Session agenda item** may do so by completing a “Speaker Card” and submitting the form to the Board Chairperson. Public Comment shall be limited to fifteen (15) minutes per subject with a maximum of three (3) minutes per speaker.

NONE

II. CLOSED SESSION

The Board of Directors convened to Closed Session at 6:05 PM for the following items:

A. PUBLIC EMPLOYMENT

Title: Executive Director

B. CONFERENCE WITH LABOR NEGOTIATOR

Agency Negotiator: Caroline E. Neuhaus Wesley, Executive Director;

Roger Scott, Young, Minney & Corr

Employee Organization: UTLA

III. OPEN SESSION – The Board reconvened to Open Session at 7:15 PM.

F. Roll Call

	Present	Absent
Allison Geld, Chairperson	<u> X </u>	_____
Janay Bailey	<u> X </u>	_____
Janet Danaher	<u> X </u>	_____
Kevin Delson	_____	<u> X </u>
Diane Krehbiel	_____	<u> X </u>
Elenna Turner	_____	<u> X </u>
Leslie Vanderpool	<u> X </u>	_____

G. PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION (includes the vote or abstention of every member present).

No Action Taken

H. ORAL COMMUNICATIONS

Persons wishing to address the Board of Directors may do so by completing a “Speaker Card” and submitting the form to the Board Chairperson. Public Comment shall be limited to fifteen (15) minutes per subject with a maximum of three (3) minutes per speaker. The Chairman of the Board will read the names of the individuals who have submitted Speaker Cards to address the Board. No additional Speaker Cards will be accepted after the names have been read.

Lori Kurtzman, Teacher, shared a concern of morale at the elementary campus. The faculty is feeling the effect of many things that are going on and many teachers may leave. Ms. Kurtzman is very concerned and wanted to ask the Board if they can come over to the Elementary and talk to the teachers.

Ms. Geld responded that maybe one of the Board members could meet with teachers once a month.

Jennifer Lyons, Elementary Principal, wanted to thank the Board for taking their time in finding the right Executive Director. Ms. Lyons wanted to address Ms. Kurtzman’s concerns. She addressed Ms. Kurtzman and said that she is aware of the morale problems, but she and Ms. Kurtzman have a good relationship; that Ms. Kurtzman can come and speak to her anytime. Ms. Lyons suggested that she goes above and beyond doing things for the teachers.

Dr. Wesley said one of the things that she has found difficult is that the teachers are not being specific with their concerns. The teachers are voicing their concerns during passing, and not being specific with Ms. Lyons as to what the problem is in order to respond to the problem.

Ms. Geld responded that the Board is available to the stakeholders by email, phone and in person. The Board is here for the staff, and it would be great also if the teachers follow the chain of command.

I. Reports/Presentations

A. Ivy Parent Leadership Group Report – Parastou Bassirat

Parastou Bassirat said that she feels that as a parent of a 6th grader she is concerned that there are a lot of subs. IPLG announced the appreciation luncheon for all Ivy Staff on May 17, 2017. Parastou announced that she would be leaving IPLG and has found a replacement. Dr. Wesley asked Parastou to share how the parents responded to the teachers request to shorten the day by twenty minutes. Parastou responded by saying don’t take away time that you have with the kids. She said 20 minutes makes a big difference and the time is necessary for the children. Ms. Geld responded to Parastou saying that she is sorry to see Parastou go.

J. Action:

a. Approval of the Minutes of March 23, 2017 Special Meeting

M _____ Janet Danaher _____ S _____ Janay Bailey _____ V 4-0 Motion Carries

- K. Action:
a. Approval of the Minutes of March 23, 2017 Regular Meeting
M Leslie Vanderpool S Janet Danaher V 4-0 Motion Carries

- L. Action:
a. Approval of the Minutes of April 23, 2017 Special Meeting
M Janay Bailey S Janet Danaher V 4-0 Motion Carries

- M. Action:
a. Approval of March 2017 Financial Statements
M Janet Danaher S Janay Bailey V 4-0 Motion Carries

Leigh Taylor, CSMC, presented that ADA is a problem. Ivy has had another drop in ADA to 781. Year to date ADA percentage is 93.75% which is really low – low for any school. Dr. Wesley mentioned that ADA is the lowest that it has ever been for Ivy. Leigh Taylor mentioned that high performing schools have high ADA. Leigh shared that attendance reinforcement starts in the classroom and cannot be a push down process, it has to come from the classrooms. Ivy is down 10 kids from P1 which is about \$100K. Fortunately, Ivy has budgeted conservatively and has confidence in where the financials and net assets will be going into renewal, but Leigh think this is something that needs to be looked at organizationally. Leigh wanted to advise that Ivy will be submitting the budget to LAUSD, but there are a lot of unknowns because the budget must be submitted prior to the Governor's May budget revisions. Leigh said that the budget is provisional and will need to be revised in the Fall once the final enrollment is established.

- N. Action:
a. Approval of Fiscal Policies Manual
M Janet Danaher S Leslie Vanderpool V 4-0 Motion Carries

The Fiscal Policies Manual is being updated from the LAUSD visit. Ivy made an error on its credit card total. Ivy said there was 25K in credit and it is 26K. It has been corrected, and it has to be Board approved and sent to LAUSD. Dr. Wesley said she made another change removing her name off of anything that had her name and just wrote Executive Director. This way the policy does not have to be changed once the new ED begins. Dr. Wesley also updated both the employee and employer costs for STRS and mileage.

- O. Discussion:
a. LAUSD Annual Performance-Based Audit

Dr. Wesley presented the Annual Performance Based Audit. Ivy improved from 2015 and improved from 2014. The fiscal operations score is a two (2) out of four (4). LAUSD clearly identifies that Ivy will have a positive end balance. The issue was a finding in the Independent Audit Report in the reporting to CALPADS for English Learners. The error was identified and corrected prior to the audit closing. It was caused by a change in the Student Information System's upload to CALPADS. However, the LAUSD rubric determines that if there are any findings, a two (2) is the highest score given. LAUSD did give Ivy 18 points of strengths in the Fiscal Operations section for what Ivy has done positively.

Dr. Wesley shared that CCSA reached out to Ivy to review the test results as part of the

strategy to submit the charter petition renewal. Ivy will wait to submit the charter petition renewal until October after the SBAC comparative data is received in September. CCSA will also assist with a Multiple Measures Review to show the great work being done which shows increases to student achievement. In addition, this will also assure that the petition is justified for any county and state appeals if necessary.

P. Report of Executive Director

a. Dr. Wesley will provide a brief update on Budget, Attendance, Enrollment, Facilities

Dr. Wesley reported on attendance concerns, enrollment is currently 781 students. Ivy has accepted all students who have applied for the next school year's enrollment. Also, Ivy will remain in the current facilities. The conversation about bringing 6th grade to Valley Circle is on hold due to the enrollment numbers. Based on the Prop. 39 lease if the numbers drop, LAUSD could charge Ivy an overallocation fee.

b. Progress Report of Charter Renewal and LCAP

Ivy had the LCAP and Charter Renewal meeting. Dr. Wesley thanked teacher Cindy Garcia as she was the only teacher who showed for the meeting. Dr. Wesley shared that during the meeting they went through the goals in the LCAP, what new goals Ivy would have and how they would be related. The goals also come from the surveys put out to parents, staff, students, Board and community. The goals for the Charter Renewal Petition is to include not only LCAP but also WASC so that all the goals are streamlined and that budget resources are allocated appropriately. Lots of conversation occurred on building the entrepreneurial program and thinking beyond where Ivy is currently. Dr. Wesley discussed a lot more outreach for attendance and to help our families be engaged and suggested a Spanish-speaking Parent Liaison position.

Dr. Wesley discussed what the Data Teams are doing to make sure students become successful and how the writing scores are improving. AP testing will be the next two weeks. Ms. Lanagan, Ms. Musgrove, Ms. Jovic, Mr. Kogan, and Ms. Jimenez have been trying to motivate the kids, coming in on weekends and working with the children. Ivy has 33 students taking AP exams and 52 tests which means some of the students are taking two tests.

The Parent Symposium will be on May 4th. There will be three sessions. Ms. Jayaratna, Ms. Ramirez, and Mr. Lopez are presenting. IPLG will provide a light dinner. Bridge to Fluency is May 8th and May 16th is Ivy Idol. Grad night for seniors and Magic Mountain for the eighth graders is upcoming. Please attend the Red Carpet Event for the Joey Travolta film camp screening on June 5th.

IV. ADJOURNMENT

The meeting was adjourned at 8:03 PM.